**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 9th May 2022.**

**Present** Cllr. J. Metcalfe (Chairman) Cllr. D. McGonnigal

Cllr. C. Lis OBE Cllr. J. McKenzie

Cllr. S. Brash Cllr. J. Walker

Cllr. M. Howson Cllr. A Weller

In attendance Catherine Sharpe, Parish Clerk and 5 members of the public.

1. **Apologies for Absence** – Cllr J. Emsley, Cllr. J. Brown
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda. Cllr Lis declared an interest in matters relating to staffing issues at the Community Centre, Cllr. M. Howson declared an interest in matters relating to street lighting and Cllr. J. Metcalfe declared an interest in any matters relating to the Waterfalls Walk.
3. **To confirm the Minutes of the Parish Council Meeting held on 4th April2022.** Cllr. McGonnigal proposed, Cllr. Lis seconded and it was agreed the Parish Council Meeting Minutes reflected a true record.
4. **Police Report –** a report of incidents in the area over the past month had been circulated to Councillors prior to the meeting. Councillors commented that the report was brief, with only 12 instances in the village over the last month. Cllr Brash was disappointed that the abandoned vehicle in New Village mentioned to the Police at the last meeting still had not been dealt with. Cllr Metcalfe advised Cllr Brash to report it again.
5. **Adjournment for questions/items for attention raised by members of the public or Councillors**

* A member of the public mentioned a light on Red Ash that is on permanently. Clerk will report this to Howsons.
* The grass cutting around the village was raised by a member of the public, who reported it was getting worse. The contractors do not appear to be tidying up properly. Clerk to contact contractors to ask that they improve and also to look out contract and see what exactly we are paying them for.
* The proposal by the IRCA Platinum Jubilee Group to change the name of Central Gardens to reflect the Queen’s Platinum Jubilee was discussed. Cllrs did not feel able to support the proposal, but did thank the group for all their hard work. The mosaic in the gardens will be repaired and a date of 2022 added to reflect this. As a community we want to celebrate the Jubilee and hope that businesses and villagers will decorate their premises appropriately.

1. **Planning**

**2022/23880/FUL** Proposed detached 2-bedroom dwelling, Land off Raber Top, Ingleton. Councillors were concerned about more properties being erected on this side of A65 without there being a proper road crossing in place and the speed limit still being in excess of 30 miles per hour. Comments to this effect to be made together with the Cllrs commitment that all new builds meet the greenest possible standards.

**2022/23775/HH** Proposed two storey extension to side with porch to front, 6 Featherbeck Close, Ingleton LA6 3BB. Cllrs agreed to support this application.

**2021/23571/FUL** Erection of a new two storey, split level 3-bedroomed house with private garden and off-street parking 1, Manor Close, Ingleton LA6 3BF. Cllrs agreed to object to this proposal as the land is amenity land and should therefore never be developed.

**2022/23929/LBC** Addition of a garage to the gable end. Altering a garage proposal previously given consent Laurels, Croft Road, Ingleton LA6 3BZ. Cllrs agreed to support this application.

**C/44/181B/LDC** Lawful development certificate (existing use) in respect of use of the barn as National Nature Reserve base at Colt Park Barn, Ingleton LA6 3JF. Cllrs objected to this on several grounds. There are concerns for the safety of people using or visiting the Barn where the only means of access is along a dirt track (part of which is a footpath) with access onto the highway from the track onto a blind corner. The increased use of the Barn by organisations for group meetings means that the risks have trebled yet no attempts have been made to improve the access. Cllrs wish to record their concerns regarding the possibility of serious accidents occurring on this stretch of road. Clerk to submit this.

1. **Parish council maintenance matters** – to consider issues relating to the following;

**A. Parks, play area and pump track** – Pleased to report that the dog poo problem seems to have improved with the installation of bag dispensers in the park area, possibly need to consider further installations on Red Ash Lane. Discussed reporting the success and asking for help with sponsoring dispensers. Need to look at different models for next meeting that can fit on a post. A position down by the river has now been agreed for the Yates Memorial Bench, Clerk will liaise with family to get it installed. Dirt track for teenagers still to be started, but they are still keen, just need to find time to get started. Also need to cleaned the pump track before winter. Cllr McGonnigal raised the matter of the Cricket Club cutting the pump track grass and asked if the Parish Council would consider making a donation towards the cost of fuel, due to the increase in fuel prices. Cllrs agreed this was acceptable.

**B. The Brow**. No issues

**C. Highways.** A meeting took place with SWARCO, NYCC and two Councillors regarding the VAS. NYCC’s policy only allows the size of sign that we have, Clerk to write to County suggesting that the policy needs reviewing. The meeting was positive NYCC representative listened and understood that the main aim is to reduce the speed limit through the village to 30 miles per hour and get a crossing installed. Positions of the signs was discussed and it was agreed to move one and turn the other around. Some work is planned for around the garage in the next year, possibly yellow lines to stop lorries parking near the Laundry Lane junction.

**D. Cold Cotes/ Chapel le Dale** – no report.

**E. Community Centre/Library** – library opening hours are back to normal following the Pandemic, this is a credit to the team of volunteers who staff it. Revenue at the Community Centre is currently down on pre-Pandemic, but usage is increasing and it should continue to improve.

**F. Public WCs** – the purchase of the two sets of public conveniences and Thacking Lane Play Area is now urgent as Craven District Council ceases to exist next year. Clerk to talk to Oglethorpe, Sturton & Gillibrand Solicitors and get things moving. Public Conveniences may need decorating, Cllrs to have a look and discuss at next meeting.

**G. Street Lighting** – nothing to report.

1. **To receive reports and where applicable decide further action on the under-noted on-going issues.**
2. **Riverside Project** – Cllr Walker, Andrew Laycock from Craven District Council, Debbie Boswell from YDMT and the Clerk met to discuss the project. Andrew Laycock confirmed that if the Parish Council did not claim the current grant monies that these would be carried forward to be used at a later date. The project is now ready to go to planning. This was proposed by Cllr Metcalfe and seconded by Cllr McGonnigal and Cllrs agreed to instruct Debbie Boswell to submit the plans.
3. **Environment/Climate** – request to treat road through the village and Community Centre Car Park with weed killer was discussed. The road is a highways issue and the Community Centre Car Park belongs to Craven District Council. As a Parish Council we try to be as environmentally friendly as possible.
4. **Pedestrianisation of the Front Square** – Cllrs discussed the comments received regarding the Square, which were split 50/50 for and against pedestrianisation. The majority of Cllrs believe that the people against have the strongest case, as parking within the village is a problem. Permit parking on the street and issuing permits for the car parks in the village to residents with no off-street parking were discussed. Cllr Metcalfe declared that there was no clear mandate to move forward and proposed the matter should be closed, Cllr Walker seconded and it was agreed to look at the issue of parking across the village. Cllrs were asked to bring suggestions to next meeting and the Clerk would write a small piece for inclusion in June/July Ingleton News to let villagers know the current position.
5. **Reports from and questions to District, County and Parish Councillors**.

Cllrs congratulated Cllr David Ireton on his election success. Cllr Ireton informed the Parish Council that no update was available regarding the Middle School and extra car housing. The first residents are moving into the Bentham facility, Cllrs would love to see a similar facility in Ingleton. Cllr Ireton was asked his opinion on the Pedestrianisation of the Square and he did not think it was a good idea due to the lack of parking for residents in the centre of the village.

Cllr Lis commented that the last election had taken place in Craven District. Cllrs asked what would be happening to staff working for the council and Cllr Lis replied they would be transferred to the Unity Authority.

1. **Correspondence** – to action where appropriate.

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| 05/04/22 | Notification of Planning Application for your comments please 2022/23880/FUL |
| 07/04/22 | Local Council Powers: S137 and General Power of Competence (GPC) Webinar Session |
| 07/04/22 | Notification of Planning Application for your comments please 2022/23775/HH |
| 08/04/22 | White Rose Weekly Bulletin 8 April 2022 |
| 08/04/22 | Library Update 103 |
| 08/04/22 | Skye Lyselle Re: Village Map |
| 11/04/22 | Councillor's Discussion Forum - Thursday, 14 April 6.45pm to 7.45pm |
| 11/04/22 | Notification of Planning Application for your comments please 2021/23571/FUL |
| 11/04/22 | 2022/23701/OUT Notice of Decision |
| 12/04/22 | Planning Application C/44/181B/LDC |
| 13/04/22 | Nominations invited for Parish Member to sit on YDNPA |
| 14/04/22 | 2021/23398/FUL Notice of Decision |
| 14/04/22 | 2021/23399/LBC Notice of Decision |
| 14/04/22 | YLCA Training Programme June/July 2022 |
| 14/04/22 | White Rose Weekly Bulletin 14 April 2022 |
| 14/04/22 | Library Update 104 |
| 19/04/22 | Storrs Common Letter re Signage |
| 21/04/22 | FW: Website and Accessibility - James Proctor, Managing Director, WJPS Webinar Session - Tuesday, 26 April 2022 |
| 21/04/22 | Speed Matters: 20 is Plenty Campaign, Anna Semlyen Webinar Session - Tuesday, 26 April 2022 |
| 22/04/22 | Notification of Planning Application for your comments please 2022/23929/LBC |
| 22/04/22 | Library Update 105 |
| 22/04/22 | CDC Customer Management of Extra Commercial Waste |
| 23/04/22 | Central Garden suggested name change |
| 23/04/22 | Robert Ashford re Storrs Common |
| 25/04/22 | Councillor's Discussion Forum - Wednesday, 27 April |
| 27/04/22 | North Yorkshire Police, Fire and Crime Commissioner meeting- 26th May 6:30pm- 7:45pm |
| 28/04/22 | Riverside Park – Costs |
| 29/04/22 | White Rose Weekly Bulletin – 29 April 2022 |
| 30/04/22 | Riverside Park, Ingleton – Scheme Update |
| 02/05/22 | Pedestrianisation of the Front Square – zipped file, more sent later |
| 03/05/22 | Weed spraying in the village |
| 03/05/22 | 2021/23555/VAR Notice of Decision |
| 04/05/22 | Electoral Register Monthly Changes – May 2022 |
| 04/05/22 | Citizen Portal Notification |
| 05/05/22 | YLCA Training Webinar Sessions and Discussion Forums 10 May to 12 May 2022 |
| 06/05/22 | White Rose Weekly Bulletin 6 May 2022 |
| 06/05/22 | 2022/23715/HH Notice of Decision |
| 06/05/22 | Planning Application C/45/359E – Crina Bottom |
| 06/05/22 | Library Update 107 |
| 07/05/22 | Police Report |
| 09/05/22 | RE: Riverside Park, Ingleton - Scheme Update |

The village map was discussed and the Clerk asked to speed things along and try to get them up in time for the Jubilee.

The area around Storrs Common was discussed, Cllr Metcalfe had been to talk to residents who wrote to raise the issue. Overnight campers are a real concern. Clerk to talk to North Yorkshire CC about a sign to discourage this and maybe one to warn people to keep their dogs on a lead.

1. **Reports from the following:**

**A. Chairman** – nothing to report

**B. Clerk** – confirmed that the form for the road closure on Gala had been signed and that the first instalment of the precept had been received in the bank account.

**C. Footpaths** – nothing to report

**D. Swimming Pool Management Committee** – pool has been cleaned and they are advertising for staff for the summer period.

1. **Quarry Liaison Committee** – Cllr Metcalfe has spoken to Quarry Manager regarding lorries waiting in the village before 7am in the mornings. Drivers and contractors have been asked not to arrive in the village before 7am. They can then drive straight through the village and into the quarry.
2. **Finance –**

Cllr Lis left meeting at this point.

1. **to authorise the signing of orders of payment and online payments.**

It was proposed by Cllr Weller and Cllr Brash seconded and agreed to make the following payments.

Community Centre

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| --- | --- | --- |
|  |  | £ |
| Community Centre Staff | Salaries | 3165.76 |
| Rogerson’s | Window Cleaning | 40.00 |
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| Corona Energy | Centre Gas | 775.48 |
| Npower | Electricity | 330.61 |
| Howson Ltd | Repairs to Ladies Toilets in Centre | 367.02 |
| Craven District Council | Centre Trade Waste | 907.14 |
| Craven District Council | Excess Waste Jan – March 2022 | 0.85 |
| YPO | Cleaning, Stationery, Maintenance | 311.22 |
| Vonage | Telephone | 32.40 |
| Now Pensions | Pension Contributions | 400.99 |

Parish Council

|  |  |  |
| --- | --- | --- |
|  |  | £ |
| Clerk | Salary | 1071.09 |
| Clerk | Broadband | 34.22 |
| Clerk | Printer Cartridges | 90.48 |
| Eon | Church Floodlights | 19.15 |
| YLCA | AGAR Webinar – clerk attended | 25.00 |
| Craven District Council | Thacking Lane Trade Waste | 322.66 |
| Howsons Ltd | Street Lighting, 6months visits, 2 new street light lanterns | 7419.60 |
| Npower | Electric | 373.30 |
| SSE Southern Electric | Community Centre Car Park WCs | 281.78 |
| SSE Southern Electric | Thacking Lane | 30.69 |
| Waterplus | Thacking Lane Toilets | 217.85 |
| MHG Building Contractors | Cleaning at Toilets and Pump Track | 1075.80 |
| MHG Building Contractors | Odd Jobs | 85.59 |
| James Gaunt | Platinum Jubilee  Already paid | 1008.71 |
| James Gaunt | Platinum Jubilee Beacon & Consumables | 878.57 |
| Ingleton Community Centre | 1st half of Precept Monies  4% increase on last year | 13539.50 |

1. **To approve the Annual Governance Statement 2021/22** – this document having been circulated prior to the meeting it was proposed by Cllr McGonnigal, seconded by Cllr Mackenzie and agreed to approve the Annual Governance Statement for 2021/22
2. **To approve Accounting Statement 2021/22** this document having been circulate prior to the meeting it was proposed by Cllr McGonnigal and seconded by Cllr Walker and agreed to approve the Accounting Statement for 2021/22.
3. No other matters were decided as urgent by the Chairman in accordance with Section 100B (4) of the Local Government Act 1972.

The next Parish Council Meeting will be held on **Monday 6th June at 7pm** at the Community Centre.