**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on 4th April 2022.**

**Present** Cllr. J. Emsley Cllr. D. McGonnigal

Cllr. C. Lis OBE Cllr. J. McKenzie

Cllr. S. Brash Cllr. J Walker

Cllr. J. Brown

In attendance Catherine Sharpe, Parish Clerk, 3 members of the public and 2 police officers

1. **Apologies for Absence** – Cllr J. Metcalfe, Cllr. A. Weller, Cllr. M Howson
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda. Cllr Lis declared an interest in matters relating to staffing issues at the Community Centre, Cllr. J. Brown declared an interest in matters relating to Wild Ingleborough.
3. **To confirm the Minutes of the Parish Council Meeting held on 7th March 2022.** Cllr. Lis proposed, Cllr. Brash seconded and it was agreed the Parish Council Meeting Minutes reflected a true record.
4. **Police Report –** a report of incidents in the area over the past month had been circulated to members prior to the meeting. Cllrs commented that the reports now contained more incidents than in previous years.The two officers attending the meeting were pleased to report that North Yorkshire Police website now had a new online reporting facility which is easy to use. They are currently advertising for a new Police Constable to join the team. The speed camera van had been in the village last week and they are trying to increase their visibility at weekends to deter speeding motorcyclists. A new Road Safety Officer had been appointed and could use hand held speed cameras. Cllr Emsley commented that North Yorkshire Police was held in high regard and the Officers were pleased to hear this. An abandoned vehicle in New Village was discussed, the Police thought that DVLA would be aware of it, but agreed to take a look and try to get some action to remove it. The Officers were pleased to report that the Police Station in the village was to remain open.
5. **Adjournment for questions/items for attention raised by members of the public or Councillors**
* **Dog Mess in the Park** – a member of the public thanked the Parish Council for installing dog poo bag dispensers in the park area.
* **Ingleton in Bloom** – a member of the public updated the Parish Council on the work carried out at Central Gardens and asked about lamp post planters being positioned at various points in the village. Councillors did not foresee any issues with these planters so gave permission for them to be installed.
* **Jubilee Planning –** a member of the public updated the Parish Council on the plans to celebrate the Queen’s Platinum Jubilee and Councillors confirmed that funds had been set aside to finance this.
* **Buses –** a member of the public updated the meeting on the current situation with buses through the village. The new timetables are now in place and the last bus appears to be later than originally expected. However, the general consensus is that this area has been short changed by NYCC yet again. Clerk to point out to NYCC that if we do not have a joined up bus route to places such as Lancaster, there will be more cars on the road.
1. **Planning**

**2022/23776/LBC.** 1. Conversion of the third bedroom to bathroom (work carried out in 2013). 2. Installation of 2no roof windows (work carried out before 2000) at 3 Bell Horse Gate, Ingleton LA6 3EJ. Councillors felt that this was so retrospective that no comment was required.

**2021/23397/FUL.** Retention of Gazebo – Wheatsheaf Hotel, High Street, Ingleton LA6 3AD. Councillors agreed to support this application.

**2022/23715/HH.** First floor addition over existing store to create bedroom and single storey GF extension. Elm Lea, Laundry Lane, Ingleton LA6 3BY. Councillors agreed to support this application.

**C/45/627D.** Low Sleights Road, Ingleton LA6 3JF. Councillors agreed to support this application.

**C/45/359E.** Full planning permission for siting of kiosk serving hot and cold drinks and cold food, together with seating area (retrospective) at Crina Bottom, Ingleton, LA6 3AN. Councillors did not want to support this application. It was not deemed to be in keeping with the area and there was great concern about litter and how waste would be managed. Particularly as there had recently been a problem with litter at the top of Whernside. Clerk to object and give reasons as above.

1. **Parish council maintenance matters** – to consider issues relating to the following;

**A. Parks, play area and pump track** – contract for sale of Community Centre Public Conveniences, Thacking Lane Play Area and Thacking Lane Public Conveniences had now been received for Craven District Council and forwarded to Oglethorpe, Sturton & Gillibrand Solicitors. Councillors recommended that the Clerk instruct the Solicitors to move forward with the contracts and were pleased that the purchase was now happening. The pump track is still to be sprayed and the team will get on with it now the weather is improving.

**B. The Brow** – Councillor Emsley and the Clerk had met with the tree surgeon to discuss the remaining work needed on the Brow, he would quote for the felling of 2 trees and the chopping back of the ivy strangling the holly tree mentioned by a villager.

**C. Highways.**

The tarmac near zebra crossing on Back Gate and some large pot holes at the end of Oddies Lane needed reporting to NYCC Highways, Clerk to action.

A virtual meeting had taken place between NYCC, two Parish Councillors and David Ireton. NYCC were quite accommodating and were supportive of the Parish Councils concerns that the current devices were not appropriate. A site meeting with a representative from NYCC has been agreed for Thursday 21st April to discuss alternatives. As a result of these meetings Councillor Lis proposed that the SWARCO invoice be paid and Councillor McGonnigal seconded. Members agreed that issue was with the advice from NYCC not SWARCO who had provided the product recommended by NYCC.

**D. Cold Cotes/ Chapel le Dale** – no report.

**E. Community Centre/Library** –The service level agreement for the library has been extended for ten years. The library is doing well and has just started to re-open on Saturday mornings.

**F. Public WCs** – nothing to report, other than that the contracts for sale are now ready to be progressed as discussed under **A** above.

**G. Street Lighting** – nothing to report.

1. **To receive reports and where applicable decide further action on the under-noted on-going issues.**
2. **Riverside Project** – The clerk has obtained a three-month extension for claiming the grant from Craven District Council and will set up a meeting to finalise this during in April.
3. **Environment** – Electric Charging Points are soon to be completed in the Community Centre Car Park. Craven District Council has done as much as they can to improve the environment, where are aspirational changes that they would like, but there is currently no legislation for these.
4. **Reports from and questions to District, County and Parish Councillors**.

Cllr Lis reported that Craven District Council was providing extra support for environment issues, which should result in a reduction in dog fouling issues and general rubbish, Cllrs and Parishioners need to inform them of the hot spots.

Cllr Ireton sent a report detailing how the £3.5m given to North Yorkshire by the Department for Work and Pensions has been used to help people pay their bills over the winter. The Household Support Fund programme issued supermarket e-vouchers totalling £275 per household to families receiving means-tested support to pay their council tax bill and have a child under the age of 19 living at home. North Yorkshire Local Assistance Fund, Warm and Well in North Yorkshire and local food banks also received funding.

1. **Correspondence** – to action where appropriate.

|  |  |
| --- | --- |
| 09/03/22 | Central Gardens Name Change – John Metcalfe |
|  | Storrs Common Signage |
| 10/03/22 | 2021/23583HH Notice of Decision |
| 11/03/22 | Green Lane Association |
|  | Village Band Thank You for Donation |
|  | Library Update No 99 |
| 13/03/22 | 20s Plenty March 2022 |
| 14/03/22 | Planning Notification 2022/23776/LBC |
|  | NALC Smaller Councils Committee letter to Smaller Councils |
| 15/03/22 | NALC Briefing - Ukraine |
|  | David Mutch SWALCO |
| 16/03/22 | Planning Application C/45/627D |
| 18/03/22 | Library Update No 100 |
|  | Environment Agency – Check for Flooding Training |
|  | YLCA White Rose Weekly Bulletin |
|  | YLCA Writing Grant Application Training |
|  | Memorial Bench |
| 21/03/22 | Planning Application C/45/359E |
|  | Planning Notification 2021/23397/FUL |
|  | YLCA Make a Change Campaign |
| 22/02/22 | Councillor Ireton re Oddies Lane Trees |
|  | Green Lane Association – Countryside Access |
| 23/03/22 | Thank you re Poop Bag Dispensers |
|  | Charity Commission Newsletter March 2022 |
|  | Planning Notification 2022/23715/HH |
|  | YLCA Government Response to report on Local Government Ethical Standards |
| 24/03/22 | YLCA Craven District Council Branch Meeting Dates for 2022 |
|  | Flower Beds |
| 25/03/22 | YLCA White Rose Bulletin 25 |
|  | David Park, Oglethorpe, Sturton & Gillibrand re Community Centre WC’s, Thacking Lane WC’s & Play Area |
|  | Trees Alongside Oddies Lane |
| 28/03/22 | Summer Reading Challenge 2022 |
|  | Regional Flooding & Coastal Committee |
|  | YLCA Training Webinars 5-8th April 2022 |
| 29/03/22 | CDC – Area Locality Roadshows |
| 30/03/22 | YLCA – Charities & Local Councils as Charitable Trusts |
|  | YLCA – Developing your skills as a Councillor |
|  | YLCA – Roles & Responsibilities of a Councillor |
|  | Friends of the Dales Living Verges Campaign |
| 31//3/22 | Support for Settle Area Swimming Pool  |
|  | 2021/23104/HH Notice of Decision |
|  | 2021/23657/HH Notice of Decision |
|  | YLCA Practitioners Guide 2022 – guidance for completion of AGAR |
| 01/04/22 | Electoral Register Monthly Changes April 2022 |
|  | YLCA Weekly Bulletin |
|  | Library Update 102 |

1. **Reports from the following:**

**A. Chairman** – nothing to report

1. **Clerk** – nothing to report

**C. Footpaths** – nothing to report

**D. Swimming Pool Management Committee** – nothing to report

1. **Quarry Liaison Committee** – nothing to report
2. **Finance – to authorise the signing of orders of payment and online payments.**

Cllr Lis left meeting at this point.

Cllr Brash proposed payment of all invoices and Cllr Brown seconded this, Clerk to query CDC invoice for Community Centre Car Park Trade Waste.

Community Centre

|  |  |  |
| --- | --- | --- |
|  |  | £ |
| Community Centre Staff | Salaries | 3237.04 |
| Rogerson’s  | Window Cleaning | 40.00 |
| Npower | Electricity | 273.68 |
| Corona Energy | Centre Gas | 719.69 |
| Craven District Council | Dog Waste Bags | 192.02 |
| Craven District Council | Excess Commercial Waste Charge | 10.20 |
| M C Door Systems Ltd | New Drive Motor | 474.00 |
| PK Roofing Solutions | Cleaning Gulleys etc | 633.00 |
| Tooby’s Ltd | Lighting Tubes | 60.00 |
| Vonage | Telephone | 33.40 |

Parish Council

|  |  |  |
| --- | --- | --- |
|  |  | £ |
| Clerk  | Salary  | 1144.37 |
| Clerk | Broadband | 34.42 |
| Clerk | Laptop & Assistance from Multimedia Shop | 613.38 |
| Npower | Electricity | 353.82 |
| E-on | Church Floodlighting | 17.74 |
| MHG Builders | Cleaning at Toilets and Pump Track | 1111.66 |
| SWARCO Traffic Limited | VAS  | 7509.60 |
| JRB Enterprise Ltd | 2x Dog Glove Dispensers | 227.28 |
| Playdale | Parts to repair play park | 818.63 |
| Howsons Ltd | Christmas Tree Lights | 704.40 |
| Howsons Ltd | Replace Hand Dryer Car Park Ladies Toilets | 324.00 |
| Horton Landscapes Ltd | Central Gardens Maintenance | 252.00 |
| Ingleborough Community Centre | Room Hire | 189.00 |
| I.R.C.A | Photocopying | 7.00 |
| YLCA | Grant Writing Course – Andy Weller | 30.00 |
| SSE Southern Electric | Car Park WC’s 4th Quarter | 773.32 |
| SSE Southern Electric | Thacking Lane WC’s 4th Quarter | 123.62 |
| YLCA | Membership April 2022 to March 2023 | 594.00 |
| MJ Coggins(Farm Contractors)Ltd | Painting Railings at Central Gardens & Replacing Apparatus at Play Park | 1665.00 |
| CDC | Community Centre Car Park Trade Waste April 2022 to March 2023 | 296.66 |

1. No other matters were decided as urgent by the Chairman in accordance with Section 100B (4) of the Local Government Act 1972.

The next Parish Council Meeting will be held on **Monday 9th May at 7pm** at the Community Centre.