**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on January 10 2022.**

**Present** Chairman: Cllr. J Metcalfe Cllr. J. Emsley

Cllr. J Mckenzie Cllr. D. McGonnigal

Cllr. S. Brash Cllr.J. Walker

Cllr. M. Howson Cllr. A. Weller

In attendance Nola Jackson, Parish Clerk, Catherine Sharpe, Parish Clerk and 4 members of the public.

1. **Apologies for Absence** - Cllr. C. Lis OBE, Cllr. J. Brown.
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda. Cllr. Metcalfe declared an in items relating to Waterfalls Walk and Cllr. Howson declared an interest in matters relating to street lighting.
3. **To confirm the Minutes of the Parish Council Meeting held on 6 December 2021.** Cllr. Brash proposed, Cllr. Emsley seconded and it was agreed the Parish Council Meeting Minutes reflected a true record.
4. **Police Report –** Councillors discussed the quantity of incidents on the report and the lack of police attendance at Parish Council Meetings. It was felt that the police were failing in their duties by not attending meetings. Cllr Metcalfe agreed to contact them to ask them to attend a meeting
5. **Adjournment for questions/items for attention raised by members of the public or Councillors**
* Queens Platinum Jubilee, a representative of the planning committee for the event outlined the plans which still need to be costed and asked for a commitment of up to £5000 from the Parish Council. This commitment is there and discussions continued about the lighting of the Beacon, which ideally would be on top of Ingleborough. The planning committee is submitting an application for Lottery funding of £10000.
* A member of the public raised the matter of the bus service through the village which is under threat. The Clerk will contact Cllr. D. Ireton to find out the current situation. The member of the public stressed how vital bus services are to rural communities and the need for a service with times that meets demand.
1. **Planning**
* **Planning Application No 2021/23527/FUL** – proposed dwelling land at Bank Bottom, Ingleton, LA6 3EY – Tw members of the public attended to voice their objections to this planning application on the basis of it not being in keeping with the surrounding Conservation Area, the area suffering from poor drainage and access to the site being inappropriate. The members agreed with the objections raised by the attending public and objected to the application on these grounds.
* **Planning Application No 2021/23494/FUL** – conversion of existing outbuilding to self contained holiday accommodation, Dyers Cottages 11A Main Street, Ingleton, LA6 3EB. The members raised objections regarding the lack of parking facilities and the impact this would have on parking on Main Street, holiday makers come to the area in cars, not by train or other methods. Questions were raised about the access to the accommodation being suitable for a holiday home. Councillors agreed to object to the application on these grounds.
* **Planning Application No 2022/23623/TCA -** T1 Ash - Fell. T2 Ash- Fell. T3 Sycamore - 2 meter crown reduction. G1 4 Sycamore trees – reduce back to previous pruning cuts, Rivendell, 4, Garden Holme, Ingleton LA6 3ES. Councillors agreed to support this application.

**7. Parish council Maintenance matters** – to consider issues relating to the following;

**A. Parks, play area and pump track** – need to chase mike co re seat and wall as work has not been done. Pump track tarmac is looking very green and is probably slippy, Cllr J Mackenzie would provide the chemicals to clean the track, if a group of people could be found to help brush it off. Top banking also needs a tidy up with some hardcore and soil on top.

**B. The Brow** – work started today (10th January) on the trees with ash die back. The church have decided to leave the trees on their land.

**C. Highways.** The VAS signs are due to be installed on Thursday 20th January, Cllrs Mackenzie and Howson agreed to meet installers to find out about moving them between lamp posts. Date has since been changed to

Cllrs discussed the salting of footpaths during the winter, clerk asked to find out if Horton Landscapes are doing it and to approach Brad Tooke about taking it on.

Inappropriate parking was also discussed and Cllrs were encouraged to take photographs of any instances they were aware of and send them to the clerk.

**D. Cold Cotes/ Chapel le Dale** – no report.

**E. Community Centre/Library** – open and being used by groups and general public.

**F. Public WCs** – still waiting for a contract of sale from Craven District Council, clerk to chase. Let David Park at Oglethorpe know to expect lease. Need to budget for any work needed.

**G. Street Lighting** – Cllrs. discussed lights that are still not working, Cllr Howson said parts could take up to 2 months to arrive currently.

**8. To receive reports and where applicable decide further action on the under-noted on-going issues.**

A. Riverside Project – meeting on Tuesday 18th January, Cllr McGonnigal to publicise meeting on local Facebook, Cllr encouraged to support the meeting. Cllrs discussed whether the project could be tied into the Queens Platinum Jubilee celebrations, renaming it to reflect this might attract additional grant funding.

B. Cllr Weller was very impressed with the consultation that had gone into the proposed cycle path, lots of local parish councils are involved together with Kirkby Lonsdale Town Council, Cumbria County Council and National Parks Authorities. The track will follow the Way of The Roses and use the old railway line as much as possible, ending in Ingleton via the Viaduct. Cllr Metcalfe knows there will be strong objections from the people living under the viaduct. Discussion continued as the cycle path would be good for attracting visitors to the village, ways of elevating concerns regarding the viaduct were discussed, as it was felt similar things had been done in other areas of the country.

C. Wild Ingleborough Project – last meeting was cancelled.

**9. Reports from and Questions to District, County and Parish Councillors** -None.

 **10. Correspondence** – to action where appropriate

8.12.2021 YLCA Administering Exclusive Rights of Burial webinar

10.12.2021 YLCA Update on training methods

10.12.2021 YLCA White Rose Bulletin

13.12.2021 YLCA Northern Powergrid compensation update

20.12.2021 email from Adrian Wood at Hanson regarding road closure

20.12.2021 email from Rob Ashford at YDNPA regarding footpath works

22.12.2021 Planning decision notice for 2021/23182/HH Maple House

21.12.2021 NYCC democratic services meeting details

22.12.2021 NYCC re 20 mph campaign

22.12.2021 planning app for comment 2021/23527/FUL land at Bank Bottom

22.12.2021 email from NYCC to say planned road works on Hawes Road cancelled

22.12.2021 email from Rob Ashford at YDNPA to say open access signs have been placed on Storrs Common as requested

23.12.2021 YLCA Law and governance bulletin

29.12.2021 NYCC 20s plenty meeting details

24.12.21 YLCA request for info from a town council asking for advice on creating car park – clerk replied as advised by councillors that unfortunately we can’t help as no dealings with this type of issue

4.1.2022 Craven DC flood risk and water management draft document details

4.1.2022 YLCA discussion forum

4.1.2022 YLCA Managing burial grounds memorials webinar

7.1.2022 YLCA Queen’s Platinum Jubilee details

7.1.2022 YLCA regarding remote conference on 25th March

7.1.2022 YLCA training programme

7.1.2022 YLCA regarding YLCA Craven Branch meetings

7.1.22 YLCA climate emergency webinar details

7.1.22 Craven DC consultation on rural workers’ dwellings

7.1.22 Craven DC green infrastructure document

 **11. Reports from the following:**

 A. Chairman -none

B. Clerk - New Clerks has booked on an Induction for New Clerks Course on Wednesday 26th January run by YLCA.

Clerk informed the Councillors that the new village map is in the process of having a QR code added fir ease of use.

C. Footpaths – none

D. Swimming Pool Management Committee -None

E. Quarry Liaison Committee – Clerk to contact Quarry Manager to agreed a time for meeting on Friday 28th January.

**12.Finance – to authorise the signing of orders of payment and online payments.**

This was proposed by Cllr. Metcalfe and seconded by Cllr. Brash

Community Centre

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| Craven District Council | Dog waste bags | £192.02 |
| YPO | Stationery | £28.58 |
| YPO | Freezer | £300.00 |
| YPO | Cleaning materials | £76.94 |
| YPO | Credit for loyalty payments | -£55.29 |
| Baren Heating Services | Hot water heater repair | £94.27 |
| HMRC | 3rd Quarter tax and NI | £2481.40 |
| Salaries | Community Centre staff | £2789.46 |
| Rogersons November | Window cleaning | £40.00 |
| Waterplus | Water charges | £236.16 |
| Corona Energy | Gas bill | £711.82 |
| NPower | Electricity supply | £376.08 |
| YPO | Stationery | £5.60 |
| YPO | Cleaning materials | £8.88 |
| N Jackson | Reimbursement for petty cash for community centre | £97.65 |
| Rogersons December | Window cleaning | £40.00 |

Parish Council

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| --- | --- | --- |
| N Jackson | Salary | £650.12 |
| N Jackson | Broadband | £33.44 |
| N Jackson | Printer ink cartridges | £44.99 |
| NPower | Electric 1.9.21 - 30.9.21 | £288.74 |
| N Power | Electric 1.10.21 - 31.10.21 | £333.10 |
| NPower | Electric 1.11.21 - 30.11.21 | £370.46 |
| E-on November | St Mary’s Church floodlighting | £30.93 |
| Askew Forestry | Xmas tree | £240.00 |
| Waterplus | Car park toilets | £3.47 |
| Universal Containers | Container for pump track | £2628.00 |
| MHG Builders | Toilets and pump track | £1111.66 |
| MHG Builders | Cylinder lock | £16.56 |
| Horton Landscapes | Garden maintenance | £168.00 |
| Horton Landscapes | Removal of bedding plants | £192.00 |
| SSE | WCs car park electricity | £295.49 |
| Waterplus | Car parkToilets | £8.66 |
| Waterplus | Park toilets | £214.00 |
| E-on December  | St Mary’s Church floodlighting | £19.47 |
| David Alexander | Website hosting | £348.00 |
| New Clerk | Purchase of diary | £9.99 |

**Annual Precept 2022/2023 -** the Chairman proposed a small increase in the current Precept to £98,500 for the following financial year. The resolution was seconded by Cllr Emsley and there was unanimous support for this small uplift in the amount of the Precept.

13. No other matters were decided as urgent by the Chairman in accordance with Section 100B (4) of the Local Government Act 1972.