**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 5th September 2022.**

**Present** Cllr. J. Metcalfe (Chairman) left at 9.05pm

 Cllr. J. Emsley Cllr S. Brash

 Cllr. J. Walker Cllr D. McGonnigal

Cllr M. Howson

In attendance Carl Lis, Acting Parish Clerk, and 16 members of the public.

**1. Apologies for Absence** – Cllr. A. Weller

**2. To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda. Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk and the Planning Application C/45/152J. Cllr Howson in any matters relating to Street Lighting.

**3.To confirm the Minutes of the Parish Council Meeting held on 1st August 2022.** Cllr Brash proposed, Cllr Emsley seconded, and it was agreed the Parish Council Meeting Minutes reflected a true record.

**4. Reports**

 **Police Report –** Report not received

**Parish Council Election 2022 –** The Clerk informed the meeting that an election has been called for 15th September and that there are two candidates. He also reported that he had been contacted by CDC Democratic services and been informed that the cost to the Parish Council would be approximately £6300.

**5.Adjournment for questions/items for attention raised by members of the public or Councillors**

* The owners of the Old Post Office a local Main St business asked if the Parish Council would support the continuation of the provision of a pavement licence for the Old Post Office and Bernie’s Café for the 12 months period from the end of September 2022 which they stated had become an integral part of the businesses and an attractive addition to the Village street scene. They also informed the Council that they were in possession of a 283 name petition in support of their case.
* Following statements by various members of the public on related issues including existing parking at the CDC Community Centre Car Park and its accessibility the Chairman informed all present that the final decision on the matter would be taken by NYCC Highways and that the Parish Council was being asked for their views. Interested parties should send their views to them. He also stated that during the Covid period the Parish Council were supportive of the local business needs. The Clerk read out the correspondence received from NYCC Highways for clarity and informed those present that he would post the details on the Parish Council noticeboard the following day. He also informed those present that he had circulated all communications received to members of the Parish Council therefore they were aware of the individual views that had been expressed to date. Following the high level of contributions by the public at the meeting members agreed to bring forward the agenda item on the issue to immediately follow the adjournment for questions.
* Concern was expressed regarding the increase in the number of planters currently in place in the Square and the effect on car parking availability. The Chairman responded saying that the Parish Council does not own the land but had held a consultation exercise the results of which had been reported to the Council. The results of that had been inconclusive therefore the Council resolved to retain the current ‘status quo’ regarding parking and that remains the Councils stance.
* A member of the public brought details of what he believed to be the current unacceptable level, in comparison with neighbouring Local Authorities, of funding for bus services. He agreed to let the Clerk have the details of his findings to send to NYCC for their comments.
* The issue of illegal parking on the A65 was raised. The Chairman asked that the information be passed on to NYCC and the Local County Councillor. If a satisfactory response to report back to the Parish Council.
* Cllr Emsley reported on the deterioration of the condition both in terms of the woodwork and plumbing of the Village fountain and that repairs were fairly urgently required. The Clerk was asked to contact our previous Clerk Alison Hack who had previously organised repairs for details. It was also agreed that contact would be made with local tradespeople for their advice. The trees near to the location need some attention although ownership was in question. Ms Hack to be asked. Prices would be sought and reported to the next meeting.
* Cllr Brash reported on the safety aspects of the junction with the Community Centre and Back Gate and asked if a mirror could be reinstalled. Cllr Brash agreed to contact the relevant Authority regarding the issue.

**8e. Main St Pavement/Café Licences -** Members decided after debate that the Parish Council would

 instruct the Clerk to respond to NYCC with the following views:

* They support the businesses in the further provision, from the end of September for a 12 month period, with the existing licences.
* Would ask that consideration be given to requiring the businesses to move their furniture and planters during the periods that they are closed to facilitate parking within those hours.

**6.Planning**

* **YDNPA C/45/669** Proposal: Householder planning permission for alteration to first floor window to form Juliette Balcony 11 Millwood, Oddies Lane, Ingleton LA6 3HY -Parish Council had no issues with the recommendation.
* **CDC 2022/24285/LBC** Proposal: Install heating to upper floors of the property using an Air Source Heat Pump, The Old Court House, 56 High St. Ingleton. LA6 3AH - Parish Council fully supports the application.

**The following items were received after the publication of the agenda for the meeting:**

* **YDNPA YD5/45/152A/FULL Proposal:** To allow the long stay caravans to be clad in untreated cedar or, as already approved, clad in green. Beezley Farm, Oddies Lane, Ingleton. LA6 3JH.

(Cllr Metcalfe declared an interest in the application. Cllr Emsley Chaired) Following discussion Parish Council had no objections to the application in fact felt it would be an improvement in appearance.

* **YDNPA C/45/637B/FULL –** Erection of general purpose agricultural /forestry building. Installation of 32 ground mounted solar panels, installation of ground source heat pump, change of use of land to form part of the domestic curtilage of dwelling. Gill Head, Chapel le Dale LA6 3AY– Following detailed debate the Parish Council supports the application

**7. Parish council maintenance matters** – to consider issues relating to the following:

* **a) Parks, play area and pump track** – The Clerk had received correspondence reporting a repair that was necessary on play equipment. Jack Morphet has subsequently repaired. Grass cutting shows a marked improvement. Pump track in good condition and being well used. The dirt track construction is well under way. Some youngsters had been spotted using the current structure. It was felt that this currently needs to be stopped until the start location had proper means of access and handrails installed. It was agreed that signage would be installed to stop this practice Cllr Howson to organise some signage. It was agreed that before the track could be used it would be necessary to have some form of safety check. Clerk to look into finding a suitable organisation to carry out the checks and make any necessary recommendations. Agreed that prices would be sought from G. Charlesworth, J. Brown and J. Robertson to construct a post and rail fence alongside the I Centre Car Park leaving a temporary opening wide enough to still bring in material at the Red Ash Lane end of the site.
* **b) The Brow**. Clerk had met up with a contractor who was prepared to give a quote for a general tidy up of the Brow. A quote needs to be sought for trimming some overhanging trees. Cllr McGonnigal would supply the Clerk with contractor details.
* **c) Highways.** NYCC had completed replacement drainage work on the area down from the Top Club which it was hoped would solve the water flow issues in the area. Cllr Emsley had reported various pothole issues on Croft Rd.
* **d) Cold Cotes/ Chapel le Dale** – The Chairman reported that the latest edition of the Chapel le Dale newsletter was now out and that despite continuing letters regarding issues at Colt Park Barn with the Natural England facility no progress has been made. Further contact to be made with YDNPA regarding progress with action to be taken.
* **e) Community Centre/Library** – Vaccination clinics are due to continue following the new Government initiative for booster vaccinations.
* **f) Public WCs** – Awaiting further information from the Parish Council solicitors regarding purchase of the Public Toilets and Play Area/Park land.
* **g) Street Lighting** – Cllr McGonnigal reported that the CDC lights at the bottom of the bank and the light at the top of the steps near the pop and shop area of the car park are still off. The Clerk reported he had notified CDC regarding them both.

**8) To receive reports and where applicable decide further action on the under-noted on-going issues.**

* **a) Riverside Project –** Meeting to take place on 6th September with the Debbie Boswell from the Millennium Trust to discuss progress on the Play Area/Riverside Park.
* **b) Environment/Climate** – Nothing to report.
* **c) Twenties Plenty –** Clerk reported that he had read the rather lengthy report from NYCC and the main issue that was mentioned in terms of qualifying for consideration was the proximity to schools. Clerk still to progress discussions with other organisations.
* **d) Flower Bed Replacement –** Correspondence had been received regarding a change in opinion regarding replacing the flower beds. The Chairman stated that at the last meeting the Parish Council had resolved to go ahead with the replacement and that decision could not be rescinded.
* **e) Main St Pavement Licences –** Dealt with earlier in meeting.
* **f) Citizens Advice Contribution –** Clerk to enquire regarding local provision.
* **g) Speed Warning Signs –** The Clerk reported that the providers SWARCO offer to repurchase was extremely low. Following debate members agreed that the existing signs would be moved to more appropriate settings to complement the new solar operated sign for which the funding from Cllr Ireton’s County Council Ward allowance was now in place and the order has been placed with the County Council Works Dept for its purchase and installation. It will be positioned opposite the entrance to Greenwood Leghe Caravan Site. Which was both the requisite distance from the 30mph signs and before the bend in the road. Thanks were expressed to Cllr Ireton for his assistance with this issue.

**9) Reports from and questions to District, County and Parish Councillors**.

The Clerk reported that in an earlier discussion with County Councillor Ireton he had informed the Clerk that new systems of operation following Local Government Reorganisation were starting to be formulated early indications were that the new Planning Committee for our area would include Craven, Richmondshire and Ripon.

Nothing to report from District Council.

**10) Correspondence** – to action where appropriate.

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| 02/08/2022 | Council Tax Reduction Scheme consultation - information for parish councils |
| 03/08/2022 | Proposed devolution deal announcement - stakeholder pack |
| 04/08/2022 | Funding for Environmental Projects in Craven |
| 05/08/2022 | YLCA White Rose Update Bulletin 5 |
| 09/08/2022 | YDNPA Local Plan Consultation No % Preferred Options |
| 09/08/2022 | YLCA Chief Executives Bulletin  |
| 09/08/2022 | NYCC Area Highways Ingleton Highways Issues |
| 09/08/2022 | Charity Commission News |
| 09/08/2022 | NYCC 20mph Policy |
| 10/08/2022 | YLCA Proposed Devolution Deal Announcement |
| 11/08/2022 | Smaller Authorities Audit Appointments Opt Out Information |
| 16/08/2022 | Swimming Pool Management Committee Minutes |
| 17/08/2022 | 4th Local Government Reorganisation Update |
| 17/08/2022 | NALC Civility & Respect Project |
| 18/08/2022 | James Hallam & Co Insurance Quotation |
| 18/08/2022 | Citizens Advice |
| 18/08/2022 | NYCC Ingleton Main St Café/Pavement Licences |
| 19/08/2022 | YDNPA Planning Application C/45/669 |
| 19/08/2022 | YLCA White Rose Bulletin |
| 22/08/2022 | Local Resident Ref Parking on the Square (responded to inform sender that it will be discussed at next Meeting) |
| 22/08/2022 | Local Resident Ref Parking Issues (responded to inform sender that it will be discussed at next Meeting) |
| 22/08/2022 | CDC Notification of Planning Site Visit to Manor Close application |
| 22/08/2022 | CDC Planning Application Notification 2022/24285/LBC |
| 23/08/2022 | CDC Commercial Waste Collections |
| 23/08/2022 | NYCC Area Committee Meeting Details |
| 23/08/2022 | NYCC Local Road Closure Notification (Burnmoor Crescent) |
| 25/08/2022 | YLCA Analysis of Parish Council Precepts |
| 25/08/2022 | YLCA NYCC All Partner Update |
| 29/08/2022 | Email From Glenis Gaunt |
| 30/08/2022 | YDNPA Variation of Planning YD5/45/152A Beezley Farm |
| 31/08/2022 | Email from James Gaunt Ref Parking Issues |
| 01/09/2022 | YDNPA Planning Application C/45/637B (arrived after Agenda Circulated) |
| 02/09/2022 | 20’s Plenty  |
| 02/09/2022 | Tim Culshaw Ref Parking Issues |
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**11) Reports from the following:**

* **a) Chairman** – Issues covered during meeting. Nothing to add.
* **b) Clerk** – The Clerk reported that following intervention by a local resident CDC would now be looking to charge for the servicing of the bins in Central Gardens. Clerk has asked CDC to report on which collections were currently scheduled for collection. Report to be brought to next meeting
* **c) Footpaths** – Nothing to report
* **d) Swimming Pool Management Committee** – Nothing to report.
* **e) Quarry Liaison Committee** – Nothing to report. Clerk to enquire regarding next meeting date.

**12) Finance – to authorise the signing of orders of payment and online payments.**

It was proposed by Cllr Brash and seconded by Cllr McGonnigal and all agreed to make the following payments. Including the overdue accounts authorised earlier in the month.

**Community Centre**

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| Community Centre Staff | Salaries | £3084.31 |
| Craven District Council  | Excess Weight Charges | £8.02  |
| Vonage | Telephone Charges | £32.40 |
| Now Pensions | Pension Direct Debit  | £340.64 |
| Rogersons | Window Cleaning | £40.00 |
| S&M Fire Protection Services | Annual Service  | £324.00 |
| Johnsons Flooring  | Main Hall Floor Maintenance | £3444.00 |
| Corona Energy | Gas Supply Account  | £3.76 |
| Howsons Ltd | Replacement Hand Dryer Ladies WC | £595.20 |
| NPower | Elec Supply A/C | £382.46 |
| YPO | Cleaning Materials | £373.61 |
| YPO | Stationary Supplies | £74.96 |

**Parish Council**

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| NPower | Outstanding Elec A/C May 1/31st (Pd) | £315.02 |
| NPower | Elec A/C July 2022 | £282.08 |
| Fawcetts | Spraying Japanese Knotweed | £120.00 |
| Horton Landscapes Ltd | Garden/Landscapes Maintenance | £120.00 |
| Horton Landscapes Ltd | Grasscutting | £978.00 |
| Eon | Floodlighting St Marys | £19.25 |
| Water Plus | Outstanding Wastewater A/C April/July (Pd) | £303.90 |
| Catherine Sharpe | Wage Underpayment | £29.81 |
| James Hallam Ltd | Annual Commercial Combined Insurance  | £6326.47 |
| James Hallam Ltd | Annual Personal Accident Policy  | £437.66 |
| Community Centre A/C | HMRC VAT Refund Apportionment | £10878.78 |
| Water Plus | Car Park Toilets Charges | £1.81 |
| MHG Building Contractors | Toilet cleaning/Bin Emptying | £1111.66 |

1. No other matters were decided as urgent by the Chairman in accordance with Section 100B (4) of the Local Government Act 1972.

The meeting closed at 9.14pm next Parish Council Meeting will be held on **Monday 3rd October 2022 at 7pm** at the Community Centre.