**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 3rd July 2023.**

**Present**

 Cllr.J.Emsley (Chairman) Cllr.J. Owen (Vice Chairman)

 Cllr.D.McGonnigal Cllr.S. Brash

 Cllr.A.Weller Cllr.J.Metcalfe

 Cllr.J.Walker Cllr.J Brown

 Cllr.J.McKenzie

In attendance Carl Lis, Acting Parish Clerk. D.Griffiths NY Highways, Cllr D.Ireton,, 4 Members of the Public

1. **Apologies for Absence** – Cllr M.Howson

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk.

**3.To confirm the Minutes** **of the Parish Council Meetings held on of the 5th June 2023.** Cllr. Metcalfe proposed, Cllr. Brash seconded the Parish Council Meeting minutes held on the 5th  June 2023 and it was agreed that they reflected a true record of the Meeting.

**4. Reports**

**Police Report –** A Police Report had been received. There were no representatives of NYP present. The Clerk reported on the recent break into the voluntary collection box at the Community Centre Toilets that was referred to in the report. Unfortunately, no further action could be taken due to a lack of any evidence due in part to the failure of the CCTV camera. The camera has now been repaired. The collection system is being renovated and instructions given to empty the collection boxes more regularly.

**5.Adjournment for questions/items for attention raised by members of the public or Councillors**

The proprietors of Sweet Petite gave detail of their proposals for the continuance of outdoor seating on the square. The Chairman thanked them for their attendance and informed them that the matter was on the agenda for later discussion and that they would be informed of the Council’s decision.

Mr.P.Montgomery informed the meeting of some civil work required in the Strands area to provide B4RN facilities at adjacent properties that would require some excavation work in the area and on the footpath in the Strands area. Following discussion Mr.Montgomery was informed that whilst the Council were supportive of improved broadband supplies in the village it could only give permission for works on land that was the responsibility of the Parish Council. For any works on the public footpath permission would need to be obtained from North Yorkshire Council.

Cllr Metcalfe reported that work on the trees near Thacking Lane would not be carried out by Scenery Company. The Clerk to contact NY Highways regarding the safety issues arising from the condition of the trees on a public footpath.

**6.Planning**

* **NY/202324864/FUL** – Amendment of Planning Approval 45/2008/8825 to re -design the commenced detached Dwelling – Clarrick House Farm, Bentham Rd, Ingleton LA6 3HP Dwelling – Clarrick House Farm, Bentham Rd, Ingleton LA6 3HP. Following discussion, it was agreed to support the application.
* **YDNPA C/45/622F** – Full Planning Application for erection of agricultural building to cover manure and fodder store - Philpin Farm, Chapel le Dale,Ingleton LA6 3FH. Following discussion, it was agreed to support the application.
* **NY/ZA23/25119/HH** – **Application received after publication of the Agenda for meeting** -Construction of 2 storey rear extension and new window on side elevation – 19 Ingleborough Park Drive, Ingleton LA6. Following discussion, it was agreed to support the application.
* NY**/YDNPA Notification of decisions/appeals received –**

**APP/2021/23571/FUL –** Erection of a new two storey 3-bedroom house at land adjacent to 1 Manor Close,Ingleton. Cllr Metcalfe asked if the Clerk could confirm to the Planning Inspectorate the Parish Councils objection still applied.

**Notice of Approval :** ZA23/25051/VAR-Variation of conditions 2 Bank Hall, Main St Ingleton & NY2023/24785/HH- Retrospective consent for retention of portacabin at Pit Yard House, New Rd. Ingleton.

**7. Parish council maintenance matters** – to consider issues relating to the following:

* **a) Parks, play area pump track & dirt track** – The installation of the dirt track is nearing completion it was hoped that one good weekend of work should almost complete the installation. It was agreed that the Clerk would be informed when completion was imminent, and he would contact Playdale to arrange a safety inspection before the facility went into use. The pump track is being well used.
* **b) The Brow -** The grass at the edges of the footpaths have been cut back and the Contractor to complete an annual cut in August/September. It was agreed that the Clerk would contact Mr. Holroyd to cut back tree growth impinging on the highway again.
* **c) Highways –** Cllr Weller reported on the increased numbers of visitors in the Ribblehead area that was creating accessibility and safety problems in particular with walkers. Following discussion it was agreed that the Clerk would contact YDNPA and copy in the CEO of NY and Police Commissioner to highlight our increasing concerns with regard to safety due to the massive increase in numbers of walkers and vehicular movements.

Cllr Metcalfe reported on his concerns with regards to trees in particular Ash trees in various areas in the village near to the highway. A particular area of concern was the road from Oddies Lane where it passed the wood at Mealbank Quarry. It was agreed that the Clerk would contact NYC Property Department to report the issue. Cllr Ireton suggested a contact name.

* **d) Cold Cotes/Chapel le Dale** – Cllr Metcalfe reported that there was a small outbreak of Japanese Knotweed at Cod Bank and if the Council were agreeable, he would contact Mr Fawcett and ask him to carry out remedial work again. Councillors agreed with Cllr Metcalfe’s proposal.
* **e) Ingleborough Community Centre/Library –** The Clerk reported that an extremely well attended 1940’s weekend it was hoped that the event would continue. Cllr Brash reported on extensive parking issues at the weekend. Cllr McGonnigal reported on a number of nuisance issues on the field. Solar panels at the Community Centre have been cleaned.
* **f) Public Toilets –** Nothing further to report
* **g) Street Lighting –** Cllr McGonnigal reported that all of the previously reported street lighting problems had been repaired. Cllr McKenzie reported on the increasing problems tree growth was causing on the light output of the lights on Red Ash Lane. Clerk to contact the Primary School regarding the issue.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project –** The Clerk reported that he and Cllr Walker attended a very constructive meeting at the Millenium Trust offices in Clapham. Present were representatives from NY Council and the Millenium Trust. Following discussion, it was agreed a funding application for the complete scheme would be submitted to the NY Levelling Up Scheme and the NY Officers would liaise with the grant personnel at NY if any clarification was necessary. A Planning application would also be completed by Millenium Trust staff.
* **b) Environment/Climate** – Following the request at the last meeting the Clerk wrote to Yorkshire Water and received a response that has been circulated.
* **c) Twenties Plenty** – Nothing to report. Once we have successfully implemented the 30mph limit on the A65 it was hoped we could progress on the issue.
* **d) 30mph Speed Limit –** Mr Darren Griffiths from NY Highways was in attendance at the request of the Council to give detail on the proposed scheme to lower the speed limit on the A65 through Ingleton. Mr Griffiths circulated detailed drawings of the scheme and gave a report on the content. Cllr Metcalfe expressed his concern regarding the 30mph proposals not including the bend in the road which had a history of accidents. Mr Griffiths responded by informing the meeting that the Police were not prepared to support the inclusion of this section as they believed it would be difficult to enforce. Cllr McKenzie asked how the speed survey information shown on the circulated documents was used to satisfy a lowering of the speed limit, Mr Griffiths gave the meeting an explanation of how the details had satisfied the requirements for a reduction in the areas proposed. Cllr McKenzie reported on the grave concerns locally regarding the safety of pedestrians including children crossing the road at various locations in particular the Garage on the A65 and that it was imperative that the speed limit be lowered to 30mph. Cllr Brown and Cllr Brash reported on the issues caused by HGV vehicles parked near to the garages and felt that parking restrictions should be applied in that area. The Clerk had sent some pictures to Mr Griffiths showing vehicles parked on the A65 in this location Mr Griffiths agreed to look into the issue. Cllr Owen stated that more housing had been approved beyond the proposed 30mph limit which would result in housing on both sides of the road beyond the current proposed 30mph limit boundary. Mr Griffiths was asked if modifications could be made to the extent of the limit to cover similar developments in the future. Mr Griffiths felt this could be considered in the future. Cllr Weller brought up the issue of pedestrian crossing being provided in the future. Mr Griffiths advised that currently the situation did not fit the criteria and that the cost was in the region of £60k which currently was not included in any highway programs. Cllrs felt that the situation had changed markedly in the last few years with the development of garage and other retail outlets on the A65 and that they would consider what further action they could take in the future following the successful implementation of the 30mph limit. The Clerk enquired regarding the timing of the changes as he was going to try and get funding in particular from businesses on the A65 and felt that he would be required to give some indication of when the changes would take place. Mr Griffiths responded by indicating that a major part of the expenditure would be in the provision of the traffic islands and associated civil works which he felt could probably take place in the next three months however the actual traffic order could take 6 to 12 months to implement. The Clerk asked if local contractors could be used to carry out the work. Mr Griffiths advised that it would be acceptable providing the contractor had the necessary qualifications to be listed on the County Council Highways contractors list and submitted a satisfactory tender. For clarity Mr Griffiths informed the meeting that the modifications to the existing traffic islands would be financed by NYC and the new provisions by the Parish Council.

Cllr Brown asked if speed cameras could be used in future by NYC. Mr Griffiths reported that currently the Authority did not use static speed cameras.

The Chairman thanked Mr Griffiths for attending and updating the Council on the detail of the speed reduction plan.

* **e) Discussion ref request for seating on the Square –** Following discussion it was agreed to accept the proposal from the proprietors of Sweet Petite of £5 a day for the usage of the square. The Clerk to inform Sweet Petite that we would grant them permission to use an area, during their opening hours, the same width as the shop frontage and one metre from the highway for a trial period of two months with immediate effect. Following the trial, the scheme will be assessed. The Chairman to speak to the proprietors of Village Kitchen with regard to the further usage of the area for seating provision at the front of their premises.

Clerk to contact NYC regarding the removal of the planters in the village centre.

* **f) Land/Property Purchase Valuation –** The Clerk contacted Richard Taylor Commercial in Lancaster who no longer serviced the Ingleton Area. Clerk has contacted Turners and asked if Mr Metcalfe could carry out the work when available as issue was not urgent.
* **g) Request to place replacement benches adjacent to the square –** The Clerk has spoken to the company that supplied the recycled material benches previously regarding cost, they have quoted £510 each. Subsequently the family wishing to donate the benches have been contacted and they are happy to go ahead with the purchase of the two benches. Agreed that the Clerk should progress with the provision.
* **h) Ownership/Maintenance of the Strands** – Cllr Owen reported that he has found documentation proving that the ownership of the Strands was transferred by the owner to Ingleton Parish Council on the 10th December 1934. Cllr Owen gave further detail regarding the area concerned. Therefore, the tree works near the Swimming Pool that was discussed at the last Council meeting could go ahead. It was also suggested that the area could be tidied up. Clerk to contact Mr Holroyd to carry out the tree work. Clerk to investigate who needs to be informed regarding the ownership of the area.

**9.** **Reports from and questions to County and Parish Councillors –** Cllr Ireton was informed that at the last Council meeting it was agreed that it would approve up to £16k expenditure for the provision of a 30mph limit on the A65. Cllr Ireton reported that he would contribute donate £8k from his locality budget. Nothing further to report.

**10) Correspondence** – to action where appropriate.

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| 05/06/2023 | Hawes to Kirkby Lonsdale Bus Timetable Sunday/Bank Holidays  |
| 07/06/2023 | YLCA Information |
| 09/06/2023 | NY Highways Road Closure Old Clapham Rd |
| 13/06/2023 | NY Highways Ref attendance at next Meeting |
| 14/06/2023 | YLCA Ref 80th Anniversary D Day June 2024 |
| 14/06/2023 | NY Notice of Appeal Manor Close, Ingleton |
| 14/06/2023 | NY Highways Ref Road Closure Clapham |
| 16/06/2023 | YDNPA Parish Council Training Sessions |
| 17/06/2023 | Response from Yorkshire Water |
| 19/06/2023 | Correspondence from Sweet Petite |
| 20/06/2023 | Yorkshire ITV Ref filming at Twistleton Scar |
| 20/05/2023  | YDNPA Planning Application C/45/622F |
| 21/06/2023 | Email from Broadacres Housing Association |
| 23/06/2023 | NY Highways Road Closure Clapham |
| 28/06/2023 | Email Ref B4RN installation near Pauls Fold |
| 28/06/2023 | YDNPA Annual Report |
| 29/03/2023 | NY Planning Application ZA23/25119/HH  |
| 29/06/2023 | NY Lets Talk Transport Roadshow |
| 30/06/2023 | YLCA White Rose Bulletin |

**11) Reports from the following:**

* **a) Chairman** – The Chairman had nothing further to report.
* **b) Clerk** – The Clerk had received correspondence from Revd Nick Trenhome regarding the repair of the St Marys Church clock and the possibility of some help from the Council with its repair. The Clerk was asked to put on the item on the August Council agenda for discussion. Letter received from Julian Smith regarding funding schemes for Defibrilators and Swimming Pools. Information to be forwarded to the relevant local organisations. The Clerk had written to Yorkshire Water regarding the issues arising from septic tank content disposal. A response had been received which was unsatisfactory. Agreed that the Clerk would contact Yorkshire Water again. Cllr Metcalfe agreed to provide the Clerk with a draft response.
* **d) Swimming Pool Management Committee** – Nothing to report.
* **e) Quarry Liaison Committee –** Nothing to report

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**12) Finance –**

**a) To authorise the signing of orders of payment and online payments.**

The Clerk asked that an additional invoice had been received from Water Plus and asked if that could be added to the payment list. It was proposed by Cllr Brash and seconded by Cllr Weller and all agreed to make payments.

**Community Centre**

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| Community Centre Staff | Salaries | £3095.86 |
| Vonage Direct Debit | Telephone Charges  | £32.40 |
| Now Pensions Direct Debit | Pension  | £223.01 |
| Rogersons | Window Cleaning March | £40.00 |
| Corona Energy | Gas A/C Not Received | £2226.42 |
| Rogersons  | Cleaning of Solar Panels | £80.00 |
| Armstrong & Watson | Payroll | £57.00 |
| HMRC | PAYE 1st Qtr. | £1939.25 |
| Toobys | Repair | £15.00 |
| YPO | Cleaning/Stationary Supplies | £613.44 |
| Howsons | Servicing Alarm System/Batteries | £366.00 |

**Parish Council**

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| INTUIT Quick Books Direct Debit | DD Quick Books Monthly Payment | £40.80 |
| EON  | Church Lighting | £16.79 |
| Horton Landscapes Ltd | Village Grasscutting April | £756.00 |
| Horton Landscapes Ltd | Central Gardens Maintenance April | £120.00 |
| MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1075.80 |
| Horton Landscapes Ltd | Village Grasscutting May  | £756.00 |
| Carl Lis | Clerk Salary | £995.36 |
| Community Centre A/C | Clerk PAYE June | £248.80 |
| NPower | Street Lighting | £309.37 |
| Howsons | CCTV Servicing | £168.00 |
| Howsons | Replacing CCTV Camera | £480.00 |
| Bull Land Charity | Annual Payment | £200.00 |
| M J Coggins | Bench Repairs | £718.40 |

**13.**  No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

 Of the Local Government Act 1972

The meeting closed at 9.15pm.

**The next Meeting of the Parish Council will be on Monday 7th August 2023 at 7pm at the Community Centre**