**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 6th November 2023.**

**Present**

 Cllr.J.Emsley (Chairman) Cllr.J. Owen (Vice Chairman)

 Cllr.J.Brown Cllr.S. Brash

 Cllr.M.Howson Cllr.J.Metcalfe

 Cllr.J. McKenzie Cllr.J.Walker

In attendance Carl Lis, Parish Clerk. 1 member of the public

**1.Apologies for Absence** – Cllr D.McGonnigal. Cllr A.Weller

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk. Cllr Howson in any matters relating to Street Lighting. Cllr.J.Brown regarding payment to

J.L.Brown & Sons.

**3.To confirm the Minutes** **of the Parish Council Meetings held on of the 2nd October 2023.** Cllr.Brash proposed, Cllr.Metcalfe seconded the Parish Council Meeting minutes held on the 2nd October 2023 and it was agreed that they reflected a true record of the Meeting.

**4. Reports**

**Police Report –** The Police **r**eport had been received. Cllr McKenzie reported on an incident in the New Village where a car had caused extensive damages to a number of other vehicles in the New Village. The matter had been reported to the Police however they did not attend the accident and asked the person who had reported the accident to gather information to provide evidence regarding the incident which, it was felt, was actually the responsibility of the Police. He also reported that, to date, no further action had been taken by them. Which he and Councillors felt was unsatisfactory. Cllr Brash felt that had there have been any pedestrians in the vicinity at the time of the incident the results could have been much more serious.

A further incident on the A65 opposite the Garage which involved a collision involving a parked HGV and a van had been reported to the Police by the Clerk, again this incident was not attended by the Police. It was agreed that the Clerk would contact Inspector Earnshaw who had attended the last Council meeting to report the Parish Councils view on the incidents.

**5.Adjournment for questions/items for attention raised by members of the public or Councillors**

Mrs Belinda Nixon representing Ingleton in Bloom reported on the condition of the War Memorial and asked if the Parish Council could organise its cleaning which , as she understood, they had previously. Following discussion, it was agreed that the Clerk would contact a contractor who could undertake the work.

Cllr Metcalfe asked if NY had responded to the request to look at the tree growth issues between Oddies Lane and Mealbank Quarry. Clerk to contact NY Lands Department regarding the issue.

**6.Planning**

 **Applications received:**

NY ZA23/25369/HH – Detached Single Garage-6 Imperial Court, Laundry Lane, Ingleton. LA6

 3DF - Following discussion, it was agreed to not object to the application.

 NY ZA23/25297/LBC – Amended alterations and refurbishment to dwelling – Pear Tree Cottage,

 Main St, Ingleton. LA6 3HG - Following discussion, it was agreed to not object to the application.

 NY ZA23/25401/TCA – Tree works – 1 Crofts Barn, Main St. Ingleton LA6 3HG

 NY Public Footpath Order No 05.26/36/1 Diversion Order – Sunnybank/Laundry Lane -

 The Chairman stated that he was not supportive of the application and would respond personally.

 Following discussion, it was agreed by a majority of members to not object to the application.

 **NY/YDNPA Notification of decisions/appeals received:**

 NY ZA23/25174/FUL- Extension to existing dwelling Clark Cottage,11 Uppergate, Ingleton –

 Approved

 NY 2023/24864/FUL – Amendment of Planning Approval 45/2008/8825 to redesign commenced

 Dwelling - Clarrick House Farm, Ingleton - Approved

 NY 2022/24139/FUL – Change of use of agricultural land for the siting of four holiday lodges,

 formation of two biodiversity ponds, alterations to vehicular access from the A65 and resurfacing

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 extension of access track, and formation of new access to Raber Top Lane – Dale View, Raber

 Top Lane, Ingleton - Approved

.**7. Parish council maintenance matters** – to consider issues relating to the following:

* **a) Parks, play area pump track & dirt track** – The Clerk informed the meeting that following the inspection by ROSPA the parts required to rectify the issues reported had been ordered from Playdale. Cllr McKenzie reported that the fencing and signage were now in place at the dirt track and the area was proving to be very popular with users.
* **b) The Brow -** Nothing to report.
* **c) Highways –** Work has commenced on the reduction of the 30mph limit. The Clerk had reported the accident that had occurred on the A65 to highways and sent further pictures of HGV vehicles parked on the A65 adjacent and opposite the garage, he had included the Police in the circulation.
* **d) Cold Cotes/Chapel le Dale –** Nothing to report.
* **e) Ingleborough Community Centre/Library –** Nothing to report.
* **f) Street Lighting –** The problems reported during the month had been attended to.
* **g) Public Toilets -** Nothing to report.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project –** Cllr Walker reported on feed back from Debbie Boswell from the Millenium Trust. The Planning application for the scheme should be submitted in the next few weeks. Feedback had been received from North Yorkshire regarding the Councils application for funding from the NY Shared Prosperity Fund. Unfortunately, the Play Area part of the application had not been supported, however we had been successful in the bid for 50% funding towards the other sections of the project. The Chairman raised the issue of overall affordability of the project, and it was agreed that the scheme would be discussed in greater detail at the next PC meeting.
* **b) Environment/Climate –** Cllr Metcalfe reported that Clapham had a very active group looking at a number of environmental issues in and around their village. He felt it would be good if a similar group could be set up in Ingleton.
* **c) Twenties Plenty** – The Clerk had circulated maps of the village and Councillors discussed the areas of Ingleton that they felt would benefit from having a 20mph limit. Following discussion, the map was marked up to indicate the areas to put forward to NY Council Highways. The Clerk to notify NY Highways.
* **d) 30mph Speed Limit –** Work has commenced on the reduction of the 30mph limit.
* **e) Donation to the repair of St Marys Church Clock –** The Clerk had circulated the estimates received from the Church Warden on behalf of St Marys Church for the repair/renovation of the Church Clock. Following discussion, the Clerk was asked to respond to the Church indicating that the Council would be prepared to make a donation once the result of their application to the Millenium Trust, which the Clerk had recommended to them as a possible way forward, was known.
* **f) Precept 2023/24 –** Clerk reported that he had had received the request from NYC requiring the Council to submit the details of the precept for 2023/24 before the end of December 2023.

It was agreed that we would start the December Council meeting at 6.30pm to agree a precept.

The Clerk would circulate information before the December meeting.

* **g) Application for variation to licence, Ingleton Pizza –** Following discussion it was agreed that the Council would object to the application on the grounds that was no requirement for further retail alcohol outlets and the hours of opening that were being requested for alcohol sales were likely to result in public disturbance. The Clerk was asked to respond to the NY Licensing Department.
* **h) Parking obstructions at Church Gates –** Correspondence had been received from St Marys PCC regarding the issue of obstructions occurring in front of the Church St gates. Following discussion, it was agreed that the Clerk would respond indicating that the Parish Council would organise the remarking of the road in the area off the Back Square.
* **i) Ingleton Viaduct issues –** Cllr Owen reported on the issues of damaging tree growth on Ingleton Viaduct. He had met up with a representative from National Highways who had agreed that urgent remedial action needed to be taken.
* **j) North Yorkshire Review of Polling Districts –** The NY correspondence had been circulated. Following discussion, it was agreed that no further action currently needed to be taken.
* **k) Review of Parish Emergency Plan –** The updated plan had been circulated at the meeting. It was agreed that advise would be sought by the Clerk regarding the issue of providing an emergency electrical supply for the Community Centre to provide sufficient capacity for lighting and hot water provision. A small subgroup would be set up to finalise the Plan before its submission to NYC.
* **l) Purchase of Christmas Tree –** Proposed Cllr Emsley, Seconded Cllr Owen and agreed that a Christmas Tree would be purchased and positioned before the 25th November 2023
* **m) Appointment of Internal Auditor -** The Clerk informed the meeting that he had received notification that our previous Internal Auditors were no longer in business. Following contact with YLCA we had been informed of various Auditing Companies. Further to this a company called Account-ant (Yorkshire) who currently provide an Internal Audit service to 61 Parish Councils, including some near to Skipton, who had some very good feedback on their website, were contacted via a Zoom Meeting . They subsequently provided a quotation which the Clerk recommended, due to the importance of needing to appoint quickly, to the Council for their approval. Proposed Cllr Howson Seconded Cllr Brash and agreed that the Company should be appointed.

**9)**  **Reports from and questions to County and Parish Councillors** – Following the Councils request at the October meeting Cllr Ireton had submitted a written report for information.

**10) Correspondence** – to action where appropriate.

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| 03/10/2023 | NYC Planning Approval Notice ZA23/25174/FUL |
| 03/10/2023 | UKSPF Feedback from Grant Application |
| 05/10/2023 | NY Police Commissioners Information |
| 06/10/2023 | NY Planning Application ZA23/25369/HH  |
| 06/10/2023 | Email from Mr Cooper ref Sammy Lane |
| 10/10/2023 | NY Planning Application ZA23/25297/LBC |
| 10/10/2023 | Licence Variation Ingleton Pizza |
| 11/10/2023 | NY Planning Application ZA23/25401/TCA |
| 12/10/2023 | Invite to YDNPA Annual Forum |
| 16/10/2023 | NY Housing Strategy Consultation |
| 18/10/2023 | Sustran Cycleway Update |
| 18/10/2023 | Parking obstructions St Marys Church |
| 19/10/2023 | NYC Weather Warning |
| 19/10/2023 | NY Planning Application Approval 2023/24864/FUL |
| 19/10/2023 | NY Footpath Diversion Application No 05.26/36/1 |
| 23/10/2023 | NY Council Polling District Revue |
| 24/10/2023 | Draft Emergency Plan 2023 |
| 24/10/2023 | NY Lets Talk Money |
| 25/10/2023 | Further Lets Talk Info from NY Council |
| 26/10/2023 | NY Planning Application 2022/24139/FUL |
| 26/10/2023 | NY Self Build and Custom Housebuilding Register Cosultation |
| 02/11/2023 | NY Road Closure Notice |
| 02/11/2023 | NY Road Closure Notice |
| 03/11/2023 | NY Police Report |
| 03/11/2023 | Email to Highways Ref Accident on A65 |

**11) Reports from the following:**

* **a) Chairman** – Nothing further to report.
* **b) Clerk** – Following the meeting with The Chairman and Clerk with representatives of B4RN the wayleave had been signed and work had commenced at the Strands.
* **c) Swimming Pool Management Committee** – Cllr Howson reported that the Swimming Pool was currently enjoying an extended season of opening for the provision of Cold-Water Swimming.
* **d) Quarry Liaison Committee –** Cllr Owen reported that he had been informed that the Quarry were intended to app[y for permission to carry on with extraction from the Quarry for a further two years. It was agreed that the Clerk would contact the Quarry Manager to arrange a Quarry Liaison Meeting.

**12) Finance –**

**a) To authorise the signing of orders of payment and online payments.** Proposed Cllr Brash, seconded Cllr Walker and agreed.

**Community Centre**

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| Community Centre Staff | Salaries | £2816.46 |
| Now Pensions (Direct Debit) | Pension  | £240.73 |
| Rogersons | Window Cleaning  | £40.00 |
| Corona Energy | Gas A/C August | £950.13 |
| Vonage Direct Debit | Telephone System | £32.40 |
| Armstrong & Watson | Wages Admin | £57.00 |
| Howsons Ltd | Plumbing Repairs | £81.00 |
| Howsons Ltd | Repairs to Solar System | £1909.20 |
| HMRC | PAYE | £2550.04 |
| YPO  | Kitchen Equipment | £134.99 |
| EDF Energy | September A/C | £832.15 |
| Corona Energy | Gas A/C September | £860.59 |
| North Yorkshire Council | Excess waste charges Jul-Sept 2023  | £2.70 |
| Armstrong & Watson | Wages Admin | £57.00 |
| EDF Energy | October A/C (to be paid in November) | £828.97 |
| TV Licensing | TV Licence (Paid by cheque) | £159.00 |

**Parish Council**

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| EON Next | Church Floodlighting | £16.53 |
| MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1142.66 |
| Carl Lis | Clerk Salary October | £995.36 |
| Community Centre | 2nd Precept Payment | £15000.00 |
| Community Centre  | Clerks PAYE | £746.40 |
| Alexander Marketing | Annual Payment for Council Website | £600.00 |
| Horton Landscapes Ltd | Grass Cutting August | £756.00 |
| Horton Landscapes Ltd | Central Gardens August | £120.00 |
| Horton Landscapes Ltd | Grass Cutting September | £852.00 |
| Horton Landscapes Ltd | Central Gardens September | £120.00 |
| Horton Landscapes Ltd | The Brow August  | £420.00 |
| Waterplus | Wastewater A/C July/September | £654.26 |
| Npower | Street Lighting Sptember | £284.03 |
| Carl Lis | Microsoft 365 Subscription | £59.99 |
| Carl Lis | 6 months Broadband/Printing | £135.00 |
| ROSPA | Dirt Track Inspection | £50.40 |
| NBB Recycled Furniture | Bench for Play Area (WI Donation) | £630.00 |
| Ingleton Cricket Club | Grass cutting at Pump Track  | £100.00 |
| Ingleton PC Community Centre | VAT Apportionment  | £3626.25 |
| Horton Landscapes Ltd | Grass Cutting October | £768.00 |
| Horton Landscapes Ltd | Central Gardens October | £120.00 |
| Playdale | Playground Repairs (for Payment in November) | £1227.18 |
| Waterplus | Water Charges June/September | £228.92 |
| J.Brown | Fence & Gates for Dirt Track | £3600.00 |
| EON | Church Floodlighting  | £13.82 |
| M J Coggins | Bench Treatment/Pump Track Repairs | £435.70 |
| NPower | Streetlighting (October) | £324.71 |

**13.**  No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

 Of the Local Government Act 1972

The Chairman closed the meeting at 8.37 pm.

**The next Meeting of the Parish Council will be on Monday 4th December at 7pm preceded by a meeting to discuss the Parish Precept at 6.30pm at the Community Centre**