**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on March 7th 2022.**

**Present** Chairman: Cllr. J Metcalfe Cllr. J. Emsley

Cllr. M Howson Cllr. A. Weller

Cllr. S. Brash Cllr. J Walker

Cllr. J. Brown Cllr. C. Lis OBE

In attendance Catherine Sharpe, Parish Clerk and 7 members of the public.

1. **Apologies for Absence** - Cllr. D. McGonnigal, Cllr. J. McKenzie
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda. Cllr. Metcalfe declared an interest in items relating to Waterfalls Walk, Cllr. Lis declared an interest in matters relating to staffing issues at the Community Centre, Cllr. J. Brown declared an interest in matters relating to Wild Ingleborough and Cllr M. Howson declared an interest in matters relating to Street Lighting.
3. **To confirm the Minutes of the Parish Council Meeting held on 7th February 2022.** Cllr. Metcalfe proposed, Cllr. Brash seconded and it was agreed the Parish Council Meeting Minutes reflected a true record.
4. **Police Report –** a report of incidents in the area over the past month had been circulated to members prior to the meeting. Cllrs commented that there were no real issues in the report.
5. **Adjournment for questions/items for attention raised by members of the public or Councillors**

* **Dog Mess in the Park** – a member of the public raised the continued problem of dog mess in the park and asked whether the Parish Council would be prepared to fund two dog bag dispensers at the entrances to the park area. The Chairman proposed the purchase of two dispensers and Cllr Weller seconded. Clerk to organise this and also to contact Dog Warden and ask for regular visits.
* **Ingleton in Bloom** – two members of the public asked for work to be carried out on the Central Gardens which were in need of attention. Clerk to contact Horton Landscape and establish what the contract we have with them includes.
* **Buses –** a member of the public updated the meeting on the current situation with buses through the village. Cllrs asked the Clerk to reply to response received to last letter, stating that the lack of funding for this area is very disappointing and that the proposed service will leave villagers without their own transport struggling to get to appointments.
* **Planning Application at Lawkber Lane, Cold Cotes.** Two members of the public attended to voice their objections to this planning application and provided many reasons to support these objections. The main ones being Cold Cotes is not identified in the Craven Local Plan as an area for new residential dwellings, the land is a green field site, lack of transport links, poor access to the site and construction of such a dwelling would be out of character with the rest of the hamlet.
* **1940’s Weekend** – a member of the 1940’s committee asked the Cllrs to agree to the road closure for the event, proposed by Cllr Metcalfe and seconded by Cllr Brown, the Clerk signed the form.
* **Loose Step in Central Gardens.** A member of the public reported a loose step in the Central Gardens, Clerk to report to Mick Coggins.
* **Pedestrianisation of The Front Square.** Cllr Howson asked members about the pedestrianisation of the Front Square, stating that it is not currently very inviting for villagers or visitors. Cllrs agreed to ask villagers for their thoughts, the clerk was asked to produce something for the next village news asking for comments.

1. **Planning**

**2022/23657/HH** Dropped kerb and hardstanding, 8 Burnmoor View, Back Gate, Ingleton LA6 3BL. Cllrs agreed to support this application.

**2022/23701/OUT** Application for outline planning for construction of detached dwelling at Lawkber Lane, Cold Cotes LA2 8HZ. The members agreed with the objections raised by the attending members of the public and would object to the application on several grounds.

**2022/23784/TCA** 4 No Willow remove, Ingleborough Community Centre, Car Park, Main Street, Ingleton LA6 3HG, Cllrs agreed to support this application.

**2022/23749/FUL** formation of new vehicular access onto Bentham Road and erection of five new detached dwellings with integral garages, associated car parking and landscaping works. Cllrs agreed to support this application and appreciated the inclusion of a footpath to the A65 and would encourage CDC to continue this with a crossing of the A65.

**2022/23805/TCA** T1 Beech – Crown lift, 2 Ivy Mount, Main Street, Ingleton, LA6 3HG, Cllrs agreed to support this application.

1. **Parish council maintenance matters** – to consider issues relating to the following;

**A. Parks, play area and pump track** – still waiting for the contracts from CDC for transfer of land etc., Clerk to chase. Clerk to also chase spare parts ordered for the play park. The container has arrived for the work on the pump track which will begin once weather improves and a general tidy up will also take place.

**B. The Brow** – Cllrs were disappointed that all the tree work had not been undertaken earlier in the year, clerk to seek quotes for the second phase. A resident has raised an issue regarding several trees on the brow, including a holly tree leaning heavily.

**C. Highways.** VAS signs are not felt to be fit for purpose and Cllrs believe they have been badly advised and are embarrassed by them. Members agreed not to currently pay the invoice and seek further consultations with NYCC regarding sending them back. Clerk to organise a meeting between two Councillors and NYCC Chief Executive or the Highways Department and to inform SWARCO that invoice would not currently be paid.

Cllr Mckenzie highlighted an issue with the tarmac near zebra crossing on Back Gate and some large pot holes at the end of Oddies Lane.

**D. Cold Cotes/ Chapel le Dale** – no report.

**E. Community Centre/Library** – Cllrs were delighted that the Ingleton and District Covid19 Volunteers had won both the The Health and Wellbeing Award and The Best Community Group Award at the recent Craven Community Champions 2021 Event. These were richly deserved. The library is doing well.

**F. Public WCs** – still waiting for a contract of sale from Craven District Council, clerk to chase.

**G. Street Lighting** Cllrs were pleased to report that some street lighting repairs had taken place.

1. **To receive reports and where applicable decide further action on the under-noted on-going issues.**
2. **Riverside Project** – the final total for the project has come to £467,000 which is well beyond the £250,000 that Members had expected to spend. Don Gamble at YDMT will look out for funding opportunities from the likes of DEFRA and the Heritage Lottery.

Approval to release the £5406.35 grant from CDC was sort and Cllr Metcalfe proposed and Cllr Emsley seconded, the Clerk was asked to liaise on this. Cllr Lis didn’t take part in this decision.

1. **Environment** – Electric Charging Points are about to be installed in the Community Centre Car Park

Wild Ingleborough using the barn as offices is still causing concern to Cllrs following responses to letters sent by the clerk. Agreed to write again raising concerns about vehicular movements and to urge Yorkshire Dales National Park Authority to enforce the completion of a Lawful Development Certificate.

1. **Reports from and questions to District, County and Parish Councillors**.

The Chairman welcomed Cllr Ireton, who spoke about the crisis in social care in the area and the evaporation of the work force in the field.

Cllr Ireton also congratulated everyone on the winning of two awards at the recent Craven Community Champions 2021 Event.

The issue of trees on Oddies Lane that appear to be suffering from Ash Die Back and dropping branches was raised, the trees were thought to be on private land.

Cllr Lis confirmed that the Craven District Council element of the council tax which accounts for 9% of the overall charge will rise by £5 this year.

Cllr Brash raised the volume of traffic on the A65, she does not believe NYCC Highways Department appreciate the issue and discussed carrying out a survey.

1. **Correspondence** – to action where appropriate.

09/02/22 YLCA Craven Branch Meeting 23rd February 22

09/02/22 Cllr Ireton – Bus Service Update

09/02/22 CDC- Community Centre & Thacking Lane PC's Ingleton

10/02/22 Pre-election period guidance

10/02/22 Yorkshire Dales – Citizen Portal Notification C/45/616E/LB

11/02/22 Library Update 95

11/02/22 YLCA Webinar Training Information

11/02/22 White Rose Weekly Bulletin

11/02/22 YLCA Local Elections, various timings and the election timetable as published by the Electoral Commission

14/02/22 YLCA Civility and Respect Project

16/02/22 Friends of the Dales – Free Digital Talk – Biodiverse Living Verges

16/02/22 NYCC – second all partner update on LGR in North Yorkshire

17/02/22 NYCC – Adoption of Minerals and Waste Joint Plan

17/02/22 Planning Application 2022/23657/HH

17/02/22 Planning Application 2022/23701/OUT

18/02/22 YLCA North Yorkshire Police, Fire and Crime Commissioner meeting 26 May 2022

18/02/22 Library Update 96

18/02/22 Clerk email regarding technology

18/02/22 Parishioner letter regarding sign on back gate

18/02/22 White Rose Weekly Bulletin

19/02/22 Letter from Clerk to NYCC Chief Executive regarding VAS on A65, copied to Cllr Ireton and SWARCO

19/02/22 SWARCO reply to letter to NYCC re VAS

21/02/22 YLCA Remote Conference 25 March 2022

21/02/21 YLCA - Breakthrough Communications – Facebook

21/02/22 YLCA Webinar Training information 24 February to 3 March 2022

22/02/22 Notification of Conservation Area Tree Works 2022/23784/TCA

22/02/22 Planning Application 2022/23749/FUL

22/02/22 2021/23170/VAR Notice of Decision

23/02/22 CDC Building Control re Barn at Colt Park Farm

23/02/22 CDC Planning Enforcement re Barn at Colt Park Farm

24/02/22 Notification of Conservation Area Tree Works 2022/23805/TCA

25/02/22 Environment Agency – Training Session about Check for Flood Service

25/02/22 White Rose Weekly Bulletin

28/02/22 YLCA Training Webinar Sessions and Discussion Forums 3 March to 9 March 2022

28/02/22 CDC Community Centre & Thacking Lane PC's Ingleton

28/02/22 Parishioner email regarding trees in the Brow

01/03/22 Cllr Ireton Local Bus Services Thornton, Burton in Lonsdale, High and Low Bentham

02/03/22 Yorkshire Dales email regarding Barn at Colt Park Farm

02/03/22 Tree Care Extraordinaire regarding quote for work on The Brow

03/03/22 Ingleton Village Band Funding

03/03/22 NYCC re A65 VAS

04/03/22 Email requesting erection of a bench in the village

04/03/22 White Rose Weekly Bulletin

04/03/22 NYCC re Bus Service

04/03/22 Planning – 2022/23622/FUL Notice of Decision.

04/03/22 Parishioner – Dog Mess in the Park

1. **Reports from the following:**

**A. Chairman** – nothing to report

1. **Clerk** –

Village Band Funding – members agreed to donate £600, proposed by Cllr Weller and seconded by Cllr Emsley. Cllr Ireton agreed to fund the remaining £335 through CDC Ward Member Grant. Clerk will let the village band know.

Bench request – clerk to inform family that the land along the river bank is not within Parish Council control and to suggest they could have a bench in the park.

Multimedia shop in Burton could provide a laptop for around £500 plus set up costs. Cllr Emsley proposed and Cllr Weller seconded.

iPad would be sold once laptop fully functional.

Appointment of Internal Auditor – The Clerk has secured the services of internal auditors.

**C. Footpaths** – nothing to report

**D. Swimming Pool Management Committee** – nothing to report

**E. Quarry Liaison Committee** – discussion regarding lorries waiting on Laundry Lane before 7am, Cllr Metcalfe would speak to Quarry Manager.

1. **Finance – to authorise the signing of orders of payment and online payments.**

Cllr Lis left meeting at this point

Cllr Walker proposed payment of all invoices, other than the SWARCO one and Cllr Emsley seconded this.

**Community Centre**

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| --- | --- | --- |
|  |  | £ |
| Community Centre Staff | Salaries | 2,643.78 |
| YPO | Cleaning Materials | 25.27 |
| YPO | Sebo Vacuum Cleaner | 425.23 |
| YPO | Cleaning Materials | 245.86 |
| YPO | Stationery | 21.90 |
| YPO | Cleaning Materials | 41.95 |
| Rogerson’s | Window Cleaning | 40.00 |
| Rogerson’s | Window Cleaning | 40.00 |
| Aire Valley Glass | Roofline & Cladding | 28,538.00 |
| Npower | Electricity | 289.00 |
| Village Newagents | Papers | 8.90 |
| Corona Energy | Centre Gas | 810.66 |
| J.L. Brown & Sons | Community Centre Drains | 378.00 |
| M C Door Systems Ltd | CC Door Annual Service | 288.00 |

**Parish Council**

|  |  |  |
| --- | --- | --- |
|  |  | £ |
| Clerk | Salary | 878.57 |
| Clerk | Broadband | 32.39 |
| YLCA | New Clerk’s Course | 45.00 |
| Npower | Electricity | 408.05 |
| E-on | Church Floodlighting | 19.82 |
| PHS | Sanitary Disposal | 20.70 |
| MHG Builders | Toilets and Pump Track | 1004.08 |
| MHG Builders | Power Washing Play Park | 1055.93 |
| SWARCO Traffic Limited | VAS | 7509.60 |

1. No other matters were decided as urgent by the Chairman in accordance with Section 100B (4) of the Local Government Act 1972.

The next Parish Council Meeting will be held on **Monday 4th April 2022 at 7pm** at the Community Centre.