MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 6 August 2018**

**PRESENT: Chairman** J. Metcalfe Cllr. J. McKenzie

 Cllr. D. McGonnigal Cllr. A. Weller

 Cllr. S. Brash Cllr. G. Gaunt

 Cllr. C. Lis OBE Cllr. M. Howson

 Cllr. J. Emsley Cllr. V. Brown

**In attendance:** Alison Hack, 4 members of the public

**This meeting was recorded under file PCTapesAug18**

1. **Apologies: None**
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in any matters relating to the Community Centre manager, Cllr. Emsley and Metcalfe on an item of Planning.

1. **To confirm the Minutes of the Parish Council Meetings held on 2 July and review matters arising** The Minutes were proposed by Cllr. Brash seconded by Cllr. Emsley and approved by the meeting as a true record.
2. **REPORTS**

**Police** – An email had been received and circulated prior to the meeting giving details of crime statistics in the area over the past month. Concerns were expressed regarding the lack of police attendance at the parish council meetings and it was agreed the Clerk should contact the Chief Constable and the PC Grace to request a police presence.

**Village Signage** – A. Laycock Project Development Officer and S. Sunter, Economic Development Officer, CDC, reported on the progress made regarding the project including Interpretation boards to be installed detailing the history of the viaduct. To He also reported on the proposal replace and refurbish the green signs in the village. The parish council would be required to apply for a licence from CDC and agree to the proposed works. Discussion followed on the siting of some of the signs and Cllr. Lis suggested that Cllr. McGonnigal liaise with the CDC officers to amend some of the locations. The Chairman voiced concerns as to whether the signs would be required to be of high impact standard and A. Laycock will check on this. The parish council agreed the following subject to these issues:

**Resolved:** Ingleton Parish Council confirms it wishes to proceed with the refurbishment of the green pedestrian finger posts in Ingleton with the assistance of Craven District Council.

Ingleton Parish Council

1. Approves the proposed works as presented in their report and at Appendix B, subject to minor revisions to destinations and layout and agreement with relevant landowners:
2. Approves the inclusion of the additional signs (numbers 017, 018, 019) as presented in this report:
3. Agrees to accept continued ownership and responsibility including all costs related to maintenance and insurance of the refurbished, existing and new signs and infrastructure as detailed in the report;
4. Agrees to apply for and enter into a license agreement, as at Appendix C, with Craven District Council for the new and refurbished existing signs installed on District Council assets;
5. Agrees to apply for and enter into a license agreement, as at Appendix C, with North Yorkshire County Council for the new and refurbished existing signs installed on County Council assets;
6. Nominates 3 Parish Councils i.e. Cllrs. Emsley, Metcalfe and McGonnigal to work with the District Council to finalise the content and layout of the signs and installation.

This was proposed by Cllr. Metcalfe, seconded by Cllr. Brash and agreed by the members.

1. **ADJOURNMENT for questions/items for attention raised by members of the public or Councillors.**
2. **Allotments** A member of IAA had forwarded a draft tenancy agreement and rules for members previous to the meeting to which the Councillors made no objections. A site map showing the planting scheme had also been produced, although the Clerk stated that more information was required in order to submit the planning application. The Chairman suggested that a meeting should be arranged between the IAA, Cllr. Weller and the Clerk to sort out the details.
3. **Social Housing –** A member of the public reported on this issue to the meeting, and also raised concerns about drug litter that he had seen on the Waterfalls Walk. He also spoke to members about a Stronger Communities event he had attended which covered issues including transport and loneliness and isolation in rural communities.
4. **Fly tipping** – a resident complained about fly tipping in the village including a broken pallet in the wooded area behind the play area, and some tyres and a metal object in the river. The Clerk will see to the removal of the pallet, but any item in the river would require removal by the Environment Agency. The Chairman requested to be contacted if any further incidents occurred and he will patrol the area.
5. **Local Directory** – A resident circulated a supply of a recently produced directory with contact details for organisations in Ingleton and its surrounding villages.
6. **3 Peaks Alternative Route** – A resident involved in the organisation of this reported on the current progress and requested permission to put a sign on the Community Centre. It was suggested that a copy should be forwarded to the Clerk for onward transmission to the Joint Management Committee for discussion at their next meeting.
7. **PLANNING**

2018/19477/FUL Sub-division of ‘Scargill’ and existing annexe to create 2 separate dwellings

53 Main Street, Ingleton, Carnforth LA6 3HJ

**The members made no objections to this application**

2018/19459/VAR Installation of jet wash

Three Peaks Filling Station, New Road, Ingleton Carnforth LA6 3DL

**The members objected to this application on the basis of its nuisance value to a nearby resident, the loss it represents of two parking spaces leading to greater congestion on the site and on the basis that it was not included in the original application.**

2018/19494/HH Erection of single storey extension to form new kitchen & utility/rear entrance

62 New Village, Ingleton, Carnforth LA6 3DQ

**The members supported this application**

2018/19373/MMA To vary condition No. 2 of 45/2017/18091 to amend splash park area

Ingleton Swimming Pool, The Square, Ingleton, Carnforth, LA6 3EG

**The members supported this application**

2018/19506/FUL 4no. Dwellings Land South of A65 and East of Tatterthorn Lane, Ingleton

**The members objected to this application on the basis of very poor access near a difficult junction on to the A65 and would also not support housing development on this side of the A65. The proposed development was located on land designated for industrial and commercial use.**

**C/68/642 Application for Ticket Kiosk at Ingleton Waterfalls Trial, LA6 3ET**

**The members supported to this application on the understanding that out of hours access would not be affected.**

 C/45/616A/LB Listed Building Consent to rebuild part of front wall and re-roof property

 Slatenber, Clapham Old Road, Ingleton

**The members supported this application**

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The costings for the toilets had been circulated previous to the meeting and the issue of continuing to provide public toilets was discussed by the meeting. The contribution made by donations was noted and Cllr. McGonnigal suggested that a notice thanking the public should be put on the toilets. It was also agreed to continue to re-lease the public toilets under the same terms and the Clerk was requested to investigate the possibility of advertising or sponsorship boards being allowed by the new leases.
2. **The Brow** The Chairman read to the meeting three quotations that had been received to remove the Corsican pines as follows:

Acorn Tree Services £2790

Charlesworth Tree Care £4850 plus VAT

Keighley Tree Services £8200 plus VAT

After discussion it was proposed by Cllr. McGonnigal, seconded by Cllr. Brash and agreed to accept the quotation from Acorn Tree Services and the Clerk will instruct the work.

1. **Highways**– The resurfacing of Main Street was felt to be a great improvement although there were some concerns regarding drains blocked with tarmac detritus. Cllr. Ireton had taken note of the reports and been in contact with Highways.
2. **Street Lighting** – Cllr. McGonnigal reported that the street light on Main Street near Lemon Cottage was still defective. The Clerk reported the light on Bentham Road was now fully repaired
3. **Pump Track** – The works to the Pump Track were now completed and Cllr. Howson gave some feedback from the bikers on the result. Cllr. McGonnigal had received a request for a recycling bin but the Chairman felt a notice should be posted requesting users should take their rubbish home. Cllr. Lis will investigate the possibility of a recycling bin. Cllr. McGonnigal informed the meeting he will be seeding the bare edges of the track with grass seed.
4. **Ingleton Community Centre** – Cllr. Lis reported on the recent joint management meeting and the success of the recent Gala. The Community Centre entrance area had been completed and new chairs purchased for the Centre, for which a grant had been obtained.
5. **Cold Cotes/Chapel le Dale–** No report
6. **Public Benches Review –** An assessment of the village benches had been circulated by the Clerk and was discussed by members. It was agreed to pass the list to M. Coggins to proceed with work required.
7. **To receive information and where applicable decide further action on the undernoted ongoing issues**
	1. **Village Action Team –** The Chairman commented that the signage project should involve the Village Action Team in its furtherance. Cllr. Lis was keen to see the project progress and suggested after the signage was completed the remainder of the funds should be spent on the park
	2. **Allotments –**
	3. **B4RN –** Cllr. McGonnigal updated members on the current status of the project.
8. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Ireton was pleased to report that NYCC had achieved an outstanding grade for children and families service under the Social Care Framework. The Chairman asked about the Extra Care Housing project and Cllr. Ireton confirmed there was progress with the Bentham site and at Ingleton the Middle School site remained earmarked for this development. Cllr. Lis confirmed the application for the housing development on the lorry park had been refused and the Backgate development refused. Cllr. Emsley asked about the situation regarding the Old Council Yard, and Cllr. Lis confirmed that the developer had experienced some difficulties but was still intending on finishing the site. Cllr. Lis also reported that CDC was intending on installing electric car charging points in their Skipton car park, and there may be a proposal in the near future to put one in at Ingleton. All new builds will be required to have one.

**10. CORRESPONDENCE – to action where appropriate**

 **Emails**

3/7 Notes on Quarry Liaison Meeting

4/7 CDC Blue Stickers

5/7 Thorngarth Care Home information via G. Gaunt

6/7 Highways Notice of Road Closure for Main Street repairs

6/7 PCC Survey

10/7 Hansons Quarry re out of hours HGV traffic via J. Emsley

19/7 Cloverleaf Advocacy Health Complaints

24/7 Resident complaint re dumping untaxed vehicles near Low Demesne

24/7 NALC Conference

24/7 YLCA on Bye Laws of SSI site

27/7 Conservefor Pump Track Pictures

31/7 Library Notes on Meeting 25/7

31/7 Peter Horne re NYCC Pedestrian Crossing Review

1/8 IAA Tenancy Agreement and Rules for Members

3/8 Laraine Sullivan re Centre defibrillator

4/8 IAA Scheme of Planting for Allotments

**Dropbox and Letters**

WPS Insurance Review

Public Bench Reviews

David Hill Letter re Additional Parking for Waterfalls Walk Company

Village Signs – Report by CDC

 Resolution Register

NSPCC – regarding requirements for Christmas Lights

**i) Parking in the** Village – The issue of a resident’s proposal that yellow lines be installed near the junction of High Street/Hawes Road was discussed and it was agreed that the Parish Council would support such a proposal and the Clerk will contact Highways.

ii) **Abandoned vehicles near Low Demesne** – the meeting felt unable to take any action on this matter as it should be referred to the police.

**iii) Pedestrian Crossing** **Survey** – It was suggested that the Parish Council should respond to the recent Highways survey by suggesting that the Laundry Lane area near the old Middle School should have been assessed during the school rush hours. The proposal for a 30mph zone on the A65 would also be of benefit and will be proposed to Highways.

**iv) Xmas lights** The local NSPCC representative had requested an extension of the existing Xmas lights to Central Gardens and the viaduct. which was discussed by members. It was agreed that a representative from the lights suppliers should be consulted and the possibility of a laser projection on the viaduct be explored.

**11. REPORTS**

1. **Chairman** – None
2. **Footpaths Committee** – No report
3. **Clerk** – The Clerk had received a request from a local resident to plant some flowers in Central Gardens and permission was granted by the members.
4. **Quarry Liaison Committee** – The Chairman gave appreciation to Cllr. Emsley for his efforts in monitoring the out of hours HGV traffic on Croft Road which had resulted in positive action from Quarry management.
5. **Swimming Pool** –. This was having a busy season due to the good weather.

### 12. FINANCE –

**a) To review the insurance policy–** A pre renewal document had been circulated by the Clerk and updated. It was proposed by Cllr. JM, seconded by Cllr. Lis and agreed to accept the document for onward transmission to the insurance brokers.

**b) To authorise signing of orders of payment and online payments** It was proposed by Cllr. Metcalfe, seconded by Cllr. Emsley and agreed to make the following payments:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 46 | gfl | 181 | J. Hartley & Sons | Laundry Lane Flwrbeds | 715.60 |
| 47 | brep | dd | Conservefor | Pump Track works | 9762.00 |
| 48 | twk | dd | Charlesworth | Removal of dead branchs & tree | 97.50 |
| 49 | brep | dd | T. J. Handley | Repairs to cc WCs | 531.47 |
| 50 | vsns | dd | YD Signage | Sign for footpath | 54.00 |
| 51 | S136 | dd | Eon | Floodlighting St. Mary | 35.53 |
| 52 | sls | dd | Eon | Street Light Supply | 432.52 |
| 53 | brep | dd | Quattro Products | Repairs to play area | 600.00 |
| 54 | aa | dd | A. M. Hack | Clerk salary | 687.85 |
| 55 | brep | dd | Howsons Ltd. | Svcing CCTV | 156.00 |
| 56 | gfl | dd | Horton Landscapes | Grass Cutting | 816.00 |
| 57 | ab | dd | A. M. Hack | Clerk Tel&Brdband | 32.50 |
| 58 | sls | dd | EON | Street Light Supply | 419.58 |
| 59 | tcl | dd | MHG Bdg Ctrs | Cleaning WCs | 1111.66 |

Community Centre

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| --- | --- | --- | --- | --- |
| 67 | 596 | Olympia Supplies | T. Rolls | 12.30 |
| 68 | 597 | M. Rogerson | Windows | 40.00 |
| 69 | 598 | S&M Fire | Ann.Service | 252.00 |
| 70 | 599 | YPO | Chairs&Clg | 2031.70 |
| 76 | 663 | Zoolab | Event fee | 60.00 |
| 77 | 661 | Howsons Ltd. | Fire alrm svc | 240.00 |
| 78 | 602 | Waterplus | Water Supp | 585.30 |
| 79 | dd | Vonage | Tel.Setup | 59.22 |
| 80 | dd | Vonage | Tel. | 32.40 |
| 81 | dd | Talktalk | Tel. | 6.00 |
| 82 | 664 | J. T. Atkinson | manholecover | 43.06 |
| 83 | 665 | Settle Coal | skip hire | 291.60 |

Staff costs amounted to £2472.36

The next Parish Council Meeting will be held on Monday 3 September 2018, 7.00pm at the Community Centre.