**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 4th March 2024.**

**Present**

 Cllr.J.Emsley (Chairman) Cllr.J. Owen (Vice Chairman)

 Cllr.S.Brash Cllr.J.Walker

 Cllr.J.Metcalfe Cllr.A.Weller

 Cllr. D.McGonnigal

In attendance Carl Lis, Parish Clerk. & YDNPA Area Ranger David Pickup, Charlotte Perry from Brierley Homes and Martin Colledge representing the Ingleton Allotments Committee.

**1.Apologies for Absence:** Cllr McKenzie, Cllr Brown

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk and Bull Land Charity. Cllr Howson in any matters relating to Street Lighting

**3.To confirm the Minutes** **of the Parish Council Meetings held on of the 5th February 2024.** Cllr.Walker proposed, Cllr.Brash seconded the Parish Council Meeting minutes and it was agreed that they reflected a true record of the Meeting.

**4. Reports**

**Police Report –** The Police report had been received. There were no Police representatives present at the Meeting. There were no issues raised by Councillors

**5.Adjournment for questions/items for attention raised by members of the public or Councillors –**

Mrs Charlotte Perry from Brierley Homes was in attendance and gave detail on the proposals for a Housing Developmenton the NYC land at the former Middle School site on Laundry Lane prior to it being submitted for planning permission. Councillors raised a number of issues regarding the development including the property mix and quality of dwellings, materials used for construction and the use of local stone,, provision for alternative energy sources, suitability of water and drainage provision, preservation of the woodland area and how it would be managed, provision of 106 funds from the development, and concerns regarding rare lichen growth on the front wall of the development area which Mrs Perry would report back on and would be considered as part of the consultation which would begin, it was hoped, in the next month.

Mr David Pickup the new YDNP Area Ranger for the Three Peaks Area introduced himself and explained how the new local area cover is to be organised. Cllr Weller asked for information regarding Dark Skies in the Parish. Mr Pickup informed the meeting that he would contact Hannah Kaye, the officer dealing with this matter to ask he she could give more information and Cllr Weller agreed to ask if she could possibly attend a future meeting of the Council.

Cllr Weller also raised the issue of highway safety and the provision of traffic free routes and a link path. Mr Pickup indicated that the Authority would support any safety initiative that the Parish Council undertook. Mr Pickup reported on the future maintenance of rights of way in the National Park which had now been discussed with all of the Local Authorities within the boundaries of the National Park. Currently the position was that all Authorities apart from NYC had agreed to contribute. Cllr Weller asked if some form of licensing scheme could be imposed on users of the footpaths that would bring in some additional income. Mr Pickup reported that these issues were currently being looked at by the Authority. Cllr Metcalfe reported on a number of incidents of sheep worrying in the Chapel le Dale area in and asked if some more lambing time signs could be provided in particular on the Waterfalls Walk.

Mr Martin Colledge, the Chairman of the Allotments Association, reported that whilst he was aware that the issue of the renewal of the Allotment Association Lease, which was due for renewal in April, would be on the agenda for the April Parish Council Meeting, unfortunately he would be unable to attend and asked if he could put various issues to the Council at this meeting. He informed the meeting that Ingleton Allotment Association had been on site now for five years and now all 22 allotments were taken. Most plots are managed and run by families so the actual number using the facility is somewhere in the region of 40 people of all age groups who are currently enjoying all of the benefits from the use of the allotments. The trees required as part of the Planning Application have now been planted and, despite a few failures initially are now thriving. He asked if any complaints that the Council received could be shared with the Association and would receive, where reasonable to do so, their immediate attention. A general discussion ensued and Cllr Metcalfe agreed to arrange a meeting of the Bull Land Charity to discuss and hopefully agree the tenancy document with the Parish Council before the next meeting in April. Mr Colledge was asked if there were any issues in the existing agreement that required attention. He stated that the responsibility for the maintenance of the large trees, particularly the ash tree at the entrance to the site needed clarification. The Clerk will inform the Bull Land Charity that the tenancy document needs renewing.

Cllr Owen informed the meeting that correspondence had been received from Cadent by residents on Back Gate regarding works to be carried out on the gas network at Backgate that would involve approximately 8 weeks work.

Cllr Howson reported that the new entrance gate at the Waterfalls Walk was locked outside of operational hours which was contrary to the agreement that was set up when the new turnstile entrance was installed. Following discussion it was agreed that Cllr Howson would speak to Waterfalls Walk staff to have the situation rectified.

**6.Planning**

**Applications received:**

 NY ZA24/25714/TCA – Removal of 10 Trees – Land to the South of Ingleton Swimming Pool,

 The Square, Ingleton. LA6 3EG – Following discussion it was agreed to support the application.

 NY ZA24/25722/TPO – Removal of one damaged sycamore tree – 4 Low Demesne, Ingleton.

 LA6 3BA – Following discussion it was agreed to support the application.

 NY ZA24/25726/HH – Part single storey/part double storey rear extension & single storey side

 extension and Internal/external alterations – Hesketh Barn, Clapham. LA2 8JB – Following discussion

 it was agreed to support the application.

 NY ZA/25737/FUL – Amendment to planning approval for changes from office use to residential

 – 39 Main Street. Ingleton.LA6 3EH – Following discussion it was agreed to support the application.

 YDNPA C/45670 – Full planning permission for conversion of barn to residential use for short

 term holiday let/local Occupancy- Jacks Barn, Gunnerfleet Farm, Ingleton. LA6 3AU – Following

 discussion it was agreed to support the application.

 YDNPA C/45/671 – Ful planning permission for excavation in small trenches, test pits of a

 probable medieval farmstead – Guaber Cow Pasture, Colt Park, Ribblehead – Following discussion it

 was agreed to support the application.

 **NY/YDNPA Notification of decisions/appeals received:**

 NY ZA23/25512/TPO –T2,T3 & T4 crown lifting to a maximum of 5.4mtrs – Land to east of

 Barnold, Bentham Rd. Ingleton. LA6 3HZ - Approved.

**7.) Parish council maintenance matters** – to consider issues relating to the following:

* **a)Parks, play area pump track & dirt track** – The Clerk reported that the “Witches Hat” play

 equipment had been repaired by Mr.Morphet. The Clerk had received an email from

 Mr. Gaunt reporting a problem with litter at both the Pump and Dirt Tracks. Following

 discussion it was agreed that the Clerk would contact Mr Morphet to remove the litter

 and that signs would be purchased asking users to take their litter home.

* **b) The Brow -** Nothing to report
* **c) Highways –** Cllr Walker reported that she had contacted highways regarding the condition of Thacking Lane. They had indicated they would investigate. The Chairman reported that he and the Clerk had attended a Parish Council information session at Skipton, which had been informative. The Clerk reported that there had been no further information received regarding the licensing issues on the Main St.
* **d) Cold Cotes/Chapel le Dale –** Nothing to report
* **e) Ingleborough Community Centre/Library –** The Clerk reported that the Friends of the Community Centre initiative was going very well and that the latest financial position was indicating a small surplus at the Community Centre. Correspondence had also been received regarding the renewal of the contract with NYC for the supply of gas to the Community Centre which was due to take place in April 2025. NYC required a response before the end of March regarding the Ingleton Parish Councils future intentions. Following discussions it was agreed that the Clerk would inform NYC that we no longer wished to carry on with the supply contract agreement from April 2025.
* **f) Street Lighting –** Nothing further to report
* **g) Public Toilets –** The Clerk reported that he had been informed by Mr.Morphet that the overall cost of the repair to the Thacking Lane would be minimal. The cost of the new Baby Changing unit was just over £300. Therefore the total cost would be relatively close to the excess charge that is included in our Insurance Policy, the Clerk recommended that we did not pursue an Insurance Claim. Following discussion the recommendation was agreed.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project –** Cllr Walker and the Clerk had attended a meeting with Debbie Boswell from the Millenium Trust regarding the issues raised by NY Planning concerning the Councils application for the Riverside Development. Following discussion it was agreed that the Clerk would contact the Planning Department to investigate a way forward.
* **b) Environment/Climate –** Nothing currently to report.
* **c) Twenties Plenty** – Still awaiting feedback from NY Council regarding the Councils requests.
* **d) 30mph Speed Limit –** Nothing to report.
* **e) Asset Register 2024 –** The Clerk submitted the updated Asset Register for adoption. The only alteration from last year was the value of the buildings acquired from CDC. Following discussion it was proposed Cllr Emsley and Seconded Cllr Metcalfe and agreed that the Register be adopted.
* **f) Ingleton Parish Dark Skies –** Previously discussed.
* **g) Contribution to D Day Commemorative Event –** Following a recent meeting of the Committee that were organising the event. The Clerk had been asked if the Parish Council would be a guarantor to cover any losses incurred at the event up to £1000. Following discussion it was proposed Cllr Metcalfe, seconded Cllr Howson and agreed to give a guarantee of up to £1000 against any loss from the event.

**9)**  **Reports from and questions to County and Parish Councillors –** It was reported that a meeting

 was due to be held at on the 21st March at 1.30pm regarding the change in NYC funding for

 transport to and from schools. Cllr Metcalfe enquired if the Parish Council had been informed

 regarding this change. The Clerk reported that we have received no information officially.

 The Clerk was asked to contact NYC to express our disappointment regarding the lack of

 information.

* **10) Correspondence** The Clerk gave a brief summary of the correspondence received.

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| 07/02/2024 | NY Planning Decision Notice ZA23/25512/TPO |
| 07/02/2024 | NY Planning Application ZA24/25714/TCA |
| 07/02/2024 | NY Planning Application ZA24/25722/TPO |
| 09/02/2024 | NY Planning Application ZA24/25726/HH |
| 09/02/2024 | Email From Cllr Ireton Ref Extra Care Provision |
| 09/02/2024 | Email from Cllr Ireton regarding NY Laundry Lane development |
| 10/02/2024 | Brierley Homes Ref Housing Laundry Lane |
| 15/02/2024 | NY Police Consultation on Fire Service |
| 20/02/2024 | NY Planning Application ZA24/25737/FUL |
| 21/02/2024 | NYC Cost of Living Campaign |
| 21/02/2024 | YDNPA Planning Application C/45/670 |
| 23/02/2024 | NYC Confirmation of footpath diversion. |
| 23/02/2024 | YDNPA Planning Application C/45/671 |
| 28/02/2024 | Correspondence from Allotment Association |

**11) Reports from the following:**

* **a) Chairman** – Nothing further to report.
* **b) Clerk –** Nothing further to report.
* **c) Swimming Pool Management Committee** – Nothing to report.
* **d) Quarry Liaison Committee –** Awaiting a date from the Quarry Manager for the next Meeting.

**12) Finance –**

**a) To authorise the signing of orders of payment and online payments.** Proposed Cllr Metcalfeseconded Cllr Owen and agreed.

**Community Centre**

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| Community Centre Staff | Salaries | £2603.76 |
| Now Pensions (Direct Debit) | Pension  | £218.01 |
| Rogersons | Window Cleaning  | £40.00 |
| Corona Energy | Gas A/C January | £2359.07 |
| Vonage (Direct Debit) | Telephone System | £32.40 |
| Armstrong & Watson | Wages Admin | £60.60 |
| EDF  | Electricity A/C | £971.00 |
| YPO | Cleaning Materials | £68.27 |
| Howsons | Washbasin Repair | £54.00 |

**Parish Council**

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| MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1068.94 |
| Carl Lis | Clerk Salary February | £995.36 |
| PHS Group | Baby Changing Unit | £304.06 |
| EON | Church Floodlighting | £17.67 |
| NPower | Street Lighting | £409.20 |
| Howsons Ltd | CCTV Repairs | £271.20 |
| Ingleton Parish Council | Room Hire | £208.50 |
| SSE  | Community Centre WC Electricity (DD) | £256.85 |
| Horton Landscapes Ltd | Central Gardens | £120.00 |
| Water Plus | Water Supplies | £162.29 |
| MJ Coggins | General Repairs | £346.50 |

**13.**  No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

 Of the Local Government Act 1972

The Chairman closed the meeting at 9.09 pm

**The next Meeting of the Parish Council will be on Tuesday 2nd April 2024 at 7pm at the Community Centre.**