**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 7th November 2022.**

**Present** Cllr. J. Metcalfe (Chairman) Cllr.D.McGonnigal

Cllr. J. Emsley Cllr S. Brash

Cllr. J. Walker Cllr A.Weller

Cllr M. Howson Cllr.J.McKenzie

Cllr J. Owen

In attendance Carl Lis, Acting Parish Clerk, 2 NYCC Police Representatives & Cllr. D.Ireton (for part of Meeting) and 2 members of the public.

**1. Apologies for Absence** – Cllr J. Brown

**2. To Note any Declarations of Interest** **and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.** Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk. Cllr Howson in any matters relating to Street Lighting.

**3.To confirm the Minutes of the Parish Council Meeting held on 3rd October 2022 & AGM 23rd May 2022.** Cllr Brash proposed, Cllr Emsley seconded, and it was agreed the Parish Council Meeting Minutes reflected a true record.

**4. Reports**

**Police Report –** Report had been received and circulated before the meeting commenced. PCSO

Grace reportedon the content of the monthly report. The issue of quad bike theft was discussed, and the Police reported on some major successes in partnership with adjoining forces in apprehending culprits and retrieving stolen equipment however recent events had occurred mainly in areas outside of Ingleton. Officers present highlighted the importance of receiving reports of any local reports or information regarding local issues but stressed that public confrontation of suspects should not occur. Cllr McGonnigal felt that speeding information particularly on the A65 recovered from Police speed detection vehicles could be useful to the Council in furthering the campaign for a reduction speed limit and asked if that could be available. PCSO Grace stated that the information was available, and she would send the access details to the Parish Clerk for circulation. The Chairman reiterated the Councils concern regarding the speed limit and asked for the Police’s assistance in providing any relevant information and support. He also raised the issue of signs that had been placed at the junction opposite Country Harvest which were having the effect of restricting visibility on the A65. The issue of noisy vehicles was raised PCSO Grace responded by stating that they had received no complaints to date but she would inform Police Traffic personnel of the issues. Cllr. Emsley asked what the current prognosis and the life expectancy of the Ingleton Police Station was. The Police representative response was that they had not been informed officially that anything was happening however the rumour was that the building has been sold. Cllr Emsley responded by saying that despite the rates increasing year on year for the provision of a Police service, our provision was reducing. The Chairman added that if the sale had taken place, he hoped that the resources obtained from that disposal would be used to improve our local service. The Clerk reported that he had received details of questionnaire asking for views on local police provision which he would circulate to Councillors who in turn could respond and circulate further. Cllr Weller asked if we had been consulted regarding the Police Station disposal as had been assured in the past that we would be. The Clerk reported that we have received no communication regarding the issue.

**5.Adjournment for questions/items for attention raised by members of the public or Councillors**

* A representative of Ingleton in Bloom thanked the Parish Council for the ongoing improvements following her report at the last meeting and in particular the ongoing works in Central Gardens.

**6.Planning**

* The Council had received notification of the approval of the application 2022/241868/FUL for a new dwelling between Millstones and the Croft.
* **CDC 2022/24385/FUL** (additional Item received following the publication of the agenda) Proposal: Change of use for 12a Main St Ingleton for change of use from residential into Holiday home/let. After discussion it was agreed to object to the proposal on the grounds that another holiday let in the centre of the village and a further reduction in the number of residential properties available would a further deterioration of the facilities on offer in the centre of the village and it would also cause additional parking problems which the Council had raised on previous holiday let applications.
* **CDC 2022/24366/OUT** Proposal: Erection of holiday cottages with new landscaping at land off New Rd Ingleton. It was felt that this development could signal the start of further development in the field, and concern was expressed regarding previous ground subsidence on the site. Following discussion, it was agreed to object to the proposals on the grounds that we believe the village has sufficient holiday accommodation and if the site has to be developed it should be for affordable housing. Also, to comment on the fact that this would add another entrance on to the A65 adding further safety implications on a stretch of road that currently has a speed limit of 40mph.
* **YDNPA C/45/668** Proposal: Full Planning Permission for the installation of a 25m high lattice tower supporting 6 no. antennas, 4 no. transmission dishes, 2 no. equipment cabinets, 1 no. meter cabinet and ancillary development thereto including a generator and associated fuel tank, a fenced w/walled compound, access track and hard standing area, for the Shared Rural Network Project on behalf of Cornerstone at Land at West Close Pasture, Philpin Lane, Chapel le Dale, Ingleton - Parish Council supported the application.
* **CDC 2022/24448/FUL** Proposal: Formation of new vehicular access onto the Bentham Rd. Erection of 5 new detached dwellings with integrated garages, associated car parking and landscaping works at Land to the South of Bentham Rd. – Whilst Parish Council had no issues with the application it was hoped that the pedestrian access referred to in the previous application at the site could be retained.
* **CDC 2022/24469/HH** Proposal: Single storey rear extension, alterations, and refurbishment at Green Ends Farm, 46 High St. Ingleton. Parish Council supported the application.

**7. Parish council maintenance matters** – to consider issues relating to the following:

* **a) Parks, play area and pump track** – The Clerk had received two tenders from F.J.Robinson and J.L Brown & Sons for the additional fencing surrounding the dirt track area. Following discussion regarding the tenders It was agreed that the order would be placed with J.L.Brown. Proposed Cllr Metcalfe, Seconded Cllr Walker. Work still progressing on the dirt track albeit somewhat restricted by the weather and darker early evenings.
* **b) The Brow**. Clerk reported that work would be commencing on the 21st November. Cllr Howson agreed to meet on site with the Contractor to discuss some extra work agreed at the last Parish Council Meeting and to make enquiries regarding some trimming of overhanging trees. Clerk to pass contact details to Cllr Howson
* **c) Highways.** Cllr Emsley reported that he had informed NY CC Highways of issues at the bottom of Croft Rd on three separate occasions but there had been no response to date and also issues with a tree root growing through the pavement near Ingleborough Park. Work has now started on footpath repairs on Laundry Lane outside the I Centre.
* **d) Cold Cotes/ Chapel le Dale** – The Chairman reported that he had received correspondence from residents at Scar Top are proposing planting a hectare of woodland and S.Ireton with a further request that required the Parish Councils support for their applications to the Millenium Trust. Due to funding deadlines both applicants required support before the Parish Council meeting. Using precedent set by an earlier application the Chairman sent letters of support which now required endorsement from the Parish Council. Agreed that the Chairmans actions should be supported.
* **e) Community Centre/Library** – The Community Centre Management Committee would now take place in January. An application to a CDC fund aimed at supporting the provision of Community Warm Areas had been submitted. An enquiry was made regarding the availability of grants for wall insulation at the Community Centre and if any enquiries had been looked into. Clerk agreed to contact the Centre Manager to enquire.
* **f) Public WCs** – Nothing to report. Further to the enquiry at the last Parish Council Meeting regarding the provision of baby changing facilities at the Thacking Lane toilets the Clerk had established that the provision was in place.
* **g) Street Lighting** – Two lights on the Community Centre Car Park had still not been repaired. The Clerk informed the meeting that he had been in touch with CDC again regarding the issue and the increased dangers associated with adequate lighting now that it was darker in particular when children were arriving on School Buses at the Community Centre. It was reported that a section [[1]](#endnote-1)the Village Centre Christmas lights had been replaced.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project –** The Clerk had been in contact with the Solicitors and following discussion with the Chairman placed an order to fund the search fees required to progress to the purchase of the land and toilets from CDC.
* **b) Environment/Climate** – Nothing to report.
* **c) Twenties Plenty –** The Clerk had circulated further information.
* **d) Central Gardens –** The Clerk had met with Horton Landscapes and Mrs Howson to discuss a way forward regarding the historic deterioration of parts of the area and work had commenced to improve the current situation. He also reported that following discussions with NYCC Highway’s regarding the growth of vegetation from the lower walls of Central Gardens it had been established that it was the responsibility of the Parish Council. The Clerk has subsequently contacted our Contractor and asked him to inspect and advise on remedial action necessary. CDC have supplied and fit the new litter bin.
* **e) Christmas Tree/Lighting/Use of Square –** The Clerk had contacted Askew Forestry the previous supplier of the Christmas Tree who had informed him that they were unable to supply this year. Following quite a number of unsuccessful enquires, J.L Brown and Sons have agreed to supply and fit the tree within the timescales required. Due to the unavailability of the Clerk during the period Cllr McGonnigal and Cllr Howson agreed to liaise with supplier/local businesses to ensure that the tree is installed before the 26th November.
* **f) Village Fountain –** The tree overhanging the fountain has been trimmed. Due to the lack of response from any local craftsman regarding the condition and refurbishment of the woodwork the Chairman suggested contacting English Heritage or the National Trust for their advice, The Clerk to attempt establishing contact possibly through YDNPA.
* **g) Quarry Liaison –** A meeting had taken place with Quarry personnel which was both constructive and informative. The Quarry will close in late 2025 with a further projected date of 2026 for the completion of all landscaping. There are currently no plans in existence for its after use. Parish Council representatives were also informed that an increasing amount of stone is being transported to Ribblehead sidings for further delivery by rail, 10,000 tonnes this year with a further 19000 tonnes planned for next year. This would obviously result in a reduction in HGV movements through Ingleton. There appeared to have been a reduction in early morning HGV issues which is probably as a result of the earlier opening of the Quarry gates to allow increased vehicle parking. The previously discussed provision of water from the Quarry to provide water flow for hydro generation during dry times probably will not be able to take place due to the projection of a decrease in anticipated water levels following closure of the Quarry.
* **h) Review of Code of Conduct, Financial Regulations, Standing Orders and Register of Interests** – Members were asked to approve the statutory documents which had been circulated for review prior to the meeting. With one minor adjustment regarding the appointment of the Chair the standing orders were agreed proposed Cllr Emsley seconded Cllr Walker. The Financial Regulations with one minor amendment involving deleting the requirement to carry a petty cash float were agreed proposed Cllr Emsley seconded Cllr Brash. The Code of Conduct agreed without amendment proposed Cllr Metcalfe seconded Cllr Emsley. Members were asked to update their Register of Interest documentation and return to the Clerk. The Clerk reported that there were now three Councillors who could authorise payments.

**9. Reports from and questions to District, County and Parish Councillors -** Cllr Ireton gave a brief update regarding Local Government Reorganisation including the options for Planning Committees which would be an item for decision at the next NYCC Meeting. There was currently nothing to report from District Council.

Following the last meeting the Clerk had received details of the Street Furniture agreements for the Old Post Office and Central Gardens which had been circulated and were being complied with.

Following enquiries regarding the ownership of the planters it was established that they were still the property of CDC therefore not covered by the agreements. CDC have informed the Parish Council that they shall be approaching all Parishes with a view to enquiring whether there would be any interest from them regarding taking over the ownership although official confirmation of this has yet to be received.

The correspondence related to passenger transport would be discussed further at the next Parish

Council meeting.

The Clerk had circulated correspondence from a local resident Mrs A. Kellett regarding problems associated with trees near her property and other trees on the Waterfalls Trail. Agreed after discussion that the Clerk would respond after consultation with the Chair. The situation remained that the Parish Council could not use precept monies to fund any repairs/actions on land that was not in their ownership and that there was no recollection of this ever being the case.

**10) Correspondence** – to action where appropriate.

|  |  |
| --- | --- |
| 04/10/2022 | CDC Business Unit |
| 04/10/2022 | September Police Report |
| 05/10/2022 | NYCC Heating Oil Rebate Information |
| 06/10/2022 | YLCA Law & Governance Survey |
| 06/10/2022 | CDC Commercial Waste Collections |
| 06/10/2022 | Circulation of Standing Orders, Financial Regulations & Code of Conduct |
| 07/10/2022 | Sustrans |
| 07/10/2022 | YLCA Information Requests |
| 13/10/2022 | Invitation to Settle Swimming Pool Opening |
| 13/10/2022 | CDC Notice of Planning Decision |
| 13/10/2022 | Tree Planting Proposals |
| 13/10/2022 | 20’s Plenty Information |
| 14/10/2022 | Pavement License Old Post Office |
| 14/10/2022 | NYCC Road Closure Notice Burton in Lonsdale |
| 14/10/2022 | CDC Planning Application |
| 14/10/2022 | 20s Plenty Information |
| 17/10/2022 | Pavement License Bernie’s Cafe |
| 19/10/2022 | CDC Ref Planters High St |
| 20/10/2022 | CDC Notice of Planning Decision |
| 21/10/2022 | YDNPA Planning Application |
| 24/10/2022 | Passenger Transport response NYCC |
| 24/10/2022 | CDC Planning Application |
| 25/10/2022 | YLCA Revised Date for Meeting with Asst Chief Constable |
| 27/10/2022 | CDC Sanctuary Awareness Event |
| 27/10/2022 | NYCC PTC Briefings |
| 28/10/2022 | CDC Planning Application |
| 01/11/2022 | NYCC Budget Consultation |
| 02/11/2022 | YLCA Appointment of External Auditors |
| 03/11/2022 | NYCC Road works Information |

**11) Reports from the following:**

* **a) Chairman** – Issues covered during meeting. Nothing to add.
* **b) Clerk** – All accounts for the year to date had now been transferred to QuickBooks and the first VAT return submitted using the facility. The Clerk acknowledged the help of the Community Centre manager.
* **c) Footpaths** – Nothing to report
* **d) Swimming Pool Management Committee** – Nothing to report.

**12) Finance – to authorise the signing of orders of payment and online payments.**

It was proposed by Cllr Emsley and seconded by Cllr Brash and all agreed to make the following payments. Including the overdue accounts authorised earlier in the month.

**Community Centre**

|  |  |  |
| --- | --- | --- |
| Community Centre Staff | Salaries | £2584.06 |
| Vonage | Telephone Charges Direct Debit | £32.40 |
| Now Pensions | Pension Direct Debit | £211.68 |
| Rogersons | Window Cleaning | £40.00 |
| Corona Energy | Gas A/C | £999.36 |
| NPower | Electricity Charges | £477.74 |
| Howsons | Repairs in Kitchen | £103.98 |
| HMRC | PAYE/NI Payments | £1969.31 |
| CDC | Excess Waste Charges | £13.23 |

**Parish Council**

|  |  |  |
| --- | --- | --- |
| Information Commissioners Office | Data Protection Fee | £40.00 |
| Ingleton Cricket Club | Pump Track Grasscutting | £100.00 |
| J.Gaunt | Purchase of Wreath | £25.00 |
| Horton Landscapes Ltd | Grass Cutting | £792.00 |
| Horton Landscapes Ltd | Garden/Flowerbed Maintenance | £168.00 |
| Npower | Streetlighting | £293.53 |
| JT Atkinson | Top Soil Central Gardens | £62.57 |
| EON | Church Lighting | £19.76 |
| Craven District Council | Election Expenses | £5008.35 |
| MHG Building Contractors | Toilet Cleaning/Bin Emptying | £1111.66 |
| Waterplus | Toilet & Fountain Water Charges | £270.95 |
| SSE | Elec. A/C Thacking Lane WC’S | £86.70 |
| SSE | Elec.A/C Community Centre WC’S | £226.98 |
| J.Gaunt | Central Gardens Flowers | £233.45 |
| Community Centre | 2nd 6 monthly Payment | £13539.50 |
| Oglethorpe,Sturton & Gillibrand | Land Searches | £1325.52 |
|  |  |  |
|  |  |  |
| Parish Council Receipts |  |  |
| Toilet Income |  | £412.00 |

13. No other matters were decided as urgent by the Chairman in accordance with Section 1008 (4)

Of the Local Government Act 1972

The meeting closed at 9.15pm next Parish Council Meeting will be held on **Monday 5th December 2022 at 7pm** at the Community Centre. Council to Meet at 6.30pm for Precept 2023/24 discussion

1. [↑](#endnote-ref-1)