**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 4th July2022.**

**Present** Cllr. J. Metcalfe (Chairman) Cllr. D. McGonnigal

 Cllr. J. Emsley Cllr. J. McKenzie

Cllr. J. Walker Cllr. A Weller

Cllr. S. Brash

In attendance Catherine Sharpe and Carl Lis, Parish Clerks and 4 members of the public.

1. **Apologies for Absence** – Cllr. M Howson
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda. Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk.
3. **To confirm the Minutes of the Parish Council Meeting held on 6th June 2022.** Cllr Emsley proposed, Cllr Brash seconded and it was agreed the Parish Council Meeting Minutes reflected a true record.
4. **Police Report –** a report of incidents in the area over the past month had been circulated to Councillors prior to the meeting. Several Cllrs commented that people may not be bothering to report crimes as there does not appear to be much response to 101 calls. Cllrs need to encourage everyone to report all crimes, using Crimestoppers, if appropriate. We are a vulnerable rural community that needs the police support.
5. **Adjournment for questions/items for attention raised by members of the public or Councillors**
* Martin Colledge from the Allotments Association gave Councillors an update. The agreement is about half way through, with this season and next to go. Currently all 22 plots are occupied, 2 plots are being monitored and there is one person on the waiting list. Some remedial work has been carried out, including replacing 6 trees that failed, work on the hedge between the allotments and the sewerage works and a gap in the dry-stone wall repaired. Wild flowers are flourishing, including a common spotted orchid and bees, butterflies and hoverflies regularly visit. The association has successfully applied for a grant of £3000 to upgrade the track and carpark, but need more money to cover the necessary work. The association hopes that the agreement will be renewed in April 2024. Cllr Metcalfe congratulated the association on its success and Cllr Weller commented how organised the site was and welcomed the bio-diversity.
* The Platinum Jubilee Celebrations had been a success and all the expenses had now been submitted. There is £435 remaining of the £5000 agreed by the Parish Council. It was agreed that this could be used to update the mosaic in Central Gardens and purchase some rose bushes to plant in the gardens.
* A broken flag stone behind the War Memorial was reported, Cllrs and the Clerk would look into repairs.
* Grass cutting within the village, planting of the flower beds and maintenance of the Central Gardens was raised by members of the public and discussed at length by the Councillors. It was agreed that Carl Lis, the new Clerk would discuss the issues with the owner of Hornton Landscapes, who are contracted to carry out the work for the Parish Council. All Councillors agreed to withhold payment of the four invoices received for the substandard work, until after these discussions had taken place. Ingleton in Bloom to be invited to next meeting to discuss what is wanted from the contractors going forward.
* Bench on corner of Hawes Road and Clapham Old Road needs repairing, Clerk to find out if the bench belongs to the Parish Council or is one Craven District Council is responsible for.
* Funding of the village Swimming Pool was raised, following television news reporting about the increased costs of heating and chlorine. The pool has made no request to the Parish Council and several Cllrs believed that the pools funds are currently fairly healthy.
1. **Planning**

**2022/24123/TPO Proposal:** T1 Beech – Crown reduction by 8 meters. Location: 2 Ivy Mount, Main Street, Ingleton, Carnforth, LA6 3HG, Councillors supported this application.

**2021/23369/FUL** Dugdale Ranch, Ingleton, Carnforth, LA6 3DT, this is an appeal, so Cllrs will wait and see outcome.

**2021/23571/FUL:** Erection of a new two storey, split-level, 3-bedroom house at 1 Manor Close, Ingleton, Carnforth LA6 3BF. Appeal has been delayed until next appeal meeting.

**F106110 –** Works to trees protected by Settle-Carlisle Conservation Area – Salt Lake Cottage, Councillors supported this application.

1. **Parish council maintenance matters** – to consider issues relating to the following;
2. **Parks, play area and pump track** – Cllr McGonnigal reported that the grass at the Pump Track had been cut today. Cllr McKenzie report that the container was now down on the land planned for the new bike track, but needed to be moved to the correct place. Materials would need to be purchased to build the track, Cllrs want to make sure it happens, but need to be mindful of the budget which was set at £3000 and container cost £2190 excluding VAT.
3. **The Brow**. A second quote for the remaining tree work had been received from Martin & Matthew Holroyd, cost would be £1500. Tree Care Extraordinaire quoted £1900. Cllr Metcalfe proposed that Martin & Matthew Holroyd’s quote be accepted and Cllr Weller seconded and all agreed. Clerk will contact both companies to let them know the outcome. Clerk to check whether or not planning permission is required.
4. **Highways.** Boundary wall near I-centre is a public safety issue, clerk to contact NYCC. Tarmacking has taken place in the village square, Cllrs would like to know what plans there are for future road improvements, Clerk to contact District Council to ask them to keep the Parish Council informed.
5. **Cold Cotes/ Chapel le Dale** – Japanese Knotweed has returned to the area, Cllr Metcalfe has contacted Richard Fawcett to ask him to tackle the infestation, Cllr Emsley proposed and Cllr Weller seconded and all agreed to this action. The leasing of a defibrillator for the Station Inn at Ribblehead was discussed. Cllr Metcalfe proposed that the Parish Council donate £500 towards the cost, Cllr Walker seconded and everyone agreed. Clerk to organise payment.
6. **Community Centre/Library** – everything is currently running smoothly. Vaccination numbers could pick in the autumn if boosters are to be offered.
7. **Public WCs** – Clerk to chase Craven District Council regarding the paperwork for the purchase of the two sets of toilets and the Thacking Lane Play Area.
8. **Street Lighting** – light on Backgate on permanently, Clerk to report to Howsons.
9. **To receive reports and where applicable decide further action on the under-noted on-going issues.**
10. **Riverside Project -** a detailed email was received from Debbie Boswell at YDMT regarding the project, clerk will forward to Councillors for discussion. It is important that the purchase of the land is finalised.
11. **Environment/Climate** – electric car charging points are now installed in Community Centre Car Park, Clerk to establish if they are operational.
12. **Reports from and questions to District, County and Parish Councillors**.

Cllr Ireton spoke about the work been done to set up the new unitary authority with regards to planning, licences, collection of waste etc. Everything should be legal by 1st April 2022, but there may still be work to do.

Drain issue at Bank Top was discussed, it has been reported.

Cllrs are disappointed with NYCC assistance regarding upgrading the VAS signs on the A65. Clerk to talk to SWARCO about the alternatives available and prices etc. Cllr McGonnigal proposed and Cllr Emsley seconded and all agreed for the Clerk to pursue this.

Cllr Lis spoke about the delay to the appeal regarding the planning application at 1 Manor Close, Ingleton and would keep Cllrs informed of progress.

1. **Correspondence** – to action where appropriate.

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| 09/06/2022 | YLCA Conference 23 September 2022 |
| 09/06/2022 | Electoral Register Monthly Changes - June 2022 |
| 09/06/2022 | Community group invitation, Natural Flood Management Week, and a PFR survey |
| 10/06/2022 | White Rose Weekly Bulletin - 10 June 2022 |
| 10/06/2022 | YLCA Webinar Training Programme August and September 2022 |
| 10/06/2022 | Library Update 10 June 2021 |
| 13/06/2022 | A65 Through Ingleton from NYCC Traffic Management |
| 13/06/2022 | Community First Yorkshire Funding Bulletin June 2022 |
| 13/06/2022 | YLCA WEBSITE – Councillors log-in updated |
| 13/06/2022 | Invoices from Don Gamble at YDMT |
| 14/06/2022 | Procurement now live: Approved Provider Lists for adult social care |
| 14/06/2022 | CFY Summer Training Roundup |
| 14/06/2022 | Lorcan Moriarty re Yates Bench |
| 14/06/2022 | Armed Forces Week Flag posted to Ingleton Parish Council |
| 14/06/2022 | 2022/23929/LBC Notice of Decision |
| 15/06/2022 | Notification of TPO Works Application 2022/24123/TPO |
| 16/06/2022 | Road closure High Street, Ingleton 1 day Sunday 19th June |
| 16/06/2022 | Planned Road Closure Notification - 35081 - Four Lane Ends to Bentham Road, High Bentham |
| 17/06/2022 | White Rose Weekly Bulletin - 17 June |
| 17/06/2022 | Notification of Planning Appeal 2021/23369/FUL |
| 17/06/2022 | 7 Day Notice - Planning Application - Land Adj 1, Manor Close, Ingleton, Carnforth, LA6 3BF |
| 18/06/2022 | Sweet Petite, Ingleton – re parking |
| 20/06/2022 | Energy Price Increases, 2022-23 |
| 21/06/2022 | Notification of Planning Application for your comments please 2022/23968/VAR |
| 21/06/2022 | 2022/23968/VAR Notice of Decision – withdrawal of above |
| 21/06/2022 | Online Briefings re transition to North Yorkshire Council |
| 22/06/2022 | ash die back works main street -quote- Martin & Matthew Holroyd |
| 23/06/2022 | Planned Road Closure Notification - 35148 - Bank Bottom, Ingleton |
| 23/06/2022 | Street Names in Ingleton – The Rake and Bell Horse Gate |
| 24/06/2022 | F106100 - Works to trees protected by Settle-Carlisle Conservation Area – Salt Lake Cottage |
| 24/06/2022 | Yorkshire Dales National Park Local Plan - Consultation No.5 'Preferred options' |
| 24/06/2022 | Library update 114 |
| 24/06/2022 | Notification of Planning Committee Item 2021/23571/FUL – Manor Close |
| 24/06/2022 | YLCA White Rose Weekly Bulletin 24 June 2022 |
| 24/06/2022 | Exciting new Training Opportunities: being delivered nationally via the Civility and Respect Project |
| 27/06/2022 | Councillor's Discussion Forum - Thursday, 30 June |
| 27/06/2022 | YLCA Training/Webinar Sessions and Discussion Forums 5 July to 14 July 2022 |
| 28/06/2022 | Sharon Fox, Highways and Communication Officer, North Yorks County Council - presentation on implementation of 20 mph speed limits for Craven Branch meeting- 22 June |
| 29/06/2022 | Planned Road Closure Notification - 35224 - Malham Rakes, Malham |
| 29/06/2022 | Planned Road Closure Notification - 35220 - Sharphaw Avenue, Skipton |
| 29/06/2022 | Notice of Joint Annual Meeting of the YLCA and invitation to attend |
| 29/06/2022 | YLCA Conference 23 September 2022 |
| 30/06/2022 | YLCA -Developing Your Skills as a Councillor Webinar Sessions - 6 & 7 July |
| 30/06/2022 | Drive safe, save lives initiative |
| 30/06/2022 | The brow, Bank Bottom |
| 30/06/2022 | Potential New Traffic Free Route between Kirkby Lonsdale and Ingleton - Sustrans Steering Group Invite |
| 01/07/2022 | The Spring/Summer Issue of the Craven Gazette |
| 01/07/2022 | 2022/23979/FUL Notice of Decision |
| 01/07/2022 | DEFRA survey and RFCC meeting |
| 01/07/2022 | White Rose Weekly Bulletin - 1 July |
| 01/07/2022 | Ingleton Police report |

Cllr Weller brought the Sustrans invite regarding the Potential New Traffic Free Route between Kirkby Lonsdale and Ingleton to members attention.

Agreed to have an agenda item at next meeting regarding 20 mile per hour areas within the village, Cllrs to think about appropriate areas.

1. **Reports from the following:**
2. **Chairman** – asked clerk to write to Network Rail, regarding vegetation on the viaduct and railway bridge.
3. **Clerk** – Cllrs expressed their thanks to the retiring clerk.
4. **Footpaths** – nothing to report

**D. Swimming Pool Management Committee** – finances discussed earlier in meeting.

**E. Quarry Liaison Committee** – Chairman asked members to let him know if they were aware of wagons entering the village before 6am in the mornings and he would talk to the Quarry Manager again.

1. **Finance – to authorise the signing of orders of payment and online payments.**

It was proposed by Cllr Emsley and seconded by Cllr Walker and all agreed to make the following payments, excluding the four payments to Horton Landscapes Ltd that were discussed earlier in the meeting.

**Community Centre**

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| Community Centre Staff | Salaries | £3106.79 |
| Corona Energy | April Gas Charge | £2134.88 |
| Corona Energy | May Gas Charge | £1581.83 |
| Npower | April Electricity Charge | £419.16 |
| Npower | May Electricity Charge | £311.62 |
| Robert Jones | Plumbing in New Water Heater | £96.94 |
| Vonage | Telephone | £33.20 |
| Petty Cash  | Reimbursement  | £99.00 |
| HMRC | PAYE – 4th quarter 21/22 | £2791.51 already paid |
| HMRC | PAYE – 1st quarter 22/23 | £2521.60 |
| Now Pensions | Pension Contributions | £320.89 |

**Parish Council**

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| Parish Clerk | Salary | £1101.64 |
| Parish Clerk | Broadband | £34.54 |
| Parish Clerk | Sign purchased for Cod Bank | £11.68 |
| E-on | Floodlighting St Marys Church | £19.65 |
| No Butts Bin Co. Ltd | Yates Bench | £574.95 |
| James Gaunt | Platinum Jubilee Celebrations | £1287.00 |
| Horton Landscapes Ltd | Laundry Lane Flower Beds | £804.00 |
| Horton Landscapes Ltd | Grass Cutting – May 2020 | £708.00 |
| Horton Landscapes Ltd | Grass Cutting – June 2020 | £708.00 |
| Horton Landscapes Ltd | Garden Maintenance June 2020 | 120.00 |
| Howsons Ltd | Street Lights | £1732.80 |
| YDMT Consultants Limited | Public Consultation for Riverside Park | £611.50 |
| YDMT Consultants Limited | Final Payment for Landscape Design Work for Riverside Park | £7545.00 |
| MHG Building Contractors | Cleaning Toilets and Pump Track | £1075.80 |

1. No other matters were decided as urgent by the Chairman in accordance with Section 100B (4) of the Local Government Act 1972.

The next Parish Council Meeting will be held on **Monday 1st August at 7pm** at the Community Centre.