MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 3 September 2018**

**PRESENT: Chairman** J. Metcalfe Cllr. J. McKenzie

 Cllr. D. McGonnigal Cllr. A. Weller

 Cllr. S. Brash Cllr. G. Gaunt

 Cllr. C. Lis OBE

 Cllr. J. Emsley

**In attendance:** Alison Hack, 1 police representative, 1 member of the public

**This meeting was recorded under file PCTapesSept18**

1. **Apologies:** Cllr. M Howson
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in any matters relating to the Community Centre staff.

1. **To confirm the Minutes of the Parish Council Meetings held on 6 August and review matters arising** The Minutes were proposed by Cllr. Brash seconded by Cllr. Emsley and approved by the meeting as a true record.
2. **REPORTS**

**Police** – The police officer attending reported on the recent crime figures for the area and confirmed that there had been a significant increase affecting Ingleton and its surrounding villages. He also went on to explain about the staffing levels and current shift systems in place which affected police coverage of the district. The police officer confirmed that both Ingleton and Settle police stations will remain operational. Discussion followed on the implications of this, and Cllr. Lis asked for police support for the 30mph limit zone which had been requested by the Parish Council and it was agreed the Clerk should write to pursue this matter. The police officer confirmed that a laser speed gun would soon be in use which would help combat the racing vehicles that have plagued the village. Cllr. Emsley asked whether a letter to the Chief Constable raising some of these matters would be effective, and he was advised to request a meeting with the Safer Neighbourhood Inspector Loraine Crossman Smith.

1. **ADJOURNMENT for questions/items for attention raised by members of the public or Councillors.**
2. **Parking in The Square –** a member of the public requested support for regulation of parking in the Square, particularly with regard to motorhomes. The problem of vehicles parking too close to the shops there was also discussed. It was agreed that the installation of large planters might be a solution to prevent this, and the Chairman proposed to take this matter to the forthcoming meeting with A. Laycock relating to the village centre renewal project.
3. **Litter Bin on Thacking Lane** – Cllr. Gaunt reported on the amount of litter left after the recent bank holiday weekend and discussion followed on possible solutions and the Waterfalls Walk Company’s responsibility for this issue. It was agreed that Cllr. Gaunt should post a notice requesting visitors to refrain from leaving litter and the Clerk will request the MD of David Hill to attend the next meeting to discuss options to improve matters.
4. PLANNING

**2018/19642/HH** Extension and alteration to bungalow including raising of roof height

Glenholme, Thacking Lane, Ingleton LA6 3EQ

**2018/19574/FUL** Agricultural building for storage of machinery, hay, straw and livestock accommodation, Greenlands Farm, Rarber Top Lane, Ingleton LA6 3DR

**C/45/655A** Approval of reserved matters following outline permission C/45/988 granted for erection of agricultural workers dwelling, Far Gearstones Farm, Chapel le Dale

**The members supported these applications**

**2018/19597/FUL** Construction of 5 no. Dwellings Land Off Back Gate, Ingleton LA6 3BJ

**The members objected to this application due to the loss of visual amenity due to the proposed 10 metre high perimeter fence for this site which lies within a conservation area. Since two properties were only six feet from the multi sports pitch it was likely to cause nuisance to the residents when the pitch was in use, and vehicular access to the sports pitch was also impeded by the development. The types of housing proposed were regarded as too large and not the affordable housing needed by the village.**

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** Cllr. Lis confirmed that Craven District Council were aware of the necessity to renew the leases and passed a contact name to the Clerk. The Clerk confirmed that the standard of grass cutting in the Park and elsewhere in the village had improved somewhat.
2. **The Brow** The Clerk informed the members that the contractor did not wish to continue the contract to cut the Brow next year and after discussion it was suggested that only the edges of the path be trimmed to allow for ease of pedestrian access and the remainder be left alone to increase biodiversity in the area.
3. **Highways**– Cllr. Emsley reported a lifted inspection cover on Hawes Road past White Scar caves and the Clerk requested that he report this on the Highway portal. Cllr. McGonnigal commented that some of the drains still need clearing
4. **Street Lighting** – The Clerk reported on the recent meeting to discuss extension of the street lights and had received a quotation of £1961 from Howsons to install a pole in Central Gardens and replace the street light at the end of the Gardens which would be high enough to carry the lighting strings. It was agreed to accept this quotation together with the cost of 10 new strings and ENWL’s quotation for the reconnection work when it arrives. This was proposed by Cllr. Emsley and seconded by Cllr. Lis and agreed by the members. Cllr. McGonnigal reported the street light outside Lemon Cottage is now working.
5. **Pump Track** – Cllr. McGonnigal confirmed that the pump track had been very busy over the summer and was continuing to be well used.
6. **Ingleton Community Centre** –The Clerk commented that the Summer Reading Challenge at the library had not reached its target. The utility contracts would be included in NYCC’s bulk buy energy scheme at the end of the month.
7. **Central Gardens** – This matter had been raised by Cllr. Gaunt as she felt more work was needed. After discussion it was agreed the Clerk should request the contractors to give the Gardens a complete workover up to a budget of £250. The mosaic roundel had suffered some damage and it was suggested that Quattro and Insitu Floor be approached to ascertain whether there was a produce that would provide greater protection to the surfacing.
8. **To receive information and where applicable decide further action on the undernoted ongoing issues**
	1. **Village Action Team –** The Chairman confirmed that a meeting had been arranged to review the work required on refurbishing and replacing the village signs and he will report back at the next meeting. He will also raise the issue of planters for the village square.
	2. **Allotments –** The Chairman requested that the Chairman of the Allotments Association be invited to the next meeting and voiced his concerns that no progress had been made regarding the planting scheme required for the planning application. Cllr. Weller took a note.
	3. **B4RN –** Cllr. McGonnigal updated members on the current status of the project/
9. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Lis updated members on the County Councillor’s condition and confirmed he would take any questions on Cllr. Ireton’s behalf in the meantime. Regarding District matters he confirmed that planning permission had been granted for the retrospective car wash at the garage on the A65. The Chairman asked the Councillor whether YDPA had any strategies to reduce the impact of traffic within the National Park, and Cllr. Lis spoke of several public transport initiatives for the area.

**10. CORRESPONDENCE – to action where appropriate**

 **Emails**

14/8 D. Unsworth re state of drains on the Brow

13/8 Autumn Festival Meeting

23/8 NYCC Skipton & Ripon Area Constituency Committee Meeting

23/8 Yorkshire & Humber Community Lead Housing Conference

30/8 Audience Agency Discussion Group 7 September Bentham on rural living

**Dropbox**

Resolutions Register

 Village Signage

Parish Liaison Meeting

1. Autumn Festival Meeting – Cllr. Emsley reported on the recent meeting and confirmed that arrangements were well in hand for this event. A few more marshalls were required.

**11. REPORTS**

1. **Chairman** – None
2. **Footpaths Committee** – No report
3. **Clerk** – None
4. **Quarry Liaison Committee** – The Chairman commented on the demolition going on at the quarry and a short discussion followed.
5. **Swimming Pool** –. This was continuing to have a busy season, and Cllr. Lis commented on the additional staffing required by Health & Safety legislation; which although it had increased costs,due to the busy summer the pool was likely to have a profitable season.

### 12. FINANCE –

1. **To authorise signing of orders of payment and online payments** It was proposed by Cllr. Mckenzie, seconded by Cllr. Emsley and agreed to make the following payments:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 60 | gfl | 182 | J. Hartley & Sons | Brow & flower beds | 360.00 |
| 61 | sun | dd | Talktalk | Website fees | 6.00 |
| 62 | ab | dd | A. M. Hack | Tel&Broadband | 36.43 |
| 63 | sun | 183 | WPS | Insurance Premium | 2582.85 |
| 64 | aa | dd | A. M. Hack | Clerk Salary | 687.85 |
| 65 | brep | 184 | M. Coggins | Repairs and Materials | 119.75 |
| 66 | tut | 185 | Initial Hygeine | Sanitary Hire | 59.90 |
| 67 | tcl | dd | MHG Bdg Ctrs | Cleaning WCs | 1111.66 |

Community Centre

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| --- | --- | --- | --- | --- |
| 84 | 666 | WPS | Insurance  | 1291.43 |
| 85 | 667 | Numatic Intl | Repairs Dryr | 205.45 |
| 86 | 668 | CDC | Dog Bags | 149.98 |
| 87 | 669 | CDC | Trade Wste | 264.00 |
| 88 | 670 | M. Rogerson | Windows | 40.00 |
| 89 | 671 | JLL Plumbing | Repairs WC | 96.56 |
| 90 | 672 | JLL Plumbing | Repairs WC | 42.30 |
| 91 | 674 | IRCA | Paid in error | 500.00 |
| 92 | dd | Mrs. A. Brown | wages | 555.67 |
| 93 | dd | J. Goodman | wages | 263.98 |
| 94 | dd | A. Hack | wages | 99.83 |
| 95 | dd | J. Lis | salary | 1502.01 |
| 96 | dd | A. M. Whitfield | wages | 101.84 |
| 97 | 673 | SSE | Electricity | 762.82 |
| 98 | 675 | G. Pearce | Comic Workshop | 100.00 |

Staff costs amounted to £2533.23

The next Parish Council Meeting will be held on Monday 1 October 2018, 7.00pm at the Community Centre.