MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 5 August 2019**

**PRESENT: Chairman** J. Metcalfe Cllr. G. Gaunt

Cllr. C. Lis OBE Cllr. J. Emsley

Cllr. D. McGonnigal Cllr. S. Brash

Cllr. J. Mckenzie

**In attendance:** Alison Hack, 2 members of the public

**This meeting was recorded under file PCTapesAug19**

A minute’s silence for Mr. R. Aitchison was taken by the meeting.

1. **Apologies for Absence –** Cllrs. M. Howson,A. Weller
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in matters relating to staffing issues at the Community Centre.

1. **To confirm the Minutes of the Parish Council Meetings held on 1 July and review matters arising** The Minutes were proposed by Cllr Brash, seconded by Cllr. Mckenzie approved by the meeting as a true record.

**a) Village Map Update** – Although Cllr. Gaunt had done some work on this, it was suggested by the Chairman and agreed that a meeting should be arranged with the IDTA to take this matter further. It was suggested by Cllr. Lis that dog bins should be included on the new map, and even all litter bins in the village.

**b) Speed Restriction on A65** – Cllr. Lis reiterated that it would be very helpful for the campaign if photographs of congestion could be gathered to help build the case. This would also help to support a publicity campaign which the local press was willing to pursue.

1. **REPORTS**

**Police** – Commander Andrew Colbourne introduced himself to the meeting and spoke about his role in helping ensure the right resources were best placed in policing the area. He confirmed that a new sergeant had been appointed and would be starting in September. He spoke of the difficulties of rural policing and the strategies being used to combat this and stressed to the meeting the importance of reporting any incident. The Chairman commented that the timing of the rural watch scheme meeting at Settle was unfortunate since it was the night both Bentham and Ingleton had their parish council meetings and he felt that Councillors from both would have liked to attend. Cdr Colbourne undertook to pass this comment on. Cllr. Lis asked about efforts against local drug abuse, and the officer stressed the pro-active approach the police were taking on this matter.

1. **ADJOURNMENT for questions/items for attention raised by members of the public or Councillors.**

a) **Transport Survey** – P. Weaire reported to the meeting on a recent survey conducted by NYCC consulting the public on bus services in Craven, and it was confirmed that the Parish Council had not been informed of this and there had been very little publicity of the event. The Chairman thanked P. Weaire for this information, and it was agreed the Parish Council should write to the CEO of NYCC to ask why no information had been received on this issue and inform neighbouring parishes also.

1. **PLANNING**

**2019/20734/FUL** Creation of a concrete base and installation of wooden storage shed with felt covered pitched roof with metal wire fence surrounding on two sides. Ingleborough Community Centre, Main Street, Ingleton LA6 3HG

**2019/20699/HH** Extension of Living Accommodation into Adjoining Garage/Store/Workshop - Woodthorpe Cottage

Cold Cotes, Clapham, Lancaster LA2 8HZ

**2019/20731/HH** Conservatory to Front Elevation, 14 Featherbeck Close, Ingleton, LA6 3BB

**2019/20761/FUL** Extension of existing Unit, Unit 9, Ingleton Industrial Estate, New Road, Ingleton, LA6 3NU

**The members supported these applications**

**2019/20645/FUL** Change of Use of Land for Siting of Mobile Home – Foredales Farm, Warth Lane, Ingleton LA6 3HU

**The members had no objections to this application but queried that the dwelling should have been designated on the application as a static caravan rather than a mobile home**.

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk confirmed the installation of the sign would be done shortly. Cllr. Gaunt asked about the replacement bin and it was confirmed that an order had been placed. Cllr. Gaunt also drew members’ attention again to the speeding of bikes in the park and along the footpath off Burnmoor Crescent and Red Ash Lane, in spite of road signs in both areas forbidding cycling. Mention was also made of mobile scooters ignoring these road signs. Cllr. Gaunt asked whose responsiblity the trimming back of the bordering hedges on Red Ash Lane were, and it was confirmed these were boundaries of the nearby resident’s gardens but would be the responsibility of Highways.
2. **The Brow** – The Clerk confirmed the path edges had been strimmed and the contractor had removed some obstructive branches.
3. **Highways**– An email had been received from a resident requesting additional litter bins in the village and discussion followed on one of the areas, Fell Lane end and Storrs Commons. It was agreed the Parish Council should write to the Parks/CDC to request the erection of sign asking visitors to take their litter home with them. Cllr. Lis will check the position regarding Storrs Common as the area had been fenced off. It was agreed that installing litter bins could lead to an exacerbation of the litter problem, in addition to which it was unlikely that CDC would agreed to the additional work of collection. Cllr. Gaunt complained about the dog waste bin outside the Bottom Club which was being as a general waste bin and suggested it should be replaced by a bigger bin. Cllr. McGonnigal reported an illegible road sign which will be passed to Highways. The Chairman reported significant damage by HGV vehicles on Dumb Tom Lane which will also be reported. It was also agreed by the meeting that a tree surgeon should be requested to inspect the ash tree on Red Ash Lane to ascertain what remedial work was needed and the Clerk took a note.
4. **Pump Track** – Cllr. Gaunt reported the Perspex panelling on the bike shelter had been damaged and the shed vandalised. This gave great concern to the meeting as it was felt that if such damage continued at the pump track as a regular occurrence consideration would have to be given to its closure. It was agreed that the damaged panels should be removed and warning against such anti-social behaviour mentioned in the newsletter. It was also reported that an adult had been recently injured using the pump track. Cllr. McGonnigal raised the issue of installing a bike rack in the village and was informed by the Chairman that this was under proposal by a local group.
5. **Street Lighting** – No report
6. **Ingleton Community Centre** – The Clerk reported a quiet month. The Chairman commented on the poor appearance of the outside of the Centre and was informed that quotations were being obtained for the work.
7. **Cold Cotes/Chapel le Dale** – No issues reported
8. **To receive information and where applicable decide further action on the undernoted ongoing issues**
   1. **Village Action Team –** Although a meeting for 12 August had been arranged with CDC, it was felt that it should be postponed to another date to ensure Walter Tooby’s attendance. The village signs had now been removed for refurbishment and should be replaced in the near future.
   2. **Allotments –** The Clerk confirmed that the quotation had been received from Acorn Tree Services to remove the elder tree at a cost of £240, which was accepted by the meeting. As the lease between the Allotment Association and the Parish Council was due for renewal within the next couple of months it was agreed that this should be placed on the Agenda and a member of the Allotment Association be invited to the next Parish Council meeting to give a progress report.
   3. **B4RN –** The Clerk had received a reading of electricity used by B4RN since its launch which amounted to and it was agreed to invoice B4RN for this amount and annually thereafter according to future readings.
   4. **Parish Council Insurance Review** – this document having been circulated to members was accepted with the appropriate amendments and will be forwarded to the Parish Council insurance brokers.
9. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS –** Cllr. Lis reported on the campaign against dog fouling in the village and confirmed that certain areas would be closely monitored in order to catch the culprits. It was hoped that this would prove to be a strong deterrant for other perpetrators. Cllr. Emsley asked about the possibility of chargers for electric cars and Cllr. Lis confirmed that the matter was seriously under consideration by CDC for the council car parks in the area. Cllr. Metcalfe related several difficulties a local builder was having with his small housing development and Cllr. Lis took a note.

**10. CORRESPONDENCE – to action where appropriate**

**Emails**

3/7 PCC Response to Rural Policing

6/7 D. Alexander – Accessibility Report for Website Regulations

8/7 YLCA on Protocol for Local Authorities

9/7 NALC Chief Executive Bulletin

21/7 YLCA One Day Conference 13/9/19

22/7 Police Meeting re Mobile Watch Scheme 5/8/19

24/7 Parish Forum Meetings October 2019

30/7 YLCA Training for New Councillors

1/8 White Rose Update

2/8 YLCA Training Programme

2/8 NYCC Police Monthly Report

**Dropbox**

Resolutions Register

MP Surgeries

Highways Report on 30mph speed limited proposal on A65

PCC Rural Policing Response

*C. Lis left the meeting.*

**11. REPORTS**

1. **Chairman** – No report
2. **Footpaths Report**– No report
3. **Clerk – No report**
4. **Swimming Pool** – Cllr. Brash confirmed that that membership signups were continuing and the season was going well.
5. **Quarry Liaison** – A meeting had been arranged for 6 August at 6pm, which was to be attended by Cllrs. Brash, Emsley and Mckenzie.

### 12. FINANCE –

**i)To authorise signing of orders of payment and online payments** - It was proposed by Cllr Emsley seconded by Cllr. McGonnigal and agreed to make the following payments:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 49 | tut | dd | Waterplus | Park WC Supply | 57.70 |
| 50 | brep | dd | Playdale | Repairs to Play Area | 605.77 |
| 51 | sls | dd | Eon | Street Light Supply | 474.64 |
| 52 | tut | dd | Waterplus | Park WC Supply | 226.80 |
| 53 | tut | dd | Waterplus | CC Car Park Supply | 86.45 |
| 54 | s147 | dd | Eon | St. Mary's floodlights | 33.94 |
| 55 | gfl | dd | J. Hartley & Sons | Laundry Lane flowers | 594.52 |
| 56 | sun | dd | IPC CC A/C | Charging error | 291.25 |
| 57 | aa | dd | A. M. Hack | Clerk Salary | 701.61 |
| 58 | ab | dd | A. M. Hack | Tel.&Broadband | 42.49 |
| 59 | brep | dd | Lawson Hazelwood | Works in Park | 3336.0 |
| 60 | tcl | dd | MHG Building Ctrs | Cleaning WCs | 1111.60 |

Community Centre

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| --- | --- | --- | --- | --- | --- |
| 54 | 621 | Olympia | Toilet Rolls |  | 25.20 |
| 55 | 622 | S&M Fire Protection | Annual.Service |  | 300.00 |
| 56 | dd | A. M. Hack | Petty Cash |  | 71.92 |
| 57 | 623 | Waterplus | Supply |  | 135.36 |
| 58 | 624 | Corona Energy | Gas Supply |  | 492.68 |
| 59 | dd | CDC | Waste Fee |  | 875.05 |
| 60 | dd | Vonage | Telephone |  | 32.4 |
| 66 | 625 | Howsons Ltd | Fire Alarm Service |  | 288.00 |

**13.Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972 - None**

The next Parish Council Meeting will be held on Monday 2 September 2019 at 7pm, at the Community Centre.