**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 8th January 2024.**

**Present**

 Cllr.J.Emsley (Chairman) Cllr.J. Owen (Vice Chairman)

 Cllr.S. Brash Cllr.J.Walker

 Cllr.J.Metcalfe Cllr.J.McKenzie

 Cllr. D.McGonnigal Cllr.J.Brown

 Cllr.A.Weller Cllr.M.Howson

In attendance Carl Lis, Parish Clerk. PC Julia Runciman, PCSO Jayne Carpenter & I member of the public.

**1.Apologies for Absence:** All present

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk. Cllr Howson in any matters relating to Street Lighting.

**3.To confirm the Minutes** **of the Parish Council Meetings held on of the 4th December 2023.** Cllr.Weller proposed, Cllr.Brash seconded the Parish Council Meeting minutes and it was agreed that they reflected a true record of the Meeting.

**4. Reports**

**Police Report – PC** Julia Runciman, PCSO Jayne Carpenter were in attendance. The Police **r**eport had been received and the Council were asked if there were any issues arising from the report. PC Carpenter reported that the issues of HGV parking on the A65 had been discussed at length by the Police and NY Highways. The Chairman stated that the Parish Council concerns were based on the Safety issues concerned and that he, along with Cllr Ireton and the Clerk were scheduled to meet with Mr Herbert to discuss the matter on the 11th January. The Clerk was asked to circulate details of future Parish Council Meetings to PC Carpenter and PCSO Runciman. The Chairman informed the meeting that Police Surgeries were scheduled in to begin again

**5.Adjournment for questions/items for attention raised by members of the public or Councillors –**

Mrs Kirsten Angus was in attendance and reported on the condition of the bridleway from Greenwood Leighe to Green Lane in particular the condition of the surface and the narrowness of the bridleway. Cllr Metcalfe mentioned that the issue may be considered as part of the proposals from Sustran. It was agreed that the Clerk would make enquiries with Sustran.

Cllr Weller asked if the new YSDNPA Ranger for the area could be asked to attend a future meeting of the Council. Clerk to contact YDNPA.

Cllr Howson reported that the 40mph speed warning indicator was malfunctioning again. Clerk to inform NY Highways

Cllr Owen informed the meeting that he had been asked to thank the Parish Council for the remedial work carried out on the War Memorial.

**6.Planning**

**Applications received:**

NY ZA23/25545/HH – Internal alterations and conversion of garage int bedroom and ground floor shower room - 25 Green Meadow Close, Ingleton.LA6 3FE – Following discussion it was agreed that the Council would support the application.

YDNPA C/45/631D – Full Planning permission for siting of 1 glamping pod to rear of property at Dalecote Barn, Chapel le Dale, LA6 3JG - Following discussion it was agreed that the Council would support the application.

**NY/YDNPA Notification of decisions/appeals received:**

NY ZA23/25491/TPO - T1 Ash removal Clarrick House Farm, Ingleton.LA6 3HP – Application had been approved.

Received after publication of the agenda:

NY ZA23/25442/HH – Proposed general renovation and conversion of rear offset to provide additional

accommodation – Ivy Cottage, Bank Bottom, Ingleton. LA6 3HB – Application had been approved.

**7.) Parish council maintenance matters** – to consider issues relating to the following:

* **a) Parks, play area pump track & dirt track** – The Clerk reported that Mr Morphet had carried out quite a bit of the remedial work at the play area following the ROSPA report and Mr Coggins had installed the new bench at the play area provided by funding from Ingleton WI
* **b) The Brow -** Nothing to report.
* **c) Highways –** A meeting has been arranged with NY Highways to discuss safety issues

on the A65 Cllr Ireton will be present along with the Chairman and Clerk on the 11th January. The Chairman will report back at the next Council meeting.

Cllr McGonnigal reported on the dangerous condition of the surface at the entrance to Ingleton Hall. NY Highways will be informed.

* **d) Cold Cotes/Chapel le Dale –** Nothing to report
* **e) Ingleborough Community Centre/Library –** The Clerk reported that he had carried out an update of the financial situation for the current year and following substantial grants from the Literary Institute and the Millenium Trust along with increased contributions from lettings and the Tuesday Café the deficit for the year is forecasted to be around £150, a marked improvement on the earlier reported position.
* **f) Street Lighting –** The faulty lights at Red Ash Lane and the footpath between Burnmoor Crescent and the Community Centre car park had been repaired.

Thanks were given to all involved in the provision of the Christmas lights in the village.

* **g) Public Toilets –** Cllr McKenzie had reported a problem with the hand dryer running permanently in the Community Centre Toilets. The matter was reported to Mr Morphet and had now been rectified. The Clerk reported that Mr Morphet is in the process of trying a new cash collecting system involving a large safe at the Community Centre toilets following the previous break ins and resultant damage that had occurred. Cllr Metcalfe reported that the trellis had come awy from the wall at the Thacking Lane toilets and required remedial action. Clerk to contact Mr Morphet. Cllr Metcalfe reported that section of the wall on Thacking Lane required attention. Clerk to contact Mr Coggins.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project –** The Planning application for the scheme has been returned by the Panning Department who require more detail. The Clerk and Cllr Walker to liase with Mrs Boswell from the Millenium Trust.
* **b) Environment/Climate –** The Chairman asked if our stocks of sandbags had been replenished. Clerk to enquire.
* **c) Twenties Plenty** – Nothing to report. Awaiting feedback from NY Council regarding the Councils requests.
* **d) 30mph Speed Limit –** Everything is progressing. Hopefully the Traffic Order should be in place before the end of March 2024.
* **e) Condition of Bridleway Green wood Leighe to Green Lane –** Following discussion regarding the status of the Bridleway it was agreed that the Clerk would report the issues to NY Council.

**9)**  **Reports from and questions to County and Parish Councillors –** The Clerk was asked if there had been any further information received regarding the positioning of the planters outside the two businesses on High Street and the availability of the areas for parking during the closure hours of the businesses. Information was awaited from NY Highways.

Cllr Metcalfe asked if the Council could contact our MP Mr Julian Smith regarding the further implications of the Post Office scandal on the provision of a much needed local Post Office in our Village. Which closed during the period covered by the actions taken by the Post Office and has never reopened which has had a profound effect on the Ingleton Village Community.

**10) Correspondence** – to action where appropriate.

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|  05/12/2023 | NY Highways Road Closure Notification |
|  06/12/2023 | NY Planning Application ZA23/25545/HH  |
|  11/12/2023 | Correspondence Ref Bridleway Greenwood Leighe/ Green Lane  |
| 19/12/2023 | Correspondence from Police Commissioner Ref Consultation |
| 21/12/2023 | YDNPA Planning Application C/45/631D |
| 22/12/2023 | NY Local Plan Information |
| 22/12/2023 | NY Planning Decision Notice ZA23/25491/TPO |
| 04/01/2024 | NY Planning Decision Notice ZA23/25442/HH |
| 05/01/2024 | Police Report |

**11) Reports from the following:**

* **a) Chairman** – Nothing further to report.
* **b) Clerk –** The Clerk had received an email from Mrs Lackenby the co proprietor of Sweet Petite asking if the Council would renew the licence for external tables and chairs on the Square. It was agreed to put the matter on the agenda for the next Council meeting for consideration. A response regarding more detail from the Friends of the Settle Carlisle Line offering free membership to their organisation had not yet been received.
* **c) Swimming Pool Management Committee** – Cllr Howson stated that the Management would like to cut down some of the trees on the area attached to the Strands to improve the light at the facility and enquired regarding ownership. Cllr Owen reported that we have now established that it is in ownership of the Council. Following discussion it was agreed that the Council would be supportive of the actions proposed by the Management Committee if they wished to prepare and submit an application to the NY Planning Department.
* **d) Quarry Liaison Committee –** Awaiting a date from the Quarry Manager ref a suggested date for the next meeting.

**12) Finance –**

**a) To authorise the signing of orders of payment and online payments.** Proposed Cllr Metcalfe seconded Cllr Owen and agreed.

**Community Centre**

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| Community Centre Staff | Salaries | £2916.97 |
| Now Pensions (Direct Debit) | Pension  |  £232.12 |
| Rogersons | Window Cleaning  | £40.00 |
| Corona Energy | Gas A/C November | £2275.43 |
| Vonage (Direct Debit) | Telephone System | £32.40 |
| Armstrong & Watson | Wages Admin | £60.60 |
| EDF | Underpayment on November Invoice | £5.89 |
| YPO | Cleaning Materials | £73.48 |
| YPO | Cleaning Materials | £56.92 |
| Armstrong & Watson | Wages Admin | £60.60 |
| EDF | December A/C | £980.23 |

**Parish Council**

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| MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1142.66 |
| Carl Lis | Clerk Salary December | £995.36 |
| NPower | Street Lighting November | £368.06 |
| Unity Trust Bank (Direct Debit) | Service Charges | £18.00 |
| Unity Trust Bank (Direct Debit) | Cash/Cheque Charges (Instant Access A/C) | £4.20 |
| Kingsdale Projects | Cleaning of War Memorial | £80.00 |
| Horton Landscapes Ltd | Central Gardens Maintenance Nov | £120.00 |
| Horton Landscapes Ltd | Central Gardens Maintenance Dec | £120.00 |
| Waterplus | Water Charges | £243.28 |
| SSE (Direct Debit) | Thacking Lane Toilets | £92.25 |
| MHG Building Contractors | Repairs to Play Area | £400.50 |
| NPower | Street Lighting Previous Underpayment | £0.10 |
| NPower | Street Lighting December£ | £382.75 |
| EON | Church Lighting | £17.37 |
| Waterplus | Waste Water Charges | £654.26 |

**13.**  No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

 Of the Local Government Act 1972

The Chairman closed the meeting at 7.41pm

**The next Meeting of the Parish Council will be on Monday 5th February 2024 at 7pm**