MINUTES OF THE PARISH COUNCIL MEETING HELD

 **BY VIDEO CONFERENCE 7PM 3 AUGUST 2020**

**PRESENT: Chairman** J. Metcalfe Cllr. J. Emsley

 Cllr. C. Lis OBE Cllr. J. L. Brown

 Cllr. S. Brash

 Cllr. D. McGonnigal

 Cllr G. Gaunt

**In attendance:**  Alison Hack, Parish Clerk

**This meeting was recorded under file PCTapesAug20**

1. **Apologies for Absence -** Cllrs. A. Weller, M. Howson, J. Mckenzie
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in matters relating to staffing issues at the Community Centre (item 7f), Cllr. J. Metcalfe declared an interest in item 9.2e)

1. **To confirm the Minutes of the Parish Council Meetings held on 6 July 2020.**  Cllr. Emsley proposed, Cllr. Brown seconded and it was agreed to accept these Minutes as a true record.
2. **Police Report** – The monthly police report for the area had been circulated prior to the meeting. Cllr. Brash reported on an incident in New Village which involved 3 police cars.
3. **ADJOURNMENT for questions/items for attention raised by members of the public.** None

**6. PLANNING –**

**2020/04936/DUTY BT Consultation on Intended Public Payphone Removal –**

**members objected to its removal while accepting very low usage levels.**

**2020/21758/HH Two Storey Rear Extension 56 New Village, Ingleton via Carnforth**

**The members supported this application**

**7. Parish Council Maintenance Matters**

**a) Park/Toilets** – The Clerk reported that the honesty box in the ladies in the car park WCs had been attempted to be broken into. A new strong box had now been fitted by J. Morphet. The hand wash machine had also developed an intermittent fault and was being monitored. The play area had now been power washed and Cllr. Brown had received a comment on how well it looked. The Clerk had requested J. Morphet to keep a closer check on the play area bin, particularly at weekends. The District Council bin men would also be checking the bins in the village more often due to the rise in visitor numbers post lockdown.

**b) The Brow** – No Report

**c) Highways –** The suggestion by a local resident for the installation of a CCTV camera on the south approach to Ingleton to control traffic speeds was discussed but it was felt that the reduction in the speed limit and a pelican crossing should be the goals of the Parish Council for better road safety in that area. It was agreed however that the AJI Road Safety grant could be applied for and if successful should be used for the purchase of speed matrix signs. The Clerk will ascertain from Highways how much these cost before submitting an application. Cllr. Emsley complained about the continuing motorcycle noise and discussion followed on possible measures to combat this. The Chairman asked about noise awareness zones and possible signs raising awareness on the issue. The Clerk will research the topic. Cllr. Lis raised the issue of trees on Laundry Lane, growing on the old Middle Schoolsite and the Clerk was asked to report this to NYCC to cut them back as they were obstructing foot traffic on the pavements.

**d) Pump Track** – There had been some emails circulated regarding bikers not wearing helmets, and a couple of accidents had occurred. Discussion followed on this, some members felt the Parish Council should consider closing the pump track if users were not prepared to abide by the clear signage requiring helmets. The suggestion of an additional sign in the middle of the track was discussed but it was felt that it might be a hazard. Cllr. Emsley felt an additional sign in the middle of the track might be problematic. However, Cllr. Gaunt felt the message of the helmets has got through as most of the bikers she saw this week had their helmets on. She felt that sometimes the problem was adults without helmets. Cllr. Lis commented that some riders may have no brakes, although as Cllr. Gaunt pointed out this was also on the signs.

**e) Street Lighting** – Cllr. Gaunt reported the streetlight opposite Curlew Crafts has been on 24 hours a day. Cllr Brash reported a streetlight out on A65 near Iron Bridge. The Clerk will report both these matters.

**f) Community Centre** The library is now signed and prepared ready for phase 2 and will be opening to the public today. The fogging machine is used daily and all appropriate signage in place. The Community Centre has been very quiet, but it is normally is at this time of year. The Covid 19 grant funding has now been transferred into the Community Centre Account. The Centre Manager took a few days off last week for a well deserved holiday. Cllr. Emsley confirmed that Ingleton Pharmacy was to extend its prescription service with volunteers to the end of August when volunteer support for those shielding would be coming to an end. The Chairman praised all those involved in a very successful endeavour.

**g) Cold Cotes/Chapel le Dale** – the Chairman reported Cod Bank Knotweed has been sprayed and the Clerk confirmed invoice had been received for payment.

**8. To receive information and where applicable decide further action on the undernoted on-going issues**

**a) Village Action Plan** - The members were happy to confirm the sign off for the refurbishment of the Ingleton village signs. The Clerk commented to members regarding the Riverside project, RDPE confirmed that an extension had been granted for the grant application from 31 August to 31 October. It was agreed that the Clerk should confirm acceptance of the extensions.

**b) Allotments – No report –** J. Emsley confirmed all allotments are full. Clerk mentioned £200 rent due to Trustees of the Bull Land.

**c) B4RN to receive report** - No Report

**9. Reports from and questions to District, County and Parish Councillors -**

**1. District Council –** Cllr. Lis confirmed all meetings continue by video with their AGM this Wednesday. The Councillor confirmed that the planning application for the lorry park is not on schedule for being considered at the moment. The Clerk asked regarding the recent communication from CDC on the single unitary authority, Cllr. Lis confirmed central government felt there were too many district councils and changes were being considered which would come into force 2022. North Yorkshire has put a bid in for unitary status which would double the number of Councillors, with CDC having 2 or 3 Councillors but with a bigger ward. The District Councils are putting together their own bid. There would be discussion on how the area is split. The Chairman commented he would favour the east west split of North Yorkshire as an option. It was agreed this matter be put on the Agenda for September**.** Cllr. Emsley asked whether we would be lumped in with West Yorkshire - Cllr. Lis confirmed this would be a separate District.

**2. Parish Council**

**a) Thacking Lane Litter Bins** Cllr. Emsley had received a complaint from a local resident on the rubbish bins on Thacking Lane another bin requested buy resident or bigger bin. Cllr. Lis confirmed that we would have to pay for the extra bin and get CDC to empty and could we check the cost of this. Clerk to check with waste management about an additional large bin. Cllr. Gaunt also complained about the amount of rubbish left at the end of Thacking Lane. Cllr. Brown suggested the Waterfalls Walk Co. should take some responsibility, and the Chairman concurred. The Clerk should approach them to request they provide a larger bin or more litter marshals.

**b) Keep Clear Notice in Village Centre** - Cllr. Brash raised the matter of the faded ‘Keep Clear’ notice in the village square, although JM confirmed that these were no longer being renewed by NYCC Highways.

**c) Cycling in the Park/Red Ash Lane** –Cllr Brash received complaint from lady who nearly got knocked over. JM commented that Red Ash Lane is a bridleway they have a right to use bikes.

**d) Police Telephone** – Cllr. Brash’s neighbour tried to ring 10 times the police 101 number and could not get through regarding parking congestion at Thornton and could not get through. The Chairman said people need to persevere and complaints should be directed to this police number. He spent all one day ringing them once and finally got through, he sympathised but people have to persevere.

**e) Parking** The Chairman had a meeting with David Hill management regarding the parking at the Waterfalls Walk following lockdown, which however was not so bad this weekend as conditions were better for field parking. He asked if PC would support gravelling all parking areas currently used by the Waterfalls Walk, as YDPNA would not allow them to put hard core down. Cllr. Lis queried whether they could Grascete use, but the Chairman confirmed that this material had been used but during wet weather it causes the wheels to spin and therefore was practically useless. It was agreed to write to YDNPA and copy this to M. Binns to support hardcore surfacing of their car park. Cllr. J. Emsley proposed SB seconded and it was agreed to support this proposal.

**10. CORRESPONDENCE –** to action where appropriate-

**Emails**

6/6 A. Laycock CDC Confirmation of Completion of street sign refurbishment

12/7 M. Crosbie Pine Lodges A65 complaints about traffic speed suggestion of speed

camera

20/7 Cllr. Lis forwarding LGA Model Member Code of Conduct

20/7 A. Laycock CDC Confirmation of street signs sign off

21/7 YDNPA FP59 (Part) Ingleton Footpath Order Section 14(1) Temporary Prohibition of Pedestrians

21/7 Thornton in Lonsdale Parish Council re traffic congestion

22/7 PNN Craven Road Safety Information and AJI Funding Information

**24/7 WPS Annual Insurance Review**

24/7 Ingleton Community Library Phase Two of Reopening

27/7 NYCC Passenger Transport Supported Bus Services Update

28/7 Cold Calling Complaint from local resident

31/7 Letter from local applicant requesting support for 2020/21758/HH 56 New Village

**31/7 RDPE Grant Application for Riverside Project – extended to end of October**

1/8 YDNPA Local Plan 2023-2040 requesting feedback

3/8 PCC J. Grace NYCC Police Report

3/8 LGA Webinar to discuss Code of Conduct Draft

3/8 Yorkshire Dales National Park Planning Authority approval for **Duck Dub, Clapham Old Road, Ingleton - C/45/647A**

**Dropbox**

Resolutions Register

Councillor R. Foster, Craven District Council re North Yorkshires mega-council proposal

CDC Planning 2020/04936/DUTY BT Consultation on Public Payphone Removal

**i) Code of Conduct** – the dropping of courtesy and respect and replacing with civility is wrong according to Cllr. Lis and this was agreed to by the members. After discussion the Ingleton Parish Council Code of Conduct was reviewed and found it satisfactory.

**ii) Cold Calling Complaint** – Cllr. Metcalfe commented that this was not really a Parish Council issue. Councillor Emsley commented that Croft Road had a problem a few years ago and became a no cold calling area. The residents put stickers up from North Yorkshire Trading Standards. The Chairman commented that local residents can be advised to contact either Trading Standards or the Police.

**iii) Parking on Storrs Common, Hawes Road** – The Chairman commented that the graziers could put large boulders on the verge to prevent parking, a local resident complained about line markings missing on road which the Clerk confirmed she had reported to Highways.

**iv) Bus Transport Supported Services Update –** Referred to an Uber style taxi service from a hub – The Chairman wondered if Ingleton would be a hub. Clerk will ascertain from the Transport Service.

**v) Pennine Trail –** The Chairman commented on a letter from David Pitt regarding the Parish Council not supporting their proposal for the promotion Pennine Trail as a national trail and he intends to phone the Chairman.The Chairman will circulate a copy of his letter to the Councillors.

**11. Reports**

**a. Chairman** – No report

**b. Clerk** – The Clerk confirmed two invoices that had been received that day which had not been on the list previously circulated.

**c. Footpaths** – Backgate footpath which had been reported obstructed, but after Cllr. Emsley had checked was not blocked although weed growth was quite high – Cllr. Gaunt had gone back to the complainant to report this.

**d. Swimming Pool Management Committee** – No report

**e. Quarry Liaison Committee** – no meeting and Cllr. Emsley commented that there had been no HGV vehicles outside of hours. It appeared that her recent report to the manager at the quarry was to the previous manager.

### 12. FINANCE –

**i)To authorise signing of orders of payment and online payments** - It was proposed by Cllr Brash seconded by Cllr. Emsley and agreed to make the following payments:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 41 | sun | dd | Bull Land Charity | Field Rent | 200.00 |  |
| 42 | ab | dd | A. Hack | Zoom payment | 11.99 | 2.40 |
| 43 | sls | dd | Eon | Street Light Supply | 336.02 |  |
| 44 | gfl | dd | Fawcetts | Spraying Knotweed | 204.00 | 34.00 |
| 45 | aa | dd | A. Hack | Clerk Salary | 713.54 |  |
| 46 | ab | dd | A. Hack | Tel&Broadband | 53.75 |  |
| 47 | tcl | dd | MHG Builders | Cleaning Public WCs | 1111.66 |  |
| 48 | brep | dd | MHG Builders | Powerwash play area | 700.00 |  |

Community Centre

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 54 | dd  | HMRC | PAYE/NIC | 1749.98 |  |
| 55 | dd  | Corona | Gas Supply | 297.02 | 49.5 |
| 56 | dd  | YPO | Clg/Stationery | 435.24 | 72.54 |
| 57 | dd  | CDC | Dog Bags | 193.54 | 32.36 |
| 58 | dd  | JT Atkinson | Paint & Misc | 262.26 | 43.71 |
| 59 | dd  | Npower | Elec Supply | 101.97 | 4.86 |
| 65 | dd  | Vodphone110390 | Telephone | 36.47 | 6.08 |

Staff wages amount to £2921

 **ii)** **To confirm the review of Parish Insurance Annual Review –** Cllr. Metcalfe proposed and Cllr. Emsley seconded and it was agreed to accept this amended insurance annual review.

**13.** Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972

**Video Meetings** – Cllr. Lis pointed out that due to the requirement that the public be included in Parish Council meetings the current restrictions mean that the Parish Council must continue to hold video meetings to conform with the law.

The next Parish Council Meeting will be held on Monday 7 September 2020 at 7pm, at the Community Centre.