**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 4th September 2023.**

**Present**

Cllr.J.Emsley (Chairman) Cllr.J. Owen (Vice Chairman)

Cllr.D.McGonnigal Cllr.S. Brash

Cllr.A.Weller Cllr.J.Metcalfe

Cllr.J.Walker Cllr.J Brown

Cllr McKenzie

In attendance Carl Lis, Parish Clerk. 3 Members of the Public & a representative from the Our Common Cause Project.

**1.Apologies for Absence** – Cllr M.Howson

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk.

**3.To confirm the Minutes** **of the Parish Council Meetings held on of the 7th August 2023.** Cllr.J.Owen proposed, Cllr. J.Walker seconded the Parish Council Meeting minutes held on the 7th August 2023 and it was agreed that they reflected a true record of the Meeting.

**4. Reports**

**Police Report –** A Police Report had been received. Councillors expressed their concern regarding the increase in reportable offences, and other local issues. Clerk to contact NY Police with regard to the lack of their attendance at a meeting for the last 4 Months.

**5.Adjournment for questions/items for attention raised by members of the public or Councillors**

Mrs Knowles expressed her concern regarding the area of coverage of the new 30mph limit, in particular the non-inclusion of the bend beyond Harling House. She also felt that the current signs which advised vehicles to reduce speed when approaching the bend would cause confusion. The Chairman explained that the Parish Council shared her views and hoped that the 30mph zone could be extended in the future. Mrs B Nixon reported that Ingleton in Bloom could no longer carry out the weeding and associated works at the Community Centre Car Park and asked the Parish Council to inform North Yorkshire Council that this was the now the case. Mrs Nixon also reported on the increased growth of saplings from the wall below the fountain in the Centre of the village. The Clerk would contact Mr. Coggins who had carried out some extensive work earlier in the year on the area of wall below Central Gardens to ask him to investigate the issues raised. It was also reported that there were problems with Garden Waste bin collections around Burnmoor Crescent. The Clerk will contact North Yorkshire Council regarding the issue. It was also reported that the road surface around Burnmoor Crescent was in a bad state of repair and that the exit from the Community Centre Car Park on to Back Gate was dangerous and would benefit from the re positioning of a mirror opposite the entrance giving a view of approaching traffic. The Clerk to contact highways regarding the issues raised. Mrs K Hammond asked if Ingleton in Bloom could position a Christmas Tree next to the war memorial for the festive period. After discussion the Members of the Parish Council felt it would be inappropriate to support the proposal and suggested the Church were contacted regarding positioning the Christmas tree in the Churchyard.

Cllr Metcalfe introduced Claire Braeburn and gave a brief description of the work being undertaken locally. Mrs Braeburn from the Yorkshire Dales Our Common Cause Project then gave a presentation regarding the aims, objectives and work being undertaken by the organisation. This was followed by a number of questions from Councillors. Mrs Braeburn was thanked by the Chairman for her attendance and the presentation, and she agreed to send a copy to the Clerk who would pass it on to members of the Council.

**6.Planning**

* **None Received**
* NY**/YDNPA Notification of decisions/appeals received –** ZA23/25119/HH - Construction of 2 storey rear extension and new window on side elevation- 19 Ingleborough Park Drive, Ingleton. – Approved.

**7. Parish council maintenance matters** – to consider issues relating to the following:

* **a) Parks, play area pump track & dirt track** – Cllr Walker had reported various holes in the surface of the Play Area to the Clerk who had asked Mr. Morphet to carry out some repairs to the affected areas had he had done in the past. The first phase of the dirt track was approaching completion. Cllr McKenzie had met with Mr Parker from the I Centre, who were very supportive of the provision, but had some concerns regarding the completion of the fencing and some signage issues. Cllr Metcalfe reminded Councillors that access had to be retained through the site to the area still in NY ownership. Following discussion, it was agreed that the Chairman , Clerk and involved Councillors would meet up at 6pm on Monday 11th September to discuss the positioning of the fencing at the area
* **b) The Brow -** The Clerk reported that Mr. Holroyd has cut back the tree growth impinging on the highway and the brow has been cut by Horton Landscapes.
* **Highways –** The continuing issues associated with issues of wagons parking opposite the Garage on the A65 was discussed. The Clerk informed the meeting that NY Highways felt the issue of obstructions was a matter for the Police. Clerk to report the issue to senior personnel at NY Police.
* **d) Cold Cotes/Chapel le Dale** – A new newsletter had been produced. The issue of large numbers of visitors and associated traffic issues was continuing. Cllr Weller informed the Council that Natural England have announced their intention of submitting a Planning Application for the entrance at Salt Lake and a further application for modifications at Colt Park. They have started consultations with local residents.
* **e) Ingleborough Community Centre/Library –** The Library is being very well used. The drop in café is proving to be very popular.
* **f) Public Toilets –** It was reported that a vehicle had damaged one of the posts at the Community Centre toilets

**g) Street Lighting –** The Clerk reported that he had received the inspection report from Howsons Ltd which indicated that all lights were currently working correctly. Cllr Walker reported a light not working at the top of High Street which she had reported. Cllr McGonnigal reported that one of the lights on Red Ash Lane was still malfunctioning due to the foliage on the trees and that there appeared to be another lamp not working to the right of the Community Centre entrance on Back Gate. Clerk to report to Howsons Ltd.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project –** Cllr Walker reported that there was some confusion regarding who was responsible for submitting the Planning Application for the project. Cllr Walker to contact D.Boswell from the Millenium Trust to clarify the issue.
* **b) Environment/Climate –** Nothing further to report.
* **c) Twenties Plenty** – Following discussion it was agreed that the Clerk would prepare proposals for various sections of road in the Village where the Council believes that it would be beneficial to reduce the speed limit to 20mph and submit to NY Council.
* **d) 30mph Speed Limit –** The Clerk had received a cheque for £500 towards the cost of the new 30mph limit upgrade from Bibbys. The Chairman to send a letter of thanksand the Clerk ask for an item put in the newsletter regarding the donation.
* **e) Donation to the repair of St Marys Church Clock-** The Clerk had notified the Vicar that the Parish Council were minded to assist but required more detail regarding the cost. To date a response had not been received.
* **f) External Audit 2022/23**  – The Clerk reported that he had received the approved Annual Audit return.
* **Proposal to plant tree in remembrance of HM Queen Elizabeth –** Following discussion it was agreed that the Chairman would inspect the area to ascertain if the planting of the tree would impinge on the area required for the planned play area**.** Following this the Clerk would report back to Mr.Gaunt**.**

**9)**  **Reports from and questions to County and Parish Councillors** – Cllr Metcalfe asked if there were any issues with regard to the RAAC at the Community Centre. Agreed that Cllr Owen would investigate .

**10) Correspondence** – to action where appropriate.

|  |  |
| --- | --- |
| 07/08/2023 | YDNPA Latest News Bulletin |
| 07/08/2023 | Yorkshire Dales Cheese Festival |
| 07/08/2023 | YDNPA Parish Forum Information |
| 08/08/2023 | Correspondence Ref Condition of Sammy Lane |
| 08/08/2023 | NY Waste Collection Advise |
| 10/08/2023 | Street Lighting Report |
| 11/08/2023 | YLCA Bulletin |
| 23/08/2023 | YLCA Training Information |
| 23/08/2023 | YLCA Training Information |
| 31/08/2023 | YLCA Training Information |
| 01/09/2023 | Police Report |

**11) Reports from the following:**

* **a) Chairman** – Had received information regarding the 60th anniversary of D Day on the 6th June 2024 and asked if any events were planned. The Clerk to raise the issue at the next IRCA meeting and report back to the next Parish Council meeting.
* **b) Clerk** – The Clerk had received correspondence from Mr Cooper asking if the Parish Council were prepared to take any remedial action regarding the surfacing of Sammy Lane. Following discussion Cllr Metcalfe proposed that the Clerk would inform Mr Cooper that the Council recognised that they were responsible for the frontage to the play & pack area and that they would finance works carried out in that area if a scheme was developed. Cllr McGonnigal asked if the Oak Tree near the footpath needed to be trimmed as it was beginning to cause an obstruction on the footpath. Clerk to contact Mr Holroyd.
* **c) Swimming Pool Management Committee** – The Swimming Pool had now closed but it was planned to have cold water swimming again following its success last year.
* **d) Quarry Liaison Committee –** Nothing to report

**12) Finance –**

**a) To authorise the signing of orders of payment and online payments. Proposed Cllr Metcalfe, seconded Cllr Brash and agreed.**

**Community Centre**

|  |  |  |
| --- | --- | --- |
| Community Centre Staff | Salaries | £2880.06 |
| Now Pensions (Direct Debit) | Pension | £231.43 |
| Rogersons | Window Cleaning | £40.00 |
| Corona Energy | Gas A/C | £823.99 |
| Vonage Direct Debit | Telephone System | £33.72 |
| Armstrong & Watson | Wages Admin | £57.00 |
| Howsons Ltd | Replaced Emergency Light | £112.20 |
| S&M Fire Protection | Annual Maintenance | £282.00 |
| YPO | Office Supplies | £88.15 |
| YPO | Kitchen Equipment | £58.45 |

**Parish Council**

|  |  |  |
| --- | --- | --- |
| INTUIT Quick Books (Direct Debit) | DD Quick Books Monthly Payment | £40.80 |
| Scribe | Annual Payment & Training | £1366.80 |
| M.Holroyd | Tree Work | £160.00 |
| MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1142.66 |
| PKF | External Audit 2022/23 (Paid) | £756.00 |
| Carl Lis | Clerk Salary | £995.36 |
| PHS Group | Annual Waste Duty of Care Payment | £101.40 |
| Horton Landscaping | Grasscutting & Central Gardens June | £1302.00 |
| Horton Landscaping | Grasscutting & Central Gardens July | £876.00 |
| Horton Landscaping | Supplying Wild Flower Plants & Turf | £1194.00 |
| M.J.Coggins | Bench Repairs | £266.60 |
| Howsons Ltd | Street Lighting Maintenance | £2421.60 |

**13.**  No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

Of the Local Government Act 1972

The meeting closed at 8.20 pm.

**The next Meeting of the Parish Council will be on Monday 2nd October 2023 at 7pm at the Community Centre**