MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 2 November 2015**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE Cllr. S. Brown Cllr. D. McGonnigal

 Cllr. J. Ward Cllr. T. Macaulay

 Cllr. J. Emsley Cllr. A. Danskin

 Cllr. J. Metcalfe

**In attendance:** Alison Hack, 1 police officer, 4 members of the public.

**This meeting was recorded under file PCNov15**

1. **APOLOGIES**: Cllr. M. Howson

1. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in Community Centre staffing issues, Cllr. Weaire declared an interest in the library, and the village website.
2. **To confirm the Minutes of the Parish Council Meeting held on 7 September 2015 and review matters arising**

Minutes of the previous meeting having previously been circulated were proposed by Cllr Lis, seconded by Cllr. Danskin and accepted by the meeting as a true record and duly signed by the Chairman.

**4. REPORTS**

**Police** – Inspector Hagan introduced himself to the meeting and invited questions from members. Cllr. Lis queried the infrequent attendance of the police at parish council meetings, which the Inspector noted and explained there had been some difficulties due to staff shortages. The Chairman raised the issue of parking and the Inspector confirmed that any cases of obstruction should be reported to the police who would act to remove the obstruction. Cllr. Ward commented on the difficulties experienced using the 101 call service. Cllr. Emsley asked whether there had been an unusual spike of burglaries in the area, and the Inspector rendered information on this issue. Cllr. Metcalfe asked how the situation was now the custody suite in Skipton had been closed and the meeting was told the new system was working satisfactorily.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**  Matt Cooper circulated information sheets on the new village website and asked the Parish Council for a donation. Cllr. Lis stated he believed the parish council was unable to use public funds to donate to businesses and suggested the IRCA might be amenable to an application. After discussion it was agreed this matter should be placed on the Agenda for the next meeting.

Representatives from Ingleton in Bloom attended the meeting to ascertain what the contractors maintaining Central Gardens were contracted to do. Cllr. Lis took this opportunity to thank their volunteers for the work they do around the village. After discussion it was agreed a copy of the specified works be sent to Sally Gregory and the contract reviewed with their consultation when it comes up for renewal at the end of its term.

An update on the superfast broadband project (BARN) was given by a local resident involved and the members heard that there had been a severe setback as the proposal to cross the A65 had been shelved.

**6. PLANNING**

45/2015/16309 Discharge of Condition No’s 3,4,5,6,7 and 9 of Previously approved Application 45/2015/15978

 Construction of 3 Bedroom Detached Dwelling with Attached Garage and Outbuildings

 Panwell Cottage, Back Gate, Ingleton, Carnforth LA6 3BJ.

**Members had strong objections to this application as the discharge of these conditions would fundamentally alter the appearance of the building.**

45/2015/16271 Creation of a Parking Space to the Rear, Removal of Boundary Wall to allow access

 onto B6235

 Hilltop Bungalow, 28 Ingleborough Park Drive, Ingleton, Carnforth LA6 3AJ

**There were concerns expressed by members over the creation of an access point onto B6235, it was felt that Ingleborough Park Drive was built with the intention of creating a single access at one end, and the issue of the listed trees on the B6235 was also raised as they may be affected.**

45/2015/16060 Application for Listed Building Consent for removal of existing rotten Single Glazed Windows and replace

 With Wooden Sash Windows, complete with Horns, Double Glazed to match existing style

 Yanham House, 5 High Street, Ingleton, Carnforth LA6 3AB

**The members gave their support to this application**

C/45/307L Revised application for full planning permission for a continuation of mineral extraction,

 Processing and ancillary development until May 2020 incorporating an extended area of

 Working, a 0.12 hectare southern extension of the quarry boundary and a revised restoration

 Scheme

 Ingleton Quarry, Ingleton

**The members had nothing further to add to their comments made on 6 October.**

**7. MATTERS ARISING – Items for discussion from Circulation Documents**

It was agreed the Clerk should contact Ruth Park regarding the Green Spaces consultation to request the designation of the football pitch, Brow, Park and Play Area if they are not already so designated.

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported she had received a quotation from ACS for the recommended work on the toilets and was requested to obtain an additional quote elsewhere. Cllr. Lis will ascertain whether CDC will cover the cost. Cllr. McGonnigal suggested that donation boxes should be installed at the park toilets and this was agreed to by the meeting. The Clerk will contact Jack Morphet to obtain a costing and discuss the best place for siting the boxes.
2. **The Brow –** The Clerk had received two estimates for cutting the Brow back on Main Street, £280 from Acorn Tree Services and £380 from Charlesworth & Co. It was agreed she should ascertain that the quote covered cutting the foliage back behind the wall and the members on this condition agreed to accept the estimate from Acorn Tree Services.
3. **Highways** – Cllr. Macaulay raised the matter of a tree on Oddies Lane (approximately 50 metres up Mealbank Hill) which required removal. There was also a post approximately 250 metres south of Beezley Farm that required removal. The uneven pavement with water metre covers on the corner of Main Street was commented on but the Councillor was informed these would be dealt with under the village plan. It was also reported the boundary wall to the Community Centre needed attention and it was suggested the Clerk should contact Highways in the first instance. Cllr. Macaulay also complained about the state of the A65 between Laundry Lane and Croft Road and the Clerk was requested to report these matters.
4. **Street Lighting** – Cllr. Brown reported the street light outside 62 New Village was faulty, also the light at the top of the Rake and Main Street, and the light outside Curlew Crafts was flickering. The Clerk reported on the situation on Laundry Lane which had two lights with a total loss of supply and a third intermittently faulty. A light in Burnmoor Crescent was also flashing on and off. The Clerk will report these again to the relevant parties.
5. **Ingleton Community Centre** – Cllr. Lis reported on IRCA’s proposals to improve lighting at the Community Centre and their intention to put in place a management plan for the future. There had been financial problems with a group hiring the Centre who had been given until Christmas to clear their account. At the recent joint management meeting the amended constitution had been accepted which brought membership down to 5 IRCA members and 5 Parish Council members. The Clerk confirmed that the committee and accepted Barclays’ proposal to cover wifi costs for two years. Cllr. Lis confirmed that the Parish Council should confirm their support for the library under the recent review and will obtain the details for the Clerk to do so.
6. **Cold Cotes/Chapel le Dale –** Cllr. Metcalfe reported to members on a recent meeting at the Hill Inn to improve broadband speeds at Chapel le Dale.
7. **Xmas Tree for the Square** – to agree purchase and installation – it was agreed to request the normal supplier (Mark Oversby) to purchase and install a Christmas Tree in the Square and to give permission for the use of the Square for the late night shopping event on 4 December.
8. **Grasscutting Contract** It was generally agreed by members that the standard of the grass cutting through the season had improved after a very shaky start. Cllr. Macaulay moved that the Grasscutting contract should be re-tendered but no other member seconded the proposal. After some debate it was agreed that Michael Gudgeon should be requested to attend the December meeting to discuss the issue.

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

 **a) BMX Track – Acquisition of Middle School Site**

Cllr. Lis reported on the subcommittee meeting to discuss the documents on the sale of the land recently forwarded by the Parish Council solicitors. Cllr. Lis proposed, Cllr. Macaulay seconded and it was agreed to accept their comments and request the solicitors to proceed immediately.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS**

Cllr. Lis reported on the street sign on Laundry Lane that had been erected on the wrong side of the street and assured members that this would be rectified by the contractors. He also reported on central government plans to restructure local government with the appointment of mayors and city regions, and some of the funding implications which would result. Regarding the illegal parking on Storrs Commons, although there had been unsuccessful attempts to rehouse the offenders, the enforcement action had been agreed by the YDNPA and they should shortly be evicted.

(Cllr. Lis left the meeting)

**11. CORRESPONDENCE**

CORRESPONDENCE –

Emails

6/1013/9 Yorkshire Housing – Reid House Development

7/10 YLCA October & November Training Events

8/10 CDC re Street Naming in Clapham

15/10 YLCA Training Event in Harrogate

16/10 Harrogate Borough Council re parking enforcement

21/10 YLCA Update on Bus Subsidy

21/10 Ruth Park re Green Open Spaces Consultation

23/10 ACS Asbestos Survey Report for Toilets

2/11 NYCC Police Monthly Newsletter

Dropbox

5/10 Yorkshire Dales Access Forum Membership – invitation for members

5/10 Craven District Council Planning Guide

9/10 Police Crime Commissioner re 101 Service

14/10 Beryl Morphet re Xmas light night Shopping Event

Clerk & Council Magazine

Invitation to Vicar’s farewell party

### 12. REPORTS

1. **Chairman** – the Chairman reported on the progress of the village action plan which included additional signage for the village
2. **Footpaths Committee** – Cllr. Emsley reported that the next meeting was to be held in December by which time it was hoped the situation regarding volunteers working on footpaths would be clearer.
3. **Clerk** -

**Hard Drive** – this had been purchased and all the available recordings of past meetings had been saved on it.

**Holiday** – the Clerk would be away between 11-18 November and had informed the Centre manager.

### 13. FINANCE

**a) To authorise signing of orders of payment**

Cllr. Metcalfe proposed and Cllr.Emsley seconded and it was agreed that the undernoted invoices be paid:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 92 | 7 | dd | Horton Landscpg | Grasscutting | 618.00 |
| 93 | 7 | dd | Horton Landscpg | Central Gdns | 78.00 |
| 94 | 21 | dd | OCS Group | Sanitation Hire | 140.40 |
| 95 | 6 | dd | MHG Bdg Ctrs | Repairs to WC&Prk | 93.00 |
| 96 | 20 | dd | MHG Bdg Ctrs | Cleaning WCs | 1302.00 |
| 97 | 15 | dd | YLCA  | Training | 90.00 |
| 98 | 14 | dd | Eon | Floodlighting St. Mary | 26.96 |
| 99 | 18 | dd | Npower | Park WC Supply | 65.15 |
| 100 | 13 | dd | A.Hack | Hard Drive | 47.00 |
| 101 | 2 | dd | A.Hack | Tel&Brdband | 21.35 |
| 102 | 13 | dd | A.Hack | Petty Cash Float | 25.00 |
| 103 | 1 | dd | A.Hack | Salary | 636.91 |
| 104 | 6 | dd | Howsons | CCTV repair | 78.00 |

**Community Centre**

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| --- | --- | --- |
| HM Rev&Customs | PAYE/NIC | 1810.63 |
| CDC | Dog Bags | 96.00 |
| Viking |  Stationery | 46.45 |
| 24/7 Locksmiths | Storeroomlock | 125.00 |
| T.J.Handley | auto door opener | 2914.24 |
| YPO |  Cleaning Supplies | 184.36 |
| Npower | Elec.Supply | 6.86 |
| Npower | Gas Supply | 418.92 |
| A. Hack | Wages | 44.06 |
| Talktalk | Tel&Brbnd | 34.42 |

Staff costs amounted to £1984.15

# 13. ANY QUESTIONS/ITEMS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 7 December 2015 at 7pm at the Community Centre.