MINUTES OF THE PARISH COUNCIL MEETING HELD

 **BY VIDEO CONFERENCE 7PM 1 JUNE 2020**

**PRESENT: Chairman** J. Metcalfe Cllr. J. Emsley

 Cllr. C. Lis OBE Cllr. J. Mckenzie

 Cllr. S. Brash Cllr. A. Weller

 Cllr. D. McGonnigal

**In attendance:** Alison Hack

**This meeting was recorded under file PCTapesJune20**

1. **Apologies for Absence -** Cllr. M. Howson, Cllr. G. Gaunt
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in matters relating to staffing issues at the Community Centre.

1. **To confirm the Minutes of the Parish Council Meetings held on 4 May 2020 and review matters arising.** The Cllr. Emsley proposed, Cllr. Mcgonnigal seconded and it was agreed to accept these Minutes as a true record.

**i) Parish Council Casual Vacancy** – The Chairman confirmed that no election had been requested for this vacancy. and therefore, the Parish Council was able to co-opt. An application had been received from Mr. J. Brown, who was known to several Councillors, and after a brief discussion it was agreed that he would be very acceptable as a Parish Councillor. It was proposed by Cllr. Lis, seconded by J. Metcalfe and agreed that J. Brown be appointed to fill the vacancy. Cllr. Emsley agreed with this decision but voiced regret that a female candidate was not available for consideration.

1. **Police Report** – this had been circulated previous to the meeting and there was some discussion about the problems of visitors infringing the lockdown and causing damage. Cllr. Weller commented on the difficulties the police he had witnessed in preventing people trespassing on to the Walk. The Chairman felt that the Parish Council should write to the local MP, Boris Johnston and the Yorkshire Dales National Park Authority suggesting that the lockdown restrictions should be in revised requiring people to remain in their geographical area (similar to Scotland). This was agreed by the members. Discussion followed on the problemsof parking and damage to property at the Waterfalls Walk. The Chairman suggested that a letter be sent to Thornton Parish Council proposing double yellow lines on one side of the road between Old Station Gates to Thornton Brow. The Chairman stated that the local Parish Council was required to write to the County Council requesting this, which in this case would be Thornton Parish Council. It was agreed the Clerk would write to Thornton Parish Council on this matter. Cllr. J. Mckenzie complained about the issue of litter along and felt something should be done. Cllr. Lis spoke about the measures the Park Authority have taken to deal with the current circumstances and the difficulties of misbehaviour by some members of the public. Cllr. Mcgonnigal suggested that the proposed letter should include some suggestion of spreading out visitors so that they do not all converge on ‘honeypots’. Cllr. Weller commented on the out of control situation particularly with the Waterfalls Walks.
2. **ADJOURNMENT for questions/items for attention raised by members of the public.** None

**6. PLANNING – C/45/647A.** full planning permission for change of use of former agricultural building to provide additional/enlarged accommodation to adjoining dwelling Duck Dub, Clapham Old Road, Ingleton SD713719

**There were no objections raised and the members supported this application**

**7. Parish Council Maintenance Matters**

**a) Park/Toilets** – The Clerk confirmed that the Community Centre car park toilets had been open since the previous weekend, with suitable signage relating to the Covid 19 hygiene recommendations. Apparently, it had not been used a great deal. The molehills in the park were receding with the warmer weather, and Horton will be strimming Red Ash Lane next week. The Clerk suggested that the edges of the grass verges be trimmed back and it was agreed she should obtain a price from Horton Landscaping.

**b) The Brow** – The Clerk confirmed the edges would be strimmed in the next couple of weeks

**c) Highways – to consider complaints regarding motorbikes** – There was discussion on the excessive speed and noise of a great number of motorbikes on the roads during the recent bank holiday. Cllr. Emsley had spoken to a police officer on this issue, who confirmed that Harrogate traffic police had a piece of equipment that could register whether a motorbike was infringing noise regulations and it was agreed the Clerk should contact Harrogate to request assistance on this matter.

**d) Pump Track** – After discussion it was agreed that the Clerk should ascertain whether it is legal to reopen and arrange for social distancing signage to be posted around the track. Cllr. Mcgonnigal suggested that the Red Ash Lane entrance should be left open permanently and no publicity given to its opening.

**e) Street Lighting** – There was a brief discussion on turning off the streetlights to reduce energy usage, but it was suggested that many residents might object to this on safety grounds.

**f) Community Centre** – The Clerk reported Jayne and Andrea have been painting the Centre. Cllr. Lis confirmed that a grant had been received from the government, and excellent work was continuing by volunteers in the delivery of food and prescriptions, coordinated by the Centre manager. The Clerk reported on a recent video meeting with Library Services and the likely process of gradual reopening of Ingleton Community Library. The government were proposing to allow libraries to reopen at the beginning of July and NYCC Library Services would require a suitable risk assessment and cleaning regime to be produced before allowing it. It was agreed that there was no rush to reopen until every possible precaution was in place to ensure the safety of public and volunteer staff.

**g) Cold Cotes/Chapel le Dale** – the Chairman has been advised by a local resident that an outbreak of Japanese Knotweed had returned to Cod Bank and he will be contacting the contractor who cleared it last year to do the work. The Clerk commented that the Parish Council had not been invoiced for last year’s work and the Chairman took a note.

**8. To receive information and where applicable decide further action on the undernoted on-going issues**

**a) Village Action Plan** - Confirmation had been received by email from YDMT that the first round of the grant application for the Riverside project had been successful and it was agreed that the Clerk should arrange a meeting on Friday morning with Walter Tooby and Cllrs. Lis, Emsley and Mcgonnigal in conjunction with D. Sharrod from YDMT to progress this matter.

**b) Allotments –** Cllr. Weller confirmed that all the tree planting had been completed and all the vacant plots taken and there was now a waiting list for allotments.

**c) B4RN to receive report** - Cllr. Mcgonnigal confirmed that work on this project had continued during the lockdown as it was seen as an essential service, and updated members on the recent progress of the cabling.

**d) Corona PebbleArt** - permanent display of decorated stones. An information sheet on this project had been circulated by D. Mcgonnigal beforehand and it was agreed by members that this would be a wonderful memorial of the current crisis. Cllr. Metcalfe suggest that it should be installed on the banking of the Community Centre grounds, above the bench by the Main Street entrance and this was agreed to by members. The Clerk will request permission from Craven District Council for the work. It was agreed to put a note on the website, inviting contributions of stones.

**9. Reports from and questions to District and County Councillors -** Cllr. Lis did not have much to report, many staff working from home as not many have been furloughed. Cllr. McGonnigal asked what was happening in terms of the wagon park – Cllr. Lis confirmed that the current crisis had delayed planning matters, the next planning meeting would be in July by video conference, but he will pass any further information he hears on to members.

**10. CORRESPONDENCE –** to action where appropriate-

**Emails**

11/5 C. Mellor NYCC Library Services on reopening Ingleton Library

**14/5 Application for potential casual vacancy**

14/5 P. Shevlin acknowledgement of letter of thanks from Parish Council

21/5 Thornton Letter to Waterfalls Walk re problems on lockdown easing

22/5 Response from Police on this issue

**23/5 D. Sharrod YDMT re successful application for Riverside Park project**

27/5 J. Smith MP reply on Clapham School closure/catchment area

**31/5 NYCC promotion of ‘Buy Local’ Website**

31/5 NYCC Library Services – update on reopening plans

31/5 J. Grace – Police Report

**1/6 S. Ireton requesting letter of support for Chapel le Dale tree planting**

1/6 Cllr. G. Gaunt on Parish Council Agenda items

**Dropbox**

Resolutions Register

Residents Letter of Complaint regarding obstruction of footpath

a) **NYCC ‘Buy Local’ website** – poster to be put on noticeboard, Clerk confirmed a copy had been sent to the local Business group and the community centre.

b) **Chapel le Dale tree planting scheme** It was agreed a letter of support for this be forwarded.

 There was discussion on possible areas for tree planting in the village. Cllr. Weller suggested the

 promotion of hay meadows and the Chairman agreed this was an issue that could be discussed at

 a later meeting.

**11. Reports**

a. Chairman – No report

b. Clerk – No report

c. Footpaths – Cllr. Emsley reported on a dispute about access to a local footpath which had been obstructed due to the landowner shielding a relative under the lockdown.

d. Swimming Pool Management Committee – The Chairman reported work is ongoing with the refurbishments

e. Quarry Liaison Committee – The Chairman reported no recent meeting, the quarry is operating slightly strange hours.

### 12. FINANCE –

**i)To authorise signing of orders of payment and online payments** - It was proposed by Cllr Mckenzie, seconded by Cllr. Emsley and agreed to make the following payments:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 22 | ab | dd | A. Hack | Tel&Broadband | 51.39 |  |
| 23 | S137 | dd | Eon | Floodltg St. Marys | 11.55 | 0.55 |
| 24 | sls | dd | Eon | Street Light Supply | 364.90 | 76.64 |
| 25 | aa | dd | A. Hack | Clerk Salary | 713.54 |  |
| 26 | tcl | dd | MHG Bdg Ctrs | Cleaning Toilets | 169.50 |  |

Community Centre

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 32 | dd | Vonage94672 | Telephone | 32.4 | 5.4 |
| 33 | dd | NOW Pensions | Contributions | 208.43 |  |
| 34 | dd | JT Atkinson | Paint | 74.54 | 12.08 |
| 35  | dd | J. Lis | Headsets for Skype | 47.98 |  |

Staff wages amount to £2702.80

**13.** Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972

The next Parish Council Meeting will be held on Monday 6 July 2020 at 7pm, at the Community Centre.