Minutes of the Parish Council Meeting held at Ingleborough Community Centre

Monday, 4th October 2021

Present:

Chairman Cllr J Metcalfe Cllr J Walker

Cllr C Lis OBE Cllr D McGonnigal

Cllr S Brash Cllr J Emsley

Cllr J McKenzie Cllr Howson

In attendance Nola Jackson, Parish Clerk and five members of the public

This meeting was recorded under file October 2021

1.Apologies for absence – Cllrs J Brown and A Weller

2.To note any declarations of interest and to record, consider and grant members’ requests for Disclosable Pecuniary dispensations (Section 31 Localism Act 2011) in connection with items on this agenda. Cllr Metcalfe declared an interest item 6, Cllr Lis declared an interest in matters relating to staffing issues at the Community Centre. Cllr Howson declared an interest in street lighting contract.

4.To confirm the minutes of the Parish Council held on 4th September 2021. Cllr Brash proposed, Cllr Emsley seconded and it was agreed to accept the Parish Council Meeting Minutes as a true record.

5.Police Report received – there were not comments made and no issues. Clerk to invite member of the Police to attend the November meeting.

6.Adjournment for questions/items for attention raised by members of the public or Councillors

1. Litter problem on Waterfalls walk – Cllr Emsley took over as Chair at this point because of Cllr Metcalfe’s interest. Matthew Binns from the Waterfalls Management company attended the meeting to discuss the problem. Cllr McKenzie advised he was aware of lots of litter on the falls, quarry area and Storrs Common. Matthew Binns advised they do employ litter pickers and he was aware the problem was mostly at Beezley, Thornton Force and the public going into the falls from the back entrance to Storrs, also where the ice cream van is sited. He also thought wild swimmers could be causing litter as well. Cllr Brash asked if litter pickers are allowed to go off the paths on the falls, and was advised they could not enter steep sided areas because of health and safety. Cllr Howson asked if the toilets at Beezley were open to the public and Matthew Binns advised they were. Matthew Binns also advised that this had been discussed in the past that a large flip top bin should be placed at the end of Storrs Common and this was agreed. The Parish Council clerk will look into sourcing a bin and the Waterfalls Company will contribute to the cost.
2. A member of the public advised the Council a bench at the community centre had been damaged by a car and this has been reported to the police but they were not investigating. Clerk to write to police to ask why. The land is owned by Craven District Council and Cllr Lis will investigate who would be responsible.
3. An oak tree is to be planted in memory of Prince Philip, of which the cost is approximately £300, the Parish Council were asked if they would contribute as £150 has been raised. This was agreed, proposed by Cllr Brash and seconded by Cllr Emsley. There will be a dedication on 20th November 2021.
4. Cllr Emsley had been asked by a member of the public who had heard rumours the ambulance station was going to become a standby station. Clerk to write to Yorkshire Ambulance Service about this.
5. It was agreed that WI could plant bulbs on the grass area between A65 and Laundry Lane but were asked to plant them well back from the road and in a single line so as to aid grass cutting.
6. The village map is almost ready. Westhouse walks to go on, maybe wide grey lines to show buildings as not enough buildings shown at present, positions of defibrillators to be shown and more “you are here” signs to be added to map.

7.Planning

2021/23268/VAR – councillors objected on variation, on issues of right of light and velux, distortion of of roof line.

2021/23239 – members supported this

2021/23182 – members supported this

2021/23360 – members supported this

8.Parish Council maintenance matters – to consider

 A.Parks, play areas and pump track

 Repairs to play area have been carried out.

Park play area will be reported under item 9.

Finance is now need to move on with the pump track. The sub committee want to buy a shipping container and aggregate to go around it, this will be cladded for jumps. This is a permitted development. The sub committee are awaiting prices and the Parish Council agreed to help with cost up to £3000, this was proposed by Cllr Metcalfe and seconded by Cllr Walker

B.Ash die back – planning permission still not received – clerk to chase again as this a safety issue.

C. Highways

VAS sign now agreed and clerk to order and write to NYCC highways for instructions regarding wiring into existing pole with electric.

 Cllr Howson raised issues on parking near main junctions. Clerk to write on behalf of Council to request advice, main problems areas are opposite Working Mens club, top of back gate opposite junction at the top of the one way system and Laundry Lane corner near Hollin Tree.

D. Cold Cotes/Chapel le Dale

Station Inn at Ribblehead are raising money fo a defibrillator, Cllr Metcalfe to ask if they need any help with funding this.

E. Community Centre

New windows are being installed in the community centre and the centre continues to get busier.

F. Public wcs

Both sets of public toilets are being offered for sale to the Parish Council for £1 each. The members feels that this is of benefit to the village and the clerk is to write to Craven District Council to indicate the Parish Council would like to buy them if the park is included. Cllr Metcalfe proposed this and Cllr Emsley seconded this.

G. Street lighting

No new issues.

H.Queen’s Canopy Initiative

A member of the public is looking into this and will come back to the Parish Council with information.

9. To receive reports where applicable decide further action on following issues

 A. Riverside project

Debbie Boswell gave an update on the river side project. An indication of costs were given at £249,000 including contingency. Debbie will now start to look into funding. Parish Council could contribute up to £50,000 if needed and the Parish Council have contacts to assist with some of the work if required. All members supported the proposal, this was proposed by Cllr Walker and seconded by Cllr Emsley.

Public meeting/presentation will now be organised, hopefully before Xmas.

10.Reports from and questions to District, County and Parish Councillors

Cllr Lis reported that the district would be looking at their assets before the transition to a single authority.

11.Correspondence to action

4.9.21 YDNPA Local plan consultation no. 4

4.9.21 YLCA Transparency code for smaller authorities

6.9.21 email from Rachel Parker at David Hills re waterfalls

6.9.21 email from Adrian Wood at Hanson Aggregates

8.9.21 email from member of public regarding a planning app

13.9.21 CDC Parishes liaison meeting zoom

13.9.21 email from Wild Ingleborough

13.9.21 YLCA Queen’s Green Canopy Initiative

13.9.21 email from Skye regrading village map

13.9.21 YLCA White Rose update

13.9.21 email from member of public re streetlights

14.9.21 YLCA funding summit

21.9.21 NYCC Complaint Councils Hub

21.9.21 YLCA Chairmanship skills webinar

21.9.21 YLCA Mandatory and best practice session

21.9.21 YLCA Appointing, structuring and using Committees for Council work

22.9.21 YLCA Finance relates training course

27.9.21 YLCA Councillors discussion forum

27.9.21 YLCA NYCC request for “call for evidence”

27.9.21 email from member of public re garden waste

27.9.21 CDC planning application 2021/23268/VAR

27.9.21 CDC planning application 2021/23239/HH

27.9.21 North Yorkshire highways respect and protect letter

27.9.21 CDC planning application 2021/23182/HH

28.9.21 YLCA Councils awarding grants

28.9.21 YLCA Understanding Local Government Association

29.9.21 email from Adrian Wood re moving the mobile crushing plant

12.Reports from the following

 a) Chairman – nothing to report

 b) Clerk – will deal with actions from meeting and get to back to Councillors

 c) Footpaths - nothing to report dealt with by NYCC

 d) Swimming Pool – nothing to report

 e) Quarry Liaison – nothing to report

13. Finance – to authorise the signing of orders of payment and online payments

 Cllr Lis left at this point

Cllr. McGonnigal proposed payment of all invoices and Cllr Emsley seconded this.

Community Centre

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| --- | --- | --- |
| Rogersons | £40.00 | windows |
| Npower | £155.43 | CC electric |
| Corona | £181.47 | CC gas |
| Craven DC | £192.02 | Dog waste bags |
| YPO | £52.20 | glasses |
| Howsons | £99.85 | Light replacement |
| Salaries | £3024.30 | Community centre staff |
| HMRC | £2228.38 | Tax & NI July to Sept 21 |
| Vonage | £32.40 | phones |
| Now pension | £365.71 | Pension payments |
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Parish Council

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| MHG | £1116.66 | Toilets |
| Horton Landscaping | £696.00 | Grass cutting |
| Horton Landscaping | £119.94 | Maintenance |
| N Jackson | £650.12 | Salary |
| N Jackson | £33.44 | Broadband |
| E-on | £373.94 | Street lighting |
| E-on | £19.89 | Church floodlighting |
| IRCA | £118.80 | Hard drive repair |
| PKF | £480.00 | Annual review |
| Waterplus | £19.06 | Car park toilets |
| M J Coggins | £270.40 | Repairs |
| J Gaunt | £181.78 | Tree planting and wreath |
| A G Rishman | £195.00 | Toilet repairs |

14. No other matters were decided as urgent by the Chairman in accordance with Section 100B (4) of the Local Government. Act 1972.

Signed as a true record of the meeting

Signed ............................ J Metcalfe (Chairman) 1st November 2021