MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 3 October 2016**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE

Cllr. J. Emsley Cllr. M. Howson

Cllr. J. Metcalfe

**In attendance:** Alison Hack, Cllr. Ireton, 1 Police representative, 4 members of the public

**This meeting was recorded under file PCOct2016**

1. **APOLOGIES**: Cllr. T. Macaulay Cllr. J. Ward, Cllr. D. McGonnigal, Cllr. A. Danskin

1. **DECLARATIONS OF INTEREST** **–** Cllr. Weaire declared an interest in the library, Cllr. Lis declared an interest in community centre staffing issues, Cllr. Howson in item 8e).
2. **To confirm the Minutes of the Parish Council Meeting held on 5 September 2016 and review matters arising**

**The Minutes** of the previous meeting having been circulated were amended under item item 5 b) to read *Bell Horse Gate.*

**4 . REPORTS**

**Police** – The police officer present reported on the incidents that had occurred over the last month which involved 50 incidents including 2 RTAs and 4 crimes including complaints about after hours drinking at the Bottom Club and drugs use at the iCentre. Cllr. Metcalfe commented on damage to his gate by a group of youngsters which had been reported to the police. Cllr. Emsley informed the police officer that the recorded voice for the Ring Round service was not very good quality and considered there had been more incidents since the reduction of officers in the area. The police officer believed this was not so much the case in Ingleton but could be true of other areas in the district. Cllr. Weaire raised the issue of incidents where women using a local footpath had allegedly been verbally abused and threatened by the landowner and the police officer took a note.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

1. **Planning Application** **45/2016/17290** A statement from a member of the public present was read out by the Clerk objecting to the proposed development at Raber Top Lane and other members of the public present stated their views regarding this matter to the Parish Councillors.
2. **Jenkins Beck Railings** - A member of the public asked regarding the progress on this matter and it was proposed by the Chairman and agreed by the meeting that the Clerk should write again urging action on this issue.

**6. PLANNING**

1. **45/2016/17290 –** Outline Application for Residential Development All Matters Reserved with the exception of Highways – Raber Top, Rarber Top Lane, Ingleton

**It was agreed by members that the Parish Council would not support any further housing development in the village and the access to this site on a single track road was not suitable for additional properties.**

**b) 45/2016/17288** – Replacement of Existing Single Storey Structure to Front Elevation

7 Greta Cottages, Bank Bottom, Ingleton, Carnforth LA6 3EZ

**No objections**

1. **45/2016/17315** Single Storey Flat Roof Extension to form Garden Room and Wet Room, Single Storey Flat Roof Extension to Gable to Form Garage, Associated Drop Kerb on Road for Access and Porch to Front.

7 Burnmoor Crescent, Ingleton, Carnforth LA6 3BS

**No objections**

1. **45/2016/17322** Siting of a Timber Storage Unit, Timber Structure for Composting Toilet and Associated Land Works

Landber End Lane, Ingleton LA6 3DR

**The Parish Council supported this application**

**7. MATTERS ARISING –**

**a) To Authorise purchase of Christmas Tree for Square – this was agreed to by members.**

**b) Co-option of Parish Councillor –** due to the resignation of S. Brown a vacancy had arisen. The Clerk had posted a notice and informed the Election Office at CDC and after the statutory period no application had been made and the Parish Council was therefore able to co-opt. The Clerk requested that if members knew of suitable candidates they should write a letter of application to her stating their reasons for applying and what they felt they could bring to the community. It was agreed this matter should be deferred to the next meeting. It was agreed a letter should be sent to S. Brown expressing the Council’s thanks for her years of service.

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported that signs for an honesty box had been ordered for the park, the power wash of the play area had been completed, although she commented on the damage and Cllr. Howson stated that the damage should be made good. The damaged timber in the play area had been repaired and it was agreed the Clerk should order spare ropes in addition to the single rope on the vertical scrambler net that had come loose. The hand drier in the gents WCs in the Community Centre was faulty and had been reported.
2. **The Brow –** It was agreed to accept the existing version of the contract which had previously been circulated and that J. Hartley, Horton Landscaping, Lunesdale Landscaping and should be invited to tender for the contract.
3. **Highways** – Cllr. Howson raised the issue of dead animal wagons that frequently used the A65 and left a very offensive smell behind. It was agreed the Clerk should write to Environmental Services at CDC to request a joint approach to Defra to request that better sealing of the vehicles should be made.
4. **Pump Track** – Cllr. Metcalfe reported on the recent site meeting and it was agreed by the members that the Clerk should obtain three quotations for fencing the remainder of the Middle School site with a wicket gate for the existing path. Cllr. Emsley reported on the success of the maintenance morning at the pump track.
5. **Street Lighting** –The Clerk confirmed the insurance claim for the Bentham street light had been posted and Cllr. Howson took a note re the street light in Thacking Lane that was on 24 hours.
6. **Ingleton Community Centre** – The Clerk reported the solar panel was faulty and Cllr. Howson confirmed a part was on order. A joint management meeting is due later this month.
7. **Cold Cotes/Chapel le Dale –** Cllr. Metcalfe reported that the B4RN project was progressing well and regretted to inform members there had been an attempted theft from the donation box at the Church.
8. **Grasscutting –** **to review contract and confirm companies to tender –** The version of the contract circulated was accepted with the addition of the small alley leading from Red Ash Lane to Croft Close. It was agreed to invite J. Hartley, Horton Landscaping, Lunesdale Landscaping and to tender for this contract.

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Village Action Team**  - The Chairman reported there would be a public consultation on the park project on 11 October.

**b) Allotments** – In the absence of Cllr. MacAulay there was no report.

**c) B4RN** – M. Sutton reported on the licence for use of the viaduct was still not achieved and that he would be standing down as local champion.

**c) Library SLA** – It was agreed this matter would remain on the Agenda for the next meeting and the members would consider the result of the meeting with NYCC on the matter on 5 October.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Ireton expressed his disappointment in the outcome of Craven Wanderers’ application to use the Middle School field and suggested there was an alternative site at High Demesne near the old tip. NYCC had finished their surface dressing for the year and were engaged on pothole repair. A tree on the Clapham Old road was to be removed. The Chairman reported the Parks Authority and CDC were jointly engaged in the legal process to evict the squatters at Storrs Common. Cllr. Lis also confirmed that legal proceedings had commenced on 9 June. He also circulated to members an information sheet showing BT’s review of payphones in the area, with Ingleton apparently unaffected, though questions were raised regarding the recent works to the payphone in the Square.

**11. CORRESPONDENCE – to action where appropriate**

Emails

Emails

6/9 SIS Ribblehead Improvements Project

6/9 SLCC Training Events September and October

9/9 SLCC News Bulletin

9/9 Robin Derry Emergency Planner re NYF & R Incident Simulation

13/9 SLCC Training on Budgeting and Finance

13/9 SLCC Clerk & RFO Vacancy

14/9 CDC Branch Meeting

26/9 N. Bunting NYCC Re footpath diversion on Backgate

Letters

9/9 Cllr. S. Brown letter of resignation

26/9 Craven Area Branch Meeting 8 October

Cllr. Howson reported on an email from a local resident requesting support for a bonfire event on the old tip near the New Village. The Parish Council had sympathy for this proposal, but it was felt that the public liability issues would mean CDC would be unlikely to support such an event on their land.

**13. REPORTS**

1. **Chairman** – the Chairman commented on the proposed legislation using referenda in instances of Parish Councils increasing their funding.
2. **Footpaths Committee** – Cllr. Emsley updated members on the situation regarding the obstructed footpath near Backgate the landowner had been instructed to return the footpath to its original route.
3. **Clerk**  **Wasp Nest** – this was removed from Red Ash Lane the previous week.

**Fashion Shoot** –proposed at Ribblehead viaduct and the station

**Removal of Timber** – a tree had been illegally felled on the old tip – details had been passed to CDC.

**Precept** – the second tranche of this had been received and a payment set up for the Community Centre contribution.

1. **Swimming Pool** – No report

### 14. FINANCE

a) To review Clerk’s hours – *The Clerk left the room.* It was agreed to increase the Clerk’s hours from 64 to 70 hours a month, backdated to April 2016. *The Clerk rejoined the meeting*.

b) To authorise signing of orders of payment

Cllr. Metcalfe proposed and Cllr. Emsley seconded and it was agreed that the undernoted invoices be paid:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 83 | sun | 132 | Information Comm | Data prot. Registration | **35.00** |
| 84 | sls | dd | Eon | Street Light Supply | **408.43** |
| 85 | ab | dd | A. M. Hack | Tel. & Broadband | **29.07** |
| 86 | sun | dd | Enviroguard | Wasp Nest Removal | **84.00** |
| 87 | brep | dd | Playdale | Repair to Play Area | **297.89** |
| 88 | brep | dd | Playdale | Spares for Play Area | **121.20** |
| 89 | sun | dd | Yorkshire Water | Drinking Fountn Supp | **5.82** |
| 90 | tut | dd | Yorkshire Water | CC car park WCs | **591.99** |
| 91 | tut | dd | Yorkshire Water | Park WCs | **191.31** |
| 92 | aa | dd | A. M. Hack | Clerk Salary | **651.12** |
| 93 | tcl | dd | MHG Bdg Ctrs | Cleaning WC &ltr bins | 1290.96 |
| 94 | brep | dd | MHG Bdg Ctrs | Repairs & Honesty Bx | 253.20 |
| 95 | brep | 133 | NYCC | Call out for Street Light | 254.72 |
| 96 | ban | dd | Unity Trust Bank | Bank Charges | 18.00 |
| 97 | gfl | dd | Horton Ldscpg | Grasscutting | 582 |
| 98 | breep | dd | Horton Ldscpg | Power wash play area | 618.00 |

Community Centre

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| --- | --- | --- | --- | --- |
| 86 | 428 | Builders Supp.Co | Dust Sheet | 24.88 |
| 87 | 429 | Craven DC | Dog Bags | 144.00 |
| 88 | 430 | Yorkshire Water | Supply | 976.86 |
| 89 | 431 | YPO | Cleaning | 138.95 |
| 90 | 432 | Village Newgts | Newspapers | 48.30 |
| 91 | 433 | M. Rogerson | Windows | 40.00 |
| 92 | 434 | HMRC | PAYE/NIC | 1939.33 |
| 93 | 435 | Howsons Ltd. | Repairs WC | 57.00 |
| 100 | dd | Talktalk | Tel.&Brdbd | 35.84 |

Staff costs amounted to £2232.87

# 15. ANY QUESTIONS/ITEMS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 7 November 2016 at 7pm at the Community Centre.