**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 6th June 2022.**

**Present** Cllr. J. Metcalfe (Chairman) Cllr. D. McGonnigal

 Cllr. J. Emsley Cllr. J. McKenzie

Cllr. C. Lis OBE Cllr. J. Brown

Cllr. S. Brash Cllr. J. Walker

Cllr. A Weller

In attendance Catherine Sharpe, Parish Clerk, 2 Police Officers and 6 members of the public.

1. **Apologies for Absence** – Cllr. M Howson
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda. Cllr Lis declared an interest in matters relating to staffing issues at the Community Centre, Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk and Cllr. J. Brown declared an interest in any matters relating to Wild Ingleborough.
3. **To confirm the Minutes of :-**

**The Parish Council Meeting held on 9th May 2022.** Cllr. Brash proposed, Cllr. Lis seconded and it was agreed the Parish Council Meeting Minutes reflected a true record.

**The Annual Parish Meeting held on 23rd May 2022.** Cllr McGonnigal prosed, Cllr Emsley seconded and it was agreed the Annual Parish Meeting Minutes reflected a true record.

**The Annual Parish Council Meeting held on 23rd May 2022.** Cllr Emsley proposed, Cllr Brash seconded and it was agreed the Annual Parish Council Meeting Minutes reflected a true record.

1. **Police Report –** a report of incidents in the area over the past month had been circulated to Councillors prior to the meeting. Cllr Metcalfe welcomed the two officers and thanked them for attending. PC Grace introduced the new member of the team. PC Grace stressed that members of the public need to report incidents by either telephone or use North Yorkshire Police online, not put comments on Facebook. Cllr Metcalfe commented that the 101 facility was poor and the public were not getting a response.

Parking on the Hawes Road around the Hill Inn was discussed and Cllr Metcalfe stressed that people would start taking matters into their own hands, if the Police did not respond. PC Grace suggested that issues needed to be reported on roadwise.co.uk as this goes through to North Yorkshire.

PC Grace was pleased to report that there had been no traveller complaints this year. Cllr Weller commented that providing a skip and portable toilets at Devil’s Bridge seemed to have helped and was a positive initiative.

Cllr Mackenzie asked if Rural Watch was still operating, PC Grace explained that it was still running but that everyone had other commitments and not a lot was happening.

1. **Adjournment for questions/items for attention raised by members of the public or Councillors**

Two representatives from Wild Ingleborough gave Cllrs an over view of their ongoing activities, which aim to work in line with nature not against it. They currently manage several plots of land on the north face of Ingleborough, including grassland and limestone pavements. The group currently comprises Ingleborough Nature Reserve, Yorkshire Wildlife Trust, World Wide Fund for Nature, Woodland Trust and Leeds University. They want to involve the local community in the project and volunteers so far have felt they were doing something that makes a real difference. The plan is to work with all local primary schools and offer activity days for families to get involved. Thousands of small native trees have been planted in as environmentally friendly manner as possible, many without guards. Currently funding is good, as project is judged to be a success. The hope is to encourage cuckoos, black grouse, curlews and red squirrels back into the area, as 40 years ago there were an abundance of these species.

A local resident spoke about ‘Step into Ingleton’ a downloadable resource using QR codes to promote businesses and things to do in the village. She thanked the Parish Council for promoting it on their noticeboard. She is looking for funding to grow the resource, Cllrs encouraged her to approach businesses for this. She mentioned that there were no street name signs on either The Rake or Bell Horse Gate, the Clerk would raise this with NYCC highways. The idea of a Light Festival in the Village was discussed, but Cllrs were not convinced it would work.

A local resident brought up the issue of dogs being off their leads on Common Land. The Parish Council agreed this was an issue and would look into how it could be enforced. Cllr Metcalfe agreed to bring it to the attention of The National Park Ranger and the Clerk would look into getting some signs from RSPB regarding nesting birds.

Members of Ingleton in Bloom expressed their disappointment with the planting of bedding plants on Laundry Lance. A member of the group had meet earlier in the year with the owner of Horton Landscapes to discuss the planting and he had agreed to build up the beds and edge them, none of this had been done. The grass cutting around the village was also discussed and agreed not to be up to the standard expected. Cllr Emsley agreed to meet with the owner of the company to express the Parish Council’s concerns, the Clerk will organise.

Rubbish left outside the car park toilets was raised, it was thought to be left by motor home users parking overnight. CDC receive income for collecting rubbish from this area, so the clerk will contact them to ask for a larger bin.

The Chairman and Cllrs thanked James and Glenis Gaunt for all their hard work and efforts leading up to and on the four days of the Platinum Jubilee. The events were a credit to them and the community.

Cllr Lis raised the issue of parking around Cod Bank, Cllrs agreed that a sign stating ‘Access required at all times’ be purchased and erected, the Clerk to organise.

1. **Planning**

**2022/23979/FUL** Retrospective application for the installation of 2 no. air source heat pumps and raised plinth at Unit 12, Ingleton Industrial Estate, New Road, Ingleton LA6 3NU. Councillors supported this application and were pleased that it had a positive environmental benefit.

**2022/24041HH** Proposed single-storey side extension and loft conversion at 1, Gill View, Ingleton, LA6 3FU. As the house was only built about 18 months ago, Councillors questioned whether or not it was acceptable, or even if there were restrictions, to putting in a planning application so soon after construction.

**C/45/663B** Full planning permission for conversion of barn to short term holiday let accommodation, together with installation of package treatment sewage plant – revisions to previously approved planning permission C/45/663 (partially retrospective) at John’s Barn, Gunnerfleet Farm, Chapel le Dale, Ingleton LA6 3AU. Councillors supported this application which would benefit the areas tourism industry.

1. **Parish council maintenance matters** – to consider issues relating to the following;
2. **Parks, play area and pump track** – Cllr McGonnigal had circulated, prior to the meeting, a request from Ingleton Cricket Club proposing that the Parish Council pay the Cricket Club an annual donation of £100 for cutting the grass at the pump track for as long as both parties are happy with this arrangement. Andy Weller proposed that the Parish Council agree to this, John Metcalfe seconded and everyone was in agreement.

The container purchased for the planned second pump track will be put in place within the next few weeks.

**B. The Brow**. A quote for £1900 had been received from Tree Care Extraordinaire for the remaining tree work. As the work can not be done until later in the year, Cllrs asked the Clerk to try and obtain at least one other quote.

1. **Highways.** Cllr Emsley commented that 4 picnic tables had been placed on the pavement outside the Masons Free house on the A65. They were reducing the pavement, but not totally blocking it. Cllrs questioned whether or not they needed permission for this and were concerned for pedestrians’ safety. Clerk to find out if permission is needed.

Pavement on Clapham Old Road lifting, lady had tripped, Clerk to report to NYCC Highways.

**D. Cold Cotes/ Chapel le Dale** – no report.

**E. Community Centre/Library** – Community Centre lettings and revenue are picking up.

**F. Public WCs** – Clerk to chase Craven District Council regarding the paperwork for the purchase of the two sets of toilets and the Thacking Lane Play Area.

**G. Street Lighting** – light on Backgate on permanently, Clerk to report to Howsons.

1. **To receive reports and where applicable decide further action on the under-noted on-going issues.**
2. **Riverside Project** – Debbie Boswell at YDMT is submitting planning permission.
3. **Environment/Climate** – Cllr McGonnigal suggested that the Parish Council should encourage organisations they were helping to fund to use environmentally friendly products and to try to discourage single use plastics.
4. **Parking within the village.** Cllr Metcalfe had done some research and felt it was unlikely that Parish Council could get anyone to do a parking survey for the village. Cllrs agreed that once the new unitary authority was in place, there maybe an opportunity to approach North Yorkshire CC, but now was not the right time.

Cllrs were disappointed again with a response from NYCC to their concerns regarding the VAS purchased for the A65.

Yellow lines are needed in several places in the village and visitors should be encouraged to use the car parks and not park on the roads.

1. **Reports from and questions to District, County and Parish Councillors**.

Cllr Lis reported that the change over to a Unitary Authority is the main focus currently at District level.

Cllr Metcalfe queried whether the Allotment Society had paid their rent for last year, clerk to investigate and let Cllr Weller know.

1. **Correspondence** – to action where appropriate.

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| 10/05/22 | YLCA Training Webinar Sessions and Discussion Forums 18 May to 26 May 2022 |
| 10/05/22 | Horton Landscaping re Grass Cutting |
| 11/05/22 | Bryony Robin - Community Centre PC's, Thacking Lane PC's, and play area |
| 11/05/22 | Email to Yorkshire Dales Planning regarding the Lawful Development Certificate at Colt Park Barn |
| 11/05/22 | CDC - 2021/23397/FUL Notice of Decision |
| 12/05/22 | Consultation on proposals to provide additional electric vehicle charging points and additional overnight parking places order amendments |
| 12/05/22 | Ingleborough cafe proposal from John Beevers |
| 12/05/22 | Summer Sunday Dales Bus Services from Ingleton |
| 13/05/22 | 20s Plenty Founder Rod King MBE Presentation |
| 13/05/22 | YLCA White Rose Weekly Bulletin - 13 May 2022 |
| 13/05/22 | Notification of Planning Application for your comments please 2022/23979/FUL |
| 13/05/22 | YLCA Councillor Discussion Forum |
| 13/05/22 | Library Update 108 |
| 15/05/22 | 20s Plenty Presentation Slides and Training update |
| 16/05/22 | Yates Memorial Bench |
| 17/05/22 | AGM reappointment – Walter Tooby |
| 17/05/22 | Station Inn, Ribblehead, Defibrillator |
| 17/05/22 | Community Centre PC's, Thacking Lane PC's, and play area – questions to CDC |
| 18/05/22 | Notification of Planning Application for your comments please 2022/24041/HH |
| 18/05/22 | 2022/23775/HH Notice of Decision |
| 18/05/22 | IRCA letter regarding Central Gardens etc. |
| 19/05/22 | Planning Application C/45/663B |
| 19/05/22 | Bentham Road and Nutgill Lane Resurfacing works |
| 19/05/22 | Quote for Village Map |
| 19/05/22 | 2021/22832/FUL Notice of Decision |
| 19/05/22 | The Flood Hub and recruitment news |
| 20/05/22 | Colt Park Barn, Ingleton C/44/181B/LDC |
| 20/05/22 | Parish Member – Craven West parishes |
| 20/05/22 | White Rose Weekly Bulletin 20 May 2022 |
| 20/05/22 | Library Update 109 |
| 23/05/22 | 2022/23776/LBC Notice of Decision |
| 23/05/22 | RE: Community Centre PC’s, Thacking Lane PC’s and play area – draft heads of terms from CDC |
| 24/05/22 | YLCA Training Webinar Sessions and Discussion Forums 6 June to 15 June 2022 |
| 24/05/22 | Citizen Portal Notification – Crina Botttom |
| 25/05/22 | Comments to Yorkshire Dales re Colt Park Barn, Ingleton C/44/181B/LDC |
| 25/05/22 | Comments to North Yorkshire Highways re VAS on A65 |
| 26/05/22 | Councillors Discussion Forum - Tuesday, 7 June |
| 30/05/22 | Clerk’s resignation letter |
| 01/06/22 | YLCA Invitation to PTC briefings June 2022 |
| 01/06/22 | Mental Health Awareness Introduction course in Settle |
| 01/06/22 | Completion of Internal Audit 2021-22 |
| 03/06/22 | Community Centre PC's, Thacking Lane PC's, and play area, email from Bryony Robin |
| 03/06/22 | Welcome to Community First Yorkshire News 1 June 2022 |
| 06/0622 | Pump Track Grass Cutting |
| 06/06/22 | Village Grass Cutting |
| 06/06/22 | Police Report |

A discussion took place regarding the positioning of the Yates Memorial Bench, clerk to discuss with YDMT.

Cllr Metcalfe raised the Station Inn’s request for funding towards their defibrillator. Members were keen to help, but not really sure what is required and why they are renting rather than buying a defibrillator. Cllr Metcalfe will bring more information to next meeting.

1. **Reports from the following:**
2. **Chairman** –

Expressed thanks to the organisers of the Jubilee celebrations in the village, which were a great success.

Congratulated Martin Colledge and Valerie Winchester for being awarded the Order of the British Empire (BEM). Martin’s for service to Forestry, Cave Rescue and Exploration and Val’s for services to the community in Chapel-Le-Dale.

Informed Cllrs that the Clerk had tendered her resignation and would be leaving at the end of July 2022. Cllrs thanked her for her time in post and wished her well for the future.

Cllr Lis expressed interest in taking on the role, but realised he would have to resign as a Councillor to do so and would be not be able to be paid for the post for a period of twelve months. Following discussion, Cllr Metcalfe proposed that the offer be accepted and Cllr Brash seconded and all Councillors agreed.

Cllr Metcalfe accepted Cllr Lis’s resignation as a Parish Councillor and thanked him for his many years’ service.

**B. Clerk** – nothing extra to report, resignation coved by Chairman.

**C. Footpaths** – nothing to report

**D. Swimming Pool Management Committee** – Cllrs were pleased that the swimming pool had found staff and opened as planned.

**E. Quarry Liaison Committee** – Cllr Mackenzie agreed to join this committee following Cllr Lis’s resignation.

1. **Finance –**
2. **to authorise the signing of orders of payment and online payments.**

It was proposed by Cllr Emsley and seconded by Cllr Brash and all agreed to make the following payments.

Community Centre

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| Community Centre Staff | Salaries | £2825.78 |
| JT Atkinson | Shower Door Lock repairs | £53.11 |
| JT Atkinson | Bar Door Lock Repair | £26.56 |
| Nisbets | Burco Autofill Wall Mounted Boiler – already paid | £491.98 |
| YPO | Cleaning costs | £32.78 |
| Vonage | Telephone | £32.83 |
| Rogerson’s | Window Cleaning | £40.00 |
| Now Pensions | Pension Payments | £341.38 |

Parish Council

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| Clerk  | Salary | £1132.40 |
| Clerk | Broadband | £34.36 |
| Horton Landscapes Ltd | Grass Cutting | £960.00 |
| JRB Enterprise Ltd | Dispenser Refill Waste Bags | £147.60 |
| E-on | Church Floodlighting | £17.34 |
| Npower | April Electricity Charges | £326.24 |
| MHG Building Contractors | Cleaning Toilets etc | £1111.66 |
| Bull Land Charity | Allotment Rent | £200.00 |
| Ingleborough Community Centre | VAT refund | £1336.29 |
| Town Parish Audit | 2021/22 Internal Audit | £270.00 |
| James Gaunt | Platinum Jubilee | £1383.00 |
| James Gaunt | Platinum Jubilee | £303.26 |
| MJ Coggins (Farm Contractors) Ltd | Repairs to bench by ambulance station | £46.00 |
| Notice Signs and Graphics | Village Map | £332.70 |

1. **To approve Accounting Statement 2021/22** this reinstated document having been circulate prior to the meeting it was proposed by Cllr McGonnigal and seconded by Cllr Weller and all agreed to approve the Accounting Statement for 2021/22. Cllr Metcalfe signed the statement.
2. No other matters were decided as urgent by the Chairman in accordance with Section 100B (4) of the Local Government Act 1972.

The next Parish Council Meeting will be held on **Monday 4th July at 7pm** at the Community Centre.