**Minutes of the Parish Council Meeting held at Ingleborough Community Centre on February 7th 2022.**

**Present** Chairman: Cllr. J Metcalfe Cllr. J. Emsley

Cllr. J Mckenzie Cllr. D. McGonnigal

Cllr. S. Brash Cllr.J. Walker

Cllr. J. Brown Cllr. C.Lis OBE

In attendance Catherine Sharpe, Parish Clerk and 3 members of the public.

1. **Apologies for Absence** - Cllr. A. Weller, Cllr M. Howson
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this agenda. Cllr. Metcalfe declared an in items relating to Waterfalls Walk and Cllr.Lis declared an interest in matters relating to staffing issues at the Community Centre, Cllr. J. Brown declared an interest in matters relating to Wild Ingleborough.
3. **To confirm the Minutes of the Parish Council Meeting held on 10th January 2022.** Cllr. McKenzie proposed, Cllr. Emsley seconded and it was agreed the Parish Council Meeting Minutes reflected a true record.
4. **Police Report –** No report received. Cllr Metcalfe agreed to contact them to ask them to attend a meeting.
5. **Adjournment for questions/items for attention raised by members of the public or Councillors**

2 members of the public attended the meeting to make Cllrs aware of the traffic issue on B6479 turning into Salt Lake Cottages. Two documents were presented from 2018 that had raised the issue then. The issue has been exacerbated by Colt Park Barn being used by the Wild Ingleborough Project, increasing the traffic on the private track significantly. The members of the public stressed that it is only a matter of time before there is a multi-vehicle accident due to the speed of vehicles and the visibility.

The planning status of the barn was also questioned, Cllr Lis agreed to talk to Richard Graham at the National Park and bring his finding back to the next meeting.

The Clerk was asked to write to Craven District Council’s Building Control and Yorkshire Dales Planning Enforcement to find out the planning status of Colt Park Farm.

A member of the public attended the meeting to update Councillors on the bus service in the area. Lancashire County Council are financially supporting a service between Lancaster and Kirkby Lonsdale, but North Yorkshire County Council seem sadly lacking to support anything west of Skipton. Such services are essential for local residents to help them get to work and college.

Cllrs asked the clerk to write to North Yorkshire to ask them to subside local buses in the way that Lancashire are.

1. **Planning**

**2021/23555/VAR** Application for variation of No. 2 (Approved Plans) on application reference number 45/2016/17387 (Plot 1 - alternations to openings, add roof windows, remove chimney), Land off Main Street, Ingleton LA6 3BZ.Cllrs were disappointed that the applicant felt the need to submit a variation, but supported it.

**2021/23583/HH** Single storey extension to provide open plan kitchen/dining area and external patio, Underscar, Laundry Lane, Ingleton LA6 3DF.Councillors agreed to support this application.

**2022/23622/FUL** Change of use of guest house to dwelling house and of coach house annex from dwelling house to holiday let. Riverside Lodge, 24 Main Street, Ingleton, LA6 3HJ.Councillors agreed to support this application.

**2021/23104/HH** ext over garage to form a new bedroom and office, Storrs Gate, 52 High Street, Ingleton LA6 3AH. Councillors agreed to support this application.

1. **Parish council Maintenance matters** – to consider issues relating to the following;

**A. Parks, play area and pump track** – the park has suffered during in lockdown and the winter and needs some attention. The surface is currently being power washed by Jack Morphet and spare parts have been ordered for some of the equipment. There will be a general tidy up when the weather improves and a small planting program in the area. Two Cllrs had agreed with the Tree Surgeon to take down the willow tree while he was felling trees in the area.

**B. The Brow** – the tree felling work is now complete. The planning application discussed last month is still pending, Cllrs are concerned that the Sewage Works is not big enough for village expansion.

Clerk to write to planners making them aware that illegal discharges are been made into the river and to suggest that future developments in the village should include rain water harvesting.

**C. Highways.** The VAS signs have now been installed, Cllr McKenzie had been present at installation and expressed his disappointment in the way the signs work. Councillor Emsley also expressed his disappointment in them and stated that the one for traffic travelling towards Skipton had been attached to the wrong street light. Councillors were encouraged to go and look at the signs. After lengthy discussion the Clerk was asked to write to North Yorkshire County Council and Cllr Ireton with a copy to Swarco stating the Councils dissatisfaction with the advice given, they are a waste of money and do not achieve the aim of speed awareness.

Clerk to follow up Brad Tooke regarding the salting of footpaths during the winter.

**D. Cold Cotes/ Chapel le Dale** – no report.

**E. Community Centre/Library** – very pleased to report that the Ingleton Vaccination Team have been short-listed in two categories in the Craven Community Champions Awards 2021. This is a credit to the community. Cllrs hope they are successful in bringing an award back to the village. Lettings and the use of the Community are getting back to normal.

**F. Public WCs** – still waiting for a contract of sale from Craven District Council, clerk to chase. Oglethorpe Sturton & Gillibrand have agreed to act for us.

**G. Street Lighting** – Howsons are still waiting for parts for the damaged lights. Residents should be encouraged to report issues directly to Howsons.

1. **To receive reports and where applicable decide further action on the under-noted on-going issues.**

**A. Riverside Project** – a few members of the public had attended the consultation meeting on Tuesday 18th January and no opposition was registered, so the project can now proceed. After discussion it was agreed that this project was not the appropriate site for gym equipment suggested by a member of the community, and the clerk was asked to reply to his email.

**B. Wild Ingleborough Project** – There is a presentation next Wednesday 16th February, Cllr Metcalfe will be attending. It was agreed to invite a representative to the May Parish Council Meeting, clerk will email to confirm.

**C. Tree for Queens Canopy** - Cllrs agreed that there is no appropriate land available.

**D. Flower Beds** opposite the garage will be planted up by Horton Landscapes to reflect the colour scheme of the Queen’s Platinum Jubilee, clerk to inform Ingleton in Bloom.

1. **Reports from and Questions to District, County and Parish Councillors**.

Cllr Ireton’s email re the unitary authority was discussed.

Cllr Lis informed the meeting that the Council Tax for April 2022 was not yet agreed. Garden waste collection charge would be the same as the current year. Electric Charging Points are to be fitted in the Community Centre Car Park.

Cllr Lis mentioned the DEFRA landscape review, which would enhance the status of Areas of Outstanding Beauty and increase enforcement issues.

Cllr Metcalfe reported on the IRCA meeting and updated members on the plans for the Queens Platinum Jubilee and asked Cllrs to encourage people in the village to get involved.

1. **Correspondence** – to action where appropriate.

13/01/2022 email for Revd Nick Trenholme re Ash Die Back Trees

13/01/2022 planning application for your comments 2021/23555/VAR Main Street

14/01/2022 YLCA The Queen’s Platinum Jubilee 2022 Updates

14/01/2022 20s Plenty Update on January County ZOOM meeting

18/01/2022 Park consultation email – outdoor gym suggestion

23/01/2022 planning application for your comments 2021/23583/HH Underscar, Laundry Lane

23/01/2022 planning application for your comments 2022/23622/FUL Riverside Lodge, Main St.

24/01/2022 Library Update 92

24/01/2022 YLCA – Free Social Media Health Check

24/01/2022 email from D Ireton re Bus Service

25/01/2022 emails regarding play park repairs and power washing

25/01/2022 YDMT Debbie Boswell – Riverside Park & Play Area Follow Up

26/01/2022 Planning Decisions Training Session on 4th February

27/01/2022 Craven DC Shortlisted for Craven Community Champions 2021, Best Community Group and Health & Well-being

27/01/2022 planning approval of 2021/23494/FUL – Dyers Cottage

28/01/2022 Library Update 93

28/01/2022 YLCA Webinar Training Sessions 4th to 18th February

28/01/2022 White Rose Weekly Bulletin

28/01/2022 Draft Structural Order for the North Yorkshire Council

02/02/2022 20s Plenty February 2022 Update

02/02/2022 Planning Notice of Decision 2021/23369/FUL, Dugdale Ranch - Refused

02/02/2022 Flower Beds- Glenis Gaunt

02/02/2022 Electoral Register Monthly Changes February 2022

02/02/2022 YLCA Remote Conference 25th March 2022

02/02/2022 All Our Land

02/02/2022 PhD Research

03/02/2022 YLCA Training Programmes Feb - April 2022

03/02/2022 YLCA Vacancy

03/02/2022 YLCA White Rose Weekly Bulletin

03/02/2022 Library Update 94

A letter of thanks was received from Connie Tooby to acknowledge the lowering of the kerbs.

1. **Reports from the following:**

**A. Chairman** - renewal of contracts is not due until April 2023.

**B. Clerk** - Play Area parts have been ordered cost is £682.19 plus VAT, Play Area is being power washed total cost around £1000.

Unity Trust Bank Account Mandate needs changing, form needs signing by existing signatories.

Clerk’s contract does not mention holiday entitlement, to discuss with YLCA and payroll.

Clerk informed Cllrs that previous Auditors are not available this year, need to find replacement Auditors.

Clerk expressed concern regarding the Apple technology, will report back next month.

Clerk informed Cllrs that Alison Hack, previous clerk, had been very helpful.

**C. Footpaths** – none

**D. Swimming Pool Management Committee** - None

**E. Quarry Liaison Committee** – meeting on Friday 28th January attended by Cllr Lis and Cllr Emsley had proved useful. It was confirmed that quarrying would cease in 2025 as planned. Cllrs thanked the Quarry for supplying stone for the pump track.

Brief mention was made of a possible hydro-electric scheme to involve the river and waterfalls.

1. **Finance – to authorise the signing of orders of payment and online payments.**

This was proposed by Cllr Walker and seconded by Cllr McGonnigal.

**Community Centre**

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| --- | --- | --- |
|  |  | £ |
| Salaries | Centre staff | 2536.16 |
| YPO | Floor maintainer | 14.83 |
| T J Handley | PAT testing | 585.00 |
| Spot-On | Electrical inspection of stage equipment | 1122.00 |
| Corona Energy | Centre gas | 811.02 |
| Village newsagent | Newspapers 4th quarter 2021 | 56.95 |
| Rogerson’s | Window cleaning | 40.00 |
| NPower | Electricity | 402.53 |

**Parish Council**

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| --- | --- | --- |
| Nola Jackson | Salary | 650.12 |
| Nola Jackson | Broadband | 33.44 |
| New Clerk | Salary | 927.32 |
| New Clerk | Broadband | 32.39 |
| M J Coggins | Wall Repair | 21.00 |
| Haworths | Payroll -Oct, Nov, Dec 2021 | 154.55 |
| NPower | Electricity | 411.89 |
| Tree Care Extraordinaire | Ash Die Back Management Works | 15430.00 |
| MHG Building Contractors | Cleaning toilets and bins at pump track | 1111.66 |
| MHG Building Contractors | Power washing of play park - part payment | 500.00 |
| PHS | Annual Duty of Care | 92.70 |
| Horton Landscapes Ltd | Garden Maintenance | 288.00 |

Cllr Metcalfe initiated a discussion regarding there being an expenditure amount that Councillors could authorise outside of a meeting for emergency purposes and an amount of £1000 was proposed by Cllr Emsley and seconded by Cllr Brown.

1. No other matters were decided as urgent by the Chairman in accordance with Section 100B (4) of the Local Government Act 1972.

The next Parish Council Meeting will be held on **Monday 7th March 2022 at 7pm** at the Community Centre