MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 6 November 2017**

**PRESENT: Chairman** J. Metcalfe Cllr. J. McKenzie

 Cllr. M. Howson Cllr. S. Brash

 Cllr. C. Lis Cllr. J. Emsley

**In attendance:** Alison Hack, 7 members of the public

**This meeting was recorded under file PCOct2017**

1. **APOLOGIES**: Cllrs. J. Ward, P. Weaire,T. Macaulay, D. McGonnigal

1. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in staff matters at the Community Centre and Cllr. Howson declared an interest in item 7e).
2. **To confirm the Minutes of the Parish Council Meetings held on 2 October 2017 and review matters arising**
3. **Land behind Burnmoor Crescent** The tenancy Agreement with Yorkshire Housing having been agreed and duly signed by the Chairman has been forwarded to the solicitors for action.

The Minutes of the previous meeting having been circulated the Minutes were proposed by Cllr.Emsley, seconded by Cllr.Mckenzie, accepted by the members as a true record and duly signed by the Chairman.

1. **REPORTS**

**John McSorley, Yorkshire Ambulance Service** – The Chairman welcomed Mr. McSorley and his colleague to the meeting and they reported to members on the ambulance service and issues relating to rural areas as concerns had been raised at the times taken for an ambulance to arrive. Cllr. Emsley emphasized he had no criticism to make about the ambulance staff, but although a responder may arrive very quickly he was concerned that an ambulance could take some time to reach the scene of the incident. There had been some staff vacancies for the area and recruitment was ongoing but it was confirmed that the Ingleton station was fully covered. Cllr. Metcalfe asked whether the parish council should write to support additional funding of the service and the ambulance representatives concurred that any support was always welcome. Cllr. Lis asked for assurance that the Ingleton station was safe from closure and this was given without equivocation. The Councillor also asked if the proposed collaboration between the emergency services was progressing and the meeting was told that this was ongoing

In the absence of a police representative and email reporting on incidents in the area over the past month was circulated to members.

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**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

**New Village Planning Application** - Several members of the public had attended to make their objections to a proposed planning application in New Village and two letters detailing their objections were handed to the Chairman.

**Sign on Thacking Lane kissing gate** – A proposal had been made by the Ingleton Business Group to place a sign encouraging walkers to visit the village. As the ownership of the gate was unclear, the Chairman suggested a mock up of the sign should be submitted to the YDPA, Parish Council and Craven District Council for approval, and it was likely that it would require planning approval. Cllr. Howson suggested it might be better sited on the banking rather than the gate. Discussion followed on the proposal to create an alternative 3 Peaks route ending in Ingleton, although Cllr. Emsley had reservations on this.

1. **PLANNING**
2. **45/2017/1793 Outline application for residential development of two dwellings**

Land adjacent to 103 New Village, Ingleton, Carnforth LA6 3DJ

**The members objected to this application due to the loss of privacy to nearby residents, an increase in traffic, loss of amenity of trees on the site, limited access and potential drainage problems. The Parish Council is against this intensification of residential development and notes that the site lies within a special landscape area.**

**ii) C45/651C/AA Consent to display one pole mounted sign at Junction of B6522 and Philpin Lane**

Broadrake, Chapel le Dale

**The members suggested this pole should be sited inside the wall due to safety concerns if it was on the road verge.**

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Chairman suggested that if the public WCs ever had to close, there were alternative schemes utilising the toilets in local pubs and cafes. Cllr. Lis reminded the meeting that the lease for the WCs terminates in 2019 and business rates relief would also be ending next year.
2. **The Brow** – The issue of ash die back was discussed and it was agreed to inspect the Brow in June 2018. The Clerk reported that Cllr. McGonnigal had met with her to discuss the removal of three trees and it was agreed to apply to fell the ash tree only, and await developments on the issue of ash die back to ascertain whether the other two trees should be felled. Cllr. Lis had received a report of a tree being felled by a local resident on the Brow and will investigate the matter.
3. **Highways** – No report
4. **Pump Track** – Cllr. Lis reported a quotation for tarmacking the pump track completed had been received and it was agreed the matter would be discussed further at the precept meeting. Discussion followed on proposals for the remainder at the site, and although Cllr. Emsley queried whether the land could be kept for future events, it was pointed out by Cllr. Lis that the land had been given by NYCC on the condition it was used for a pump track/skateboard park.
5. **Street Lighting** – Cllr. Lis had received a complaint that the street lights at Manor Place were being turned off before midnight and this was passed to the Clerk.
6. **Ingleton Community Centre** – Cllr. Lis reported that the Joint Management Committee had agreed at their recent meeting to improve the CCTV system at the Centre, and install a camera directed towards the car park which may deter racers using the area at night. Cllr. Emsley suggested that Craven District Council might like to contribute towards the cost, but Cllr. Lis felt this would be extremely unlikely.
7. **Cold Cotes/Chapel le Dale –** No report

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Allotments** – An email had been received from the parish council solicitors which suggested several amendments to the Allotments Tenancy Agreement. Cllr. Metcalfe will amend the draft accordingly and circulate the final document for agreement at the next meeting.

**b) B4RN to receive report** – Progress of this project is continuing, Cllr. Lis confirmed an open day would be held at the Community Centre later in the month.

**c) Village Action Team** – No report

**d) To Authorise Purchase of Xmas Tree for Square** – Cllr. Lis proposed and Cllr. Emsley seconded and it was agreed to purchase a Xmas Tree for the Square.

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**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Lis reported CDC was considering its budget for the next financial year.

**11. CORRESPONDENCE – to action where appropriate**

**Emails**

3/11 Craven Area Committee on 9 November 2017

3/11 NPMP Forum Reminder for meeting on 23 November

31/10 South Parish Forum Meeting Notes

25/10 CDC Planning Consent for Treeworks in Park

23/10 Mrs. Howson Request for consent to Road Closure for Xmas shopping

18/10 NALC Chief Executive’s Bulletin

17/10 CDC Planning Surgeries

17/10 Capturing the Past Open Day

16/10 Horton Housing re Homeless Accommodation

16/10 YDNP Management Plan – Annual Forum on 23/11/17

3/10 NYCC Amendment to Traffic Regulation Order re Bell Horse Gate

3/10 Bentham and Ingleton Transport Survey

**Dropbox**

 NSPCC Request for use of Square for late night shopping 1 December

 Common Land Register Update

 Coop Reply to T. MacAulay

 Library Performance Figures for first quarter

 MP Surgeries Sept/Oct.

 CDC re Parish Council Elections

 RoSPA Inspection Report 2017

 CDC on Safeguarding

 Resolutions Register

i) It was agreed to grant NSPCC request for use of the Square for the late night shopping event.

ii) Commons Register Update – Cllr. Metcalfe reported on his research regarding the several sites that had been registered as common land by the parish council in the sixties. He will prepare a report of his findings for the next meeting.

**13. REPORTS**

1. **Chairman** – No report
2. **Footpaths Committee** – The question of development over the footpath on the site behind Croft Road was discussed.
3. **Clerk** **-** The Clerk had received a complaint from a resident regarding dog fouling on the Main Street, and Cllr. Lis requested that the resident contact him for greater details.
4. **Swimming Pool** –.No report

### 14. FINANCE –

Cllr. Emsley proposed, Cllr. Brash seconded and it was agreed to authorise the undernoted invoices for payment

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| --- | --- | --- | --- | --- | --- | --- |
| 93 | pro | dd | RoSPA | Annual Inspection | 184.80 | 30.80 |
| 94 | S137 | dd | Eon | Floodlighting St. Mary | 26.08 | 1.24 |
| 95 | sls | dd | Eon | Street Light Supply | 432.05 | 72.01 |
| 96 | gfl | dd | Horton Landscpg | Grass Cutting | 816.00 | 136.00 |
| 97 | tut | dd | Npower | Car Park WCs | 272.37 | 12.97 |
| 98 | ab | dd | A. M. Hack | Clerk Tel&Broadbnd | 37.49 |   |
| 99 | aa | dd | A. M. Hack | Clerk Salary | 661.14 |   |
| 100 | tcl | dd | MHG Bdg Ctrs | Cleaning WCs | 1111.66 |   |

Community Centre

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| --- | --- | --- | --- | --- | --- |
| 99 | dd | A.M. Hack | Petty Cash | 93.43 |   |
| 100 | 524 | M.Rogerson | Windows | 40.00 |   |
| 101 | 525 | T. J. Handley | Library | 936.00 | 156.00 |
| 102 | 526 | T. J. Handley | Hall lights | 234.00 | 39.00 |
| 103 | 527 | CDC | Dog Bags | 149.98 | 25.00 |
| 104 | 528 | M.Rogerson | Windows | 80.00 |   |
| 105 | 529 | Olympia Supplies | Toilet Rolls | 23.97 | 3.99 |
| 106 | 530 | YPO | Supplies | 213.36 | 35.56 |
| 107 | 531 | YPO | Storage  | 208.80 | 34.80 |
| 111 | dd | Talktalk | Tel&Brdbnd | 33.10 | 5.52 |

Staff costs amounted to £1930.78

15. ANY QUESTIONS/ITEMS FOR DISCUSSION None

The next Parish Council Meeting will be held on Monday 4 December 2017 at 7pm at the Community Centre.