MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 4 November 2019**

**PRESENT: Chairman** J. Metcalfe Cllr. M. Howson

Cllr. C. Lis OBE Cllr. J. Emsley

Cllr. D. McGonnigal Cllr. S. Brash

Cllr. A. Weller Cllr. J. Mckenzie

**In attendance:** Alison Hack,

**This meeting was recorded under file PCTapesNov9**

1. **Apologies for Absence –** Cllr. G. Gaunt, Cllr. V. Brown
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda. Cllr. Mckenzie declared an interest in and item of planning, Cllr. Howson in item 8e)

Cllr. Lis declared an interest in matters relating to staffing issues at the Community Centre.

1. **To confirm the Minutes of the Parish Council Meetings held on 7 October and review matters arising** The Minutes were proposed by Cllr Emsley, seconded by Cllr. Mckenzie and approved by the meeting as a true record.

**a) Village Map Update** – The Chairman commented that progress on this matter he felt was dependant on the response from the local Business group regarding sponsorship of this project. Cllr. Weller commented on the map the group had already produced. The Clerk will contact IBG regarding the issue of sponsorship.

**b) Speed Restriction on A65** – Cllr. Mckenzie confirmed that he had taken some photos of congestion and hazardous parking in the area of the garage and would sort these out for the campaign.

1. **REPORTS**

**Street Lights – Energy Saving –** A. Howson answered members questions on the possibilities available for reducing energy costs for the Parish Council street lights. He reported that his company had upgraded a third of the current street light heads with lower energy LED lights as and when they needed replacement in the course of normal maintenance. It was agreed that this process should be accelerated and Mr. Howson will liaise with the Clerk on this programme. Mr. Howson confirmed that the use of solar panels for street lights had a high initial cost and could be unreliable. Cllr. Weller queried whether the street lights could be turned off in the early hours to reduce energy costs, but the Chairman commented that this suggestion had been raised in the past and had met with some resistance.

**Police** – In the absence of any police representative there was no report.

1. **ADJOURNMENT for questions/items for attention raised by members of the public or Councillors.**

**None**

1. **PLANNING –**

**2019/20967/HH** First Floor Extension over Existing Garage, Maple House, Ingleton via Carnforth LA6 3PE

**2019/21026/HH** Single Storey Rear Sunroof Extension: side/front Extension to form double Garage, formation of glazed front Porch – Stonecroft, Ingleton LA6 3DU

**2019/21090/HH -** Replacement of Existing Conservatory with Single Storey rear Extension – White Hall, 25 Uppergate, Ingleton LA6 3BD

**2019/20974/HH** Front and rear single storey extension (Resubmission of previously approved scheme under reference 2019/20507/HH 107 New Village, Ingleton, Carnforth LA6 3DJ

**The members supported these applications.**

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Chairman reported three ash trees behind the play area showing evidence of ash die back disease and in addition a overhanging dead branch that required removal. It was agreed the Clerk should seek the advice of a tree surgeon on the matter. Cllr. Weller asked that these should be replaced and suggested rowan saplings which was agreed to by the meeting. Cllr. Emsley reported vehicle damage on areas of grass beyond the matting laid down last summer, and the Chairman reiterated that only authorised vehicles should be using the park and any cars seen there should be asked to leave the park.
2. **The Brow** – There was some discussion on the problem of overhanging branches along the top edge of the Brow obscuring drivers’ visibility on Main Street It was agreed that the Clerk should obtain a price for cutting back foliage up to a distance of 10ft high and 5 ft back from the road between the Craven Arms up to the Community Centre.
3. **Highways** – Flooding issues where discussed on Bentham Road and the Chairman commented that he would like to see Highways tackling the issue in two areas on this road and had also received reports of flooding at Cold Cotes. The Chairman also reported that both road signs for Cold Cotes, on Clapham Old Road and the A65, were dirty and damaged and the Clerk will report this to Highways.
4. **Pump Track** – Cllr. McGonnigal reported that the shed on the pump track had been vandalised and was now not secure. It was agreed he should see to its dismantling and removal. Discussion followed on the matter of self-made bike jumps being constructed by young bikers elsewhere in the village and it was agreed that consideration should be given to providing material at the site adjacent to the pump track for self made jumps. Cllr. Howson will contact S. Bruce and report back at the next meeting.
5. **Street Lighting** – It was reported that the street light opposite the vicarage was out and the Clerk will report this. Cllr. Metcalfe reported a street light attached to a house on Thacking Lane had been damaged.
6. **Ingleton Community Centre** – Members approved the new sliding doors and several had received approving comments from the public. It was reported by the Chairman that at the recent joint management meeting it was decided to recommend to the parish council that staff wages be increased only in line with the rate of inflation current on 1 April 2020, and this was proposed by Cllr. Brash, seconded by Cllr. Weller and approved by the Parish Council members present.
7. **Cold Cotes/Chapel le Dale** – The Chairman asked the Clerk whether any response from Highways had been received regarding the letter on traffic congestion at Chapel le Dale and as there had not been suggested a reminder should be sent.
8. **Purchase of Xmas Tree for Village Square** – It was agreed that the Clerk should arrange for the purchase of a Christmas Tree for the village square and was grateful to receive several suggestions for potential installers of the same. The Clerk was requested to arrange for the removal of the now redundant market signs and traffic cones from the village square and transfer them to the Community Centre for storage.
9. **To receive information and where applicable decide further action on the undernoted ongoing issues**
   1. **Village Action Team –** A meeting was proposed with the YDMT and it was agreed to be confirmed as being on 18 November at 10am. It was also agreed a sub-committee should be appointed for this project, and the following members were appointed: Cllrs. Metcalfe, Emsley, Mckenzie, Lis and Weller. The venue for the meeting will be at the Community Centre.
   2. **Allotments –** The amended Head Lease between the Parish Council and the Bull Land trustees was approved by the meeting and the document was duly signed by two parish councillors. It was also proposed by the Chairman and seconded by Cllr. Emsley and agreed to forward the Under lease to the Allotments Association for their signature.
   3. **B4RN –** Cllr. McGonnigal confirmed there had been additional progress on the field and near the chemists.
10. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS – C**llr. Ireton spoke to members on the issue of the speed reduction campaign on the A65, and confirmed it was unlikely to be successful. However he did confirm that a check of pedestrian numbers near the garage was being undertaken by Highways, and members were surprised to learn that there have been instances elsewhere of pedestrian crossings being installed in a 40mph zone. The County Councillor promised to check on this possibility and report back. He also asked members if they would be interested in a speed activated sign being installed, and although members felt this would not be of use for the A65, will place the matter on the Agenda for discussion as to whether one could be used elsewhere in the village.

Cllr. Emsley asked the District Councillor about the progress of the Extra Care Homes proposed on

the old Middle School field and was informed that this had experienced a serious setback although

the site was still earmarked for extended independent living units for the elderly.

Cllr. Lis confirmed to the meeting that he had received no feedback as yet regarding the dog fouling

surveillance programme. The District Councillor reported that the Local Plan has now been

approved by the inspector and has gone to committee for approval and ratification.

**10. CORRESPONDENCE – to action where appropriate**

**Emails**

8/10 YLCA Craven Branch meeting January 2020

10/10 Friends of the Earth: 20 climate actions

16/10 B. Dinsmore CDC re S106 Agreement for Backgate development

16/10 NYCC Budget Consultation

16/10 Isavealife AGM Minutes and Agenda

17/10 YLCA Admin re VE DAY 75 – 8 May 2020

19/10 Local Resident re rat infestation at Burnmoor Crescent and loss of banking facilities

23/10 SLCC on NY Strategy for tackling loneliness

25/10 Paul Bond Environmental Agency Flood Update

25/10 YDNP Management Plan Annual Forum 2019 29 November

29/10 Draft Leases for Allotments from Clerk

31/10 YLCA CEO’s Bulletin 25 October

4/11 Woodland Trust Tree Offer

**a) Friends of the Earth: 20 climate actions**: - Cllr. Weller commented on the usefulness of this communication and felt it was well worth looking at. He noted that in several instances the parish council was following their recommendations.

**b) Local Resident on rat infestation at Burnmoor Crescent and loss of banking facilities.** Cllr. Lis commented that the vermin issue was being resolved by Yorkshire Housing, and he understood that Barclays was dropping previously proposed reductions in banking facilities.

**c) Woodland Trust Tree Offer** – Cllr. McGonnigal queried whether this offer might be of interest to the Allotments Association, although the Chairman believed that they had already found a source for the trees required for the allotments site. It was agreed that this offer could be passed on to the Allotment Association and Ingleton in Bloom in case it might be of interest.

**Dropbox**

Resolutions Register

**11. REPORTS**

1. **Chairman** – No report
2. **Footpaths Report**–
3. **Clerk – S106 Planning Gain – I**t was agreed that a meeting should be confirmed with Bruce Dinsmore for 10.30am on 9 December to discuss this issue.
4. **Co-op Banner** – The Co-op had requested the Clerk for permission to display a banner on the railings opposite advertising a staff vacancy. The Council refused their permission for this.
5. **Swimming Pool** – Cllr. Lis reported on the current status of the Splash Zone project.
6. **Quarry Liaison** – The Chairman commented that the planning application to extend the workings was now undergoing the planning process.

### 12. FINANCE –

**i)To authorise signing of orders of payment and online payments** - It was proposed by Cllr Brash seconded by Cllr. McGonnigal and agreed to make the following payments:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 88 | sls | dd | Eon | Street Light Supply | 474.64 |
| 89 | aa | dd | A. M. Hack | Clerk Salary | 701.61 |
| 90 | ab | dd | A. M. Hack | Tel. & Broadband | 42.49 |
| 91 | pro | dd | Haworths | Payroll Fee | 486.00 |
| 92 | vs | dd | Agri Plant SV | Interpretation Board | 174.00 |
| 93 | tut | dd | Waterplus | CC car Park Waste Water | 105.82 |
| 94 | tut | dd | Waterplus | Park WC Waste | 279.36 |
| 95 | S137 | dd | Eon | St. Mary's floodlights | 6.23 |
| 96 | gfl | 213 | J. Hartley & Sons | Laundry Lne flowers | 43.20 |
| 97 | pro | dd | David Alexander | Website Compliance | 1014.00 |
| 98 | tcl | dd | MHG Bdg Ctrs | Cleaning WCS | 1111.66 |

Community Centre

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| --- | --- | --- | --- | --- |
| 99 | 643 | YPO | Misc. | 202.95 |
| 100 | 644 | Npower | Elect.Supply | 248.42 |
| 101 | 645 | Aire Valley Glass | Front Door 2 | 5220.00 |
| 102 | 646 | M. Rogerson | Windows | 80.00 |
| 103 | 647 | W. Tooby | Front Door Keys | 118.50 |
| 104 | 648 | Corona Energy | Gas Supply | 605.35 |
| 105 | dd | Vonage | Telephone | 32.4 |
| 106 | dd | Mrs. A. Brown | wages | 399.56 |
| 107 | dd | J. Goodman | wages | 197.44 |
| 108 | dd | J. Lis | salary | 1512.11 |
| 109 | dd | A. Hack | wages | 68.8 |
| 110 | dd | M. Whitfield | wages | 151.73 |
| 111 | dd | NPower | Electricity Supply | 1150.76 |

**13. Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972**

The next Parish Council Meeting will be held on Monday 2 December 2019 at 7pm, at the Community Centre.