**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 5th December 2022.**

**Present** Cllr. J. Metcalfe (Chairman) Cllr.D.McGonnigal

 Cllr. J. Emsley Cllr S. Brash

 Cllr A.Weller Cllr .J.McKenzie

Cllr J. Owen Cllr. J.Brown

In attendance Carl Lis, Acting Parish Clerk, PC Hunt NYC Police Representatives and 10 members of the public.

**1. Apologies for Absence** – Cllr.M.Howson and Cllr.J.Walker

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk.

**3.To confirm the Minutes of the Parish Council Meeting held on 3rd October 2022 & AGM 23rd May 2022.** Cllr Brash proposed, Cllr Emsley seconded, and it was agreed the Parish Council Meeting Minutes reflected a true record.

**4. Reports**

 **Police Report –** Report had been received and circulated before the meeting commenced.

PC Hunt reportedon the content of the monthly report. Pc Hunt also informed the meeting that as from January 1st, 2023, he would be holding drop in sessions at the Community Centre. He urges the public to use the facility as it would only continue if there was reasonable public participation. Apologies received from Inspector Earnshaw who had intended to be present to update the Council on various issues. PC Hunt confirmed that the current Police Station had been sold and as from the 21st December the station would close. The Chairman reported that he had written to the Police Commissioner regarding the lack of any consultation on the issue but, disappointingly, had received no response. PC Hunt reported that he had received very little information apart from informing him that contractors would start decommissioning the station from 21st December. The Chairman enquired with regard to future Police staffing levels in the village. PC Hunt reported that there was to be no reductions and that the planned drop in sessions would result in an increased presence. Cllr Emsley asked if NY Police had considered going back to previous systems of cover which involved far more visible Police patrols. PC Hunt was unaware of any proposals currently being considered and recommended that any concerns should be expressed in communication with the Chief Constable. In conclusion PC Hunt updated the Council regarding staffing updates including the provision of two new PSO’s. Cllr McKenzie raised the issue of disposal of the Ingleton Police Station property and asked if the correct procedure had been followed during the process. PC Hunt felt he was unable to comment on this issue. The Chairman hoped that PC Hunt would liaise with the Community Centre Manager to ensure that the public were made aware of the new drop in facility and expressed the Councils support of the initiative.

**5.Adjournment for questions/items for attention raised by members of the public or Councillors**

A number of Parishioners from Chapel le Dale were in attendance regarding the application to YDNPA C/45/668 for Full Planning Permission for the installation of a 25m high lattice tower supporting 6 no. antennas, 4 no. transmission dishes, 2 no. equipment cabinets, 1 no. meter cabinet, which the Council had discussed at its last meeting in November. Mr Benson spoke representing the views of the local residents who expressed their concerns that they had not been informed of the application. Therefore, their objections had not been considered in the Parish Councils discussions regarding the application. The Chairman advised the representatives to submit their views to the Planning Officers, however regrettably the Council could not reconsider their agreed response within six months from that decision. The Clerk reported that he would inform YDNPA Officers of objections raised at the meeting and that as a current member of the YDNPA he would ask that the application be considered by Planning Committee which, if agreed by the Authority would give members of the public to express their views.

**6.Planning**

* **CDC 2022/24532/LBC:** Proposal – Removal of internal walls at ground and first floor levels to open up rooms and the addition of a WC at ground floor level and ensuite at first floor level. 2 Brook House, Tatterthorn Lane. Ingleton, LA6 3DT. Members had no objections to this application.

**7. Parish council maintenance matters** – to consider issues relating to the following:

* **a) Parks, play area and pump track** – Cllr Weller reported that the damaged bench in the park had not yet been repaired. Clerk to contact PC contractor. Progress on the dirt track had now halted due to inclement weather and hours of daylight available for working on the project. It was agreed that the safety fencing around the dirt track area would be inspected and repaired where necessary.
* **b) The Brow**. Clerk reported that work on the brow had been completed. Correspondence had been received from a local resident regarding damage to his car during the work. The Clerk had informed the contractor who had carried out the work, instructing him to contact the resident.
* **c) Highways.** Nothing to report. The new speed warning sign has now been installed and was excellent. Clerk to pass on our appreciation to County Councillor Ireton for his input and assistance.
* **d) Cold Cotes/ Chapel le Dale** – Nothing to report
* **e) Community Centre/Library** – The Annual meeting with NYCC had taken place and the joint agreement for the year agreed. A grant of £500 had been successfully applied for from CDC towards heating costs. A successful Christmas Fair had been held. Clerk to contact Julien Smith MP regarding help for utility costs.
* **f) Public WCs** – Nothing to report.
* **g) Street Lighting** – Two lights on the Community Centre Car Park have now been repaired.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project –** Still awaiting feedback from Solicitors regarding the search information authorised by the last Council
* **b) Environment/Climate** – The Chairman had attended a meeting where the YDNPA gave information on their new policy for achieving carbon neutrality Nothing to report.
* **c) Twenties Plenty –** Nothing to report
* **d) Central Gardens –** The Clerk that the area was looking good following additional works that had been carried out. The new tender documents that would be considered by the Council in March 2023 needs to include all of the area in the detail of the specification.
* **e) Christmas Tree/Lighting/Use of Square –** Christmas lights and tree installed and working.
* **f) Village Fountain –** Further to discussion at the November meeting the Clerk has obtained a list of contractors from English Heritage who would be capable of carrying out the necessary work to the canopy. Clerk to progress.

**9. Reports from and questions to District, County and Parish Councillors -** Cllr Ireton was unable to attend. Nothing to report from CDC. Cllr Emsley reported back regarding his attendance at the recent NYCC update regarding devolution. NYCC were looking for six possible proposals from Parish/Town Councils taking on additional responsibilities.

No confirmation received from CDC regarding the future of the planters.

The Chairman stated that following the move to the new unitary authority it would be essential that we had our County Councillor to attend and that it may be necessary to alter our meeting night to avoid clashes with other Councils in the Count Council Ward.

**10) Correspondence** – to action where appropriate.

A late item of correspondence had been received regarding the condition of the fencing on Thacking Lane. Agreed that the Clerk would contact Highways informing them of the issue and asking them to carry out remedial work.

Following a negative response from the works department at CDC regarding the condition and associated risks linked to the trees on the banking opposite the Community Centre it was agreed that the Clerk would contact the Tree Officer at CDC to inspect and report on the condition of the trees in that location.

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| 08/11/2022 | North Yorkshire Police Commissioner  |
| 08/11/2022 | YLCA Training Update |
| 08/11/2022 | North Yorkshire Police (Jayne Grace) |
| 08/11/2022 | 20’s Plenty  |
| 08/11/2022 | NYCC Highways |
| 09/11/2022 | Ingleton Christmas Road Closure |
| 11/11/2022 | NYCC Cost of Living Help in Craven |
| 11/11/2022 | Email from NY Police  |
| 11/11/2022 | Utility Supply Tariff information |
| 11/11/2022 | YLCA Law & Governance Update |
| 14/11/2022 | YLCA Adoption of Parish Charter by NYC |
| 14/11/2022 | NYCC Highways Parish Council Workshops |
| 15/11/2022 | 2 X Isavalife Minutes & Finance Report |
| 16/11/2022 | CDC Information |
| 16/11/2022 | CDC response ref lighting repairs |
| 16/11/2022 | Response to Mrs Kellett Ref Dead Trees |
| 16/11/2022 | CDC Planning Application 2022/24531/HH |
| 16/11/2022 | NYCC Parish Workshop Teams Meeting Joining Instructions |
| 16/11/2022 | Email thanking Ingleborough WI for donation  |
| 17/11/2022 | Email From Mrs Kellett |
| 18/11/2022 | Email Received from YDNPA Ref Planning enquiry |
| 27/11/2022 | Zoom Meeting with the NY Police Commissioner & Chief Constable |
| 28/11/2022 | Email Received from YDNPA Ref Planning enquiry |
| 29/11/2022 | CDC Notification of Planning Appeal |
| 30/11/2022 | Letter Ref Fencing on Thacking Lane |
| 30/11/2022 | Letter Regarding Application at Stacksteads Farm (Not yet received) |
| 30/11/2022 | Info from Police Commissioner |
| 30/11/2022 | Letter Regarding Application at Stacksteads Farm (Not yet received) |
| 30/11/2022 | Information from YLCA Regarding double devolution |
| 30/11/2022 | Police Drop in Surgery Information |
| 01/12/2022 | 2 X Letters Regarding Car Damage following works on the Brow (Forwarded to Contractor) |
| 01/12/2022 | Letter Regarding Application at Stacksteads Farm (Not yet received) |
| 01/12/2022 | Police Report November 2022 |

**11) Reports from the following:**

* **a) Chairman** – Issues covered during meeting.
* **b) Clerk** – Issues covered during the meeting.
* **c) Footpaths** – Nothing to report
* **d) Swimming Pool Management Committee** – Nothing to report.

**12) Finance – to authorise the signing of orders of payment and online payments.**

It was proposed by Cllr Emsley and seconded by Cllr Brash and all agreed to make the following payments. Including the overdue accounts authorised earlier in the month.

**Community Centre**

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| Community Centre Staff | Salaries | £2683.21 |
| Vonage | Telephone Charges Direct Debit | £32.40 |
| Now Pensions | Pension Direct Debit | £215.14 |
| Rogersons | Window Cleaning | £40.00 |
| Corona Energy | Gas A/C | £2393.94 |
| NPower | Electricity Charges | £677.72 |
| Spot On  | Safety Inspection & Test of Lighting | £1122.00 |
| CDC  | Premises Licence | £180.00 |
| M C Door Systems | Annual Service of Doors | £180.00 |
| TV Licence | Paid by Cheque | £159.00 |
| YPO | Cleaning and Clerical Supplies | £556.78 |
| Rogersons | Window Cleaning | £40.00 |
| Ingleton Parish Council | Contribution to Insurance Premium | £2000.00 |
| Npower | Underpayment from September | £44.61 |
| Dales Training | First Aid Training | £210.00 |
| YPO | Cleaning Materials | £58.25 |
| CDC | Dog Waste Bags | £295.97 |
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**Parish Council**

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| INTUIT Quick Books | DD Quick Books Monthly Payment | £10.20 |
| Oglethorpe Sturton & Gillibrand | Underpayment of VAT from Last month | £21.70 |
| Horton Landscapes | Central Gardens Work | £930.00 |
| Horton Landscapes Ltd | Grass Cutting | £708.00 |
| Horton Landscapes Ltd | Flowerbed Maintenance | £84.00 |
| Npower | Street lighting | £325.02 |
| Howsons | Street Light Maintenance | £3108.00 |
| EON | Church Lighting | £21.09 |
| CDC | Purchase of Bin for Central Gardens | £276.36 |
| MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1075.80 |
| J.Gaunt | Payment for Compost & Fertilizer | £45.91 |
| Lune Valley Landscapes | Works on the Brow | £2118.00 |
| Community Centre | VAT Refund | £2899.13 |
| Martin and Mathew Holroyd | Ashe Dieback work (submitted at PC Meeting) | £1350.00 |
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13. No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

 Of the Local Government Act 1972

The meeting closed at 8.41pm next Parish Council Meeting will be held on **Monday 9th January 2023** at the Community Centre.