MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 4 July 2016**

**PRESENT:** Chairman J. Metcalfe Cllr. C. Lis

Cllr. J. Emsley Cllr. S. Brown

Cllr. P. Weaire Cllr. M. Howson

Cllr. D. McGonnigal Cllr. T. Macaulay

**In attendance:** Cllr. D. Ireton, Alison Hack, 6 members of the public

**This meeting was recorded under file PCJuly 2016**

1. **APOLOGIES**: Cllrs. Cllr. J. Ward A. Danskin

1. **DECLARATIONS OF INTEREST** **–** Cllr. Weaire declared an interest in the library, an item of planning and. Cllr. Howson declared an interest in item 8d). Cllr. Lis declared an interest in community centre staffing issues.
2. **To confirm the Minutes of the Parish Council Meeting held on 6 June 2016 and review matters arising**

**The Minutes** of the previous meeting having been circulated were amended under item 5a) to remove ‘by’ and under item 9 f)’fundraiser’ was replaced by ‘hogroast’ and approved by the meeting as an accurate record and were duly signed by the Chairman.

1. Allotments – Cllr. Macaulay reported a positive response from United Utilities on the access issue to the Bull Land field and reported the trustees had agreed to the use of the field. The Chairman queried whether the field would be acceptable as it had been rejected in the past. Cllr. Macaulay felt that in that case the matter should be publicized and response assessed. Planning permission would be required and the construction of a track and parking area.

**4. REPORTS**

**Police** – In the absence of a police representative there was no report

**5, ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

The members of the public present had attended to raise objections to the proposed development off Main Street as this would extensively reduce parking for nearby residents. The likely increase in traffic congestion were raised. This development would mean the loss of green space in the village and concerns regarding increase in flooding risk were also mentioned. It was felt that a single access to the site should be made on Laundry Lane.

**7. PLANNING**

a) 45/2016/17013 Four Self-Build Dwellings Plots with Associated Off Street Parking

Land Off Main Street, Ingleton LA6 3BZ

It was agreed by members that a revision of this application should be requested to create a single access point on Laundry Lane, due to the parking problems multiple access points in this area would create. Concerns were also raised about increase in flood risks for the area and the loss of green space to the village.

**b) 45/2016/17054 Proposed Replacement Dwelling for Existing Permanent Home (Amended Design for that Approved Under Application 56/2016/14079)**

Detached Dwelling Enter Farm, Enter Lane, Ingleton LA6 3DL

No comments were made on this application.

**c)** **45/2016/17003 Application for Advertisement Consent for Poster Frame Signage, Aluminium Fascia Signs with Vinyl Graphics, and Lamppost Banners.**

Ingleborough Community Centre car park, Ingleton

Members objected to this application on the basis that these signs were completely out of line with the current style of signs existing and proposed in the village. Additionally as leaseholder of the premises for which they were apparently intended, the parish council would not agree to their installation.

**8. MATTERS ARISING – Items for discussion from Circulation Documents - None**

9**. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported on maintenance matters for the park and toilets. Cllr. Emsley reported on two ropes that required replacing and damage to the basket swing, and the Clerk took a note.
2. **The Brow –** The Clerk had instructed the contractors for the crown lifting of the beech on the brow.
3. **Highways** – Cllr. Emsley raised strong objections to the quality of Highways contractors when they recently patched the holes on Main Street. This view was shared by other members and it was agreed the Clerk should write to Highways to complain, with a copy to Cllr. Ireton.
4. **Pump Track** – Cllr. Weaire had received complaints regarding the amount of litter on the site. Cllr. Howson confirmed the contractors would be visiting the site this week to reseed and sort out possible drainage problems and he was involved in co-ordinating a group for maintenance. He suggested an additional track should be made at one section as it was being used as a route to another section of the track. There would be an official opening on 24 July at 4.30pm with the attendance of the CDC Chairman. Cllr. Howson will post this online and invite applications for time trials. The Clerk will email Clark & Kent regarding the possibility of a demonstration bike ride and the possibility of a maintenance video. The Clerk confirmed the shed for maintenance tools has been installed and Cllr. Lis will get locks for this and the site gates. Cllr. Emsley asked the Council to confirm that a skateboard park remained as a project for the remainder of the site, and it was confirmed that this had been the intention of the original planning application. Discussion followed on the issue of using the ECH section as an interim football pitch and Cllr. Ireton will ascertain whether this could be done temporarily under licence. Cllr. Weaire raised the matter of the shed near Laundry Lane being used to stash drugs recently, and Cllr. Ireton took a note. The Clerk had obtained a quotation for cutting the grass but this was held over. Cllr. Metcalfe suggested that there should be a meeting of Councillors that have been directly involved in the development to consider the various issues raised.
5. **Street Lighting** – Cllr. Macaulay reported lights in Central Gardens on during the day and the Clerk took a note.
6. **Ingleton Community Centre** – The Clerk requested the meeting to authorise the employment of an additional casual weekend cleaner , as the weekly cleaner was reluctant to work at weekends. This was agreed by the meeting. It was suggested that the solution may possibly be an agency cleaner. Cllr. Weaire complained about the lack of a dropped kerb near the coach parking spaces in the Community Centre car park. It was also mentioned there had been instances of overnight campers in the car park. Cllr. Lis reported that the village gala would take place in a fortnight’s time.
7. **Cold Cotes/Chapel le Dale –** Cllr. Metcalfe reported an excellent attendance at the Chapel le Dale hogroast.

**10. To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Village Action Team** T he Chairman reported on the recent progress from this group, the signage strategy plan and locations were under discussion. The use of the viaduct was still under discussion with the landowners. The registration of the Square as a village green was ongoing although the Clerk queried whether it would be of practical use. Cllr. Emsley spoke of improvements he would like to see for the Square.

**b) B4RN Project** The proposal to subscribe to the getmapping service on behalf of this organisation was dropped as the Clerk ascertained the Parish Council could already provide access through their existing membership of the PMAS. M. Sutton reported on the progress of the Thornton and Ingleton B4RN groups. Cllr. Ireton raised the matter of wayleaves, and since the Ingleton cabinet would feed off the public toilets supply an agreement on recompense would need to be made.

**c) Library** The Clerk reported on the recent meeting with NYCC library services, training sessions were to be organised for September after which volunteers would gain experience in the library before the takeover next April. The current lease agreement with NYCC would be replaced with another service agreement to reflect the change in rental arrangements. The volunteer policy which had previously been circulated was amended to read ‘Ingleton Parish Council maintains and equal opportunities policy’ instead of Ingleton Parish Council is and equal opportunities employer’ and the addition in the line ‘Any volunteer who incurs *agreed and reasonable* expenditure on behalf of the library’. Cllr. Emsley and Cllr. Weaire proposed and seconded and it was agreed that this policy be adopted.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Lis reported on changes to the waste collection – the most significant being the inclusion of paper and card into the blue bin. Comment was made by Cllr. Howson of a firm in Hawes which would take trade plastic and cardboard.

**11. CORRESPONDENCE**

Emails

Emails

8/6 NYCC Proposed Disabled Parking Bay

10/6 White Rose Update

15/6 NYCC Proposed disabled Parking Bay, the Strands, Ingleton

16/6 Invitation to Folly presentation

23/6 D. Gibson Comments on 45/2016/160622

23/6 Folk Weekend – request for donation to this year’s event

24/6 Craven Fundraising Event

24/6 Queens Award for Voluntary Service

27/6 YLCA Annual Meeting

27/6 CPRE’s maps of light pollution

1/6 YLCA Councillor Training

Letters

YLCA Annual Review

CDC Community Grants Scheme

Clerks and Council magazine

**12. REPORTS**

1. **Chairman** – No Report
2. **Footpaths Committee** – Cllr. Emsley reported that the Footpaths Committee had decided to disband due to the restructuring of the NYCC Rights of Way department. It was agreed this item should remain on the agenda.
3. **Clerk** The Clerk asked that apologies for meetings should be given in good time.
4. **Swimming Pool** – Cllr. Brown reported on a good start to the season and it was believed the new pump track was having a positive effect on usage.

### 13. FINANCE

1) To authorise signing of orders of payment

Cllr. Macaulay proposed and Cllr. McGonnigal seconded and it was agreed that the undernoted invoices be paid:

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| --- | --- | --- | --- | --- |
| 40 | A. M. Hack | Clerk Salary | 651.12 |  |
| 41 | York.Dles Signs | Pump track signs | 312.00 | 52.00 |
| 42 | Envirocare | Laundry Lne Flwrs | 562.80 | 93.80 |
| 43 | A. M. Hack | Clerk Telephone | 38.09 |  |
| 44 | Howsons Ltd. | Light Sensors WC | 342.00 | 57.00 |
| 45 | Yorkshire Water | Supply to WCs | 155.15 |  |
| 46 | M. Coggins | Signs & Shed | 120.92 |  |
| 47 | Horton Ldscpg | Weedkiller | 54.00 | 9.00 |
| 48 | Horton Ldscpg | Grasscutting | 870.00 | 145.00 |
| 49 | Builders Supply | Tools for Pump track | 281.09 | 46.85 |
| 50 | MHG Bdg Ctrs | Cleaning WC &ltr bins | 1290.96 | 215.16 |
| 51 | Ingleton PC | Internal Transfer | 12500.00 |  |

**Community Centre**

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| --- | --- | --- | --- |
| 403 | HM Rev&Custms | PAYE/NIC | 1824.49 |
| 404 | Village Newsagts | Newspapers | 34.5 |
| 405 | SSE | Gas Supply | 2951.68 |
| 406 | SSE | Elec. Supply | 354.65 |
| 407 | T. J. Handley | Repairs | 151.39 |
| 408 | YPO | Clg Materils | 101.51 |
| 409 | M.Rogerson | Windows | 40 |
| 410 | Talktalk | Tel&Brdbnd | 38.69 |

Staff costs amounted to £2366.62

**2) Folk Weekend 2016 – to consider donation**. This resolution was proposed by Cllr. Lis, seconded by Cllr. Emsley and it was agreed to donate £750 towards this year’s event.

# 14. ANY QUESTIONS/ITEMS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 1 August 2016 at 7pm at the Community Centre.