Minutes of the Parish Council Meeting held at Ingleborough Community Centre

Monday, 6th December 2021.

Present:

Chairman Cllr J Metcalfe Cllr J Walker

Cllr J Emsley Cllr S Brash

Cllr A Weller Cllr J Brown

Cllr J McKenzie

In attendance Nola Jackson, Parish Clerk and Cllr D Ireton

This meeting was recorded under file December 2021.

1.Apologies for absence – Cllrs C Lis, M Howson and D McGonnigal

2.To note any declarations of interest and to record, consider and grant members’ requests for Disclosable Pecuniary dispensations (Section 31 Localism Act 2011) in connection with items on this agenda.

3.To confirm the minutes of the Parish Council held on 1st November 2021. Cllr Emsley proposed, Cllr Weller seconded and it was agreed to accept the Parish Council Meeting Minutes as a true record.

4. Police Report – only comment was from Cllr Emsley who raised concerns regarding an item on the Police Report about suspicious people walking round Burnmoor and trying door handles. The police report had asked for any people with information to contact them on 101.

5. Adjournment for questions/items for attention raised by members of the public or Councillors – this will be dealt with under item 9.

6. Planning

Planning application no. C45/616E/LB – Listed building consent for the installation of underfloor heating (to rooms indicated on plans), the installation of a ground source heat pump (and the associated underground pipework in the field to the rear) and the upgrading of external walls with insulating lime plaster at Slatender, Clapham Old Road, Ingleton –

The Parish council supported this application.

Planning application no. 2021/23399/LBC and 2021/23398/FUL – extension and alterations to to existing dwelling and barn at Woodthorpe, Cold Cotes

The Parish Council supported this application.

Planning application no. 2021/23369/FUL – material change for use of stationing caravans for residential occupation with utility buildings and associated hard stand at Dugdale Ranch, Ingleton

The Parish Council strongly objected to this application on the basis that the stationing of 2 static caravans for residential use would go against Craven District Council planning guidance for developments in open countryside.

7. Parish Council maintenance matters - to consider issues relating to the following:

A. Parks, play area and pump track – Cllr Walker has spoken to Debbie Boswell and she is to apply for the common land application, Debbie is also the start looking at funding once the public meeting has been held. The landscape architect is contracted to supply bill of quantities and deal with groundworks. There is a damaged wall on the edge of the play area and the Parish Council have organised repair. Nothing much will happen on the pump track now until Spring. Quarry has offered stone. Multi track idea was thought to be good as all ages will be able to use. May need to incorporate shrubs for screening.

B. Signs are to put up advising of tree works in the new year – the Clerk is also to contact PCC as some of the trees are in the Churchyard. Work cannot commence until all ownership is recognised

C. Highways – the speed signs have been ordered and will arrive at the beginning 2022

D. The recent six days without power at Chapel de Dale and Cold Cotes was a concern.

Proposed road closure on Ingleton to Hawes Road in January 2022 for one month is of serious concern and the clerk is to contact NYCC how the road diversion is going to be dealt with.

E. Ingleborough Community Centre/library- Cllr Brash commented that the vaccination programme at the centre had been very successful and all involved had done a very good job.

F. Public wc’s – the Parish Council plan to purchase the toilets on the park and the community centre car park and are awaiting a draft lease from Craven District Council.

G. Street lighting – as street light which is not working at the top of High Street has been reported by one of the councillors.

H. Clerk appointment – a new Parish Clerk has been appointed and will commence on 1st January 2022. N Jackson to stay and assist with handover until end of January 2022. The appointment was proposed by Cllr Emsley and Cllr Walker seconded.

8. To receive reports and where applicable decide further action on the undernoted ongoing issues – Riverside Park has already been mentioned above. Cllr Metcalfe has contacted a company called Evergreen to ask about the cost of a feasibility study for using a hydro scheme.

9. Reports from and questions to District, County and Parish Councillors

Cllr David Ireton took questions from the councillors regarding a variety of items:

A.local buses Ingleton to Lancaster were to have stopped on 1st January 2022 but Lancashire County Council and North Yorkshire County Council will be making provision until March. It is hoped that the councils will work together as local buses are needed for work, college attendance and hospital appointments etc. Pressure is hopefully to be put on both councils to try and keep the route open.Clerk is to write to NYCC to ask that the route, with help from LCC, is kept open.

B.Development of old Middle School site which was for development may not now go ahead. However, if the recently developed site at Bentham is successful, Housing 21 who developed Bentham may be interested in the Ingleton site. Plan was originally for both sites to be developed and the Clerk is to write and confirm that Ingleton needs social/elderly housing facilities. There was disappointment that Bentham was developed and not Ingleton as it is needed just as much in Ingleton as the demographic of elderly people in Ingleton in quite high. Cllr McKenzie queried as to whether this Ingleton land would go back to Parish ownership if not developed. Cllr Brash and Cllr Brown asked questioned if sewerage works in the area are large enough to cope, Cllr Ireton said this should not be a problem.

C. New county council issues – Cllr Ireton said details would be forthcoming to the Parish Council in due course. Parish Councils may be asked to take on more responsibility, there may be more work for the clerk and Cllr Metcalfe pointed out that all councillors are voluntary positions. It was asked how the structure will work, will there be hub offices such as at Skipton, it is hoped so but not definite. Cllr Emsley said that Parish Councils may be given the opportunity to take on more responsibility but stressed that Parish Council will need to be given information as soon as available so they get all that is needed to move forward. Cllr Ireton pointed out for the first 5 years at least Ingleton will definitely stay in North Yorkshire County Council.

D. Cllr Metcalfe asked that Cllr Ireton keep the Parish Council informed and updated and Cllr Ireton confirmed he would.

E.Cllr Weller asked how the meeting with Wild Ingleborough which Cllr Metcalfe had attended had gone. Cllr Metcalfe did not attend a further meeting at Colt Barn Park on 13th December because it had emerged that the barns at Colt Park Barn did not have planning consent or building regulations approval for any uses other than agricultural.

10. Correspondence –

A. Cllr Weller will attend zoom Sustran meeting regarding path to Kirkby Lonsdale as it was felt this would be a good idea.

B. Email regarding bench in park, it was felt it was premature to talk about this and clerk is to invite interested party to come to meeting in January.

C. Clerk has contacted primary school to advise dropped kerbs are going to be put at entrance and that NYCC will advise when. Regarding parking in inappropriate places, Councillors will take photographs of any seen and send to clerk to forward to NYCC.

Appendix for Parish Council meeting to be held on 6th December 2021

3.11.2021 CDC regarding planters on Main Street

4.11.2021 Burton in Lonsdale Parish Council regarding bus service

4.11.2021 YLCA Plastic Free Communities Webinar

9.11.2021 CDC regarding public wcs in Ingleton

4.11.2021 Debbie Boswell re Riverside park

19.22.2021 Councillor David Ireton regarding bus service

19.11.2021 Planning approval 2021/22986

19.11.2021 survey for Bentham line railway

19.11.2021 Planning approval 2021/23369

19.11.2021 Yorkshire Ambulance email regarding Ingleton Ambulance station

19.11.2021 Email from Debbie Boswell

23.11.2021 Planning road closure notification

23.11.2021 Repairs needed to stone wall near park

26.11.2021 Planning application C/45/616E/LB

26.11.2021 Planning approval C/45/616D

26.11.2021 YLCA training programme

26.11.2021 Extra costs for QR codes

30.11.2021 CDC email regarding bins on Thacking lane

1.12.2021 Confirmation of bins needed at Thacking lane

1.12.2021 Email regarding advertising campaign

1.12.2021 North Yorkshire email re PTC briefings

1.12.2021 Sustran email

1.12.2021 YLCA meetings and face coverings

2.12/2021 Ingleborough WI email regarding bench in park

3.12.2021 Planning application 2021/23399FUL

3.12.2021 YLCA training programme

3.12.2021 Planning approval 2021/22902 HH

3.12.2021 Email regarding bins on Thacking Lane – now being dealt with by David Hill LLP and Craven DC

3.12.2021 Email from Craven DC re Craven Community Champion Awards

3.12.2021 YLCA bulletin

11. Reports from the following:

A. Chairman – after the IRCA meeting at 8 pm on 20th December there will be a Platinum Jubilee event so that ideas can be discussed.

B. Clerk – all the Clerk’s issues have already been discussed above.

C. Footpaths – Cllr Emsley mentioned that from next year all marked footpaths will need to be marked on a definitive map.

D. Swimming pool – no report received.

E. Quarry Liaison – the Clerk is still trying to arrange a meeting with the quarry manager but no date as yet.

F. January 2022 Parish Council public meeting will start at 7.15 p.m. to allow for a short closed meeting at 6.30 p.m. for precept meeting.

12. Staff costs – on a recommendation from the Community Centre Management to the Parish council it was agreed that all community centre staff and the Parish Council clerk will receive a 4% pay increase from April 2022. This was proposed by Cllr Emsley and seconded by Cllr McKenzie.

13. Finance – to authorise the signing of orders of payment and online payments.

This was proposed by Cllr Walker and seconded by Cllr Brash.

November 2021 - Payments authorised at December 2021 meeting on 6th December 2021

Community Centre

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| --- | --- | --- |
| Community Centre | Staff salaries | £2967.42 |

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| --- | --- | --- |
| Corona Energy | Gas | £603.90 |
| Waterplus | Water | £567.26 |
| YPO | Cleaning/stationery | £36.58 |
| YPO | Cleaning/sundries | £264.56 |
| YPO | Cleaning (credit note) | -£14.83 |
| Rogersons | Window cleaning | £40.00 |
| NPower | Electric (1.9.21/30.9.21) | £243.37 |
| NPower | Electric (1.10.21/21.10.21) | £300.29 |
| Aire Valley Glass | Windows | £23438.00 |
| Craven DC | Licence | £180.00 |
| Village Newsagents | Papers | £37.80 |
| Alison Hack | TV licence for Community Centre | £159.00 |
| Now pensions | Pensions | £301.74 |

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| Vonage | Phones | £32.40 |

Parish Council

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| Nola Jackson | Salary | £650.12 |
| Nola Jackson | Broadband | £33.44 |
| MHG  | Toilet cleaning | £1075.80 |
| David Goodman | Village map | £560.00 |
| Howsons | Streetlights checking/repairs | £1696.20 |
| Howsons  | Streetlight replacement | £2480.40 |
| Horton Landscaping | Grasscutting/village & parks | £954.00 |
| Craven DC | Trade Waste charges | £155.70 |
| Waterplus | Water | £270.66 |
| Bull Land Charity | Rent | £200.00 |

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| SSE | Electricity | £295.49 |
| SSE | Electricity | £84.44 |

14. Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972.

Signed …………………….. Cllr Metcalfe (Chairman) Dated 8th December 2021