MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 5 December 2016**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE

Cllr. J. Emsley Cllr. J. Ward

Cllr. J. Metcalfe Cllr. J. Mckenzie

Cllr. A. Danskin Cllr. T. Macaulay

**In attendance:** Alison Hack, Cllr. Ireton, 3 members of the public

**This meeting was recorded under file PCDec2016**

1. **APOLOGIES**: None

1. **DECLARATIONS OF INTEREST** **–** Cllr. Weaire declared an interest in the library and 9 d), Cllr. Lis arrived late and declared an interest in community centre staffing issues, Cllr. Howson declared an interest in item 8e).
2. **To confirm the Minutes of the Parish Council Meeting held on 7 November 2016 and review matters arising**

Cllr. Metcalfe proposed and Cllr. Emsley seconded and it was agreed to approve the Minutes as a true record.

**i) Jenkins Beck** – Comments were made on the condition of the railings and the Clerk confirmed no reply had been received. It was felt by the meeting that this matter should be pursued.

**ii) Complaint Against Parish Council** – after some discussion it was agreed by majority vote to accept the third version of the press statement. The Clerk will submit this to the complainant for approval before publication.

**4 . REPORTS**

**Police** – In the absence of the police the Chairman read out a their report on recent incidents in the area over the past month. Cllr. MacAulay reported on the recent reply he had received concerning the 20mph speed restriction in the village. The Chairman made a comment on the 101 police hotline number

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

1. **Parking of Large Van in Square** a local resident raised this issue which was continuing to cause problems of obstruction and difficulties for nearby shop owners. *(Cllr. Lis joined the meeting)*. After discussion it was agreed that the matter of bollards should be placed on the Agenda for the next meeting and the Clerk was instructed to obtain prices for these. It was also agreed the Clerk should write to Harrogate Traffic Enforcement and the police to ascertain why the owner of the van has not been proceeded against.
2. **Resignation of Councillor –** Councillor Danskin handed in a letter of resignation to the Chairman
3. Disturbance at Community Centre – two local residents complained about late night disturbances after events at the Community Centre. The meeting were informed that the Centre Manager had taken measures to improve security for future events and the police were to patrol the area at such times. The residents’ requests for fencing along the border of the car park will be taken up at the Craven Area Committee meeting by Cllr. Lis.
4. **Skate Park** – Cllr. Emsley pressed the Council to take action on this matter, it was proposed by Cllr. Howson, seconded by Cllr. Emsley and agreed the Clerk should obtain some initial designs for such a project. It was suggested that a public loan be obtained for the works.
5. **Land behind Burnmoor Crescent** – It was agreed the Clerk should write to Yorkshire Housing to ascertain whether they would be willing for the Parish Council to take over maintenance for the land.
6. **Illegal Encampment on Storrs Common** – Cllr. MacAulay asked for an update on this issue and Cllr. Lis confirmed that the legal process for eviction was proceeding.
7. **Brown Bin Collection** – Cllr. MacAulay complained of a brown bin left blocking a footpath by the bin men.

**6. PLANNING**

**a) 45/2016/17519 Double Storey Extension**

Kirksteads, Warth Lane to Nutgill Lane, Ingleton, Carnforth LA6 3DU

b) **45/2016/17536 Demolition of Existing Conservatory, erection of Living/Kitchen Extension**

Storrs Hall, Hawes Road, Ingleton LA6 3AN

1. **45/2016/17510 Change of Use of Former Caravan Park** to Stables, Tack Room, Hay Storage and Menage

Former Caravan Park, Goat Gap, Clapham LA2 8JB

**No objections were raised by the members to the above applications.**

**7. MATTERS ARISING –**

**a) Co-option of Parish Councillor –** J. Mckenzie signed the Declaration of Acceptance form and was welcomed as a new Councillor.

b) Tenders – to consider tenders received for Laundry Lane and Central Gardens

Three tenders for each three year contract had been received and the envelopes were opened by the Chairman and duly considered.

J. Hartley & Sons Horton Landscaping Envirocare Grounds Maintenance

Laundry Lane £630pa £970, £1020, £1070 £920, £938, £957

Central Gardens £64 monthly £70 monthly £65 monthly

All prices are net of VAT which would be charged on top in all cases. After discussion it was proposed by Cllr. Metcalfe, seconded by Cllr. Danskin and agreed to accept J. Hartley & Sons’ tenders for both contracts

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Chairman commented on the recent Rospa report which drew attention to the deteriorating wet pour surface. Concerns were raised about the basket swing and it was suggested it should be considered at the precept meeting for replacement.
2. **The Brow –** Cllr. MacAulay raised concerns about the retaining wall opposite Curlew Crafts and the weedy path on the steps leading down to the pottery and these matters were passed to the Clerk for action.
3. **Highways** – Cllr. Danskin raised the matter of a pothole on the A65 near Harling House which was passed to the Clerk to report to Highways.
4. **Pump Track** – The Clerk had received two estimates for the repair work to the shelter from M. Lawson for £700 plus Vat and J. Mortimer Fabrications £1060 plus Vat. Cllr. Lis proposed and Cllr. Emsley seconded and it was agreed to accept M. Lawson’s quotation for the work.
5. **Street Lighting** – (Cllr. Howson left the room) The invitation to tender for street lighting was reviewed and it was agreed to invite Howsons Ltd, Harrison & Cross, J. D. Mounsey and T. Handley to tender for this contract. The Clerk reported that three replacement strings of Xmas lights were needed with another couple to extend the lights up to the Old Post Office and it was agreed that these should be ordered. (Cllr. Howson rejoined the meeting).
6. **Ingleton Community Centre** – Cllr. Lis reported on the IRCA’s proposal to change its legal status to that of a charitable incorporated organisation and it was agreed to support this endeavour. It was also confirmed by Cllr. Howson that the solar panels had been repaired.
7. **Cold Cotes/Chapel le Dale –** Cllr. Metcalfe spoke of an issue regarding roadside parking on Hawes Road near the Hill Inn.

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Village Action Team**  - The Chairman reported on progress.

**b) Allotments** – Cllr. MacAulay reported on the recent meeting and an allotments committee had been set up. He asked the Parish Council to consider leasing the Bull Land field from the trustees and cover the costs involved in obtaining planning permission which the Parish Council should also submit. Cllr. Lis asked for a plan of the field and will consult with planning to ascertain their position.

**c) B4RN** – J. Rogers reported on the current progress of this project and passed his notes to the Clerk. It was agreed in principle to allow ducting across the Brow subject to information being provided on the precise routing.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Lis reported that Craven District Council was setting their budget for next year and charges would likely be increased for the brown bins.

**11. CORRESPONDENCE – to action where appropriate**

Emails

5/11 YLCA re adoption of telephone boxes

11/11 YLCA Community Lead Workships

11/11 Stories in Stone Group Meeting

11/11 YLCA Minerals & Waste Joint Plan

14/11 NALC Update

16/11 IPC Minutes

16/11 Settle Town Council re parking scheme

25/11 SLCC Dependant Carers Allowance for Local Councillors

2/11 IRCA requesting support for change to their legal structure as a charity

3/12 CAB Annual Report

3/12 Craven Area Committee – Meeting on 8 December 2016

**13. REPORTS**

1. **Chairman** – No report
2. **Footpaths Committee** – No report
3. **Clerk** **- Precept** – This was due to be decided by 13 January and it was agreed to hold the meeting at 6.30pm prior to the January meeting on 3 January 2017.
4. **Swimming Pool** – No report

### 14. FINANCE

a) **To authorise signing of orders of payment**

Cllr. MacAulay proposed and Cllr. Metcalfe seconded and it was agreed that the undernoted invoices be paid:

|  |  |  |  |
| --- | --- | --- | --- |
| 113 | SLCC | Subscription | 108.00 |
| 114 | Playdale | Scramble rope spares | 293.35 |
| 115 | Playdale | Fixings for net | 12.72 |
| 116 | A. M. Hack | Tel. & Brdband | 31.99 |
| 117 | A. M. Hack | Clerk Salary | 657.30 |
| 118 | MHG Bdg Ctrs | Cleaning WC&ltr bins | 1290.96 |
| 119 | M. Coggins | Repairs | 186.00 |
| 120 | MHG Bdg Ctrs | Repairs to Fountain | 414.00 |
| 121 | Horton Ldscpg | C. Gardens | 78.00 |

Community Centre

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| --- | --- | --- | --- | --- | --- |
| 116 | dd | Multiwal UK | Partition | 3218.88 | 536.48 |
| 117 | 446 | Olympia Supplies | Toilet Rolls | 40.50 | 6.75 |
| 118 | 447 | Spot On Th.Svcs | El.Inspection | 1182.00 | 197.00 |
| 119 | 448 | YPO | Cleang&Supp | 34.44 | 5.74 |
| 120 | 449 | M. Rogerson | Windows | 40.00 |  |
| 121 | dd | Talktalk | Tel.Brdbnd | 35.92 | 5.99 |
| 126 | dd | A. M. Hack | Petty Cash | 92.76 |  |
| 127 | 450 | Builders Supply | Paint | 43.34 | 7.22 |
| 128 | 451 | Tooby's Ltd | Vac Bags | 9.99 | 1.66 |

Staff costs amounted to £2176.90

# 15. ANY QUESTIONS/ITEMS FOR DISCUSSION

**Bull Land** – Cllr. MacAulay queried whether with the resignation of Cllr. Danskin a replacement would have to be found for the Bull Land committee, but was informed that a trustee designated by the Parish Council did not require to be a Council member.

The next Parish Council Meeting will be held on Tuesday 3 January 2017 at 7pm at the Community Centre, preceded by the precept meeting at 6.30pm.