MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 4 December2017**

**PRESENT: Chairman** P. Weaire Cllr. J. McKenzie

Cllr. J. Ward Cllr. S. Brash

Cllr. C. Lis OBE Cllr. J. Emsley

Cllr. McGonnigal Cllr. T. MacAulay

Cllr. J. Metcalfe

**In attendance:** Alison Hack, 4 members of the public

**This meeting was recorded under file PCDec2017**

1. **APOLOGIES**: None

1. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in staff matters at the Community Centre.
2. **To confirm the Minutes of the Parish Council Meetings held on 6 November 2017 and review matters arising**

The Minutes of the previous meeting having been circulated the Minutes were proposed by Cllr.Metcalfe, seconded by Cllr. Emsley, and accepted by the members as a true record and duly signed by the Chairman.

1. **REPORTS**

**Police** – an email from PC B. Parsons had been circulated to members before the meeting. The Chairman commented on speeding vehicles in the village. Cllr. Lis reported on the recent meeting with the Police Crime Commission community mapping officer relating to working with local communities. Cllr. MacAulay commented on the structural problems of local police officers and contrasted this with the enthusiasm of the officers on the beat. The Councillor also felt the call centre system was not working well, to which the Chairman agreed. Concerns had been raised at this meeting regarding the sale of drugs in the village and it was agreed the Police Crime Commissioner should be invited to meet with the Parish Council to discuss this issue.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

**i) Allotments** M. Colledge asked for an update on the progress of the Tenancy Agreement for the allotments and confirmed on completion of this document that the Allotments Association would be taking out public liability cover. He also stated that the Association was a properly constituted body with elected officers and committee and the members felt that since this satisfactorily addressed the points raised by the Parish Council’s solicitors, it was suggested that the Tenancy Agreement be signed at the January meeting. It was agreed the Clerk will amend the draft of the Tenancy Agreement to include the solicitor’s points and circulate this prior to the next meeting. The Clerk will pursue United Utilites for the final draft of the access agreement.

**ii) Alternative 3 Peaks Route** – D. Kulman spoke about the local business group’s proposal to initiate an alternative 3 Peaks route beginning and ending at Ingleton. She felt this would draw a great deal many visitors to Ingleton, and comment was made on the existing route leading to congestion at Horton. The proposal was approved by the meeting and D. Kulman will obtain a mock up of a start/finish sign which it was proposed to install outside the Community Centre which she will submit to the Parish Council for approval at a later date.

**ii) Electric Car Charge Point** – Cllr. Mckenzie requested that consideration be given to the installation of a charge point in the Community Centre car park. Cllr. Lis confirmed that both Craven District Council and YDPA are looking into this issue. It was agreed the Clerk should write to CDC to strongly support this issue.

1. **PLANNING** No applications received.

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** Cllr. Ward asked the Clerk as to the progress on the ash in the park and was informed that planning consent had been received and the works had been instructed.
2. **The Brow** – The Clerk had received a quotation for trimming back the branches overhanging Main Street from Charlesworth Tree Care of £288 (including VAT) which was accepted by the meeting and the Clerk will instruct the works. Although a quotation had been received for reducing the ash saplings on the Brow it was decided not to proceed with this work until the issue of ash die back became more clear in the growing season next year.
3. **Highways** – Potholes were reported on Burnmoor Crescent and damaged gullies on the A65 and Backgate. Cllr. Ward believed a drain near Blue Hall had collapsed as during recent rain water was escaping in the middle of the road. Cllr. Lis reported on a recent meeting with Highways regarding flooding from Storrs on to Clapham Old Road, exacerbated by loose stone being washed down and obstructing drains, leading to flooding in the Ingleborough Park Drive area. He confirmed that Highways will be doing remedial work on the drains on Hawes Road and Clapham Old Road. Cllr. Emsley had received a complaint that Red Ash had become hazardous due to ice during the recent cold weather and queried whether as a school route it was mandatory for the authorities to grit it. It was agreed that this and the above highway faults be reported by the Clerk.
4. **Pump Track** – Cllr. Lis confirmed that funding the proposal to tarmac the pump track should be considered at the precept meeting.
5. **Street Lighting** – It was reported that the light by the zebra crossing on Backgate had been out for some time, the light at the junction of Hawes Road and Clapham Old Road was intermittent, and Cllr. McGonnigal reported the light attached to his house on Main Street was also faulty. The Clerk will report these matters. The Chairman complained about the gaps in the Xmas street lighting and it was suggested that Howsons be approached for advice on whether there was anything on the market which would prove more durable and value for money.
6. **Ingleton Community Centre** – Cllr. Lis reported that the quotations he had received for the CCTV would be circulated to members for their consideration. The Chairman commented that there had been an unauthorised entrance by a young group of males at the Centre at the weekend which Cllr. Lis felt underlined the necessity of improved CCTV coverage.
7. **Cold Cotes/Chapel le Dale –** No report

**8. To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Village Action Team** – Cllr. Metcalfe felt that it was unacceptable that after three months there had been no progress on the issue of the village signs. This was agreed to by members and the Chairman will contact S. Sunter at CDC to ascertain the situation.

**b) Allotments** – There was discussion on the issue of consultation with local residents regarding this project. Cllr. MacAulay believed there had been a great deal of consultation on this issue on his part, but Cllr. Mckenzie proposed and it was agreed by the meeting that a letter should be sent to residents bringing them up to date with progress. Any comments or objections should be addressed to Cllr. MacAulay or Cllr. Metcalfe, or alternatively brought to the next meeting of the Parish Council. It was also agreed the Clerk will amend the draft of the Tenancy Agreement to include the solicitor’s points and circulate this prior to the next meeting. The Clerk will pursue United Utilities for the final draft of the access agreement.

**c) B4RN to receive report** – Cllr. Lis reported there would be an open day the following weekend,

wifi was now available in the meeting room, hall and foyer and was very fast. The open day will inform

residents about the proposed routes in the village.

**9. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Lis reported that the recycle bins in the Community Centre car park are likely to be removed by CDC as they were proving uneconomic and were mainly used by business. The Councillor also confirmed that there had been the first successful prosecution for fly tipping by the Council. Cllr. Lis reported that the Parks Authority was proposing a 5 year pilot scheme charging higher levels of council tax for second homes.

**10. CORRESPONDENCE – to action where appropriate**

**Emails**

8/11 Overground/Underground proposal for 3 Peaks Alternative Route

10/11 YDPA National Park Management Plan

16/11 NALC Diversity Commission Survey

16/11 PCC Community Liaison Officer – re meeting

17/11 CDC re Community Care Services and future of Castleberg Hospital

21/11 Isavealife Minutes

**21/11** S. Rucastle re use of Square for ecumenical meeting 20 May 2018

22/11 Environment Agency Flood Risk Update

28/11 NYCC on LGBT Event

29/11 NYCC Highways Notice of Road Closure 5/12/17 Tatterthorn Road

3/12 PC Barbara Parsons Police Report

3/12 NPMP Forum – notes on recent meeting.

**Dropbox**

Common Land Register Updates

Resolutions Register

i) Ecumenical Meeting – It was agreed to grant permission for the use of the Square on 20 May 2018 for the purpose of an ecumenical meeting.

**11. REPORTS**

1. **Chairman** – The Chairman reported on the recent YDNP Management Form at the Community Centre.
2. **Footpaths Committee** – Cllr. MacAulay asked Cllr Emsley regarding the diverted FP issue near Backgate and the Councillor responded that the matter was in the hands of the NYCC Rights of Way officer who would keep the Council informed of any developments.
3. **Clerk** **-** No report
4. **Swimming Pool** –.No report

### 12. FINANCE –

**a) To confirm date of Precept Meeting in January 2018** – It was agreed by the meeting to hold the precept meeting at 6.30pm prior to the January meeting on 8 January 2018.

**b) To authorise signing of orders of payment and online payments** - Cllr. Metcalfe proposed, Cllr. Emsley seconded and it was agreed to authorise the undernoted invoices for payment:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 101 | slm | dd | Howsons | Street Light Maintence | 4294.28 | 715.71 |
| 102 | gfl | 167 | J. Hartley & Sons | Clear Flowerbeds | 28.80 | 4.80 |
| 103 | gfl | dd | Horton | Grass Cutting | 588.00 | 98.00 |
| 104 | pro | dd | Talktalk | website fees | 76.32 |  |
| 105 | sls | dd | Eon | Street Light Supply | 446.46 | 74.41 |
| 106 | pro | dd | Michael Kenyon | website fees | 25.00 |  |
| 107 | sub | dd | SLCC | subscription | 100.00 |  |
| 108 | aa | dd | A. M. Hack | Clerk Salary | 667.82 |  |
| 109 | ab | dd` | A. M. Hack | Tel.&Broadband | 37.49 |  |
| 110 | tcl | dd | MHG Building | Cleaning WCs | 1075.80 |  |

Community Centre

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| --- | --- | --- | --- | --- | --- |
| 113 | 532 | Howsons | Plumbing | 338.91 | 56.49 |
| 120 | dd | Talktalk | Tel&Brdbnd | 33.06 |  |
| 121 | 533 | J. Lis | Catering | 137.11 |  |
| 122 | 534 | Craven District | Licence Fee | 180 |  |
| 123 | 535 | T.J. Handley | Elec. repairs | 416.46 | 69.41 |
| 124 | 536 | CDC | Dog Bags | 149.98 | 25.00 |
| 125 | 537 | Spot-On | Projector | 10848 | 1808.00 |
| 126 | 538 | Spot-on | Inspection | 1182 | 197.00 |
| 127 | 539 | Mark Rogerson | Windows | 40 |  |
| 128 | 540 | YPO | Supplies | 433.29 | 77.95 |
| 129 | dd | A. M. Hack | Petty Cash | 95.58 |  |
| 130 | 541 | Olympia Supplies | Toilet Rolls | 11.98 | 1.99 |
| 131 | 542 | Howsons Ltd. | Repairs to fire alarm | 240.00 | 40.00 |

Staff costs amounted to £2213.67

13. ANY QUESTIONS/ITEMS FOR DISCUSSION None

The next Parish Council Meeting will be held on Monday 8 January 2017 at 7pm and preceded by the precept meeting at 6.30pm at the Community Centre.