MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 1 July 2019**

**PRESENT: Chairman** J. Metcalfe Cllr. G. Gaunt

Cllr. C. Lis OBE Cllr. J. Emsley

Cllr. M. Howson Cllr. S. Brash

Cllr. A. Weller Cllr. J. Mckenzie

Cllr. V. Brown

**In attendance:** Alison Hack, 3 members of the public

**This meeting was recorded under file PCTapesJuly19**

1. **Apologies for Absence – Cllr.** **D. McGonnigal**
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in matters relating to the Community Centre, Cllr. Metcalfe on an item of planning and the Waterfalls Walk, and Cllr. Howson on item 7d).

1. **To confirm the Minutes of the Parish Council Meetings held on 3 June and review matters arising** The Minutes for the Annual Parish Meeting were proposed by Cllr Emsley, seconded by Cllr. Brach; those for the June Parish Council meeting were proposed by Cllr. Gaunt, seconded by Cllr. Emsley and approved by the meeting as a true record.

**a) Vehicle Activated Speed Signs** – It was agreed that this issue could not be taken further until progress was made on the speed reduction issue on the A65. Members felt it should remain on the Agenda

**b) Village Map Update** – Cllr. Gaunt reported on her research regarding the existing village map that was posted at various locations within the village, but now was out of date. The Chairman suggested that a new map might be sponsored by local business, but Cllr. Gaunt had some concerns that naming specific businesses on the map might lead it to become out of date more quickly. It was agreed this matter should remain on the Agenda and the sub group do some more work on a new version.

1. **REPORTS**

**Police** – In the absence of any police representative there was no report.

1. **ADJOURNMENT for questions/items for attention raised by members of the public or Councillors.**

a) **Planning Reference 2019/20549/HH** Two local residents had attended to answer any queries regarding this application for the benefit of members.

**b) The Brow** – A resident from the Bottoms asked for information on the cutting of the Brow and was informed that the edges of the paths and along the bottom road edge was to be cut. The Clerk was instructed to pursue the contractor for this to be done as soon as possible. The resident also commented that there were some areas of the footpaths where overhanging branches were a problem which the members agreed should be attended to later in the year. There was some discussion regarding the condition of the footpath leading from the Top Club down to the Bottoms which was the responsibility of the Rights of Way Department at North Yorkshire County Council.

1. **PLANNING**

**2019/20555/FUL**Changes to shop front signage and Repainting of Rear – Co-operative Retail Services

Main Street, Ingleton, Carnforth LA6 3EH

**2019/20549/HH**  Erection of vestibule extension on front of property – Schiehallion, Croft Road, Ingleton, Carnforth LA6 3BZ

**2019/20544/HH**2 Storey Extension to side of property – 63 Burnmoor Crescent, Ingleton, Carnforth, LA6 3BS

**The members supported these applications**

**C/45/152G –** (amendment)Erection of toilet and shower block, creation of parking area and installation of waste disposal tank-  Falls Park, Oddies Lane, Ingleton

The members had voiced concerns regarding the original application over the difficulty of access to this site and the likely increase in traffic congestion the development was likely to cause.

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported that a street sign had been purchased to prevent cars parking in the park and the Youth Hostel had been informed of the situation. It was agreed to see how the new sign performed before considering other options. The Chairman drew the meeting’s attention to some damage to the wall along the boundary of Central Gardens and it was agreed the Clerk should request M. Coggins to repair this. The gate also needed oiling and Cllr. Emsley will see to this matter. Regarding the replacement of the litter bin in Central Gardens after considering several options it was agreed that the tulip style 85 litre black Everglades bin with liner should be purchased from Glasdon. The Clerk had been informed by Craven District Council that no tree works on the overhanging branches behind the car park WCs would be done until the end of the bird nesting season, which the Chairman confirmed would not until September. Cllr. Gaunt drew members attention to someone that had been vandalizing trees in the park.
2. **The Brow** – The Clerk will request the contractor to strim the paths and road edge as soon as possible.
3. **Highways**– No issues reported, Cllr. Weller commented that he had seen that the gulley cleaners had been out clearing the drains.
4. **Street Lighting** – The street light out on Main Street was reported as repaired and will be checked by the Clerk. The street light near the site of what was Reid House was confirmed as North Yorkshire Highways responsibility and the Clerk will report this. The light out on the footpath within the sheltered bungalows site at Low Demesne has been reported. The two new lights on the Rake and at Backgate were now ready for disconnection/reconnection by ENWL and the work will be instructed by the Clerk once payment has cleared. The replacement street light on Tatterthorn Lane was also ready.
5. **Ingleton Community Centre** – Lego Club for the library starts on Wednesday and the Clerk was pleased to report there had been generous donations of Lego for that purpose.
6. **Cold Cotes/Chapel le Dale** – No issues
7. **To receive information and where applicable decide further action on the undernoted ongoing issues**
   1. **Village Action Team –** Dates for possible meetings had been received from CDC and it was agreed that the site meeting for the Riverside project should be confirmed for 10am on 12 August, to convene near the swimming pool. It was also noted by members that the new signage work had now been approved by NYCC and work would start this month on refurbishment.
   2. **Allotments –** The number of plots being taken up were increasing and a lot of work going on with several of the plots. The Clerk had received an email from a resident of Clarrick Terrace requesting the removal of an overgrown elder tree which was damaging their end wall. It was agreed by the members that this work be instructed, although it was suggested that the Clerk check with the planning department to confirm that no consent for treeworks application is required. It was also agreed the damage to the wall should be repaired and the Clerk will instruct the work.
   3. **B4RN –** Cllr. Brash reported that it had not yet reached the park.
   4. **Pump Track** – Cllr. Emsley raised the matter of the steps down from Red Ash Lane adjacent to the pump track, which were difficult to negotiate. The Chairman suggested that members look at the site and consider possible options to ease the problem.
8. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS – Cllr**. Lis confirmed that a walkabout with the environmental officer Wayne Grey, had been arranged for 10am Monday 12 July at the Community Centre, and invited other members to attend. Cllr. Lis also reported that the removal of rates for public WCs would not come into effect until April 2020. Regarding the continuing campaign to reduce the speed limit on the A65, he confirmed he had been in contact with the Craven Herald who were prepared to help but required relevant photos to accompany any article they might publish. The Chairman reported on the recent meeting with Julian Smith MP who was very supportive of this campaign as well as rural policing levels.

**10. CORRESPONDENCE – to action where appropriate**

**Emails**

6/6 YLCA Training Information

11/6 YLCA Craven Branch Meeting 29/6/19

11/6 NYCC Library Report to Oversight Committee

11/6 NALC Chief Executive’s Bulletin

12/6 Appeal Decision 3221233 Land behind Panwell Cottage, Backgate

13/6 YLCA Notification of ‘Accessibility’ Legislation for local government websites

14/6 Hanson Aggregates, Notes on Quarry Liaison meeting

14/6 SLCA One Day Conference and 75th Anniversary 2019

14/6 White Rose Update

18/6 Isavealife Minutes

25/6 NALC CEO Bulletin

25/6 WPS Insurance Review

27/6 A. Laycock dates for site meeting

1/7 Local Resident re overgrown tree

**Dropbox**

Resolution Register

MPs Surgeries

MPs Response re Meeting on Speed Reduction

M. Binns, David Hill Management Co. Response to letter of complaints

**MPs Letter plus response from Chief Constable Lisa Winward on Rural Policing**

Resident’s Letter on Old Post Office Planning Application

1. **Rural Policing** – It was agreed to invite Superintendant Stephen Thomson to the next Parish Council meeting to discuss policing matters in the area. The Clerk will also inform Thornton Parish Council in the event they are interested in attending.

2. **Old Post Office Planning Application** – this letter from a local resident voiced concerns on the plans to use the rear of the property as a beer garden. The Clerk was instructed to reply confirming that this is a planning matter and the relevant planning authority should be contacted on the matter, i.e. Craven District Council planning department.

**11. REPORTS**

1. **Chairman** – No report
2. **Footpaths Report**– Cllr. Emsley commented on the number of new footpath way signs that had been installed in the area.
3. **Clerk – Website Accessibility** – New legislation requires all government websites to conform to certain standards for less abled users. The Clerk has contacted David Alexander who is running tests on the website and will come back with a schedule of what is required to bring the website into line with the new regulations.

**Insurance Review** – The Clerk will update and circulate the insurance review form and place the matter on the agenda for the next meeting.

1. **Swimming Pool** – Cllr. Brash confirmed that the season was continuing well with a good number of members joining up. The recent weekend had been very busy.
2. **Quarry Liaison** – The Chairman reported on the recent meeting with the quarry management who had confirmed that they would be applying for permission to extend the quarry’s working life for another five years. Cllr. Emsley asked about the percentage of stone that would be moved by rail, and it was confirmed that at present this was being considered and is likely to be increased from current levels. The management at the quarry would like to meet with the Parish Council to discuss their future plans, and it was agreed a meeting (early evening) in late July should be arranged by the Clerk.

*C. Lis left the meeting.*

### 12. FINANCE –

**i)To authorise signing of orders of payment and online payments** - It was proposed by Cllr Mckenzie seconded by Cllr. Brash and agreed to make the following payments:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 33 | don | 202 | Ingleton Home Guard | Donation to 1940s w/e | 700.00 |  |
| 34 | brep | dd | Howsons Ltd | Repairs to WCs | 58.80 | 9.80 |
| 35 | tut | DD | SSE | CC WCs supply | 245.62 | 11.69 |
| 36 | tut | dd | SSE | Park WC Supply | 62.16 | 2.96 |
| 37 | gfl | dd | Horton Ldspg Ltd | Grasscutting | 588.00 | 98.00 |
| 38 | gfl | dd | Horton Ldspg Ltd | Grasscutting | 834.00 | 139.00 |
| 39 | gfl | dd | Horton Ldspg Ltd | Weedkiller | 162.00 | 27.00 |
| 40 | brep | dd | A. M. Hack | Street Sign | 128.16 |  |
| 41 | ab | dd | A. M. Hack | Clerk Tel&Brdband | 42.49 |  |
| 42 | slm | dd | Electricity NW | 2 New Street Lights connection | 5090.30 | 848.38 |
| 43 | gfl | 203 | J. Hartley & Sons | Weeding Laundry beds | 21.60 | 3.60 |
| 44 | sls | dd | Eon | Street Light Supply | 490.45 | 81.74 |
| 45 | tut | dd | Waterplus | Car Park WC Supply | 1.66 |  |
| 46 | aa | dd | A. M. Hack | Clerk Salary | 701.61 |  |
| 47 | brep | 204 | M. Coggins | Benches and Repairs | 227.50 |  |
| 48 | tcl | dd | MHG Bdge Ctrs | Cleaning WCS | 1075.80 |  |

Community Centre

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 37 | dd | Vonage | Telephone | 32.51 |
| 38 | 611 | Craven DC | Dog Bags | 149.98 |
| 39 | 612 | Tooby's | Vac Bags | 72.93 |
| 40 | 613 | Npower | ElecSupply | 165.06 |
| 41 | 614 | Npower | ElecSupply | 166.66 |
| 42 | 615 | Wheildons | Radiators Repairs | 406.69 |
| 43 | 616 | YPO | Cleaning | 248.17 |
| 50 | 618 | Corona Energy | Supply | 672.95 |
| 51 | 619 | HM Revenue & Customs | PAYE/IN | 1784.13 |
| 52 | 620 | Zoolab | Library Event | 178.80 |

Staff costs amounted to £2309.06

*Cllr. Lis rejoined the meeting*

**13.Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972**

**Sheep worrying by dogs**

The Chairman reported and was heard with great concern by the members on the increase in cases of visitors’ dogs worrying sheep in the area, citing several incidents where the sheep were badly injured or killed. There was some discussion on possible measures the Parish Council could take to make dog owners aware of this very serious problem. It was pointed out by the Chairman that it is illegal to take a dog off leash over open farm land, and dog walkers on Storrs Common are required to keep their dog under close control and stick to the footpath. It was agreed that increased publicity on this matter was required, and signs at the Community Centre and TIC as well as mention in the newsletter and on the website.

The next Parish Council Meeting will be held on Monday 5 August 2019 at 7pm, at the Community Centre.