MINUTES OF THE PARISH COUNCIL MEETING HELD

 **BY VIDEO CONFERENCE 7PM 4 January 2021**

**PRESENT:** **Chairman** J. Metcalfe Cllr. J. Emsley

 Cllr. C. Lis OBE Cllr. A. Weller

 Cllr. S. Brash Cllr. M. Howson Cllr. J. Mckenzie Cllr. D. McGonnigal

**In attendance:** Alison Hack, Parish Clerk

**This meeting was recorded under file PCTapesJan21**

1. **Apologies for Absence -** Cllrs G. Gaunt, J. Brown, M. Howson
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in matters relating to staffing issues at the Community Centre (item 7f), Cllr. J. Metcalfe declared an interest in any matter relating to the Ingleton Scenery Company.

1. **To confirm the Minutes of the Parish Council Meeting held on 7 December 2020.**  Cllr. Lis proposed, Cllr. Emsley seconded and it was agreed to accept these Minutes as a true record.
2. **Police Report** – Police report had been previously circulated prior to the meeting. The Chairman commented on the recent news that the Ingleton police station was to be closed and new premises used in Bentham. Cllr. Lis expressed his concern at the lack of consultation, with no contact on this matter being made either to the District or the Parish Council by the police. Although Cllr. Lis commented that after the move the proposed surgery once a week was probably. more attention than the village gets at present, Cllr. Weller suggested that this service may well not be utilised by residents initially and after six months could be withdrawn by the police. Cllr. Lis felt a letter from the Parish Council should be written to the police in the strongest terms objecting to the way this has been done without consultation with copies to Cllr. Ireton and the MP and Julia Mulligan. The Chairman commented that the sale of the station would raise significant funding and the letter should urge that these funds remain within the parish for funding additional police in the village. The Parish Councillors strongly supported the proposal that the proceeds benefit the parish and a letter be written. Cllr. Mckenzie queried the vagueness of the figures provided to justify this decision by the police. Comments were also made on the lack of police presence at the Parish Council meeting, as there had been no police representative for many months.
3. **ADJOURNMENT for questions/items for attention raised by members of the public - None**

**6. PLANNING –**

–**2020/22232/HH** Replacement of Existing Timber Framed Double Glazed Windows and Doors in Sealed UPVC Units, 3 Garden Holme, Ingleton via Carnforth.

**Members supported this application**

**2020/22159/LBC** To Continue and Complete Restoration Work whilst observing current Health & Safety and Fire Regulations.The Old Court House, 56 High Street, Ingleton, Canrforth LA6 3AH

**The meeting had no objections to this application**

**7. Parish Council Maintenance Matters**

**a) Park/Toilets** – The Clerk reported that she was still waiting for the third quote for the nappy changing shelves for the public toilets and will pursue these. Councillors confirmed that the public toilets should remain open for the present. The Clerk had still not received a reply regarding her query for a strongbox quotation from a local firm.

**b) The Brow** – No report.

**c) Highways –**Cllr. Mckenzie reported poor surfacing on the road on Low Demense near the pump track and the Councillor will forward photos of the damaged areas to the Clerk. Cllr. Lis mentioned a defective drain near Bank Top running down to the Bottoms. The Clerk will report both matters on the Highways Portal. The Chairman suggested the VAS signs need more research on siting the signs and which format to purchase. The issue will remain on the agenda.

**d) Pump Track** – Cllr. D. McGonnigal commented it remains busy. Cllr. Lis recommended that closure may have to be considered depending on the changes recommended in the next few days from central government.

**e) Street Lighting** – JMckenzie reported a street light out near 107 New Village and D.McGonnigal reported another faulty light outside Lemon Cottage on Main Street.

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**f) Community Centre** – News on the expected increased restrictions were discussed, the Chairman commented that members should consider closing the Centre and library. Cllr. Lis commented that the community centre provided an excellent service to local residents. J. Emsley commented that the library might continue operating remote borrowing, but felt that there should not be public coming into the Centre. A. Weller asked about the proposed use of the Centre for Covid 19 vaccinations, Cllr. J. Emsley confirmed that Raj would hear nothing until the New Year. J. Emsley asked whether car parking fees would be waived by the District Council for public coming for vaccinations and Cllr. Lis believed they would be.

**g) Cold Cotes/Chapel le Dale** – No report

**8. To receive information and where applicable decide further action on the undernoted on-going issues**

**a) Riverside Project**  - The Chairman felt it would be sensible to leave this matter as an agenda item until matters regarding the pandemic ease nationally and this was agreed by the members. J.Mckenzie asked the Chairman whether there was a set time scale and was told there was not as it is not yet fully funded.

**b) B4RN** – No report.

**c) Allotments** – No report

**9. Reports from and questions to District, County and Parish Councillors -** Cllr. Lis reported that he had been informed that on the Craven Local Plan one of the areas for development is next to the iCentre on the playing field, which had always been understood to be for an extra care facility. It was now earmarked in the plan for 13 affordable houses. The Councillor believed that the local need for housing needed to be ascertained, he felt there was a demand for a mixed development including bungalows. Discussion followed on the fact that the Council had always been informed it was for extra care housing. The Chairman suggested the Parish Council could write to officially ascertain what the intentions for development of this area.

Cllr. Lis also mentioned the idea of putting a neighbourhood plan together that he had brought up at the previous meeting. He had read the 50-page report on this issue and would like other people to have a look at it, as he felt it might not be worth putting in all the work necessary. Cllr. Weller completely agreed that as any Plan produced must confirm with the Local Plan, we would then never be able to contest the Local Plan. The Chairman also commented that we would have to satisfy the requirements of both the District Council and the YDNP in producing such a plan.

Cllr. Lis reported on the climate change emergency scheme and has prepared a sheet on the proposal which it was agreed to circulate and put on the Agenda for the next meeting for approval.

The Chairman raised the matter that a neighbour is producing an Ingleton App and asked who owned the village map. The Clerk confirmed that the Parish Council owned the map.

**10. CORRESPONDENCE –** to action where appropriate-

7/12 Clerk with copy of PC’s Unitary Authority response

8/12 YLCA Councillor Discussion Forum 10 December

8/12 YLCA Climate Emergency Seminar 15 December

8/12 YLCA Local Powers Competence 16 December

9/12 Planning Application 2020/22232/HH Replacement of Existing Timber Framed Double Glazed Windows and Doors in Sealed UPVC Units, 3 Garden Holme, Ingleton via Carnforth.

9/12 Jill Heseltine CDC on marketing messaging and Covid signs for High Street businesses

10/12 YLCA – Remote Training Programme January/February 2021

10/12 YLCA Online Training Opportunities

10/12 Planning App; 2020/21557/MMA Permission Granted

10/12 Clerk forwarding Terms of NYCC VAS Scheme

11/12 YLCA Training Bulletin

10/12 J. Smith MP response to PC’s comments on Unitary Authority Change

15/12 YLCA Scam Awareness Seminar

15/12 WP Ins. Cyber protection insurance

15/12 NYCC Agenda & Notice Skipton & Ripon ACC

16/12 Update on Motorbike Noise Pollution Action Group

22/12 Thornton/Ingleton Joint Letter re Waterfalls Walk car park planning application

23/12 C. Lis – information on Neighbourhood Plans

23/12 D. McGonnigal on closure of Ingleton Police Station

30/12 YLCA Training Bulletin

31/12 PC Grace Police Report

**Dropbox**

Resolutions Register

**11. Reports**

**a. Chairman** – No report

**b. Clerk** – the Clerk confirmed the external audit report had been received and had been posted on the website.

**c. Footpaths** – No report

**d. Swimming Pool Management Committee** – No report

**e. Quarry Liaison Committee** – No report

### 12. FINANCE –

**i) To confirm Precept 2021/22** – Councillor McGonnigal proposed, Councillor Emsley seconded and it was agreed by the meeting to confirm the precept for the coming financial year 2021/22 at £94000 which remained unchanged from last year. This amount would be split as follows: £52000 General Fund, £15000 Lighting Fund and £27000 in the Community Fund.

**ii) To Review Clerk’s Salary** – After discussion by members it was agreed to increase the Clerk’s salary to £12.48 per an hour, backdated to April 2020 - this was proposed by the Chairman and seconded by Cllr. Emsley and agreed by the meeting.

**iii) To authorise signing of orders of payment and online payments** - It was proposed by Cllr. Mckenzie and seconded by Cllr. Weller and agreed to make the following payments:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 97 | tut | dd | SSE | Car Park WC Supply | 167.61 | 7.98 |
| 98 | tut | dd | SSE | Park WCSupply | 54.14 | 2.57 |
| 99 | sls | dd | Eon | Street Light Supply | 336.02 | 56.00 |
| 100 | pro | dd | PKF Littlejohn | External Audit Fee | 480.00 | 80.00 |
| 101 | tcl | dd | MHG Bdg Ctrs | Cleaning WCS | 1111.66 |  |
| 102 | sun | dd | A. Hack | Zoom payment | 14.39 |  |
| 103 | aa | dd | A. Hack | Salary | 713.54 |  |
| 104 | ab | dd | A. Hack | Tel&Broadband | 49.04 |  |
| 105 | S137 | dd | Eon | Floodlighting St. Marys | 13.47 | 0.64 |
| 106 | gfl | dd | Horton Ldscpg | Ivy on Main Street | 450.00 | 75.00 |
| 107 | gfl | dd | Horton Ldscpg | Central Gardens | 84.00 | 14.00 |
| 108 | int | dd | CC A/C | VAT Reclaim | 1782.19 |  |

Community Centre

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 136 | dd  | Vonage 10478 | Telephone | 32.4 | 5.4 |
| 137 | dd | Npower December | Electricity Supply | 274.34 | 45.72 |
| 138 | dd  | T. Handley | PAT Test | 1396.87 | 232.82 |
| 139 | dd  | YPO | Cleaning Mat | 55.04 | 9.17 |
| 140 | dd  | YPO | Stationery | 16.21 | 2.7 |
| 141 | dd  | CDC | Annual Licence Fee | 180 |  |
| 145 | dd  | HMRC Qtr 3 | PAYE/NIC | 1601.87 |  |
| 146 | dd  | Corona December | Gas Supply | 686.8 | 114.47 |
| 147 | dd  | Waterplus | Supply | 211.96 |  |
| 148 | dd  | M.Rogerson | Windows | 40 |  |

Staff wages amount to £2579.10

**13.** Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972

The next Parish Council Meeting will be held on Monday 1 February 2021 at 7pm, via Zoom.