**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 2nd October 2023.**

**Present**

Cllr.J.Emsley (Chairman) Cllr.J. Owen (Vice Chairman)

Cllr.D.McGonnigal Cllr.S. Brash

Cllr.A.Weller Cllr.J.Metcalfe

Cllr.J. McKenzie

In attendance Carl Lis, Parish Clerk. 1 Member of the Public & a representative North Yorkshire Police.

**1.Apologies for Absence** – Cllr J.Walker, Cllr J.Brown

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk. Cllr Howson in any matters relating to Street Lighting

**3.To confirm the Minutes** **of the Parish Council Meetings held on of the 4th September 2023.** Cllr.J.Metcalfe proposed, Cllr. S.Brash seconded the Parish Council Meeting minutes held on the 4th September 2023 and it was agreed that they reflected a true record of the Meeting.

**4. Reports**

**Police Report –** A Police Report had been received and Inspector Julie Earnshaw was in attendance. Councillors expressed their concern regarding the increase in reportable offences, and other local issues including the recurrence of HGV vehicles parking on the A65 at the junction of Laundry Lane and Croft Road and the associated visibility and subsequent safety problems. The Council had approached NY Highways regarding the provision of double yellow lines and were informed that NY Highways would not support the provision of double yellow lines in the vicinity of the Garage/supermarket and the Police were also opposed. Inspector Earnshaw stated that she was unaware of any communication from NY Highways but would investigate and would look into the issues arising from HGV parking on the A65 and asked if any recurrences could be reported to herself adding that registration and company details would be useful. She stated that she would add her support to the case for parking restrictions on the A65 and the 30mph limit to include the bend in the road beyond Moorgarth Hall. The Chairman also reported on the issues arising from the “Cannonball Run” participants exhibited a total disregard for safety in the Village.

Inspector Earnshaw reported on crime statistics for the Parish which were currently showing a slight reduction and tighter limits with regard to response times had been implemented. However following comment from the Councillors regarding the problems residents were having with the 101-telephone service it was generally felt that this was probably stopping issues being reported. Inspector Earnshaw accepted that there were problems with the service and residents should use 999 where necessary to report issues. She went on to inform the Council that the current manning levels at Settle to cover the area had been increased which she felt was a positive step and asked to be informed when the Parish Council meetings were taking place. Cllr Metcalfe asked if the Police could utilise the opportunity presented at local auctions of establishing contact with local farmers. The Chairman thanked Inspector Earnshaw for attending.

**5.Adjournment for questions/items for attention raised by members of the public or Councillors**

Mr. P.Montgomery asked the Council if they could authorise a wayleave on land near the Strands Cottages to provide B4RN internet services. Following discussion, it was agreed that Mr. Montgomery would meet at the location with The Chairman and Clerk on Friday 6th October to clarify the exact position of the required wayleave.

**6.Planning**

* **None Received**
* NY**/YDNPA Notification of decisions/appeals received – None received**.

**7. Parish council maintenance matters** – to consider issues relating to the following:

* **a) Parks, play area pump track & dirt track** – Cllr McKenzie reported that the dirt track was now in use and some temporary safety signage was in place. The Clerk reported that signage had been ordered and hopefully would shortly be available. It was also hoped that the fence would be constructed soon to prevent users encroaching on the I Centre car Park. Cllr McGonnigal asked regarding the future grass cutting of the dirt track area. Following discussion, it was agreed that nothing needed to be put in place this year until the work necessary could be assessed with a view to including the area in a future grass cutting contract
* **b) The Brow -** Nothing to report.
* **c) Highways –** Nothing further to report
* **d) Cold Cotes/Chapel le Dale –** Cllr Weller reported on continuing problems with parking and the sheer volume of visitors at Ribblehead and Chapel le Dale. Following discussion it was agreed that the Clerk would give Cllr Weller details of personnel at YDNPA who would establish contact to report on the problems being experienced in the area including the increasing prevalence of companies offering their services to organise walks.
* **e) Ingleborough Community Centre/Library –** Funding had been successfully applied for by the Centre Manager which would enable the renovation of the Playgroup to be started and had received details of a possible funding stream for assistance with utility costs. It was hoped that a new Youth Club would be taking place at the Centre. The Library is being very well used. The drop in café is still proving to be very popular and the Vaccination Clinics were now up and running again, both of which were providing extremely useful revenue streams.
* **f) Public Toilets –** The cash containers were being emptied weekly
* **g) Street Lighting –** The Clerk reported that he had received correspondence from a local resident regarding various lights being off around Burnmoor Crescent. Cllr Howson to inform the contractors.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project –** The Clerk reported that completion of the planning application for the project being prepared by D.Boswell from the Millenium Trust on the Parish Councils behalf, was now almost complete..
* **b) Environment/Climate –** Nothing further to report.
* **c) Twenties Plenty** – Clerk still waiting for a response from NY Highways reference the provision of a suitable map to illustrate the suggestions from the Council for speed limit changes within the village to submit to NY Council.
* **d) 30mph Speed Limit –** The Clerk had received various emails from NY Highways they are due to start the work in late October early November and also thanks to input from Cllr Ireton we now have a guarantee from NY that the maximum cost to Ingleton Parish Council for the scheme will be £15k, therefore taking into account the grant of £5k from the Millenium Trust and the generous donation from Bibbys the cost will be a maximum of £9.5k. Unfortunately to date no further contributions had been received.
* **e) Donation to the repair of St Marys Church Clock-** Nothing further to report.
* **f) Tenders for Grass cutting and Brow maintenance –** Clerk reported that he had prepared the documents to be sent out to Contractors to be completed and returned to the Chairman and discussed at the December Council meeting.

**9)**  **Reports from and questions to County and Parish Councillors** – The Clerk was asked to contact Cllr Ireton to ask if he could provide a brief written report to future Council meetings.

**10) Correspondence** – to action where appropriate.

|  |  |
| --- | --- |
| 06/09/2023 | Our Common Cause Presentation |
| 06/09/2023 | YDNPA Planning Seminar 19/10/23 |
| 06/09/2023 | YLCA Consultation on Local Plans |
| 08/09/2023 | NY Accessible Transport Group |
| 11/09/2023 | Jim Cooper Ref Sammy Lane |
| 12/09/2023 | NY Ref Car Park Flowerbeds/weeding |
| 12/09/2023 | YDNPA Parish Forum Invite |
| 13/09/2023 | NY Ref OPO Pavement Licence |
| 15/09/2023 | ROSPA Play Area/Pump Track Inspection Reports |
| 15/09/2023 | NY Highways Road Closure Chapel le Dale |
| 15/09/2023 | Notification of Grant from Cllr D Ireton |
| 18/09/2023 | NYC Planning Application (Amendment) 2023/24864/FUL |
| 18/09/2023 | NY Licensing update on planters Old Post Office |
| 18/09/2023 | NY Police Confirmation of attendance Oct Meeting |
| 19/09/2023 | Information regarding Planning Application 2023/24864/FUL |
| 20/09/2023 | 2 Emails From NYSC Ref Ownership of Planters |
| 22/09/2023 | Complaint from resident ref Lighting |
| 25/09/2023 | Invite from NALC to join Smaller Authorities Committee |
| 25/09/2023 | Email from Sweet Petite |
| 25/09/2023 | Email from Clapham PC Ref D Day 2024 |
| 28/09/2023 | Police Report |
| 29/09/2023 | NYC Road Closure Notice |

**11) Reports from the following:**

* **a) Chairman** – Nothing further to report.
* **b) Clerk** – The Clerk had received further correspondence from Mr Cooper, agreed the Clerk would reply and restate the previous response highlighting the fact that the Council could not use its resources to finance repairs on privately owned land.

Notification of the YDNPA Annual Forum had been received asking if two representatives would like to attend the online meeting. Anyone wishing to attend to inform the Clerk who will inform YDNPA personnel.

A reply had been received from NY Council regarding the future maintenance of the areas on the Community Centre car park that had previously been maintained by Ingleton in Bloom who had informed the last PC meeting that they no longer could carry out this work. NY council indicated that any maintenance of the areas was not at the top of their priority list. It was agreed that photographs would be taken of their current condition followed later by further photographs which it was felt would show a deterioration in those areas which could be sent to NY Council in the future.

A meeting with NY Property department which was attended by Cllr McGonnigal and the Clerk department with regard to a small area of land next to the Community Centre toilets and the possibility of it being gifted to the Parish Council, whereby it could open the possibility of improving the current changing facilities at the Community Centre. No response had been received to date.

An email had been received from Mrs Lackenby from Sweet Petite informing the Council that their use of the area outside their premises would cease on the 1st October. Following discussion, it was agreed that as this had been a trial the Council would not require any payment for the period the site had been used but would suggest that they make a contribution to the Community Centre.

Following further correspondence reference the licence for the outdoor seating at the Old Post Office and Peaks & Troughs it had been agreed by the proprietors of the Old Post Office that they would take over ownership of the current planters in that area from NY Council on the proviso that they were removed from their current position on the public highway no later than 9th October 2023. NY Council had also sent notification that the planters outside Village Kitchen had been gifted to the proprietors of Village Kitchen and they would inform the Council of the decision regarding the remaining planter outside Gingerbugs.

Notification had been received regarding an application for a replacement mast at Ribblehead Station. The Council noted the correspondence.

An email had been received from Clapham Parish Council asking if the two parishes could share the beacon on top of Ingleborough in commemoration of the 80th anniversary of D-Day next year. It was agreed by the Council and the Clerk will inform them and the logistics will be worked out at a later date.

Correspondence had been received from Mrs H.Wilson representing Ingleton Events asking if the square could be used on the 25th November for the late night shopping event and also asking if the Christmas tree could be in position and lit for that date. Agreed that the Clerk would write confirming our agreement.

**c) Swimming Pool Management Committee** – Cllr Howson reported that the Swimming Pool have applied for various grants to provide energy saving equipment at the pool.

* **d) Quarry Liaison Committee –** Nothing to report

**12) Finance –**

**a) To authorise the signing of orders of payment and online payments.** Proposed Cllr Metcalfe, seconded Cllr Brash and agreed. The Clerk gave an update on the financial position at the end of the first six months of the financial year.

**Community Centre**

|  |  |  |
| --- | --- | --- |
| Community Centre Staff | Salaries | £3358.19 |
| Now Pensions (Direct Debit) | Pension | £231.97 |
| Rogersons | Window Cleaning | £40.00 |
| Corona Energy | Gas A/C | £898.68 |
| Vonage Direct Debit | Telephone System | £32.40 |
| Armstrong & Watson | Wages Admin | £57.00 |
| Howsons Ltd | Replaced Emergency Light | £112.20 |
| Signs Express | Community Centre Signs | £881.15 |
| Toobys | Kitchen Fridge | £575.00 |
| NYC | Dog Bags | £316.03 |
| EDF Energy | April/May/June/July/Aug A/C | £3970.13 |
| Corona Energy | Gas A/C (For payment in October) | £950.13 |

**Parish Council**

|  |  |  |
| --- | --- | --- |
| EON Next | Church Floodlighting | £16.29 |
| NPower | Street Lighting | £277.10 |
| MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1105.80 |
| ROSPA | Safety Inspections | £209.40 |
| Carl Lis | Clerk Salary | £995.36 |
| Signs Express | Signs for dirt track | £324.43 |
| Unity Bank | DD Instant Access A/C Charges | £6.60 |
| HM Land Registry | Land Ownership Forms (Cheque) | £45.00 |
| ICO | Data Prrotection Annual Fee | £40.00 |
| James Gaunt | PC Wreath for Remembrance Sunday | £25.00 |
| INTUIT Quick Books (Direct Debit) | DD Quick Books Monthly Payment | £40.80 |
| M J Coggins | Bench Repairs | £204.00 |

**13.**  No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

Of the Local Government Act 1972

The Chairman closed the meeting at 8.34 pm.

**The next Meeting of the Parish Council will be on Monday 6th November 2023 at 7pm at the Community Centre**