**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 6th February 2023.**

**Present** Cllr. J. Metcalfe (Chairman) Cllr.D.McGonnigal

Cllr. J. Emsley Cllr S. Brash

Cllr .J.McKenzie Cllr.J.Owen

In attendance Carl Lis, Acting Parish Clerk, and 10 members of the public.

1. **Apologies for Absence** – Cllr A.Weller, Cllr J.Walker, Cllr. J.Brown, Cllr M.Howson

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk.

**3.To confirm the Minutes of the Parish Council Meeting held on 9th January 2023.** Cllr Emsley proposed, Cllr Brash seconded, and it was agreed the Parish Council Meeting Minutes reflected a true record.

**4. Reports**

**Police Report –** The Police report had not been received before the meeting commenced. It was reported that vehicles were parking on both sides of the A65 outside and opposite Thorngarth House. As this was in Thornton in Lonsdale Parish it was agreed that the Clerk would contact the Thornton In Lonsdale Parish Clerk to discuss a course of action.

The Clerk reported that he had been informed by residents living in the Burnmoor Crescent area regarding concerns arising from people knocking on their doors asking for support. This was causing considerable distress The Clerk had advised residents to phone 101, however it was agreed that the Clerk would contact the Police and inform them of the situation.

Cllr Brash raised the issue of indiscriminate parking in the village. The Chairman suggested that the Police need to be informed of issues.

Concern was expressed regarding the possibility of their being a restrictive covenant on the Police Station building which would prevent it from being used for any purpose other than those linked to use by the Police. It was agreed that the Clerk would contact the Police and Crime Commissioner to clarify the issue and its possible effect on the sale of the facility.

**5.Adjournment for questions/items for attention raised by members of the public or Councillors**

A member of the public reported that a lead cap was missing from the top of the Village drinking fountain which had been installed by a member of her family some years ago. Currently the item had been replaced by a wooden board. It was agreed that the Clerk would contact Mr Rishman who had carried out some extensive plumbing related repairs to enquire if he knew the whereabouts of the missing lead component.

A member of the public reported that she was experiencing difficulties primarily with delivery issues to their at their property at 12 Burnmoor View. The main issue appeared to be the confusion that existed with “Google Maps” and a proliferation of signage in that location. The Chairman asked if the Parish Council could be supplied with a diagram showing the location and the signage concerned. He also asked if she could enlist the support of other properties in the area. This would enable the Council to contact highways on their behalf.

The applicant involved in a Planning application at Stacksteads Farm which was to be considered later by the Council gave a summary of the detail behind the application. Following this a number of the residents from Beech Terrace voiced concerns regarding the application and whilst they had no issues with the actual applications main purpose, they were concerned regarding its links to a different application which, to date, had not been received by the Council. The applicant agreed that he would contact the CDC Planning Department to correct the apparent issues The Chairman informed those present that the Council could only consider applications that had been received from the relevant planning authority.

**6.Planning**

* **YDNPA C/45/616F and Listed Building Consent C/45/616G/LB**: Proposal – Renovations to the Cottage and replacement of rear porch to dwelling Slatenber, Croft Rd, Ingleton LA6 3JD. Following discussion the Parish Council fully support the applications but would question the Planning Authority regarding the correctness of the stated address..
* **CDC 2022/2464/HH:** Proposal –Single storey side extension to form a tractor and caravan store with raised platform above. Brown House, 3 High St. Ingleton LA6 3AB. Following discussion, it was agreed to support the application.
* **CDC 2023/24728/FUL:** Proposal – Change of use of Bunk Barn for use as a residence with associated infrastructure. Stacksteads Farm, Warth Lane, Ingleton. Following discussion and taking into account input earlier in the meeting it was agreed to support the application.
* The Clerk informed Members of three recent planning decisions that he had received from CDC and notice of an appeal against a planning decision of YDNPA.

**7. Parish council maintenance matters** – to consider issues relating to the following:

* **a) Parks, play area and pump track** – Cllr Walker had informed the Clerk that she was meeting representatives from the Millennium Trust and Playdale to discuss repairs that the Parish Council had agreed to at the last meeting hopefully during the following week.
* **b) The Brow**. Nothing to report.
* **c) Highways.** Signs have now been removed at the bottom of back gate. Cllr McKenzie reported that the new speed sign was not working. The Clerk informed the meeting that he had informed Cllr Ireton who had reported the issue to NYCC. Following discussion it was agreed to turn the speed sensor sign in front of Featherbeck Close to face ion the opposite direction and move the other sign near the entrance to Croft Road to the other side of the road facing the opposite direction. However, it may be possible to approach Cllr Ireton for another sign next year.
* **d) Cold Cotes/ Chapel le Dale** – Nothing to report
* **e) Community Centre/Library** – The Clerk reported concern regarding the large increase in utility bills at the Community Centre and its effects on the reserves in the Community Centre account. Agreed that the issue would be raised at the next Community Centre Management Committee.
* **f) Public WCs** – Nothing to report.
* **g) Street Lighting** – Light still to be repaired in the New Village.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project/Land Purchase –** Riverside project still on hold. The Clerk had contacted our Solicitors reference progress and had been informed that CDC had sorted out their issues and it was hoped completion of the Land/Toilet purchase would be completed before the end of February.
* **b) Environment/Climate** –Nothing to report.
* **c) Twenties Plenty –** Cllr Owen reported that following a conversation he had with NYCC Member that NYCC were in general supportive of the initiative. Cllr Owen to inform Clerk if he receives any further information.
* **d) Internal Auditor Appointment** **–** Agreed to appoint Town Parish Audit to undertake the Internal Parish Audit for 2022/23 Proposed Cllr Metcalfe Seconded Cllr Emsley.
* **e) Invitation to Tender –** Agreed that the invitation to tender for Street Lighting, General Maintenance and Central Gardens Maintenance for the period April 2023 to March 2026 be sent out to the list of contractors prepared by the Clerk.

**9. Reports from and questions to District, County and Parish Councillors -** Cllr Ireton was unable to attend. Nothing to report from CDC.

**10) Correspondence** – to action where appropriate.

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| 10/01/2323 | YLCA White Rose Bulletin |
| 10/01/2023 | CDC Ref Settlement Growth details |
| 10/01/2023 | Support for Stacksteads Farm Application (Masons Arms) |
| 10/01/2023 | Land Purchase Update (PC Solicitors) |
| 11/01/2023 | Land Purchase Update (PC Solicitors) |
| 11/01/2023 | Email from David Ireton Ref Police Station |
| 11/01/2023 | Support for Stacksteads Farm Application (Chip Shop) |
| 13/01/2023 | Land Purchase Update (CDC) |
| 19/01/2323 | CDC Ref Trees Opposite Community Centre |
| 19/01/2023 | Notification of works at Ingleton Pool |
| 20/01/2023 | 20s Plenty Information |
| 20/01/2023 | NYCC Draft Parish Charter Consultation |
| 23/01/2023 | YLCA White Rose Bulletin |
| 23/01/2023 | YDNPA Notice of Appeal Ref Mast at Low Sleights Rd, Ingleton |
| 23/01/2023 | YDNPA Parish Newsletter |
| 27/01/2023 | Energy Pricing NYCC |
| 27/01/2023 | Support Letter Stacksteads Farm Application |
| 27/01/2023 | E Mail from S7S Knowles Ref Speeding on A65 |
| 27/01/2023 | CDC Planning Application Notification 2022/24648/HH |
| 27/01/2023 | Lunesdale Rotary Club- Notification of Public Environment Debate February 15th |
| 28/01/2023 | Tender Documentation March 2023 |
| 30/01/2023 | NALC Chief Executives Bulletin |
| 30/01/2023 | NYCC Public Notice |
| 30/01/2023 | NYCC Partner Comms Pack |
| 31/01/2023 | NYCC Urban Grass Cutting |
| 01/02/2023 | YDNPA Planning Application C/45/616F |
| 01/02/2023 | YDNPA Listed Building Application C/45/616G/LB |
| 03/02/2023 | CDC Planning Application 2023/24728//FUL |
| 03/02/2023 | North Yorkshire Council Launch |
| 03/02/2023 | YLCA Bulletin |

**11) Reports from the following:**

* **a) Chairman** – Informed the meeting that he would not be seeking re election as Chairman at the end of the Council year. Raised the issue of an enquiry received from NYCC regarding taking on road side grass cutting. Agreed to decline the offer..
* **b) Clerk** – The correspondence regarding training opportunities had been circulated and relevant issues discussed previously. A letter of thanks had been sent to Mrs Rose Lambert.

Correspondence had been received from Horton Landscaping regarding ordering plants for the flower beds. The Clerk has asked the contractor to delay placing any orders until the current situation is resolved. Agreed that the Clerk will contact Ingleton in Bloom and ask if they could attend the next meeting to clarify the issue. Clerk to include on the next March meeting agenda and to investigate possible prices of planters.

Received request from the Ingleton 1940’s Chairman requesting help with funding for the event. Agreed to include on March agenda for discussion.

* **c) Footpaths** – Nothing to report
* **d) Swimming Pool Management Committee** – Cllr Walker had informed the Clerk that a new filtration unit was in the process of being installed at the pool which it was hoped would improve efficiency and cut expenditure.

**12) Finance – to authorise the signing of orders of payment and online payments.**

It was proposed by Cllr Emsley and seconded by Cllr McKenzie and all agreed to make the following payments.

**Community Centre**

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| Community Centre Staff | Salaries | £2527.55 |
| Vonage | Telephone Charges Direct Debit | £32.40 |
| Now Pensions | Pension Direct Debit | £209.10 |
| Rogersons | Window Cleaning January | £40.00 |
| Corona Energy | Gas A/C | £2977.32 |
| Npower | Electricity Charges | £811.40 |
| Parish Council | Wayleave Receipts | £6.90 |
| Armstrong Watson | Monthly Payroll Payments | £57.00 |
| CDC | Excess Weight Charges | £5.20 |
| Howsons | CCTV Repairs | £78.00 |
| Ingleton PC | Wayleave Income | £6.90 |
| HMRC | PAYE Oct- Dec | £784.19 |

**Parish Council**

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| NPower | Street Lighting January | £404.28 |
| INTUIT Quick Books | DD Quick Books Monthly Payment | £10.20 |
| Ingleton PC | Church Lighting | £23.12 |
| March MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1111.66 |
| PHS Group | Annual Payment for Low Risk Waste Collection/Disposal | £256.40 |
| Water Plus | Waste Water Account July/September 2022 | £570.97 |
| Water Plus | Waste Water Account October/December 2022 | £577.41 |
| SSE | Thacking Lane WC Electricity Charges | £100.06 |
| SSE | Community Centre WC Electricity Charges | £316.05 |
| YLCA | Highways Webinar | £25.00 |
| YLCA | Planning Webinar | £25.00 |
| Armstrong &Watson | Set Up of Quick Books | £600.00 |

13. No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

Of the Local Government Act 1972

The meeting closed at 8.40 pm next Parish Council Meeting will be held on **Monday 6th March 2023** at the Community Centre.