MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 7 December 2015**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE Cllr. D. McGonnigal Cllr. M. Howson

 Cllr. A. Danskin Cllr. T. Macaulay

 Cllr. J. Emsley

 Cllr. J. Metcalfe

**In attendance:** Alison Hack, 1 police officer, 3 members of the public.

**This meeting was recorded under file PCDec15**

1. **APOLOGIES**: Cllr. J. Ward, Cllr. S. Brown

1. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in Community Centre staffing issues, Cllr. Weaire declared an interest in the library, and the village website, Cllr. Howson declared an interest an item of planning (item.
2. **To confirm the Minutes of the Parish Council Meeting held on 7 September 2015 and review matters arising**

Minutes of the previous meeting having previously been circulated it was agreed an amendment under item 8e) at the end of line five *and* should be amended to read *had*. The Minutes were then proposed by Cllr Metcalfe and seconded by Cllr. Emsley, accepted by the meeting as a true record and duly signed by the Chairman. The Clerk confirmed that an amended report for the Play Area had not been received, until which time no payment for their invoice would be authorised.

**4. REPORTS**

**Police** – The police officer gave a report on the recent incidents over the past month. The Chairman raised the matter of vehicles parking on the pavement at Bank Top and the officer urged members to report any similar incidents to the police so that they can be acted upon at the time. A discussion on the issue of parking in the village followed.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**  A local resident continued the issue of parking with relation to the parking up of camper vans overnight in the Square. Cllr. Lis undertook to inform CDC that there has been overnight parking of occupied campervans. The Clerk was instructed to check local bylaws to ascertain what powers the Parish Council might have to resolve this issue. Another member of the public raised the matter of the recent planning permission given to the change of use for the old vets surgery in the village. M. Gudgeon from Horton Landscaping reported to the meeting his problems with health and staffing during the past Grasscutting season and let members know the steps he had taken to avoid this next year. Cllr. Macaulay reported a fingerpost pointing in the wrong direction on Bell Horse Gate and voiced concerns regarding flammable materials left in gardens of Yorkshire Housing residences. He was informed this was not a matter for the Parish Council and Cllr. Lis would liaise with him on this matter.

Cllr. Lis reported on the flooding problems at Jenkins Beck after the dreadful rain over the past few days and discussion followed on the responsibility for maintenance of the Beck. The Clerk reported she had been informed there were three drains on Laundry Lane that had been blocked and would report these to Highways. Cllr. Lis had had several keys cut for the barn near the Wheatsheaf where sandbags were stored, and the following Councillors took keys: Cllr. McGonnigal, Weaire, Emsley, Howson, Danskin and MacAulay. The Clerk also took a key it was agreed a notice would be posted on the website and noticeboards to this effect. Cllr. Lis also had a supply of sandbags in his garage.

Cllr. McGonnigal had received a request that the Xmas lights be extended further up the High Street and it was agreed that the Clerk should contact Howsons as to the technical feasibility and to ascertain the number of strings that might be required.

**6. PLANNING**

45/2015/16368 Remove Trees Around the Boundary Wall

 Youth Hostel, The Square, Ingleton, Carnforth, LA6 3EG

*Cllr. Howson left the meeting during discussion of this item*. **The members supported this application and suggested suitable planting along the top of the boundary wall.**

45/2015/16407 Crown Reduction of 1 No. Horse Chestnut by 30% and draw back outer Limbs to Form New

 Crown. Crown Lift Group of Trees to 5 Metres.

 2 Blue Hall, High Street, Ingleton, Burton-in-Lonsdale, Carnforth, LA6 3AE

45/2015/19409 Removal of Existing Single Opening Casement Window and Replacement

 With Timber Double Glazed Sliding Sash Window with Paint Finish

 4 Greta Cottages, Bank Bottom, Ingleton, Carnforth LA6 3EZ

**The members had no objections to these applications.**

C/45/307L Revised application for full planning permission for a continuation of mineral extraction,

 Processing and ancillary development until May 2020 incorporating an extended area of

 Working, a 0.12 hectare southern extension of the quarry boundary and a revised restoration

 Scheme

 Ingleton Quarry, Ingleton

**The members approved the original start time of 6.30am for HGV traffic (Mon-Fri).** It was also agreed that a small liaison group consisting of Cllr. Metcalfe, Lis and possibly themanager of the White Scar Caves with representation also from the Scenery Company should be instigated – Cllr. Lis will liaise on this.

**7. MATTERS ARISING – Items for discussion from Circulation Documents**

 a) Precept Meeting 2016/17 – It was agreed to hold a meeting to set the precept for the next financial year on Tuesday 12 January 2016 at 7pm.

 b) W. Tooby had written requesting the removal of a branch on two trees adjacent to the swimming pool. It was agreed the Clerk should instruct the work.

 c) Light on Church Street – Howsons and received a request from a resident requesting the removal of a shade on the street light. It was agreed the Clerk should leaflet the residents to ascertain there would be no objections to this action.

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported she had received an alternative quotation for the painting of the soffits but was informed by Cllr. Lis that he had been in contact with CDC to ascertain whether they would be responsible for covering the cost. A quotation had been received for installing a donation box in the park and the Chairman will speak to the contractor regarding the best option. It was also agreed the Clerk should obtain a quotation for installing light sensors in the park toilets. Cllr. Macaulay complained about a piece of wire sticking out of the wall and the Clerk took a note.
2. **The Brow –** Cllr. Metcalfe suggested a community orchard in the park or at the bike track site and it was agreed by members that this was an idea that could be considered in the future.
3. **Highways** – Cllr. Metcalfe confirmed the post on Oddies Lane has a new passing place sign and the dead tree has been removed. He spoke again of the poor state of the white line markings in the village and it was agreed a strong letter of disapprobation on the matter should be sent to the Chief Executive of NYCC and a copy to Cllr. Ireton. The state of the A65 between Masons Arms and the garage was also agreed to be very unsatisfactory.
4. **Street Lighting** – The Clerk took a note of faulty street lights from Councillors comprising lights adjacent to Curlew Crafts, Bridge End guest House, 33 Burnmoor Crescent, Top of the Rake, Central Gardens and Back Square. Cllr. Metcalfe felt it was not acceptable that the members should be having to report faulty lights to the contractor as he maintained they should be regularly checking them for faults.
5. **Ingleton Community Centre** – Cllr. Lis reported on the IRCA’s management plans for the Centre.
6. **Cold Cotes/Chapel le Dale –** Cllr. Metcalfe updated members on the broadband project at Chapel le Dale and after discussion it was proposed by Cllr. Metcalfe, seconded by Cllr. Lis and agreed by members to write to the group to pledge support for the project and offer to underwrite their costs up to £500. Cllr. Metcalfe also reported this group were considering the placing of benches in remote situations in the area. Cllr. Danskin suggested a seat made from natural materials would be more in keeping with the local landscape and Cllr. Metcalfe will take these views back to the group. Cllr. Metcalfe also reported on the funding issues and current progress of the BARN project.
7. **Lengthsman** – the issue of the employment of a lengthsman for various jobs in the parish was discussed and its bearing on the recent request by Ingleton in Bloom’s request from the Bull Land Committee for funding to pay for heavier work such as digging. As members believed that there were local residents willing to help in such work, it was agreed the Clerk should approach the group to suggest an advert requesting help be placed in the newsletter.

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

 **a) BMX Track – Acquisition of Middle School Site**

**I**t was confirmed that the transfer of the land had completed Cllr. Lis will contact B. Dinsmore regarding arranging a meeting of the steering group.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS**

Cllr. Lis reported on Comprehensive Spending Review due to be published next week. The Councillor confirmed that CDC had recently completed a new Register of Electors which showed a slight reduction in population. The Parks Authority had also completed their boundary review and the changes would come into effect next year. Cllr. Metcalfe asked the District Councillor for advice on a problem a housing developer had brought to him, as with the capping of housing association rent levels, his new houses had been rejected. Cllr.Lis undertook to speak to the builder concerned regarding his legal position.

**11. CORRESPONDENCE**

Emails

2/11 Rospa Play Area Inspection Report

6/11 YLCA Clerk Vacancy

6/11 Groundwork grant scheme

6/11 Howsons re Mr. Brass’ request for removal of shade on Church Street light

11/11 Ben Ayres re Quarry Planning Application

11/11 NYCC Police Newsletter

13/11 YLCA White Rose Update

16/11 Appeal Decision at Codbank Farm

16/11 J. Metcalfe re Footpaths group

16/11 CDC Withdrawn planning application for 3 Bed House 7 Uppergate

16/11 Chapel le Dale broadband project

18/11 Splash Zone Fundraising Campaign

20/11 CDC requesting comments on Quarry application

24/11 YLCA Bulletin

26/11 Lune Valley Housing re property for rent

30/11 Laraine Sullivan re pile of aggregate on Storrs Common

3/12 Citizens Advice Update

Dropbox

Nov York Waste Management Consultation

Nov CDC Planning Focus

Nov Ingleton Playgroup requesting Donation

16/11 CDC Precept Letter

 3/11 Horton re Grasscutting

 25/11 W. Tooby seeking permission to remove branches from two trees adjacent to

 Swimming pool.

### 12. REPORTS

1. **Chairman** – the Chairman reported on the recent successful late night shopping event.
2. **Footpaths Committee** – Cllr. Metcalfe showed members a leaflet promoting several walks in Thornton parish and suggested something similar might be produced for Ingleton, and that perhaps the Footpaths Group might consider the matter at their next meeting.
3. **Clerk** - No report
4. **Swimming Pool** – in the absence of Cllr. Brown there was no report.

### 13. FINANCE

**a) To authorise signing of orders of payment**

Cllr. Danskin proposed and Cllr.McGonnigal seconded and it was agreed that the undernoted invoices be paid:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 104 | 30 | 4 | SLCC | Subscription | 118.00 |
| 105 | 6 | dd | Playdale | Repairs | 229.13 |
| 106 | 7 | dd | Envirocare | Flowerbeds | 562.80 |
| 107 | 2 | dd | A. M. Hack | Clerk Telephone | 28.07 |
| 108 | 7 | 5 | J. Hartley & Sons | Mow the Brow | 307.20 |
| 109 | 23 | dd | Eon | Street Light Supply | 803.36 |
| 110 | 6 | dd | Howsons | Reparis to WC | 339.74 |
| 111 | 24 | dd | Howsons | Maintenance | 1335.36 |
| 112 | 13 | dd | A. M. Hack | Reparis to laptop | 36.00 |
| 113 | 20 | dd | MHG Building Ctrs | Cleaning WC | 1260.00 |
| 114 | 1 | dd | A. M. Hack | Clerk Salary | 638.35 |
| 115 | 12 | dd | Acorn Tree Svs | Trimming Brow | 280.00 |
| 116 | 7 | dd | Horton Ldscping | Central Gardens | 78 |

**Community Centre**

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| --- | --- | --- | --- | --- |
| 107 | 355 | Village News | Papers | 33.50 |
| 108 | 356 | Mark Rogerson | Windows | 40.00 |
| 109 | 357 | Olympia | Toilet Rolls | 13.20 |
| 110 | 358 | CDC | Licence | 180.00 |
| 111 | dd | Mrs.E. Bailey | wages | 267.13 |
| 112 | dd | J. Goodman | wages | 219.56 |
| 113 | dd | J. Lis | salary | 1458.15 |
| 114 | 359 | Builders Supp.Co | Coach Bolts | 3.00 |
| 115 | 360 | Cash | Petty Cash | 98.95 |
| 116 | 361 | Mark Rogerson | Windows | 40 |
| 117 | 362 | MHG Building | Repairs | 177.58 |
| 118 | dd | Talktalk |   | 36.02 |

Staff costs amounted to £1984.15

**b) Community Donations – to consider a donation towards village website and Ingleton Playgroup**

# It was agreed not to donate to the village website as a commercial enterprise. The Clerk was instructed to ask Ingleton Playgroup for further information on their current financial situation and their plans for the future.

# 13. ANY QUESTIONS/ITEMS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 4 January 2016 at 7pm at the Community Centre.