MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 3 February 2020**

**PRESENT: Chairman** J. Metcalfe Cllr. J. Emsley

 Cllr. C. Lis OBE Cllr. A. Weller

 Cllr. S. Brash Cllr. M. Howson

 Cllr. D. McGonnigal Cllr. G. Gaunt

 Cllr. J. Mckenzie

**In attendance:** Alison Hack, D. Sharrod (YDMT) 1 members of the public

**This meeting was recorded under file PCTapesFeb20**

1. **Apologies for Absence - None**
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in matters relating to staffing issues at the Community Centre, Cllr. Howson declared an interest in item 7e).

1. **To confirm the Minutes of the Parish Council Meetings held on 2 December 2019 and review matters arising** The Minutes were proposed by Cllr Emsley, seconded by Cllr. Gaunt and approved by the meeting.

**a) Village Map Update** – It was agreed this matter should remain on the Agenda for the present.

**b) Traffic Calming on A65** – The Chairman read an email from Cllr. Ireton which gave comment on the earlier proposal of a reduction in the speed limit, however the Parish Council had been considering the installation of a pelican crossing. A reply from Highways had been received apparently suggesting traffic calming measures and possibly a reduction in the speed limit to 30mph, and the Clerk was instructed to reply supporting these proposals.

1. **REPORTS**

**Police** – The police report had been circulated prior to the meeting for members’ information.

1. **ADJOURNMENT for questions/items for attention raised by members of the public or Councillors.**

The Chairman stated that he felt that this item was listed on the Agenda as an opportunity for the attending public to raise matters with the Parish Council and had been amended in the past to include matters raised by the members present. He felt however that such matters should be raised with the Clerk before the meeting. Urgent matters can also be raised under item 13. This was accepted by the meeting as procedure to follow in the future.

**1. Closure of Clapham School –** the head teacher of Ingleton Primary School spoke to members regarding the proposal to close this primary school and voiced her strong concerns regarding the fact that Clapham’s present catchment area was intended by the authorities to be split between High Bentham and Austwick. She felt that this did not give sufficient choice to parents in the future and asked that the Councillors support the proposal that this should be split to include Ingleton. Cllr. Lis agreed that it was not right that parents should have reduced choice due to High Bentham school operating under capacity. The Parish Council agreed with her comments and that this would be communicated to the consultation organisers. It was also suggested that individual Councillors respond to the consultation on this matter.

**2. Remembrance Wreath** – Cllr. Weller appreciated that it had been decided to provide an annual wreath from the Parish Council but spoke to the members of the importance he felt in representing minority views, which in this case would be the consideration of including white poppies for conscientious objectors, or purple to commemorate animals that had lost their lives in the war. There was some discussion on this issue and eventually the Council took a vote; Cllr. McGonnigal abstained, and all other Councillors with the exception of Cllr. Weller resolved that the wreath should only contain red poppies. Cllr. Weller asked for a reason from the meeting as to why white poppies with their message of peace, could not be included in the wreath. The Chairman replied that while such a proposal was perfectly valid, as a democratic body the Parish Council should reflect the majority view that the traditional red poppy wreath was represented. Cllr. Weller asked that it be recorded his disappointment in this decision. It was suggested that Cllr. Weller’s views could be expressed by him in the arrangements being planned for the VE Day 2020 event, and Cllr. Gaunt informed him that he would be very welcome to attend the IRCA committee that had been set up to forward the arrangements for this event.

1. **PLANNING –**

**2019/21296/FUL**Development of 4 dwellings (resubmission of previous application 2018/19506/FUL)

Land South of A65 and East of Tatterthorn Lane, Ingleton

**The members objected to this application as it was a development outside a designated residential area in the village.**

**C/45307R**Continuation of mineral extraction, processing and ancillary development for the winning and working of mineral – Ingleton Quarry, Ingleton

**No further comments were added to views of the Parish Council previously submitted**

**2020/21339/FUL Change of use of land**from agriculture to provide training facility, office and bunk barn to accommodate outdoor activities business, with associated new access, infrastructure and ancillary facilities.  Kirksteads, Croft Road, Ingleton Carnforth LA6 3DU

**The members supported this application although some concerns were voiced regarding increased traffic on Tatterthorn Lane.**

**C/45/939C Erection of First Floor Extensions to East and West elevations to create larger bedroom accommodation**

Juno, Old Road to Philpin Lane, Chapel le Dale

**The members supported this application**

**2019/20287/FU**L Construction of 9 no. Residential dwellings (resubmission of withdrawn application referenced

2018/19597FUL) Land off Backgate, Ingleton, Carnforth LA6 3BJ

**The members objected to this application as they were unhappy with the traffic management system proposed and dispite the amendments the fencing presented a significant impact on the sporting facilities and an area central to recreational use within the village. The members also queried who would be responsible for maintenance of the fencing and pointed to the loss of several trees which would environmentally impact this area.**

**C/45/662**Construction of 4 berms within a 300m stretch of Gale Beck

Land off Gauber Road, Ribblehead

***The members supported this application as it had a positive environmental impact.***

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** Cllr. McGonnigal had received a complaint about the number of molehills in the park, and the Clerk stated the difficulties of obtaining a molecatcher, and the problem that some residents might protest against their extermination. After discussion Cllrs. Lis and Metcalfe undertook to research the matter. The Clerk reported that the honesty box in the ladies’ WC in the car park had been broken into, and that the CCTV camera was to be moved slightly to obtain a better view of the area. She also proposed to install a sign stating the box was emptied regularly. Cllr. Howson suggested an additional camera near the box to increase the security, but the Clerk felt there may be privacy issues.
2. **The Brow** – Cllr. Mckenzie asked whether the trimming back of the branches along the top length of the Brow had been done, and the Clerk confirmed instruction had been given to the contractor that it should be done this winter. Cllr. Mckenzie commented that the ivy growing up at one point could proving an obstacle to drivers’ view, and the Clerk will mention this to contractors. Cllr. Gaunt commented that there was a great deal of litter on the Brow
3. **Highways** –
4. **Pump Track** – the Chairman confirmed that he had spoken with M. Coggins on the issue of replacement sheeting on the bike shelter, but that the plastic sheets the Chairman had suggested were not suitable and the only possible option would be metal sheets. It was felt that these would be expensive and subject to abuse, and it was agreed that consultation of parents and track users should be done via Facebook to see if any possible constructive suggestions would result.
5. **Street Lighting** – A street light was reported out near 62 New Village, and the Clerk reported there had been problems with a light in Burnmoor Crescent, which were now resolved. Faulty lights were also reported at Bowland Court, Laundry Lane, and Red Ash Lane near the school gates. The schedule of upgrades had been circulated to members before the meeting and it was agreed that consideration would be given at the next meeting to the priorities of completing. Cllr. Weller commented that consideration might be given to areas of high dog fouling, as better lighting might reduce the problem.
6. **Ingleton Community Centre** – Cllr. Lis reported on the recent joint management committee meeting and the fundraising applications for new windows, chairs and tables for the Centre. The quarter’s figures showed that revenue was slightly down on last year, although there were several additional events planned for the spring and summer.
7. **Chapel le Dale/Cold Cotes** – The Chairman reminded members of the proposal to install double yellow lines on Hawes Road which the police had supported and it was agreed the Clerk should write to Highways to ask that they consider doing this, which would greatly improve the issue of congested parking in this area. Cllr. Gaunt commented that nothing had been heard regarding the litter bin Clapham had proposed installing last year, which Ingleton had agreed to part fund, and the Clerk was requested to contact Clapham’s Clerk to ascertain the situation.
8. **To receive information and where applicable decide further action on the undernoted ongoing issues**
	1. **Village Action Team –** D. Sharrod spoke to the members on the Riverside project and his efforts to complete the initial application form. He reported that the funding available would not cover the whole project and there was discussion on what sections of the proposal to prioritise. He would be meeting with CDC to ascertain what funds are available and confirmed that they would be paying YDMT’s project management fee. It was agreed by members that the riverside renovation and the play area were the priorities with minimal funding going to the park entrances, although D. Sharrod suggested that some effort to enhance the entrance would be necessary to justify the aim of drawing in users of the area.
	2. **Allotments –** The lease was signed by the Chairman and Cllr. Mckenzie in the presence of the meeting.
	3. **B4RN –** Cllr. McGonnigal reported on the progress of this project.
	4. **Tenders** – The Chairman had received four envelopes marked ‘Tender’ which were opened in the presence of the meeting. The Clerk confirmed that Envirocare and declined to tender. The tenders received were as follows:

Street Lighting: Howsons Ltd – fortnightly visits £20, Intermediate visits £50, Lighting Xmas tree £120, Erection of new street light £1200

Central Gardens – Horton Landscaping Ltd. £840 pa for 3 years

Grasscutting – Horton Landscaping Ltd. Year 1 £4320 plus VAT, Year 2 £4500 plus VAT, Year 3 £4650 plus VAT

Laundry Lane Flowerbeds – Horton Landscaping Ltd. £3060 plus VAT for 3 years

Handyman Work - Mr. M. Coggins £14 per hour skilled rates, £10 per hour Labourer rates

After discussion it was agreed to accept these tenders for the work involved, as they were the only firms that had tendered for the work. Discussion followed on the issue of cutting the Brow as no tenders had been received.

1. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS –**Cllr. Lis reported that the budget for the next year was under discussion although he believed it was unlikely there would be any significant changes. He also reported on the proposal under consideration to install bins for communal use.

**10. CORRESPONDENCE – to action where appropriate**

**Emails**

7/1 NYCC Skipton and Ripon Area ACC Committee 13 January

11/1 Craven Branch Meeting 25 January

14/1 YLCA Spring Training Programme

17/1 Traffic Management Team re upcoming works to Co-op

17/1 NYCC Library Strategy Plan

18/1 Sunnybank House Croft Road Footpath Diversion

20/1 J. Howson re Proposed Closure of Clapham Church School

20/1 White Rose Update

22/1 National Flood Action Week

25/1 SLCC White Rose Update

28/1 SLCC Webinar Training

28/1 CACHD Trustees needed for CAB

31/1 YLCA Yorkshire Day 1/8/20

31/1 Howsons Ltd. Street light upgrade schedule

31/1 YDNPA Local Plan

1 Feb NY Police Police Report

**Dropbox**

Resolutions Register

Highways – Reply on A65 Traffic Calming

CDC Consultation on Removal of Telephone Box, Laundry Lane

Complaint by local resident on fly tipping at Thacking Lane and possible subsidence of road.

**a) Flytipping** – a letter had been received from a local resident regarding the tipping of garden waste down the banking at Thacking Lane. Comments were also made regarding the unsightliness of this area and the poor condition of the fencing and possible subsidence of the road after works to a nearby dwelling. This was discussed by members and the recommendation given that the fly tipping issue reported to the District Council

b) **Footpath Diversion, Croft Road** – After a brief discussion it was agreed by members to support this proposed diversion and the Clerk will reply to the correspondent to that effect.

**11. REPORTS**

1. **Chairman** – No Report
2. **Footpaths Report**– No Report
3. **Clerk – Flooding of Footpath** behind Backgate. This had been reported by a local resident, but it was suggested by a member that due to the constant rain over the past few weeks the land was saturated and this was the cause of natural drainage.
4. **Swimming Pool** – No report
5. **Quarry Liaison** – The Chairman reported there was a meeting planned in the spring

### 12. FINANCE –

**i)To authorise signing of orders of payment and online payments** - It was proposed by Cllr Emsley seconded by Cllr. Brash and agreed to make the following payments:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 120  | gfl  | **dd**  | Horton Landscaping  | Grass cutting  | **6732.00**  | 1122.00  |
| 121  | ab  | **dd**  | A. M. Hack  | Clerk Telephone & Broadband  | **47.35**  |   |
| 122  | sls  | **dd**  | Eon  | Street Light Supply  | **490.45**  | 81.74  |
| 123  | tut  | **dd**  | Waterplus  | Car Park Supply WC  | **68.56**  |   |
| 124  | tut  | **dd**  | Waterplus  | Park WC Supply  | **179.59**  |   |
| 125  | slm  | **dd**  | Howsons Ltd | Repairs and upgrade of 4 lights  | **7056.00**  | 1176.00  |
| 126  | S136  | **dd**  | Howsons Ltd | Xmas lights install/repair  | **1227.96**  | 204.66  |
| 127  | tcl  | **dd**  | MHG Building Ctrs  | Cleaning WCS  | **1111.66**  |   |
| 128  | aa  | **dd**  | A. M. Hack  | Clerk Salary   | 701.61  |   |

Community Centre

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|   | dd  | NOW Pensions  | contributions  | 183.41  |   |
| 146  | dd  | Vonage 64510  | Telephone  | 32.4  | 5.40  |
| 147  | 791  | PHS Group  | Sanitary Hire  | 199.61  | 33.27  |
| 148  | 792  | Corona Energy  | Gas Supply  | 883.12  | 147.19  |
| 149  | 793  | M. Rogerson  | Windows  | 80.00  |   |
| 150  | 794  | Npower  | Electricity Supply  | **343.73**  | 57.29  |
| 151  | dd  | Mrs. A. Brown  | wages  | 393.6  |   |
| 152  | dd  | J. Goodman  | wages  | 215.04  |   |
| 153  | dd  | J. Lis  | salary  | 1597.93  |   |

**13. Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972**

The next Parish Council Meeting will be held on Monday 2 March 2020 at 7pm, at the Community Centre.