**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 4th December 2023.**

**Present**

 Cllr.J.Emsley (Chairman) Cllr.J. Owen (Vice Chairman)

 Cllr.S. Brash Cllr.J.Walker

 Cllr.J.Metcalfe Cllr. D.McGonnigal

In attendance Carl Lis, Parish Clerk.

**1.Apologies for Absence** – Cllr J.McKenzie, Cllr J.Brown & Cllr Howson

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk.

**3.To confirm the Minutes** **of the Parish Council Meetings held on of the 6th November 2023.** Cllr.Metcalfe proposed, Cllr.Brash seconded the Parish Council Meeting minutes held on the 6th November 2023 and it was agreed that they reflected a true record of the Meeting.

**4. Reports**

**Police Report –** The Police **r**eport had been received. The Chairman had met the Police representative who ran the surgeries at the Community Centre, who confirmed that they would be starting again in the New Year.

**5.Adjournment for questions/items for attention raised by members of the public or Councillors –** Cllr Owen reported that following his meeting with a National Highways representative some repairs had taken place on the viaduct. Cllr Owen to follow up regarding further vegetation growth.

**6.Planning**

**Applications received:**

NY ZA23/25491/TPO – Removal of an Ash tree at Clarrick House Farm. Ingleton. LA6 3HP – Following discussion it was agreed to support the application.

NY ZA23/25486/HH – Demolition of existing garage to provide off road parking and single storey rear extension – Linden, The Square, Ingleton. LA6 3EG – Following discussion it was agreed to support the application.

YDNPA C45/627E – Removal of 2 X 7.5m monopoles and the installation of 2 17.5.m lattice masts – Ribblehead Station, Low Sleights Rd. Chapelle Dale. LA6 3JF – Following discussion it was agreed to support the application. The Clerk was asked to enquire if this installation would result in any improvement in mobile phone coverage in the vicinity of the site.

YDNPA C45/308L – Replacement of existing farm buildings with 7 Holiday Camping Pods – Gunnerfleet Farm, Chapel le Dale. LA6 3AU – Following discussion it was agreed to support the application.

The following applications were received following publication of the meeting agenda:

ZA23/25442/HH - Proposed general renovation and conversion to rear offset to provide additional accommodation- Ivy Cottage, Bank Bottom, Ingleton. LA6 3HB - Following discussion it was agreed to support the application and comment that it was felt that the proposed development would tidy up the area.

ZA23/25512/TPO – Various tree works-Land to the east of Barnold, Bentham Rd. Ingleton. LA6 3HZ – Couldn’t find much detail on the NY Planning site. Following discussion, the Council felt that there was insufficient information regarding the location of the site to make any judgement on the application. The Clerk to inform the Planning Dept that more information was required.

ZA23//25393/FUL - Proposed conversion 0f approximately 210 square metres of agricultural land to domestic garden – Clovenstones, Lowkber Lane, Cold Cotes, Clapham, LA2 8HZ - Following discussion it was agreed that the Council would not object to the proposals with the proviso that the site remained as a garden in perpetuity.

**NY/YDNPA Notification of decisions/appeals received:**

NY 2022/24417/FUL- Change of use of land to static caravan park, Land and buildings at the Winnings, Tatterthorn Lane, Ingleton. LA6 3DU. – Approved

APP/C2708/W/23//3317854- Appeal against CDC refusal for the erection of a 2 storey, 3 bedroom house on land adjacent to 1 Manor Close, Ingleton. LA6 3BF – Appeal upheld Planning Permission allowed.

 **7.) Parish council maintenance matters** – to consider issues relating to the following:

* **a) Parks, play area pump track & dirt track** – The parts have arrived for the repairs required following the safety inspection of the Play Area and the base for the new seat financed by a contribution from Ingleton WI had been constructed.
* **b) The Brow -** Nothing to report.
* **c) Highways –** Following the Clerk’s contact with the Quarry Manager the early morning parking problems at the garage had reduced. Cllr Brash reported on various HGV parking occurrences on Laundry Lane.

The Clerk had spoken to NY Highways with regard to the replacement of the safety mirror opposite the Community Centre/Backgate junction. He was informed that whilst NY no longer fit safety mirrors, providing one was situated on private land they would not object to its placement. He had also informed them of the serious issue, particularly at this time of year , of water flowing down the upper part of Back Gate. A Highways engineer had attended and an order had been placed to take remedial action urgently. The Clerk was also informed that the resurfacing works on Backgate were scheduled to take place early next year.

* **d) Cold Cotes/Chapel le Dale –** The Chapel le Dale newsletter publication was imminent, nothing further to report.
* **e) Ingleborough Community Centre/Library –** The Community Centre Joint Management Committee had recently taken place. An update on the current year’s income and expenditure and the 2024/25 budget detail was presented. It had been agreed that PC and IRCA representatives would meet with NYC representatives to discuss possible methods of reducing the currently anticipated deficit.
* **f) Street Lighting –** The Chairman had received correspondence regarding streetlights on Red Ash Lane and the footpath between Burnmoor Crescent and the Community Centre which were permanently on and had been for a significant length of time. The Clerk to contact the Council contractor with regard to correcting both issues.
* **g) Public Toilets -** Nothing to report.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project –** The Planning application for the scheme has been submitted. The Chairman raised the issue of overall affordability of the project, and it was agreed that the scheme would be discussed in greater detail at a future PC meeting following the result of the Planning Application.Cllr Metcalfe reported on information regarding large amounts of Heritage Lottery funding that would be available in the future. He would pass on contact information to the Clerk.
* **b) Environment/Climate –** Nothing to report
* **c) Twenties Plenty** – The Clerk had sent the Councils request to NY Highways having a 20mph limit. No response had been received to date.
* **d) 30mph Speed Limit –** Work is progressing on the speed reduction project
* **e) Update of Standing Orders, Financial Regulations, Equality Diversity & Code of Conduct Policies –** The Clerk had circulated the recommended updated policies**.**

Following discussion, it was agreed that the following Policies should be adopted :

Standing Orders Proposed Cllr Metcalfe, Seconded Cllr Emsley

Financial Regulations Proposed Cllr Emsley, Seconded Cllr McGonnigal

Equality and Diversity Proposed Cllr Metcalfe, Seconded Cllr Owen

Code of Conduct Proposed Cllr Emsley, Seconded Cllr Metcalfe.

* **f) Request to plant trees at White Scar Caves –** Correspondence had been received from the Millenium Trust regarding the planting of 800 trees on land to the left of White Scar Caves asking for our comments. Following discussion, it was Proposed Cllr Owen, Seconded Cllr McGonnigal and agreed that the Clerk would inform the Millenium Trust of our support for the project.
* **g) Tenders for Grass Cutting and Brow Maintenance 2023 - 2026 –** The Clerk apologised for not including the item on the agenda. The Chairman opened the Tenders submitted and following discussion it was proposed Cllr Metcalfe , seconded Cllr Owen and agreed that the Horton Landscapes Ltd tender be accepted. The Clerk to inform all concerned.

**9)**  **Reports from and questions to County and Parish Councillors** – Cllr Metcalfe had met a representative from NY Council regarding the issues with trees on Oddies Lane. He was informed that issues regarding land ownership following the move to a North Yorkshire unitary Authority were still being investigated and that it was proving to be a mammoth task. Unfortunately it looked as though it would be at least six months before the issue could be resolved, however it did appear that once ownership had been established that NYC would accept the financial responsibility. Cllr Metcalfe asked if there was any progress with regard to the parking issues on High Street. The Clerk had been informed that NY Highways were now looking at the matter and the issues surrounding compliance with the current licence.

**10) Correspondence** – to action where appropriate.

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|  06/11/2023 | Email Ref Play Area from YDMT |
|  07/11/2023 | NY Police Inspector Earnshaw Ref HGV Parking on A65 |
|  07/11/2023 | NY Highways Road Closure Notification |
| 10/11/2023 | NY Licensing Ref Ingleton Pizza |
| 10/11/2023 | Ny Highways Ref Parking on A65 |
| 10/11/2023 | Information on Viaduct |
| 10/11/2023 | NY Highways Response to 20mph request |
| 10/11/2023 | NY Planning Application ZA23/25491/TPO |
| 11/11/2023 | NY Planning Approval 2022/24417/FUL |
| 13/11/2023 | YDNPA Planning Application C/45/627E |
| 15/11/2023 | YDNPA Planning Application C/45/308L |
| 16/11/2023 | Twenties Plenty Update |
| 20/11/2023 | J.Gaunt Ref Tree Planting |
| 22/11/2023 | NY Local Plan Briefing |
| 22/11/2023 | NYC Household Waste Recycling Centre Consultation |
| 22/11/2023 | Friends of the Settle Carlisle Line |
| 23/11/2023 | NY Planning Application ZA23/25486/HH |
| 28/11/2023 | YDNPA Parish Bulletin |
| 28/11/2023 | NY Highways Ref Back Gate |
| 28/11/2023 | NY Planning Application ZA23/25442/HH |
| 29/11/2023 | NY Police Ref Parking on A65 |
| 01/12/2023 | Police Report |
| 01/12/2023 | NY Planning Application ZA23/25512/TPO |
| 01/11/2023 | Planning Inspectorate APP/C2708/W/23/3317854 1 Manor Close |
| 04/12/2023 | NY Planning Application ZA23/25393/FUL  |

**11) Reports from the following:**

* **a) Chairman** – Nothing further to report.
* **b) Clerk –** The Clerk had received correspondence from the Friends of the Settle Carlisle Line offering free membership to their organisation. Clerk to seek further information/ clarification. The Clerk informed the meeting that the application from Ingleton Pizza for an extension to their licence had been approved. He reported on some of the conditions that applied following our objections that hopefully would limit the incidence of public nuisance.
* **c) Swimming Pool Management Committee** – Nothing to report.
* **d) Quarry Liaison Committee –** The Quarry Manager has been contacted and will advise the Clerk ref dates for the next meeting. It was agreed that the Clerk would contact the Quarry Manager to arrange a Quarry Liaison Meeting.

**12) Finance –**

**a) To authorise the signing of orders of payment and online payments.** Proposed Cllr Brash, seconded Cllr Walker and agreed.

**Community Centre**

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| Community Centre Staff | Salaries | £2804.88 |
| Now Pensions (Direct Debit) | Pension  | £225.93 |
| Rogersons | Window Cleaning  | £40.00 |
| Corona Energy | Gas A/C October | £2242.66  |
| Vonage Direct Debit | Telephone System | £32.40 |
| Armstrong & Watson | Wages Admin | £57.00 |
| Ogglethorpe Sturton & Gillibrand | Licence to use Field (To be refunded by Cricket Club | £614.40 |
| J.Lis | Petty Cash | £100.00 |
| M C Door Systems Ltd | Annual Service to Front Doors  | £288.00 |
| Spot - On | Electrical Inspection/Maintenance Stage Lighting  | £1122.00 |
| 78.20 | Performance Licence | £180.00 |
| YPO | Electrical Parts | £52.74 |
| YPO | Cleaning Materials | £285.40 |
| EDF | Electricity A/C (Came after Agenda went Out) | £915.90 |
| Howsons  | Water Boiler Repair (Came after Agenda went out) | £178.20 |

**Parish Council**

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| MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1105.80 |
| Carl Lis | Clerk Salary November | £995.36 |
| SSE  | DD Car Park WC Electricity | £215.22 |
| Planning Portal (Cheque) | Planning Fee for Riverside Development | £295.00 |
| Playdale | Parts for Play Area | £1227.18 |
| M.J.Coggins | General Repairs (Came after Agenda went out) | £361.35 |

**13.**  No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

 Of the Local Government Act 1972

The Chairman closed the meeting at 8.29pm

**The next Meeting of the Parish Council will be on Monday 8th January 2024 at 7pm**