MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 2 March 2015**

**PRESENT:** Chairman C. Lis OBE Cllr. P. Weaire Cllr. S. Brown Cllr. D. McGonnigal

Cllr. J. Ward Cllr. T. Macaulay

Cllr. J. Emsley

Cllr. J. Metcalfe

**In attendance:** Alison Hack, Parish Clerk, Cllr. Ireton 1 police officer and 3 members of the public.

**This meeting was recorded under file A2**

1. **APOLOGIES**: Cllr. A. Danskin, Cllr M. Howson
2. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in any discussion of staffing issues at the Centre, Cllr. Weaire declared an interest in the Library.

**3. MINUTES** of the previous meeting having been circulated, Cllr. Weaire and Cllr. McGonnigal proposed and seconded that they be approved and it was agreed, the Minutes were duly signed by the Chairman.

**4. REPORTS**

**Police** – The policer reported on the crime statistics for the area, there had been 16 incidents and he went through the list for the benefit of the members. Cllr. Ward raised the issue of illegal parking near Reed House by contractors at the nearby development and the officer took a note.

**5. ITEMS RAISED BY MEMBERS OF THE PUBLIC AND COUNCILLORS**

The representatives from Ingleton in Bloom had several requests; they wished to plant a small fir tree at the Fiddle Case land and Cllr. Ireton undertook to contact Highways regarding this request. They also wished to install sponsorship signs in flowerbeds around the village and the meeting made no objections. A problem was also reported with the garden refuse they had collected in the Community Centre car park as Craven District Council seemed reluctant to remove it, and Cllr. Lis undertook to contact the District Council on their behalf. The representatives voiced their objections to the re-siting of the recycle bins, and the Chairman gave reasons for this. They also reported several road signs in need of cleaning or repair and a list was passed to the Clerk. Cllr. McGonnigal also commented on the amount of litter being thrown down the banking which the Chairman noted. Cllr. Macaulay circulated a 14 page report to members regarding a motion concerning the running of the Parish Council and stated he required this to be placed on the agenda for the next meeting. Debate followed on the issue of the Post Office, a petition containing 548 signatures had been handed to the Clerk and the difficulties of siting it in the village centre were discussed. Cllr. Ireton confirmed that both NatWest and Barclays were making arrangements with the Post Office so that residents can process payments through them. It was agreed the Chairman should request M. Renshaw from the Post Office to attend the next Parish Council meeting. Cllr. Brown raised the matter of an additional sign on Oddies Lane, and the Chairman confirmed instructions for this had been passed to CDC. Cllr. Ward raised the matter of illegal parking at Reed House and Burnmoor Crescent was also mentioned. The Chairman will contact Yorkshire Housing regarding the situation.

**6. PLANNING**

C/45/651B Variations of Conditions 2 and 5 of planning permission C/45/651A relating to i) changing the door into the drying room; ii) moving the large door

opening forward; iii) adding a rooflight and iv) changing the internal layout.

**Broadrake, Chapel-le-Dale, Ingleton**

C/45/469B Erection of Detached Garage and Outbuilding together with works to Driveway and associated Landscaping

**2 Richmond House, Hawes Road, Ingleton**

**No objections were made to these applications.**

Permission Granted

45/2014/15329 1 No. Ash – Reduce Tree by 25%

16 Uppergate, Ingleton, Carnforth LA6 3BD

**7. ITEMS FOR DISCUSSION FROM CIRCULATION DOCUMENTS –** Cllr. Weaire raised the matter of the annual review of the Clerk’s salary and it was agreed this would be discussed at the April meeting.

**8. MATTERS ARISING –**

1. **Park/Toilets –** The Clerk reported that Colin Woof would be attending to the moles in the park and J. Morphet was repairing the donation box for the gents’ toilet at the Community Centre. The Chairman then opened the tenders for the work in Central Gardens and the WC cleaning which were as follows:

**Central Gardens Maintenance**

J. Hartley - £64 plus VAT per monthly visit

Horton Landscaping £65 plus VAT per monthly visit

Cllr. Weaire proposed and Cllr. Metcalfe seconded and it was agreed to accept Horton Landscaping’s

quotation as Horton suggested a fortnightly visit at the same price. A vote was taken with all in favour with the

exception of Cllr. Macaulay who voted against the motion.

**Cleaning the Public Toilets**

Only one quotation had been received from M.H.G. Contractors for £1050 plus VAT per 30 day month. The

contract included emptying the park litter bins, opening and locking up the park toilets and provision of toilet

paper, soap and cleaning supplies. After some discussion it was proposed by Cllr. Lis, seconded by Cllr.

Metcalfe that this quotation be accepted. A vote was taken with all in favour with the exception of Cllr.

Macaulay who voted against.

1. **The Brow –** The Clerk confirmed that the three trees were to be felled by Acorn Tree Services on 11 and 12 March and Ingleton in Bloom had been contacted as they were willing to take the chippings.
2. **Highway Faults** – Cllr. Metcalfe commented on damage to tarmac on Laundry Lane from HGV vehicles and the Clerk undertook to report the matter.
3. **Street Lighting** – A member reported a street light out on Laundry Lane which Cllr. Weaire confirmed was near the junction with Croft Road and the Clerk took a note.
4. **BMX Track** Cllr. Lis had received no further information on this matter.
5. **Ingleborough Community Centre** – Cllr. Weaire commented on the recent joint management meeting which had dealt with a review of staff wages and had also set up a sub committee to amend the constitution. When this was done it would be referred back to the JMC for approval.
6. **Cold Cotes/Chapel le Dale** – The Clerk reported she had received an acknowledgement from Highways regarding the flooding problem at Cold Cotes but the inspector thought there might be a possibility it was the responsibility of the landowner to repair the culvert. He confirmed he would visit the site to check this.
7. **Allotments** – Cllr. MacAulay reported he was waiting for Craven District Council to respond about a possible site.

**9. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS** Cllr. Ireton reported on a meeting with NYCC regarding the Extra Care Housing development, and had ascertained that a similar scheme at Settle had been almost all let indicating a high level of need . He reported that the budget has now been set for the coming year. Cllr. Metcalfe asked about the drop kerb at the local surgery and Cllr. Ireton confirmed that this should be actioned in the next financial year. Cllr. Lis confirmed that the District Council are freezing their portion of the community charge. He had received a letter regarding the Policing Model 2016 which was placed in the circulation wallet. He also informed members there was a proposed change to refuse collection practice with pick up points being instituted rather than each household being visited, but there would be full consultation on the process with residents beforehand.

**10. Correspondence**

1. Thank you card from Mrs. Morphet regarding Xmas lights
2. D. Earnshaw,Cold Cotes Association re flooding problem at Cold Cotes.
3. Ingleton in Bloom regarding matters discussed under item 5.
4. CDC Waste Transfer form
5. IDTA – protesting possible closure of toilets
6. Rural Action Yorkshire – community projects
7. NYCC – regarding registration of common lands or village green
8. NYCC – Notice of stopping up of two footpaths at Raygill Farm.
9. Information on Folk Weekend and fundraising

These items were placed in the wallet for circulation to members.

### 11. REPORTS

1. **Chairman** – No report
2. **Footpaths Committee** – Meeting due on 10 March.
3. **Clerk** - **Yorkshire Audit** – the Clerk asked members to confirm their acceptance as auditors as the annual audit would be due in April. After discussion all members agreed with the exception of Cllr. Macaulay who abstained.

**Section 137** The Clerk also reported she had checked the legislation regarding this and would confirm that the Parish Council was empowered to contribute to charities and non-profit organisations operating within the UK.

1. **Swimming Pool** Cllr. Brown reported the recent AGM, a new treasurer had been appointed and funding was going well for the splash park.

### 12. ACCOUNTS

It was proposed by Cllr. Metcalfe and seconded by Cllr. Brown that the following accounts be paid:

|  |  |  |
| --- | --- | --- |
| Horton Landscaping | Trimming Ivy on Brow | 336.00 |
| Envirocare | Central Gardens | 79.50 |
| Howsons | repairs to CCTV | 482.40 |
| Eon | Street Light Supply | 225.07 |
| Viking | Stationery | 13.52 |
| A.M.Hack | Clerk Tel&Broadband | 22.92 |
| SLCC | Subscription | 118.00 |
| A.M.Hack | Salary | 612.56 |
| MHG Contractors | Cleaning WCs | 1176.00 |

Cllr Lis handed the Chair to Councillor Metcalfe and Cllr. Emsley proposed and Cllr. Ward seconded that the undernoted accounts should be paid.

**Community Centre**

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| --- | --- | --- | --- |
| Olympia Suppls | Toilet Rolls |  | 40.5 |
| Craven District | Dog Bags |  | 144 |
| YPO | Flipchart |  | 47.76 |
| Npower | Gas Supply |  | 1470.12 |
| Npower | Gas Supply |  | 1096.72 |
| Talktalk | Tel.&Brdband |  | 35.14 |

HMRC PAYE/NIC 1563.05

Staff costs £1813.66

*Cllr Lis then resumed the Chair*

# 13. ANY QUESTIONS/ITE MS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Tuesday 7 April 2015 at 7pm at the Community Centre.