MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 3 June 2019**

**PRESENT: Chairman** J. Metcalfe Cllr. G. Gaunt

 Cllr. C. Lis OBE Cllr. J. Emsley

 Cllr. D. McGonnigal Cllr. S. Brash

 Cllr. A. Weller Cllr. J. Mckenzie

**In attendance:** Alison Hack, 2 members of the public

**This meeting was recorded under file PCTapesJune19**

1. **Election of Chairman and signing of Declaration of Acceptance of Office** It was proposed by Cllr. Lis, seconded by Cllr. Weller and agreed by the meeting that Cllr. Metcalfe be appointed Chairman and he duly signed the Declaration of Acceptance of Office.
2. **Apologies for Absence – None**
3. **Election of Vice Chairman, Officers of sub committees and Representatives**
4. **Joint Management Committee** – Councillors Metcalfe, Brash, Emsley, McGonnigal and Gaunt were appointed.
5. **Quarry Liaison** – Councillors Metcalfe, Emsley and Lis were appointed
6. **Bull Land Charity** – the current trustees had not completed their four year terms so no change was necessary
7. **Police Liaison** – Councillor Howson was appointed
8. **Allotments Liaison** – Councillor Weller was appointed
9. **Bentham Common Land Charity** – W. Tooby was appointed
10. **Ingleton Swimming Pool** – Councillor Howson was appointed
11. It was **resolved**that all matters relating to the Village Action Team, Planning, Finance and Open Spaces will be dealt with by full Council.
12. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in matters relating to the Community Centre, Cllr. McKenzie on an an item of planning.

1. **To confirm the Minutes of the Parish Council Meetings held on 7 May and review matters arising** The Minutes were proposed by Cllr. Gaunt, seconded by Cllr. McGonnigal and approved by the meeting as a true record.

**a) Vehicle Activated Speed Signs** – It was agreed that this issue could not be taken further until progress was made on the speed reduction issue on the A65. Members felt it should remain on the Agenda

**b) Village Map Update** – The Chairman suggested and it was agreed that in order to progress this matter a sub-committee should be formed and both the Chairman and Cllr. Gaunt were willing form this committee. Cllr. McGonnigal commented that it might be helpful to have input from the TIC on this matter.

**c) 75th Anniversary of VE Day 2020** – Cllr. Lis commented that these kind of events were generally organised by the IRCA, although the Parish Council may likely be happy to provide support. Cllr. Gaunt will bring this matter up at the next IRCA meeting.

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1. **REPORTS**

**Police** – In the absence of any police representative there was no report.

1. **ADJOURNMENT for questions/items for attention raised by members of the public or Councillors.**

a) **Ice Cream Van** - Two local residents in attendance at the meeting were interested in starting an ice cream business in the Square, but the Chairman explained the Parish Council was only able to offer the Square for such activities on a Friday. Discussion followed on other possibilities such as using existing empty business premises, and Cllr. Lis spoke about a possible funding scheme which could provide help and will liaise with them on this. Other options mentioned would be utilising a local pub’s car park or approaching the Waterfalls Walk.

**b) Red Ash Lane** – Cllr. Brash had received a complaint on the length of the grass along Red Ash Lane and the Clerk had confirmed that the contractors had been contacted. Discussion followed on the levels of dog fouling there and elsewhere in the village.

**c) Flytipping** – Cllr McGonnigal reported a load of tyres that had been left near a railway bridge at Cold Cotes.

**d) Tree near Middle School Land** – Cllr. McGonnigal stated a tree nearby might require attention and discussion followed on whether it lay within the Parish Council’s area of responsibility. The Clerk will check this matter.

1. **PLANNING**

**2019/20428/FUL** Lodge Style Caravan for use as a bistro Rivers Edge Holiday Home, Bentham Road, Ingleton

**Members expressed concern that this was an additional development within a flood risk area**.

**C/45/660** Alteration of existing dwelling; erection of single storey side extension etc. And change of use of agricultural land to extend garden curtilage – Philpin House, Chapel Le Dale Carnforth

**2019/20483COU** Change of use of 1st Floor flat to offices & change of use of 2 storey offices to dwelling

Offices 39 Main Street Ingleton Carnforth B&W Funerals

**The members supported these applications**

**2019/20501/FUL** Erection of an agricultural building and ancillary hardstanding/access track (retrospective) Langber End Lane, Ingleton Carnforth LA6 3DT

**The members made no objections to this application**

*Cllr. McKenzie left the room*

**2019/205071HH** Front and Rear Single Storey Extension 107 New Village Ingleton, Carnforth LA6 3DJ

**The members supported this application and were pleased to encourage the incursion of young families into the village.**

*Cllr. McKenzie re-joined the meeting*

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported that the litter bin in Central Gardens had been vandalised and it was agreed costings for a replacement should be obtained. It was also reported that the honesty box for the park WCs had been broken into and a larger padlock had been fitted. The Clerk had received a request from W. Tooby for the Parish Council to install a sign for emergency access only to the park, as it had been reported that users of the Youth Hostel had been parking there. The Clerk will also contact the Youth Hostel. The Chairman commented that both WCs had overhanging branches which needed trimming back and the Clerk took a note.
2. **The Brow** – No report
3. **Highways**– Cllr. Mckenzie asked for any information on Jenkins Beck, which due to it running very low he wondered whether there had been any diversion of the stream further up. The Chairman confirmed that the springs on his farm had also been very low and put it down to the weather conditions.
4. **Street Lighting** – A street light on Main Street east of the junction with Laundry Lane was reported out and the Clerk will notify Howsons. Cllr. McGonnigal queried the floodlighting of St. Mary’s and suggested low wattage bulbs might reduce costs; the Chairman will mention this to the PCC.
5. **Pump Track** – Cllr. McGonnigal reported no problems with the pump track although the litter bin was frequently very full after a bank holiday weekend
6. **Ingleton Community Centre** – No issues
7. **Cold Cotes/Chapel le Dale** – The Chairman confirmed that the Japanese knotweed at Cold Cotes had been treated, but this was likely to take up to three years to eradicate.
8. **To receive information and where applicable decide further action on the undernoted ongoing issues**
	1. **Village Action Team –** The Chairman reported on the recent meeting with W. Tooby to discuss the riverside project which he felt had been very useful. It had been agreed to proceed the matter further by arranging a site meeting with S. Sunter and A. Laycock to more closely assess the works needed. After this it was intended to apply for planning permission, as since the work on the splash zone was due to begin next winter, it was likely that it would benefit the landscaping works.
	2. **Allotments –** These were now being developed by several allotment holders, although there were still some plots not yet dug over.
	3. **B4RN –** It was reported that behind the park WCs there were ends of wires left behind by B4RN and the Clerk will contact them to request their removal.
9. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS – Cllr**. Lis confirmed that the Environmental Office at CDC would be emailing the Clerk about a walkabout to ascertain areas of dog fouling in the village. Discussion followed on this problem, followed by policing problems in the area. The Clerk was asked to ascertain whether the new sargeant was now in post.

**10. CORRESPONDENCE – to action where appropriate**

 **Emails**

10/5 W. Tooby’s reply regarding splash park schedule

14/5 Yorkshire Audit Services Internal Audit Report

22/5 NYCC Skipton & Ripon Area Constituency Committee 30 May at Settle

22/5 YLCA re celebration of 75th anniversary of VE Day in 2020

22/5 NALC Council Spotlight Promotion

25/5 NYCC Library Children’s Survey Results

29/5 NYCC Renewal of Subsidies Local Bus Services in Craven

29/5 Yorkshire Society flyer on Yorkshire Day

29/5 NYCC Library Services – Notes on Meeting 28/5

29/5 YLCA Resolutions for Debate at YLCA Joint Annual Meeting 13/7/19

**Dropbox**

Resolution Register

MPs Surgeries

**11. REPORTS**

1. **Chairman** – No report
2. **Footpaths Committee** – None
3. **Clerk – 1940’s Weekend.** It had been agreed at the. previous meeting to discuss a contribution to this year’s event. It was agreed by the meeting to contribute the same amount as was given last year (i.e. £700)

**Library Service Level Agreement** – This document confirmed that the fixtures and fittings of the library apart from the books and computers would be ceded to the Parish Council. The Chairman and Cllr. Mckenzie duly signed the form.

1. **Swimming Pool** – Cllr. Brash confirmed that the season had started well with a good number of members joining up.
2. **Quarry Liaison** – The Chairman confirmed that a meeting was due to be held on 12 June at the Quarry.

### 12. FINANCE –

**i)To authorise signing of orders of payment and online payments** - It was proposed by Cllr Mckenzie, seconded by Cllr. Weller and agreed to make the following payments:

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| 26  | vs  | dd  | YD Signage  | Village Signs  | 438.00  |
| 27  | pro  | dd  | Yorkshire Audit  | Internal Audit Fee  | 330.00  |
| 28  | sls  | dd  | Eon  | Street Light Supply  | 304.76  |
| 29  | aa  | dd  | A. M. Hack  | Clerk Salary   | 701.61  |
| 30  | ab  | dd  | A. M. Hack  | Telephone & Broadband  | 42.49  |
| 31  | tcl  | dd  | MHG Bdg Ctrs  | Cleaning WCs  | 1111.66  |
| 32  | sun  | dd  | A. M. Hack  | Petty Cash  |   |

Community Centre

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| --- | --- | --- |
| YPO  | Misc Supplies  | 246.59  |
| W. Tooby  | Hoover Repairs  | 32.56  |
| Village News  | Newspapers  | 67.8  |
| M. Rogerson  | Windows  | 80.00  |
| Olympia   | Toilet Rolls  | 12.60  |
| Corona Energy  | Gas Supply  | 750.98  |

Staff costs amounted to £2527.49

The next Parish Council Meeting will be held on Monday 1 July 2019 at 7pm, at the Community Centre.