Minutes of the Parish Council Meeting held at Ingleborough Community Centre

Monday, 1st November 2021

Present:

Chairman Cllr J Metcalfe Cllr J Walker

Cllr C Lis OBE Cllr J Emsley

Cllr S Brass Cllr A Weller

Cllr J McKenzie

In attendance Nola Jackson, Parish Clerk and two members of the public

This meeting was recorded under file November 2021.

1.Apologies for absence – Cllrs J Brown, D McGonnigal and M Howson

2.To note any declarations of interest and to record, consider and grant members’ requests for Disclosable Pecuniary dispensations (Section 31 Localism Act 2011) in connection with items on this agenda. Cllr Metcalfe declared an interest item 6, Cllr Lis declared an interest in matters relating to staffing issues at the Community Centre.

3.To confirm the minutes of the Parish Council held on 4th October 2021. Cllr Brash proposed, Cllr Emsley seconded and it was agreed to accept the Parish Council Meeting Minutes as a true record.

4.Police Report received – there were not comments made and no issues. Clerk to continue to invite member of the Police as could not attend this meeting as requested.

5.Adjournment for questions/items for attention raised by members of the public or councillors.

1. Village map – QR code to be created and added to map, Parish Council will have copyright on map for any future changes and amendments.

2. Ingleton Community Emergency Plan – community plan was not updated for COVID but this was not necessary as the centre for the community emergency plan is the Community Centre and rules for covid restrictions were in place and being followed by the Community Centre.

3. Impact on Tourism in Craven district – a form was received requesting information on funding costs, which Ingleton does not receive. This was completed by Cllr Lis, returned to the Clerk and this will be returned to Craven District Council. A copy of the completed form is attached to these minutes.

4. A member of the public asked what the Parish Council would be doing for the Queen’s Platinum Jubilee in the village. He was informed that the Parish Council cannot do anything in the way of organising as they are not responsible for arranging events, this is done by IRCA. The Parish Council will help with funding. It was suggested that Ingleton Area Business Group may be able to help and Cllr Lis (as Chairman of IRCA) will assist if he can.

5. Wild Ingleborough are to be asked to attend a meeting when they have staff available to give a talk. There is a meeting in November and Cllr Metcalfe will attend this.

6. Planning – planning permission has now been received for the ash die back felling.

This will take place in January 2022. Cllr Metcalfe will write notices regarding this

and these will be put up in December this year to make the public aware of which

trees are to be felled.

7.Parish Council Maintenance Matters – to consider issues relating to the following:

a. Park, play area and pump track – Cllr Walker is to arrange with Debbie Boswell for display of the new play area to be displayed in the Community Centre and will also arrange with Jayne Lis when a public meeting/presentation can be made for members of the public can talk to Debbie Boswell about the park and what is being planned. Hopefully, the display will go up in December followed by a public meeting in January 2022.

Cllr McKenzie is organising a storage container for the pump track and this is moving forward. Cllr Lis has spoken to Hanson Quarry about aggregate and Cllr McKenzie is in the process of getting local children involved to give their ideas.

b. Ash die back is as above under item 6.

c. Highways – the VAS signs are now to be ordered. Two signs are being ordered and these will be moved around between 3 poles on the A65 on the main stretch through the village. The extra cost cost involved to provide electricity to the poles was agreed by all councillors.

Craven District Council have received funding to place electric vehicle charging points on the community centre car park.

The railings on tree main road by the New Village are to be replaced in 2023 by North Yorkshire County Council.

d. Cold Cotes/Chapel le Dale – no report.

e. Community Centre/library – new windows have been installed and this hopefully reduce heating bills. The vaccination centre continues to work really well.

f. Public wc’s – Clerk to advise Craven District Council that the Parish Council want to purchase the wc’s and to ask for formal offer to be sent to the Parish Council.

g. Street lighting – Clerk to ask Howson’s if the old concrete light opposite Curlew Crafts is to be removed now that a new one has been installed. Clerk also to request that Howson’s check all lights are cleaned.

h. Queen’s Canopy Initiative – this is not Parish Council, it is being dealt with by a separate group.

i. The position of Clerk to the Parish Council vacancy is to be advertised locally.

8.To receive reports and where applicable decide further action on the undernoted

Issues

1. Riverside project – this been covered under item 7a
2. Environment/Climate – this has been covered under item 7c.

The councillors, as a parish, are pleased that Craven District Council are putting in charging points and also that solar panels have been installed on the Community Centre.

9. Reports from and questions to District, County and Parish Councillors – no reports other than mentioned above. With regard to the transition to a single authority Cllr Metcalfe voiced concerns over how much extra work will be undertaken by parish councils as council representation will be reduced from five councillors to one.

Cllr Walker asked about when authorisation expires on the planters on the Main Street – Cllr Lis to enquire.

10.Correspondence – to action where appropriate - see Appendix

Appendix for November 2021 meeting

2.10.21 White Rose update

2.10.21 Queen’s Green Canopy Initiative

4.10.21 Parish Council Liaison meeting follow up

7.10.21 Craven Branch Meeting

7.10.21 Letter from Matthew Binns re litter on waterwalls walk

7.10.21 Parish Forum meeting

15.10.21 Ingleton Community Emergency Plan

15.10.21 YLCA Councillors discussion forum

18.10.21 planning decision notice 2021/23239/HH

19.10.21 Ingleton in Bloom – Queen’s platinum jubilee colours

25.10.21 email from Darren Griffiths re VAS sign

25.10.21 email from Swarco re VAS sign

25.10.21 Horton Landscaping re clearing flower beds

25.10.21 Craven DC spatial planning

25.10.21 – Impact of Tourism on Craven District

25.10.21 Craven DC changes to planning app requirements

28.10.21 Invitation to PTC Briefings December 2021

28.10.21 Ash emails to be discussed

a. correspondence received from Rob Ashford (ranger) asking what signs to be put on Storrs Common – Clerk to advise Open Access signs to be put up – ask Rob Ashford’s advice on where best to put these.

b. Parish councillors are to look around the village to see if any more finger directional signs are needed.

c.New large waste bin to be placed at the waterfalls end of Thacking Lane.

d. Christmas Event to be held on 27th November 2021 – Christmas tree and lights to be in place by 23rd November.

11. Reports

a.Chairman – nothing to report

b.Clerk – nothing to report

c.Footpaths – dealt with by NYCC

d.Swimming pool Committee – Cllr Howson is still representative

e. Quarry Liaison Committee – Clerk to ask Hanson for liaison meeting

12. Finance – to authorise signing of orders and making payments

Cllr Lis left the meeting at this point

Cllr Emsley proposed payment of all invoices and Cllr Walker seconded this.

Invoices authorised at November 2021 meeting

Parish Council

|  |  |  |
| --- | --- | --- |
| MHG | Toilets | £1111.66 |
| Nola Jackson | Salary | £650.12 |
| Nola Jackson | Broadband | £33.44 |
| E-on | Church floodlights | £20.44 |
| Water plus | Thacking Lane toilets | £270.66 |
| Playsafety Ltd | Play area and pump track inspection | £193.80 |
| Information Commission | Data Protection | £40.00 |

Community Centre

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| --- | --- | --- |
| Community Centre wages | Salary | £3083.70 |
| Corona Energy | Gas | £260.63 |
| Corona Energy | Gas | £377.63 |
| Craven DC | Commercial Waste | £11.05 |
| Water plus | Community Centre | £636.06 |
| YPO | Bins | £235.20 |
| YPO | Stationery | £46.01 |
| YPO | Tables | £2791.20 |
| YPO | Stationery | £14.36 |
| YPO | Cleaning materials | £227.99 |
| Rogersons | Window cleaning | £40.00 |
| Vonage | Telephones | £32.51 |
| Now Pensions | Pensions | £286.03 |

13. No other matters were decided as urgent by the Chairman in accordance with Section 100B (4) of the Local Government Act 1972.

Signed as a true record of the meeting

Signed. …………………….. J Metcalfe. (Chairman)