**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 1st August 2022.**

**Present** Cllr. J. Metcalfe (Chairman) Cllr. D. McGonnigal

 Cllr. J. Emsley Cllr. J. McKenzie

Cllr. J. Walker Cllr.J.Brown

Cllr. S. Brash

Cllr M.Howson

In attendance Carl Lis, Acting Parish Clerk.Cllr D Ireton (County Councillor)and 9 members of the public.

1. **Apologies for Absence** – Cllr. A.Weller
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda. Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk. Cllr Howson in any matters relating to Street Lighting. Cllr Brown declared an interest in Planning Application 2022/24139/FUL
3. **To confirm the Minutes of the Parish Council Meeting held on 4th July 2022.** Cllr Brash proposed, Cllr Emsley seconded and it was agreed the Parish Council Meeting Minutes reflected a true record.
4. **Police Report –** a report of incidents in the area over the past month had been circulated to Councillors prior to the meeting. Cllr Weller asked in his absence if the reported accident could be used as evidence as part of the Parish Councils campaign to reduce the speed limit on the A65 through Ingleton to 30mph. Councillors agreed.
5. **Adjournment for questions/items for attention raised by members of the public or Councillors**
* Speeding issues between Inglesport and the Wheatsheaf were reported raising issues of public safety. Clerk will inform Police although it is probably more effective if members of the public could use the 101 telephone facility to inform them promptly.
* Members of Ingleton in Bloom were invited to attend by the Clerk and gave their views on the lack of maintenance of the flower beds on the A65 and asked if the Parish Council would consider replacing the flower beds with planters which they would offer to maintain. Cllr Metcalfe agreed to put this on the agenda for the next Parish Council Meeting, however we will have to wait for the conclusion of the existing contract early in 2023.
* A number of residents who live in close proximity to the proposed development on the land between Millstones and the Croft raised issues with regard to the application. These included loss of light amenity, overdevelopment, errors in terms of measurements on the plans, shortfalls in the application with regard to satisfying environmental requirements and movement including adding to the length of an ancient footpath. The applicant responded by reporting that the site was classed as infill and that it was a modest one and a half storey property that would suit someone downsizing or in need of two bedroom accommodation and that it satisfied the building regulations with regard to environmental requirements. Those present were urged to send their comments to the Planning Authority for consideration.
* The issue of vehicles parking on footpaths in the village was raised. The Chairman informed those present that the Parish Council discouraged pavement parking and that the streets were patrolled by CDC on a regular basis however many of the events occurred at weekends and in the evenings which would normally outside the of the patrol hours. Any obstructions to be reported to the Police. Cllr Ireton confirmed this was the best course of action.
* The owners of a local Main St business asked if the Parish Council could take any steps to alleviate the issue of parking and in particular high sided vehicles parking in front of their premises as it was having a detrimental effect on their business. The Chairman advised that parking issues in areas outside the village square which the Council is responsible for were outside the remit of the Parish Council as the land was not in its ownership. NYCC Highways may be able to assist.
* Following questions by Councillors and members of the public with regard to the loss of parking due to seating being used outside Bernies Café in Ingleton the Chairman allowed the Clerk to clarify the current position.

The Clerk reported that following complaints he had received during the month he took steps to ascertain the procedure that had been followed. After contact initially with NYCC Highways he was informed that legislation had changed during the Covid period to simplify the application process for a pavement licence and the powers under that Legislation now lay with the licensing department at Craven District Council. He was informed by CDC that a pavement licence had been issued to Bernies Café recently and The Old Post Office initially these licences will be in place until 30th September 2022. The legislation does not require CDC to consult Parish Council, however in correspondence he subsequently received he was given an apology as this would normally be the case.

1. **Planning**

**2022/24168/FUL** Proposal: Newland between Millstone and The Croft, LA6 3BZ. After a debate in which Councillors considered all of the issues raised by members of the public and Councillor Emsley it was agreed not to object to the proposal but to ask CDC Planning Dept for clarification on the issues of loss of light for neighbouring properties and the issues surrounding the public footpath.

**2022/24139/FUL** Proposal: Change of use of agricultural land to site camping pods for holiday use. Dale View, Raber Top Lane, LA63DR. Parish Council supports the application.

**2022/24197/FUL** Proposal: Change of use of agricultural cottage to permanent dwelling. Tawny Cottage, Park Foot, LA6 3HR. Parish Council have no objections to the application.

1. **Parish council maintenance matters** – to consider issues relating to the following;
2. **Parks, play area and pump track** – The wicker gate has been temporarily repaired at the Play Area. Some of the trees need trimming back at the pump track. New dirt track is progressing delivery anticipated of “lego” type blocks to support the banking at the start of the track. Wood has also been purchased for the start ramp and building has started. The Clerk had approached the Chairman regarding extra £1300 to fund building materials which under his executive powers he agreed. The chairman asked that this decision was supported by the Council. Proposed Cllr Walker Seconded Cllr Brash. Extra area of grasscutting near footpath may need to be included in new contract.
3. **The Brow**. Complaints had been received regarding the condition of the Brow. Councillors were reminded that during the tendering process no one had submitted a price for this area. It was agreed that the Clerk would seek contractors to cut the brow
4. **Highways.** Various issues of weeds have been reported to Cllr Ireton who has in turn reported the matter to NYCC. Loose grid at the junction of Back Gate and Laundry Lane. Highways have no objections to the furniture outside the Masons Arms.
5. **Cold Cotes/ Chapel le Dale** – Further to discussion at the July PC Meeting the Chairman had authorised the spraying of the Japanese Knotweed has at Cod Bank.
6. **Community Centre/Library** – A meeting of the Joint Management Committee which was very positive, things returning to normal. It was agreed that the bench seating and the floor covering in the playgroup room would be a priority.
7. **Public WCs** – Purchase paperwork has now been sent by CDC to our Solicitors regarding the purchase of the two sets of toilets and the Thacking Lane Play Area. Cllr McKenzie inquired about the high cost of electricity at the Community Centre toilets. It was suggested that it could be worth looking at solar panels to reduce the cost. Cllr Howson to attempt to get some information.
8. **Street Lighting** – light on Backgate on permanently still on permanently. Cllr Howson suggested that we obtain a map of the village and lights could be marked the map and who is responsible for them. Clerk to look for a map.
9. **20s Plenty Campaign** – Cllr Emsley reported that he understood that it was best to submit all of the favoured options at the same time as multiple applications would cost more. The favoured option was from Hollin Tree to the Top of High St. down Backgate to the junction with Laundry Lane. It was also felt it may be advantageous to include Low Demesne by the school. Clerk to be given contact information for the 20’s Plenty Campaigning Group to inquire how it could be progressed.
10. **To receive reports and where applicable decide further action on the under-noted on-going issues.**
11. **Riverside Project –** YDMT need fairly detailed information regarding Commoners rights between the Swimming Pool and Strand Cottagesand details of a reported SSSI in the area proposed for the play area. It was agreed that all of the information and requests be circulated to all members. A meeting with the YDMT be organised once the case officer has returned from holiday.
12. **Environment/Climate** – Nothing to report.
13. **Reports from and questions to District, County and Parish Councillors**.

Cllr Ireton informed the meeting that the process foe selecting a new CEO for new North Yorkshire Council had been completed and Richard Flinton the current CEO of NYCC would be recommended to the next Council Meeting for approval. Cllr Ireton stated that he would use some of his County Councillor funding to purchase a new solar powered speed activated sign for the A65. The Clerk asked if Cllr Ireton could assist with trying to seek a response from SWARCO as to date they have not responded to any telephone calls.

Nothing to report from District Council.

1. **Correspondence** – to action where appropriate.

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| 04/07/2022 | Riverside Park Update – Debbie Boswell YDMT |
| 05/07/2022 | 2022/24041/HH Notice of Decision – Craven District Council |
| 06/07/2022 | Notice of vacancy – Ben Nattress, Craven District Council |
| 06/07/2022 | Developing your skills as a Councillor Webinars in July - YLCA |
| 06/07/2022 | PLANNED ROAD CLOSURE NOTIFICATION - SW-35318-Bentham Road, Ingleton                                            |
| 06/07/2022 | Obscuration of Sweet Petite |
| 07/07/2022 | Community First Yorkshire Funding Bulletin July 2022 |
| 07/07/2022 | Roles, Responsibilities and Duties of the Clerk Webinar– FOR COUNCILLORS ONLY – Wednesday, 13 July – YLCA  |
| 07/07/2022 | Yorkshire Day Event - NYCC |
| 07/07/2022 | Household Support Fund Update - NYCC |
| 08/07/2022 | Virtual Question and Answer Session with Insurance provider Webinar - Thursday, 14 July |
| 11/07/2022 | Consultation - Flood Risk & Water Management Supplementary Planning Document (SPD) Second Draft |
| 11/07/2022 | Consultation - Green Infrastructure & Biodiversity Supplementary Planning Document (SPD) Second Draft |
| 11/07/2022 | Potential New Traffic Free Route between Kirkby Lonsdale and Ingleton - Sustrans Steering Group Invite |
| 11/07/2022 | White Rose Weekly Bulletin - 11 July 2022 - YLCA |
| 12/07/2022 | Councillor's Discussion Forum - Tuesday, 19 July - YCLA |
| 12/07/2022 | E-Learning Nimble Training (working with NALC) - YLCA |
| 12/07/2022 | 2022/24168/FUL Proposal: New dwelling Location: Land Between Millstone And The Croft, Ingleton, Carnforth, LA6 3BZ |
| 12/07/2022 | 20s Plenty July ZOOM reminder |
| 13/07/2022 | Planned Road Closure Notification - 35382 - Galegreen to High Threaber Farm, Westhouse |
| 14/07/2022 | 2022/24139/FUL Proposal: Change of use of agricultural land to site camping pods for holiday use and associated works (formation of biodiversity ponds, alterations to access off A65 and re-surfacing and extension of access track). Location: Dale View, Rarber Top Lane, Ingleton, Carnforth, LA6 3DR, Applicant: JL Brown |
| 17/07/2022 | 20s Plenty July news |
| 18/07/2022 | Community funding opportunity- Short deadline |
| 20/07/2022 | Be Aware - Safeguarding Children in North Yorkshire |
| 20/07/2022 | Consultation on short term holiday lets - YLCA |
| 20/07/2022 | Various Finance Related Webinar Training Courses by Parkinson Partnership September onwards 2022 - YLCA |
| 20/07/2022 | Election request received – Ben Nattress, Craven District Council |
| 21/07/2022 | Government Reform of the Planning System Webinar, Andrew Towlerton, Planning Consultant - YLCA |
| 22/07/2022 | Street Names in Ingleton – Craven District Council |
| 22/07/2022 | White Rose Weekly Bulletin - 22 July |
| 22/07/2022 | 2022/24197/FUL Proposal: Change of use from holiday cottage to permanent occupancy dwelling Location: Tawny Cottage, Park Foot, Bentham Road, Ingleton, Carnforth, LA6 3HR, Applicant: Mr & Mrs Dallas |
| 25/07/2022 | Viaduct – National Highways |

1. **Reports from the following:**
2. **Chairman** – Issues covered during meeting. Nothing to add.
3. **Clerk** – Late correspondence was received from James Gaunt ref the Mosaic and proposals for planting rose bushes at Central Gardens. Cllrs were happy with the report Clerk requested that we started to use the Quick Books accounting system. The current system used is unwieldy and extremely time consuming. He proposed to use Haworths staff to install and give tuition in its use. There will be a cost but it will be less than £1000. Proposed Cllr Emsley Seconded Cllr McKenzie
4. **Footpaths** – Nothing to report

**D. Swimming Pool Management Committee** – Nothing to report.

**E. Quarry Liaison Committee** – Quarry responded to the reports of early morning vehicle movements through the village. They have now installed a monitoring system to stop any future occurances.

1. **Finance – to authorise the signing of orders of payment and online payments.**

It was proposed by Cllr Brash and seconded by Cllr McGonnigal and all agreed to make the following payments, excluding the four payments to Horton Landscapes Ltd that were discussed earlier in the meeting.

**Community Centre**

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| Community Centre Staff | Salaries | £3259.36 |
| Rogersons | Window Cleaning | £40.00 |
| YPO | Cleaning Materials | £310.90 |
| YPO | Cleaning Costs | £8.35 |
| Craven District Council | Dog Waste Bags | £221.98 |
| Howsons Ltd | New Emergency Light in Ladies Toilet | £113.40 |
| Howsons Ltd | Annual service of fire alarm and emergency lights | £402.00 |
| Howsons Ltd | Replace hand dryer in gent’s toilets | £595.20 |
| Npower | Electricity Charge for June 2022 | £402.10 |
| NOW Pensions | Pension Payment | £324.13 |
| Corona Energy | Gas Charge for June 2022 | £112.77 |
| Vonage | Telephone | £32.40 |

**Parish Council**

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| Parish Clerk | Salary | £1162.24 |
| Parish Clerk | Broadband | £34.36 |
| MHG Building Contractors | Toilet Cleaning. | £1111.66 |
| Howsons Ltd | Annual Service of CCTV System | £168.00 |
| E-on | Floodlighting St Marys Church | £19.09 |
| Horton Landscapes Ltd | Bedding Plants and Labour, Laundry Lane | £804.00 |
| Horton Landscapes Ltd | Grass Cutting May 2022 | £708.00 |
| Horton Landscapes Ltd | Grass Cutting June 2022 | £708.00 |
| Horton Landscapes Ltd | Garden Maintenance | £120.00 |
| Mark James Kitchens | Timber for New Pump Track | £480.00 |
| SSE | Electricity for Thacking Lane Toilets | £83.79 |
| SSE | Electricity for CC Car Park Toilets | £454.53 |
| Ingleborough Community Centre | VAT Refund Jan – March 2022 | £10878.78 |
| Npower | Street Lighting June 2022 | £278.42 |
| Batty Moss Ltd | Contribution to Defibrillator at Ribblehead | £500.00 |
| Haworths | Payroll Charges | £908.65 |

1. No other matters were decided as urgent by the Chairman in accordance with Section 100B (4) of the Local Government Act 1972.

The next Parish Council Meeting will be held on **Monday 5th September at 7pm** at the Community Centre.