MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 4 February 2019**

**PRESENT: Chairman** J. Metcalfe Cllr. G. Gaunt

 Cllr. D. McGonnigal Cllr. M Howson

 Cllr. C. Lis OBE Cllr. J. McKenzie

 Cllr. J. Emsley Cllr. S. Brash

**In attendance:** Alison Hack, 2 members of the public

**This meeting was recorded under file PCTapesFeb19**

1. **Apologies: NONE**
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in any matters relating to the Community Centre staff.

1. **To confirm the Minutes of the Parish Council Meetings held on 3 December and review matters arising** The Minutes were proposed by Cllr. Emsley seconded by Cllr. Brash and approved by the meeting as a true record.
2. **Speed Restriction on A65 –** It had been agreed at the joint meeting with Thornton Parish to write a letter in support of their proposal to have a 40mph speed zone between Trees junction and 300 metres south of junction with Ireby, as well as installing a roundabout at the junction near Country Harvest. It had also been agreed to write a letter to NYCC Highways, copied to the police restating the case for a 30mph speed limit on the A65 at Ingleton and members will forward their justifications for the case to the Clerk so that a letter can be constructed. Cllr. Lis suggested that if the letter does not get a positive response, that the Parish Council should approach the Press on the matter, and this was agreed
3. **REPORTS**

**Police** – An emailed report from the police had been received and was discussed by the meeting. Comments were made on the poisoning of several captive birds of prey that were reported. Sgt P. Evans will be attending the March meeting. It was agreed the draft letter on policing to the MP should be sent after amendment to show it as a joint letter with Thornton Parish Council.

1. **ADJOURNMENT for questions/items for attention raised by members of the public or Councillors.**
2. **1940s Event** - A local resident requested approval from the Parish Council for permission to close the road for the 1940s event and also permission to use the Square. Both requests were granted by the meeting and the Clerk signed the consent form.
3. **Website** – Cllr. Gaunt had received many queries regarding the status of the website and was informed by the Clerk that it should go live shortly.
4. **Drains** – Cllr. Mckenzie commented that the drains in the Square had all been cleared.
5. **Winter Gritting** – Further to the receipt of an email offering help by a local resident it was agreed to re-site the salt bin from the pump track behind Burnmoor Crescent and to supply two 25kg bags of rock salt for spreading in icy conditions. The Clerk will contact the resident to ascertain the best placing of the bin. Cllr. Lis commented that Yorkshire Housing had stated at a recent residents’ meeting that they would be willing to provide supplies of rock salt and this could be suggested for future need.
6. PLANNING

**2018/20041/HH** Removal of existing UPVC conservatory and erection of single storey living/dining extension at rear

White Hall, Uppergate, Ingleton, Carnforth, LA6 3BD

**No comments were made regarding this application**

**2018/20051/HH** Single storey extension at rear and porch extension at front.

103 New Village, Ingleton, Carnforth LA6 3DJ

**No objections were made regarding this application**

**C/45/240K** Extension and Renovation of existing camp site toilet block and siting of 3 timber glamping pods

The Old Hill Inn, Ingleton

**The members supported this application**

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** Cllr. Gaunt reported an incident where a man carrying a knife had been cleaning rabbits in the park on one of the picnic tables. The Chairman commented that it was illegal to carry an open blade in a public place and agreed the park was not the place to carry out such activity. Cllr. Gaunt also reported the small gate to the play area was frequently left open giving rise to the possibility of dogs running into the play area and suggested a self-closing spring being installed. Cllr. Lis felt this would be a hazard for children trapping their fingers or possibly knocking a child over. Cllr. Gaunt also commented on the condition of the signs at the play area and the Clerk will investigate. The Clerk reported that planning consent had been gained for the tree works in the park and the work had been instructed.
2. **The Brow** – No report
3. **Highways**– Discussion followed on the issue of the Jenkins Beck railings which Cllr. Emsley stated were in a potentially hazardous condition and in urgent need of attention as had been reported to NYCC the previous year. It was agreed the Clerk should write to Highways demanding action on this matter as they presented a significant eyesore for all entering the village.
4. **Street Lighting** – Cllr. Emsley reported the street light on Tansey Terrace had been repaired and the Chairman also reported the lights on Oddies Lane were also now working. Cllr. McGonnigal commented that wood detritus had been left behind after the erection of the Xmas lighting poles in Central Gardens and Cllr. Howson took a note.
5. **Pump Track** – **To consider signage on adjacent land** – This had been subject to dog fouling by dog walkers - Cllr. Howson showed the Clerk a website which supplied suitable signs and it was agreed to purchase 5 signs at £14.57 each and install three on the field and two on the pump track gates to attempt to improve the situation.
6. **Ingleton Community Centre** – Cllr. Lis reported on the recent IRCA meeting and felt the Centre was running well.
7. **Cold Cotes/Chapel le Dale** – No report
8. **To receive information and where applicable decide further action on the undernoted ongoing issues**
	1. **Village Action Team –** The Chairman reported that the village signs had been ordered and it was hoped the work would be done by Easter.
	2. **Allotments –** The Clerk confirmed that no response had been received from the Allotment Association regarding the amended plan that was required for the planning application. The Chairman felt they should be contacted to request early action on this matter as for nearly two years the Parish Council had been paying rent on the field with no public benefit as well as the expenditure of significant funds to bring the project forward to completion.
	3. **B4RN –** This project was progressing, and it was agreed the matter should remain on the Agenda.
9. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS**

Cllr. Lis reported that the annual budget setting for the District was in progress. As the District Councillor for ‘green’ issues, reported he would be meeting with the environmental officer to monitor areas of dog fouling abuse in Ingleton. Several areas were suggested to him by member which included the football field, Red Ash Lane, under the viaduct, the park, Laundry Lane near the iCentre, and the A65 end of Croft Road. He also reported on forthcoming changes to the charging structure for trade waste, which will be based on weight. The District Councillor also stressed to members the importance of ensuring that their Register of Interests forms were kept up to date. In response to a question by the Clerk the District Councillor confirmed that Cllr. Ireton was well on the mend and expected to be attending Parish Council meetings again in the near future.

**10. CORRESPONDENCE – to action where appropriate**

 **Emails**

11/1 Farm Grant Update

11/1 CDC A. Laycock Village Signs Refurbishment

15/11 Highways Notice of Road Closure, Bell Horse Gate

22/1 YLCA Chief Executive Bulletin

23/1 Draft of Letter to MP re policing levels in rural areas

25/1 Notes on Library meeting

31/1 YLCA White Rose Update

31/1 CDC Youth Worker Vacancy

1 Feb DPO re Data Protection Training Sessions

3/2 T. Macaulay re gritting bin for Burnmoor Crescent

4/2 NALC Chief Executive Bulletin

4/2 YLCA Review of Ethical Framework for Local Government

4/2 YLCA re Yorkshire Day

4/2 YLCA re NYCC Highways

**Dropbox**

Resolution Register

NALC Clerk Salary Review

MP Surgeries

MP Response re Speed Limit on A65

CDC Re changes to Trade Waste Collection

The Clerk commented on the review of the Ethical Framework for Local Government and Cllr. Lis affirmed that this would be a significant change in giving a real option to remove Councillors who transgressed regulations.

**11. REPORTS**

1. **Chairman** – The Chairman reminded members that Ingleton had been nominated by the Countryfile magazine for their best village in the country award and suggested those who had not already done so might vote online.
2. **Footpaths Committee** – None
3. **Clerk** – Market – The Clerk and been approached by a local resident about the setting up of a market on Wednesdays and there would be a meeting on 25 February between potential stallholders which included some retailers in the village. This was felt by the Chairman to be a very positive step for the village and Cllr. Gaunt took a note of the meeting.
4. **Quarry Liaison Committee** – Cllr. Emsley commented on the very large HGV traffic going up to the quarry. Cllr. McGonnigal reported on some interest locally in using the quarry as a recreation/leisure centre once the quarry closes, but Cllr. Lis felt the health and safety issues this would involve would make such a proposal impractical. The Chairman commented that a new vein of rock had been discovered which might extend the life of the quarry.
5. **Swimming Pool** – No report, their AGM was due in April.

### 12. FINANCE –

**i) To authorise signing of orders of payment and online payments** - *Cllr. Lis left the meeting*. It was proposed by Cllr. McKenzie, seconded by Cllr. Gaunt and agreed to make the following payments:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 113  | S137  | dd  | Eon  | Floodltg St. Mary's  | 44.93  |
| 114  | gfl  | 195  | J. Hartley   | Tidying Flowerbeds  | 81.60  |
| 115  | tut  | dd    | Waterplus  | Park WCs Supply  | 270.51  |
| 116  | tut  | dd    | Waterplus  | CC car park WC  | 102.39  |
| 117  | tut  | dd    | Waterplus  | CC car park WC  | 19.86  |
| 118  | sls  | dd    | Howsons Ltd.  | Xmas Lights and Poles | 4642.02  |
| 119  | pro  | dd   | M. Peacock  | Plan for Park works  | 278.25  |
| 120  | tcl  | dd  | MHG Bdg Ctrs  | Cleaning WCs  | 1111.66  |
| 121  | aa  | dd  | A.M. Hack  | Clerk’s Salary   | 687.85  |
| 122  | ab  | dd  | A.M. Hack  | Clerk’s Telephone&Broadband  | £42.49  |
| 123  | brep  | 196  | M. Coggins  | Repairs to Benches  | £428.00  |

Community Centre

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| --- | --- | --- | --- | --- |
| 149  | 601  | Corona Energy  | Gas supply  | 1800.62  |
| 150  | 602  | NPower  | Elec supply  | 893.89  |
| 151  | 603  | YPO  | Cleaning Mat.&Salt  | 110.26  |
| 152  | 604  | Village News  | Papers  | 48.75  |
| 153  | 605  | M. Rogerson  | Windows  | 40.00  |
| 154  | 606  | Howsons Ltd | WC repairs  | 117.00  |
| 155  | dd  | Vonage  | Telephone  | 32.40  |

Staff costs amounted to £2408.76

**ii) To review staff wages** – At the recent joint management committee meeting it had been agreed that the recommendation should be to increase the staff wages by 2%, including the Clerk. This was proposed by Cllr. Brash seconded by Emsley and agreed by the meeting.

**iii) To review the annual donation to the Community Centre** – The Chairman commented that the Parish Council had now been involved in the running of the Centre for eight years, and their annual contribution had remained the same over that time. The Community Centre currently runs with a small deficit and during the recent joint management meeting concerns were raised over increasing costs. Cllr. McKenzie suggested that small annual increments were more acceptable than a large rise in the contribution further down the line and this was agreed to by the members. It was proposed and seconded and agreed that next year’s contribution should increase by 2% and be reviewed annually at the precept meeting.

The next Parish Council Meeting will be held on Monday 4 March 2019, 7.00pm at the Community Centre.