**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 5th February 2024.**

**Present**

 Cllr.J.Emsley (Chairman) Cllr.J. Owen (Vice Chairman)

 Cllr.S. Brash Cllr.J.Walker

 Cllr.J.Metcalfe Cllr.J.McKenzie

 Cllr. D.McGonnigal Cllr.A.Weller

In attendance Carl Lis, Parish Clerk. & NY Cllr D. Ireton

**1.Apologies for Absence:** Cllr J.Brown, Cllr.M.Howson

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk.

**3.To confirm the Minutes** **of the Parish Council Meetings held on of the 8th January 2024.** Cllr.S.Brash proposed, Cllr.J.Metcalfe seconded the Parish Council Meeting minutes and it was agreed that they reflected a true record of the Meeting.

**4. Reports**

**Police Report –** The Police report had been received and circulated. There were no Police representatives present at the Meeting. The Clerk had reported the vandalism that had occurred at the Play Area toilets.

**5.Adjournment for questions/items for attention raised by members of the public or Councillors –** Cllr Weller raised the issue of the use of the NY land at the Middle School and that it was important that what was built matched the current local requirement.

**6.Planning**

**Applications received:**

NY ZA24/2629/TCA – Fell Group of Conifer Trees – 3 Thacking Lane,Ingleton.LA6 3EQ – Following discussion it was agreed to support the application.

YDNPA C/45/194L – Proposed alterations, extensions and external works – Station Inn, Ribblehead, Ingleton – Following discussion it was agreed that this would be an improvement both in visual and the facility provision and the Council supports the application.

NY ZA24/25667/FUL – Received after the agenda went out- Erection of Builders Merchants extension and associated car parking – Following discussion it was agreed that the Council support the application but seek assurances that the HGV access to the site for entry and egress would be improved and that it would benefit from some tree planting in front of the building as was provided elsewhere on A65 frontages to improve the visual impact of the building. The Clerk was also asked to suggest that Solar Panels could be used on the large roof areas of the proposed new building.

**NY/YDNPA Notification of decisions/appeals received:**

NY ZA23/25486 – Demolition of existing garage to provide off road parking and single storey rear extension -Linden, The Square, Ingleton – Approved

NYZA23/25296/HH- Alterations and refurbishment of dwelling – Pear Tree Cottage, Main St. Ingleton - Approved

NYZA23/25297/LBC – Listed Building Consent for the above – Approved

NYZA23/25545/HH – Internal alterations and conversion of garage int bedroom/shower room – 25 Green Meadow Close. Ingleton – Approved

NY/ZA23/25393FUL - Received after the agenda went out- Conversion of agricultural land to a domestic garden – Clovenstones, Lowker Lane, Cold Cote, Clapham – Approved including the condition that the area would not be developed to provide any buildings which had been a requirement suggested by the Parish Council.

**7.) Parish council maintenance matters** – to consider issues relating to the following:

* **a)Parks, play area pump track & dirt track** – Cllr Walker reported that the “Witches Hat” play equipment required attention as it would no longer operate as it should. Clerk to inform Mr.Morphet who had carried out repairs in the past.
* **b) The Brow -** The Chairman reported that he had observed that someone he suspected from Highways had looking around the brow area Cllr McKenzie reported that he had seen the lighting was being looked at. The Clerk reported that nothing had been received confirming any issues to date.
* **c) Highways –** A meeting had been held with NY Highways representative Mr.D.Herbert, in attendance were The Chairman, Clerk and County Cllr Ireton. (Reported later in the minutes).

The Clerk reported that the issue reported last month regarding the surface on Backgate at the entrance to Ingleton Hall had been attended to. Cllr McGonnigal whilst recognising that the work had been carried out reported that there were some water related issues still prevalent at the site. Cllr Metcalfe informed the meeting that there were issues on the A6255 between the Quarry entrance and Chapel le Dale Church with blocked gullies which he had reported to Highways. Cllr McGonnigal stated that he had reported a similar issue at Thornton which had been investigated within 48 hours.

* **d) Cold Cotes/Chapel le Dale –** Nothing to report
* **e) Ingleborough Community Centre/Library –** The Chairman reported that a meeting had been held between NY Council representatives and some members from the Community Centre Management Committee. The current organisational and financial culture were discussed and advice given on some aspects of the operation of the facility including plans for the future and funding opportunities. Overall the Centre and its operation measured extremely well against the criteria involved in the exercise and those present felt that it was a very positive exercise.
* **f) Street Lighting –** The Clerk had reported two lights not working on the Tatterthorn Lane near Beech Terrace.
* **g) Public Toilets –** The issue of the recent vandalism was on the agenda for later discussion**.** The Clerk reported that following discussion with Mr Morphet regarding the positioning of the large safe outside the Community Centre Toilets he could report that once the coin mechanism had been resolved the safe would have a built enclosure surrounding it.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project –** Cllr Walker had attempted to contact D.Boswell from the Millennium Trust regarding the previously reported planning application issues which needed to be resolved without success to date.
* **b) Environment/Climate –** Nothing currently to report.
* **c) Twenties Plenty** – Nothing to report. Still awaiting feedback from NY Council regarding the Councils requests.
* **d) 30mph Speed Limit –** Nothing to report.
* **e) Chairs & Tables outside Sweet Petite 2024 –** Following discussion it was proposed Cllr Owen and Seconded Cllr Weller and agreed with one abstention that the Council should continue with last year’s agreement for the 2024 season. The Clerk to contact the proprietors of Sweet Petite.
* **f) Repairs to Vandalism at Thacking Lane Gents Toilet –** Following discussion it was agreed that the Clerk would purchase a replacement baby changing unit and attempt to establish an accurate cost for the repair and look at the Councils Insurance Policy to establish if a claim was possible. The Clerk had discussed with Cllr Howson the issue of CCTV coverage from the existing system at the Youth Hostel and received a favourable response. Clerk to discuss further with Cllr Howson.
* **g) Acquisition of small grassed are next to toilet block at Community Centre Car Park –** Following a meeting on site involving Cllr McGonnigal the Clerk and representatives of NY Property and Legal Departments regarding the possible transfer of a small grassed area next to the Toilet block at the Community Centre Car Park a favourable response had been received from NY Council indicating that they were willing to transfer the Land at minimal cost to the Parish Council. Cllr McGonnigal gave information regarding the suggested improvements to the changing facilities at the Community using the area of land. Following discussion it was agreed to progress with the acquisition.

**9)**  **Reports from and questions to County and Parish Councillors –** Cllr Ireton reported that it will be proposed at the NY Council Meeting on the 26th February to increase the NY Budget by 4.99%. He had attended a meeting with NY Highways along with the Cllr Emsley and the Clerk it had been suggested by the NY Highways representative at the meeting, Mr.D.Herbert, that a Clearway is established which stops any parking at all in the area designated. Various questions were asked regarding implementation, Cllr Ireton agreed to monitor progress and report back to the Council. He also informed the Council of progress on the development by Brierley Homes, on behalf of NY Council, of Housing on the section of the former Middle School field remaining in the ownership of NY Council consisting of 17 houses including 5 for local needs. Cllrs raised the issue of the initial NY proposals regarding the provision of an extra care facility on the land and if there was sufficient capacity at the Bentham facility to satisfy the needs of Ingleton. Cllr Ireton agreed to make enquiries and inform the Clerk. Cllr Ireton reported that the speed warning sign will be repaired on Tuesday 6th February.

Cllr Metcalfe raised the issue regarding responding to the YDNPA questionnaire concerning updating the Yorkshire Dales National Park Management Plan. Following discussion it was agreed that Cllrs would either send their input directly to YDNP or to the Clerk who would formulate a Council response and submit it. Cllr Owen reported that he been asked to join the group who were organising village events to commemorate the 80 year anniversary D Day and would attend the next meeting. The Chairman who also currently attended the group gave a brief summary of the items currently planned for the 6th June 2024 event.

* **10) Correspondence** – Following the January PC meeting the Clerk had written to Julien Smith MP regarding matters leading to the closure of Ingleton Post Office. Mr Smith had responded saying he had sent the email along with a letter of his own to Kemi Badenoch the Secretary of State for Business and Trade and would give further information to the Council when received. The Clerk also reported that Mr Pickup the new Area Ranger from YDNP would attend the March Meeting. A response regarding more detail from the Friends of the Settle Carlisle Line offering free membership had been received which indicated that they would be no long term commitment they simply wanted to be able to share information. The Clerk had booked two places on NY Highways Parish Workshop at 10am on the 28th February 2024 at Skipton Area 5 Highways Offices. Correspondence from Ingleton Save a Life organisation had been received offering to pay the Parish Council for the electricity usage which amounted to £21.58. Following discussion regarding the value to the Community of all the work carried out by the organisation it was agreed that the Council would not make a charge. NY Council had written to the Council to ask if they would be interested in taking on highway verge maintenance. Following discussion it was agreed that the Council would not take on the work.

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| 09/01/2024 | NYC Home Upgrade Grant Info |
|  09/01/2024 | Land Registry Query |
|  09/01/2024 | Friends of the Settle to Carlisle Line |
| 17/01/2024 | NY Planning Application ZA24/25629/TCA |
| 17/01/2024 | YDNPA Notice of Consultation on Management Plan  |
| 17/01/2024 | NY Planning Approval Notice ZA23/25486/HH |
| 19/01/2024 | YDNPA Planning Application C/45/194L |
| 23/01/2024 | NYC Road Closure Notice |
| 23/01/2024 | NYC Notice of Planning Approval ZA23/25296/HH |
| 23/01/2024 | NYC Notice of Planning Approval ZA23/25297/LBC |
| 24/01/2024 | NYC Notice of Planning Approval ZA23/25545/HH |
| 29/01/2024 | Vandalism at Thacking Lane Gents Toilets |
| 29/01/2024 | NY Notice of Parish & Town Council Workshops |
| 30/01/2024 | NYC Notice of Planning Approval ZA23/25393/FUL |
| 31/01/2024 | January Police Report |
| 02/02/2024 | NY Planning Application ZA24/25667/FUL (Received following publication of February Agenda) |

**11) Reports from the following:**

* **a) Chairman** – Nothing further to report.
* **b) Clerk –** Nothing further to report.
* **c) Swimming Pool Management Committee** – Nothing to report.
* **d) Quarry Liaison Committee –** Awaiting a date from the Quarry Manager for the next Meeting.

**12) Finance –**

**a) To authorise the signing of orders of payment and online payments.** Proposed Cllr McKenzie seconded Cllr McGonnigal and agreed.

**Community Centre**

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| Community Centre Staff | Salaries | £2499.84 |
| Now Pensions (Direct Debit) | Pension  | £240.44 |
| Rogersons | Window Cleaning  | £40.00 |
| Corona Energy | Gas A/C December | £2320.48 |
| Vonage (Direct Debit) | Telephone System | £32.40 |
| Armstrong & Watson | Wages Admin | £60.60 |
| HMRC | PAYE Payment Oct/Dec | £2477.07 |
| NYC | Dog Bags | £237.02 |
| Spot On | Stage Lighting Control  | £540.00 |
| Howsons | Upgrade of Heating System (Funded by Grant) | £3900.00 |
| Howsons | Gents Toilet Repair | £81.00 |
| Howsons  | Enable WI Fi in Meeting Rooms | £1060.50 |
| NYC | Trade Waste | £4.38 |
| EDF | Elec A/C January 2024 | £926.15 |
| YPO | Office Supplies | £86.52 |
|  | Total | £14506.40 |

**Parish Council**

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| MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1142.66 |
| Carl Lis | Clerk Salary January | £995.36 |
| SSE (DD) | Thacking Lane Toilets Elec A/C | £92.25 |
| Ingleton PC | Repayment PAYE Oct/Dec | £746.60 |
| PHS | Annual Waste Charges | £284.87 |
| Horton Landscapes Ltd | Central Gardens Maintenance | £120.00 |
| M.J.Coggins | General Repairs | £605.79 |
|  | Total | £3987.53 |

**13.**  No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

 Of the Local Government Act 1972

The Chairman closed the meeting at 8.37pm

**The next Meeting of the Parish Council will be on Monday 4th March 2024 at 7pm at the Community Centre. Due to works being carried out in the normal meeting room it will be held in small meeting room or hall depending on availability**