**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 6th March 2023.**

**Present** Cllr. J. Metcalfe (Chairman) Cllr.J.Walker

 Cllr. J. Emsley Cllr S. Brash

 Cllr .J.McKenzie Cllr.J.Owen

Cllr.M.Howson Cllr.A.Weller

Cllr.J.Brown

In attendance Carl Lis, Acting Parish Clerk, and 16 members of the public.

1. **Apologies for Absence** – Cllr.D.McGonnigal

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk. Cllr.Howson any matters relating to Village Street Lighting

**3.To confirm the Minutes of the Parish Council Meeting held on 6th February 2023. Cllr S.Brash** proposed, Cllr Emsley seconded, and it was agreed the Parish Council Meeting Minutes reflected a true record.

**4. Reports**

**Police Report –** The Police report had been received before the meeting commenced. There were no matters arising from the report. The Clerk reported that he had visited the Police Surgery which was now been held at the Community Centre and highlighted some local issues including parking on the A65 and nuisance callers particularly in the Burnmoor Crescent area. The Clerk was asked to inform any person that reported such incidents that these occurrences were against the law and any residents who were approached and felt threatened in any way should dial 999. The Clerk had also contacted the Police Commissioner with regard to the restrictive covenant placed on the Police Station building, the communication had been acknowledged and further contact awaited.

**5.Adjournment for questions/items for attention raised by members of the public or Councillors**

A number of members of the public including objectors and the applicant raised issues for the Council to consider regarding the planning application at Stacksteads Farm which was due to be considered later in the meeting.

Representatives from Ingleton in Bloom were in attendance principally to comment on the future of the flower beds at the entrance to the village on the A65, it was felt that raising the soil in the flower beds making them more visible and sowing wild flower seeds would be an acceptable and attractive alternative to the current situation which would require less maintenance and therefore reduce costs.

A member of the public enquired if any progress had been made regarding the reduction of the speed limit on the A65 through the village to 30mph. The Chairman reported that the Parish Council would welcome any additional input from the public to assist them in the quest to have the speed limit reduced. The members of the public were informed of where comments should be sent.

The issue of parking on the A65 was raised and residents were asked to inform the Police.

The proprietor of Sweet Petite in the square enquired if the Parish Council would support an increase in the outdoor seating. The Chairman commented that the Council needed to have a more detailed look at this issue. In the past market traders had used the area in the square and paid a levy for usage and this may need to be looked at in the future or a contribution from users.

**6.Planning**

* **2022/24448/FUL Formation of new vehicular access onto Bentham Rd. Erection of five detached dwellings with integrated garages. Associated parking and landscaping works:** Following discussion **t**he Parish Council remains supportive of this application in its amended form.  They believe there is a need in the village for some larger housing following the success of the development at the junction of Laundry Lane and Main St, Ingleton which CDC were in that case supportive of.  They also are appreciative of the plan to have a footpath linking the development to the A65 for pedestrian use.
* **2022/24616/FUL Change of use of agricultural field to extend existing campsite to provide additional seasonal caravan pitches ,touring caravan pitches, glamping units and tent pitches with associated infrastructure and ancillary facilities:** Following discussion it was agreed that whilst the Council in principal are not against the provision of the facility, they object to the application as it will add extra safety related issues  at the junction of Tatterthorn Lane and the A65.  The Council will not support any application which adds to the problems associated with the retention of a 40mph limit on the A65.  The Council remains committed to a reduction of the speed limit to 30mph in keeping with every other settlement between Ingleton and Skipton
* **2023/24789/TCA Fell T1 Laburnum, G1 Sycamore and Elm, T2 Ash, T3 Elder and T4 Ash.** Following discussion, it was agreed that the Council have no objection to the application.
* **2023/24722/HH Formation of dropped kerb & vehicular access over grass verge and tarmac footpath on the B6255 to new parking area.**  Following discussion, it was agreed that the Council would support the applications.
* **CDC 2023/24822/HH Single storey Orangery with glass connection.** Following discussion, it was agreed that the Council would support the applications.
* **YDNPA C/45/656** : Change of use and alterations of former agricultural building to Local Occupancy residential use and short-term Holiday Let . Green Slack Barn, Chapel le Dale, Ingleton. LA6 3AS. Following discussion, it was agreed to support the application
* The Clerk informed Members of recent planning decisions that he had received from CDC and the notification from YDNPA that the certificate for lawful use had been granted with specific requirements for limitation of usage at Colt Park, this could now be used to raise any complaints in the future.

**7. Parish council maintenance matters** – to consider issues relating to the following:

* **Parks, play area pump track & dirt track** – Cllr Walker had met representatives from the Millennium Trust and Playdale to discuss repairs to the surface that the Council had agreed to at the January Council meeting. Subsequentially two quotations had been received. Cllr Walker was asked if she could possibly obtain quotes from more local contractors. Agreed to progress the matter following that process. Cllr Walker agreed to liaise with the Council Contractor and Playdale regarding some repairs that were needed on the Play Area equipment. It was hoped that the work on the dirt track would re-commence soon, some vegetation was beginning to establish on the previous banking’s created.
* **The Brow -** The Chairman asked if the Council Contractor could be approached to cut back some of the growth coming through the railings at Bank Top. Clerk to contact.
* **Highways –** The condition of the road surface on Backgate and Thacking Lane was discussed. Agreed that the Clerk Signs would contact NY Highways. The Chairman reminded members that they could contact NY Highways on the website. It was reported that the new speed sign was now working again.
* **Cold Cotes/Chapel le Dale** – Nothing to report.
* **Ingleborough Community Centre –** Management Committee had been held and it had been agreed to reform the Finance Committee to look at all aspects of expenditure and income.
* **Public Toilets –** Nothing to report.
* **Street Lighting –** The streetlight in the New Village has been repaired.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project/Land Purchase –** Riverside project still on hold. CDC have completed their section of the sale documents. Now awaiting final information and costs from Council Solicitors. Hopefully everything will be complete by the end of the month. The issue of the condition of the tarmac surfacing at Sammy Lane was discussed. Cllr Howson reported that some resurfacing was to be carried out at the Youth Hostel which would hopefully improve the situation. Once that work had been carried out the situation would be re-assessed.
* **b) Environment/Climate** –Nothing to report.
* **c) Twenties Plenty.** The Clerk had received more information from Twenties plenty which had been forwarded to members. The report indicated some encouraging discussions with NYCC.
* **d) Request for funding Ingleton 1940s Weekend 2023** – Following discussion it was Proposed Cllr Metcalfe and Seconded Cllr Emsley and agreed that the Council would give to £1000 to support the event, with the proviso that they let the Council have details of their income and expenditure for the last event.
* **e) Tenders received for Street Lighting, General Maintenance and Central Gardens Maintenance** – (Cllr Howson not present during this item) Tenders had been received for all of the contracts which the Chairman duly opened. The following were agreed:
1. Street Lighting: Proposed Cllr Metcalfe Seconded Cllr Weller and agreed that Howsons Ltd be awarded the three-year contract commencing 1st April 2023.
2. General Maintenance: Proposed Cllr Metcalfe, Seconded Cllr Emsley and agreed that M.J.Coggins be awarded the three-year contract commencing 1st April 2023.
3. Central Gardens Maintenance: Proposed Cllr Metcalfe, Seconded Cllr Owen and agreed that Horton Landscapes Ltd be awarded the three-year contract commencing 1st April 2023.
* **f) Retention/Replacement of flower Beds on A65 village approach –** Following the earlier discussion at the meeting it was agreed to ask the Council contractor to raise the soil level of the flower beds and sow wildflowers on the areas following discussions with Ingleton in Bloom. Clerk to contact Contractor.
* **g) Ratification of decision to purchase land and Toilet buildings from CDC** – Following an informal meeting of the Council on the 14th February the actions taken to instruct the Councils Solicitors to progress the purchase to conclusion was ratified. Proposed Cllr Emsley, Seconded Cllr Walker and agreed.
* **h) Correspondence received ref seating on square –** Following the earlier points raised regarding issue of additional seating in front of Sweet Petite. It was suggested that a charge could be made similar to what used to be charged whilst the market was operational. Agreed that the Council would await further information and discuss at the April Council meeting.
* **Central Gardens renaming –** Following an update from the Clerk it was agreed that the name should remain as is.

**9. Reports from and questions to District, County and Parish Councillors -** Cllr Ireton was unable to attend. Regrettably CDC will cease to exist from the 31st March.

**10) Correspondence** – to action where appropriate.

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| 06/02/2023 | Police Commissioner Quarterly Report |
| 06/02/2023 | Bentham Mental Health Peer Supporting |
| 06/02/2023 | Wild Ingleborough Stakeholder Meeting |
| 08/02/2023 | NYCC Parish Council Drop In Events |
| 08/02/2023 | Solicitors Ref Purchase of Land and Property from CDC |
| 08/02/2023 | Response to Mr & Mrs Bond Ref Fountain |
| 08/02/2023 | January Police Report |
| 10/02/2023 | Details of Speed sign repair from Cllr Ireton |
| 14/02/2023 | NYCC Climate Change Toolkit |
| 16/02/2023 | CDC Notification of Conservation Area Tree Works 2023/24789/TCA |
| 16/03/2023 | National Highways response Ingleton Viaduct |
| 17/02/2023 | Sweet Petite Outdoor Seating |
| 17/02/2023 | Solicitors Ref CDC Purchase |
| 20/02/2023 | Message from NYCC CEO |
| 21/02/2023 | CDC Planning Application Stackstead Farm 2022/24616/FUL |
| 22/02/2023 | Residents Letter Ref A65 Speeding |
| 22/02/2023 | Residents Letter Ref A65 Speeding |
| 22/02/2023 | YDNPA Ref Colt Park Barn |
| 22/02/2023 | YDNPA Planning Application C/45/656 |
| 2302/2023 | Correspondence Ref Sammy Lane |
| 24/02/2023 | NYCC Roadworks notification |
| 25/02/2023 | Local Business Letter of support for Planning Application |
| 25/02/2023 | National Highways Correspondence Ref Viaduct |
| 27/02/2023 | Letter of support from Resident for Planning Application (3) |
| 27/02/2023 | NYCC Road Closure Notification Halstead’s, Thornton in Lonsdale |
| 28/02/2023 | NY Police Ref Police Station Sale |
| 01/03/2023 | YDNPA Tree Planting Grants |
| 01/03/2023 | CDC Planning Application 2023/24822/HH |
| 03/03/2023 | CD Pavement Licence Application |
| 03/03/2023 | 20’s Plenty Information |
| 03/03/2023 | YLCA Information |
| 03/03/2023 | CDC Planning Application 2023/24722/HH |
| 05/03/2023 | Police Report February |
| 05/03/2023 | CDC Planning Application 2022/24448/FUL |

**11) Reports from the following:**

* **a) Chairman** – The Chairman gave his apologies for the April meeting.
* **b) Clerk** – The Clerk had received correspondence regarding an application for pavement licence outside Peaks & Troughs as a response was required for the 7th March Members were asked for their views. Following discussion, it was agreed that providing the agreement was identical to the ones agreed previously for the Old Post Office and Bernies Café the Council would not object to the application. Clerk to contact CDC Licensing Officer.

The Clerk also reported that Barclays Bank mandate to change signatories was almost complete.

Following the Clerks attendance on Risk Management he had produced a new Risk Assessment and Business Continuity Plan had been completed and circulated.

* **c) Footpaths** – Nothing to report
* **d) Swimming Pool Management Committee** – Cllr Howson had circulated the details of the recent meeting.

**12) Finance – to authorise the signing of orders of payment and online payments.**

It was proposed by Cllr Emsley and seconded by Cllr Walker and all agreed to make the following payments.

**Community Centre**

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| Community Centre Staff | Salaries | £2612.44 |
| Vonage Direct Debit | Telephone Charges  | £32.40 |
| Now Pensions Direct Debit | Pension  | £196.00 |
| Rogersons | Window Cleaning January | £40.00 |
| Corona Energy | Gas A/C | £3327.97 |
| Npower | Electricity Charges | £777.10 |
| Howsons Ltd | Repairs to hot water system  | £162.13 |
| Armstrong Watson | Monthly Payroll Payments Feb/March | £95.00 |
| YPO | Cleaning Supplies | £427.16 |
| CDC | Dog Bags | £221.98 |
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| YPO | Loyalty Credit | £31.32 |

**Parish Council**

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| NPower | Street Lighting  |   |
| INTUIT Quick Books Direct Debit | DD Quick Books Monthly Payment | £40.80 |
| EON  | Church Lighting | £17.81 |
| Howsons Ltd | Repairs and Maintenance | £1322.40 |
| YLCA | Risk Assessment Training | £25.00 |
| MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1004.08 |
| Community Centre | Annual Room Hire  | £253.50 |
| Water Plus | Reconciliation Payment | £40.00 |
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| IPC | Toilet Donations (Income) | £207.00 |

13. No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

 Of the Local Government Act 1972

The meeting closed at 9.05 pm next Parish Council Meeting will be held on **Monday 3rd April 2023** at the Community Centre.