MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 2 September 2019**

**PRESENT: Chairman** J. Metcalfe Cllr. G. Gaunt

 Cllr. C. Lis OBE Cllr. J. Emsley

 Cllr. D. McGonnigal Cllr. S. Brash

 Cllr. A. Weller Cllr. V. Brown

**In attendance:** Alison Hack, 2 Police Officers, 1 member of the public

**This meeting was recorded under file PCTapesSept19**

A minute’s silence for Mr. P. Walker, who had recently succumbed to a long and debilitating illness, was taken by the meeting. The Chairman gave tribute to Mr. Walker’s energetic service for the community, particularly during the difficult years of the foot and mouth epidemic. His outstanding work as Parish Council Chairman was also deeply appreciated by all who had known him.

1. **Apologies for Absence –** Cllr. M. Howson
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in matters relating to staffing issues at the Community Centre.

1. **To confirm the Minutes of the Parish Council Meetings held on 5 August and review matters arising** The Minutes were proposed by Cllr Brash, seconded by Cllr. Emsley and approved by the meeting as a true record.

**a) Village Map Update** – Cllr. Gaunt reported on the recent meeting with two members of the IABG which had been productive in assessing the requirements for a new map. It was envisaged that the map would be simplified to focus on local businesses, services and tourist attractions. Cllr. Gaunt reported that the IBT members involved will report back on the issue of sponsorship. Cllr. Emsley urged that the coal mining memorial on the Fiddle Case land should be marked, and mention was made of the caving monument in Central Gardens.

**b) Speed Restriction on A65** – The Chairman suggested, and it was agreed that the CEO of NYCC should again be written to expressing Ingleton Parish Council’s disappointment in the failure of their efforts to obtain a reduction of the speed limit on the A65 and stating the members’ intention to initiate a press campaign on this issue. Cllr. Lis stressed again the importance of the value of photographs of any incidents of congestion that could be used in such a campaign. The Chairman suggested contacting Bibby’s for any information/evidence of this issue.

1. **REPORTS**

**Police** – The two officers attending reported that it had been a quiet month with fewer incidents than usual, although a drone had been spotted flying over Austwick, which it was feared might be assessing local properties for criminal intent. The officer also informed the meeting of the What’s App Group which facilitated the reporting of crime and he stressed to members the importance of all incidents being reported to the police. The other officer gave members an update on the recent staffing restructure process and he felt that this would make local policing more effective. The monthly report from the police had been circulated to members prior to the meeting. Cllr. Weller asked a question about social care and was responded to by the police. There was some discussion about the congestion caused again during the recent bank holiday weekend by visitors to the Waterfalls Walk, and the police confirmed that traffic control in these circumstances was not within their remit and recommended contacting the management company. It was suggested by Cllr. McGonnigal and agreed that a meeting should be arranged. Cllr. Emsley had received complaints about cars parking too near to the junction of the A65/Croft Road and on pavements, creating a hazard for other motorists, and queried the possible installation of double yellow lines. Discussion followed regarding other junctions in Ingleton where similar instances of illegal parking was happening, and the police officer confirmed he had a supply of leaflets pointing out the hazards of such practices which he would forward for use by the Parish Council. The Chairman commented that he had recieved feedback on the recent Rural Watch meeting at Settle, and confirmed that the organizers would very much welcome any input from individual members of the Parish Council.

1. **ADJOURNMENT for questions/items for attention raised by members of the public or Councillors.** Cllr. Lis reported on the recent debate on climate change and the District Council’s objective of a carbon neutral position. He stressed however the need for funding from central government for this to be an effective possibility. The Councillor spoke to members on several eco friendly initiatives that were being researched, including recycling with the use of anaerobic digestors. Although the YDNPA was currently carbon positive, it also was looking at ways to respond to climate change. Cllr. Lis informed members that there was shortly to be a spending review this week by central government which could be crucial to these issues.
2. **PLANNING – No applications received**

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk confirmed the branches had been trimmed back behind the park toilets, and there was some discussion on the state of the grass cutting throughout the village, which had been hindered by the weather. The Clerk will pursue the contractors on this issue. Comments were raised on illegal parking by visitors in the park and the Clerk confirmed that the new street sign has now been installed which will hopefully improve the situation. The Clerk also confirmed that the litter bin for Central Gardens had been received and its installation instructed.
2. **The Brow** – No report
3. **Highways**– Cllr. Brash reported potholes between Bank Top and Bank Bottom and will forward photos to the Clerk for reporting. The Chairman had received complaints about vehicles assuming Thacking Lane was a through road, and it was agreed that a request to Highways be forwarded requesting a ‘No Through Road’ sign be installed.
4. **Pump Track** – Cllr. Lis reported that bikers were again constructing their own jumps on the tip behind New Village and there was some discussion on this issue. The Chairman pointed out that the piece of land beside the Pump Track had been set aside for self-build projects for bikers, although Cllr. Emsley queried as to whether this was part of the original planning permission. There was also some members who felt that use of non-designated areas for bike jumping activity was likely to continue regardless. It was agreed that Cllr. Howson should contact the local young bikers for feedback on this issue.
5. **Street Lighting** – No report
6. **Ingleton Community Centre** – It was confirmed by the Clerk that work on the new sliding doors was to begin imminently.
7. **Cold Cotes/Chapel le Dale** – No issues reported
8. **To receive information and where applicable decide further action on the undernoted ongoing issues**
	1. **Village Action Team –** A map showing the proposed riverside walk had been circulated prior to the meeting and it was agreed this would be acceptable with the removal of the swing bridge across the river. The meeting with A. Laycock had been arranged at 10.30am on Thursday 26 September to meet near the swimming pool. Cllr. McGonnigal asked when the refurbished village signs would be installed, and Cllr. Gaunt asked whether the poles would be replaced. The Chairman stated that he believed they would be but could not confirm this absolutely.
	2. **Allotments – To consider the Lease Renewal.** It was pointed out by the Chairman that two clauses in the Head Lease were not acceptable and should be changed. The first referred to restrictions in the type of tree planting that was permitted, and second referred to the responsibility for maintenance of the boundary of the field. It was agreed that a meeting with the Allotments Association should be held to discuss these matters. Although an invitation had been forwarded to the IAA to attend tonight’s meeting, no members had been available, but a suggestion for a meeting had been offered. Cllr. Weller undertook to arrange a meeting.
	3. **B4RN –** Cllr. McGonnigal confirmed that the swimming pool was now ‘live’ and the Clerk confirmed she had received an email from P. Montgomery stating that there were now several other connections in the park area. He had also thanked the Parish Council for their support during the project.
9. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS –**

**10. CORRESPONDENCE – to action where appropriate**

 **Emails**

5/8 YLCA One Day Conference

13/8 NYCC Passenger Transport Survey Letter

16/8 YLCA Model Financial Regulations

20/8 CDC Waste Disposal response Litter request

27/8 NALC Chief Executive Bulletin

27/8 PKJ Littlejohn Notice of Closure of Audit 2019

1/9 NYCC Police Report

1/9 Harry Potter Event Request for Use of Square and donation of £125

**Dropbox**

Resolutions Register

*C. Lis left the meeting.*

**11. REPORTS**

1. **Chairman** – The Chairman had received a letter of complaint from a local resident relating to remarks the writer maintained had been made about him at the last Parish Council meeting. The Chairman confirmed he would telephone the resident about the matter as neither he nor any other member had any recollection that such remarks had been made.
2. **Footpaths Report**– No report
3. **Clerk –**

**i) Ash Tree on Red Ash Lane** The Clerk had spoken to CDC Tree Officer regarding this tree and obtained two quotations and condition reports from qualified tree surgeons. They had confirmed that in view of the tree’s position, the several dead branches and signs of ash die back with rot at the base that the safest option was to fell. The quotations were as follows:

**Acorn Tree Services £440 Wood 4 the Trees £785**

Cllr. Emsley proposed, Cllr. Gaunt seconded and it was agreed that this work should be instructed. Cllr. Weller requested and it was agreed that a rowan sapling should be planted to replace this tree later in the season.

**ii) Harry Potter Weekend** – an email had been received from the organizers confirming this year’s event would take place on 9 November and a request was made for permission to use the Square. They also asked for a similar donation of £125 to cover the cost of owls. It was proposed by the Chairman, seconded by Cllr. and agreed that both these matters be approved.

**iii) Interpretation Board Near Play Area** The Clerk had been contacted with a request from Mrs. Walker that the interpretation board be restored. This measure was approved by the members.

1. **Swimming Pool** – Cllr. Brash confirmed that the season was going well.
2. **Quarry Liaison** – Cllr. Brash reported on the recent meeting at Hansons Quarry which she found a very interesting and positive experience.

### 12. FINANCE –

**i)To authorise signing of orders of payment and online payments** - It was proposed by Cllr Brash seconded by Cllr. Emsley and agreed to make the following payments:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 61  | ins  | dd  | WPS  | Insurance Premium  | 2219.32  |   |
| 62  | gfl  | 206  | J. Hartley & Sons  | Brow and borders  | 183.60  | 30.60  |
| 63  | sls  | dd  | Eon  | Street Light Supply  | 490.45  | 81.74  |
| 64  | brep  | dd  | Glasdon  | Replacement Bin  | 339.75  | 56.63  |
| 65  | pro  | dd  | PKF Littlejohn  | External Audit  | 480.00  | 80.00  |
| 66  | pro  | dd  | PHS  | Sanitary Unit Hire  | 91.80  |   |
| 67  | ab  | dd  | A. M. Hack  | Clerk Tel&Brdband  | 42.49  |   |
| 68  | aa  | dd  | A. M. Hack  | Clerk Salary   | 701.61  |   |
| 69  | slm  | dd  | ENWL  | Replacement Street Light  | 2111.62  | 351.94  |
| 70  | tcl  | dd  | MHG Bdg Ctrs  | Cleaning WCS  | 1111.66  |   |
| 71  | brep  | dd  | M. Coggins  | Repairs  | 151.75  |   |
| 72 | don | 207 |  | Harry Potter Event | 125.00 |  |

Community Centre

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 66  | 625  | M. Rogerson  | Windows  | 40.00  |   |
| 67  | 626  | Olympia Supplies  | Toilet Rolls  | 25.20  | 4.20  |
| 68  | 627  | Npower  | Electricity Supply  | 122.33  | 5.83  |
| 69  | 628  | CDC  | Dog Bags  | 149.98  | 25.00  |
| 70  | dd  | WPS Insurance  | Insurance Premium  | 1109.66  |   |
| 71  | 629  | Corona Energy  | Supply  | 157.87  | 7.52  |
| 72  | 630  | Howsons  | Fire alarm repair | 184.92  | 30.82  |
| 73  | dd  | Mrs. A. Brown  | Wages  | 575.72  |   |
| 74  | dd  | J. Goodman  | Wages  | 237.48  |   |
| 75  | dd  | J. Lis  | Salary  | 1508.93  |   |
| 76  | dd  | A. Hack  | Wages  | 68.8  |   |
| 77  | dd  | M. Whitfield  | Wages  | 60.81  |   |
| 78  | 633  | M. Rogerson  | Windows  | 80.00  |   |
| 79  | 632  | YPO  | Cleaning Supplies  | 465.86  | 77.64  |
| 80 | dd | Aire Valley Glass | Sliding Door part payment | 4350.0 | 870.00 |

**ii) To Review the Model Financial Regulations** – these having been circulated prior to the meeting, it was agreed that the Clerk should amend the document to accord with appropriate practice for Ingleton Parish Council and bring it to the next meeting for discussion and approval. This was proposed by Cllr. Gaunt, seconded by Cllr. McGonnigal and approved by the meeting.

**13. Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972**

**Multi Sports Pitch**

Cllr. McGonnigal reported that this will be upgraded this month and he was congratulated by the Chairman for his efforts on this project.

The next Parish Council Meeting will be held on Monday 7 October 2019 at 7pm, at the Community Centre.