MINUTES OF THE PARISH COUNCIL MEETING HELD

**At Ingleborough Community Centre**

**Monday 7pm 2 August 2021**

**PRESENT:** Chairman J. Metcalfe Cllr. J. Walker

Cllr. C. Lis OBE Cllr. D. McGonnigal

Cllr. S. Brash Cllr. J. Emsley Cllr. J. Mckenzie

**In attendance** Nola Jackson, Parish Clerk, Alison Hack and three members of the public

**This meeting was recorded under file Aug21**

1. **Apologies for Absence –** Cllrs. M. Howson, J. Brown
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda. Cllr. Metcalfe declared an interest item 6i), Cllr. Lis declared an interest in matters relating to staffing issues at the Community Centre.

1. **To confirm the Minutes of the Parish Council Meetings held on 5 July 2021.** Cllr. Emsley proposed, Cllr. Brash seconded and it was agreed to accept the Parish Council meeting Minutes as a true record.
2. **Reports –** In the absence of any police there was no report.
3. **ADJOURNMENT for questions/items for attention raised by members of the public –**
4. **Litter Problem on Waterfalls Walk** Cllr. Mckenzie reported on the amount of litter that visitors to the Waterfalls Walk had left on Storrs Common, although litter on the path was not too bad, the amount left elsewhere was a disgrace, and he felt the Waterfalls Walk should take more responsibility for this problem. Cllr. Weller commented that he believed that the person employed by the Waterfalls Walk completed the job at around 7pm and perhaps could do another earlier in the day. Discussion followed on what possible action the Parish Council could take and it was agreed that the Clerk should write to Mr. M. Binns at David Hill drawing his attention to the problem and invite to the next meeting, if necessary via Zoom.
5. **Planning Application near Moorgarth Hall Ref. 2021/22832/FUL** - Three members of the public attended to voice their objections to this planning application on the basis of hazardous access to the A65, the loss of a public amenity, the area being subject to flooding and the loss of biodiversity and several trees being subject to TPOs.

**6. PLANNING –**

**2021/22832/FUL** Construction of three attached dwellings

Land Adjacent to Moorgarth Hall, Rarber Top Lane, Ingleton, Carnforth LA6 3DN

**The members agreed with the objections raised by the attending members of the public and objected to this application on several grounds. The access on to the A65 was judged to be hazardous by the meeting and the site was known to be subject to flooding. It would entail the loss of biodiversity and a community amenity as well as the removal of several trees which were the subject of TPOs. Members also noted this application was for a site outside the development area on the Local Plan.**

**2021/22902/HH Single Storey Front Extension**, 14 Burnmoor Crescent, Ingleton Carnforth, Lancashire LA6 3BW.

**2021/23037/TCA - 2 no. Ash Trees remove 2/3 in height.**

Dyer Cottage, 11a Main Street, Ingleton, Carnforth Lancashire LA6 3EB

**2021/23137/TPO Tree Works for Ash Die Back**, The Brow and Park, Ingleton. Ingleton Parish Council

**C/45/616C/LB Refurbishment of front elevation windows** incorporating double glazed units in the cottage building at Slatenber, Clapham Old Road LA6 3JD

**The members supported these applications**

**7. Parish Council Maintenance Matters**

**a) Parks, Play Areas and Pump Track** –

**Play Area** - The members noted that the person wishing to install a memorial bench overlooking Ingleborough would cover the costs of installation. The bench was due to be delivered to the Community Centre, and the Clerk will then inform M. Coggins of its arrival and request its installation.

**Pump Track** – Cllr. McGonnigal confirmed that the grass would be cut by his volunteers this month.

**b) The Brow** - The survey on the ash die back situation had been received and the members confirmed the Clerk’s action in applying for consent for tree works from the planning department at Craven District Council. Once the necessary permission had been received it was proposed by Cllr. Emsley, seconded by Cllr. Weller and agreed by the meeting that the quotation of £14680 be accepted for the work. Cllr. Weller asked that replanting be initiated after the tree works, and the Clerk confirmed that suitable species were listed in the tree survey to replace the felled trees. The Chairman commented that the edges of the Brow and along its paths should be strimmed and this was agreed to by members.

**c) Highways –** The Chairman commented that he had not seen the result of the Highway survey on Backgate and the Clerk will recirculate this to members.

**VAS signs – to consider options:** There was some discussion on the merits of a larger VAS sign, but as the Chairman stated NYCC Highways were adamant that the size of these signs could be no larger than 450mm. It was proposed by the Chairman, seconded by Cllr. Emsley and agreed that the choice of which sign to purchase should be made by Cllr. Howson, after which the Clerk will purchase two signs chosen.

**Highway Faults** - Cllr. McGonnigal reported overhanging vegetation on Clapham Old Road, which obscures driver’s vision and also a pothole outside the bottom club remains unrepaired. The Clerk will report both these matters. Cllr. McGonnigal commented that two benches in the Square and 2 opposite Fountain Café need attention and it was agreed the Clerk should request Mick Coggins to see if they should be refurbished or replace.

**Red Ash Lane** - Cllr. Brash had received a report that the grass needed cutting, and mention was also made about overhanging shrubbery at the Low Demesne end of the Lane, both on the primary school side and the ENWL side. The Clerk will report these matters to Highways.

**d) Cold Cotes/Chapel le Dale** – The Chairman had received a complaint from an ex Councillor regarding old posts that (possibly) the District Council had installed years ago on the grass verges on Cold Cotes Waste in order to avoid unwanted parking. The Chairman believed they should not be removed. Cllr. Lis took a note and will endeavour to find out any further information and report back. The Chairman had also been informed that as common land the Parish Council apparently owned Cod Bank, and there was a private road leading across it to High Lees, the owner of which had been leaving stickers on cars stating that as it was common land no cars should park there. After discussion the Chairman proposed, Cllr. McGonnigal seconded and it was resolved that the Parish Council would allow limited parking alongside Clapham Old Road at Cod Bank common.

**e) Community Centre** – C. Lis reported that things were slowly returning to normal, and Cllr McGonnigal agreed that the first jumble sale had been held and the book fair held last weekend had been well attended. There were indications that the Centre might be used from September onwards for Covid booster injections.

**f) Public WCs** – No report

**g) Street Lighting** – No report

**8.** **To receive information and where applicable decide further action on the undernoted on-going issues**

**a) Riverside Project –** Cllr. Emsley reported on the progress of the Riverside Project, and Cllr. Walker had recently circulated an email from YDMT and updated members on the status of this project. The new design and costings were being prepared, which would hopefully be available for the September meeting. Once the acceptance of the final plans were made Debbie Boswell at YDMT could then look at funding possibilities for the project.

**b) B4RN to receive report** – Cllr. McGonnigal confirmed that progress on this project continued with many people going live.

**c**) **Jump Track adjacent to Pump Track –** Cllr. McGonnigal proposed, Cllr. Walker seconded and it was agreed toaccept the quotation from F. J. Robinson quotation of £1503.86 (nil VAT) for the fencing work along the edge of the site, Messrs. Hanafin’s quote (£1582.98) and G. Charlesworth Fencing (£2563.90) being rejected by the members. The Chairman believed that access through the iCentre car park could possibly be arranged for delivery of building material for the jump track. Cllr. Mckenzie confirmed that he would be having another meeting with the young bikers over the next few weeks and would report back. Cllr. Lis commented that a copy of the plan had been forwarded to Clark&Kent for their comments.

d) **Climate Change /Environment –** After a question was asked by Cllr. Mckenzie it was reiterated that emphasis should be placed by the Parish Council on the importance of green issues in accordance to government guidelines be adhered to in any future developments.

**9. Reports from and questions to District, County and Parish Councillors -**

**Local Government Reorganisation** - Cllr. Lis reported on the recent news that the option the government had decided to go for reorganising the local authority was a single unitary authority. Cllr. Lis and the rest of the meeting heard this with concern as disregarding the choice of many for an east-west split. Cllr. Lis confirmed there would be elections next May, and Craven District Council would be phased out a year later.

**Gala Float** – the Vice Chairman commented on the hazardous route which had been proposed by one of the Gala floats, to go on to the A65, which was condemned as a very dangerous route by the rest of the meeting. The Chairman suggested that when their application for permission comes through for next year’s event, that mention should be made suggesting that there was not much point in applying for a road closure if alternative (and dangerous) routes were used.

**Storrs Common** – Cllr. Howson had forwarded an email requesting on behalf of a resident that ‘No Camping’ signs be reinstalled on Storrs Common. Comments were made that both climbing and camping happened on the Common and Cllr. Lis suggested that Hansons be informed in case they are not aware of this. The Clerk was also requested to write to YDPA to request anti-camping signs on the common. The Chairman also mentioned a report he had received from a local farmer who had had one of his sheep killed in that area by a motorist and had requested suitable signs warning drivers from the Parks Authority.

**10. CORRESPONDENCE –** to action where appropriate-

**Emails**

2/7 Resident letter requesting pedestrian crossing on A65

2/7 2021/22793/HH Single Storey Extension 123 New Village Notice of Decision

3/7 Review of Insurance Policy and notice of change to Military Mutual

5/7 HM Land Registry Parish Land Ownership Survey

6/7 YLCA Councillors Training

7/7 C/45/152H additional information on landscaping at Waterfalls Walk

7/7 2021/22902/HH Single Storey Front Extension, 14 Burnmoor Crescent, Ingleton Carnforth, Lancashire LA6 3BW.

7/7 Sustrans Presentation at July meeting

7/7 D. Griffiths, Highways stating increase in size for VAS not permitted

7/7 YLCA Annual Meeting

7/7 Tree Care Extraordinaire: Ash Die Back Survey

8/7 2021/23037/TCA - 2 no. Ash Trees remove 2/3 in height. Dyer Cottage, 11a Main Street, Ingleton, Carnforth Lancashire LA6 3EB

12/7 YLCA Planning Training Session

12/7 A. Carruthers New Rural Housing Enabler – Guide to Affordable Housing

12/7 2021/22546/HH Garden Extension and 2 no. Single Storey Lean To roofs to porch and side rear door, 5 Garden Holme, Ingleton via Carnforth Lancashire Notice of Decision

14/7 Tree Officer, CDC on ash tree survey

16/7 Clerk – quotations for fencing on jump track site

16/7 YLCA Councillor Training Session

16/7 C/45/152H Notice of Planning Meeting

19/7 YLCA White Rose Update

19/7 D. Goodman – Latest Version of Village map

20/7 Local Residents requesting update of speed campaign and when work scheduled for Jenkins Beck railings

19/7 Cllr. Mckenzie with photographs of littering on Storrs Common

20/7 YLCA Planning Training Session

20/7 C/45/616C/LB Refurbishment of front elevation windows incorporating double glazed units in the cottage building at Slatenber, Croft Road LA6 3JD

22/7 Emails from Cllr. Emsley re CANS

22/7 Neil Irving, Assistant Director on Policy, NYCC letter on Local Government Reorganisation

23/7 YLCA Public Rights of Way Session

22/7 YLCA Session on Carbon Emissions

23/7 Paul Shevlin, CEO Craven District Council on Local Government Reorganization

23/7 K. Mann YLCA Training Sessions

27/7 Skye Lyselle – latest version of the map

27/7 Mark Marchant, Greener Miles Running – proposed marathon in 2022

28/7 D. Goodman with latest version of Village Map

29/7 Cllr. J. Walker update on Riverside Project from YDMT

29/7 CDC Commercial Waste, Laura Whitaker – confirm 3 bins? Accept annual charge of £96.72 per bin (6 bins) Note – Parish Council paying for removal of Swimming Pool litter.

31/7 YDNPA Wild Ingleborough Project

**Dropbox**

Resolutions Register

VAS information (filed under Village Signs folder)

**i) Wild Ingleborough Project –** The Chairman drew members’ attention to this invitation and encouraged anyone interested to attend and report back at the next meeting.

**Ii) Mencap Fundraiser –** Cllr. Lis had received a letter requesting a donation for a local effort on behalf of this charity. It was agreed this should be put on the Agenda for discussion at the next meeting.

**iii) Bins in Park** – After discussion the members agreed to accept the annual charges of £96.72 per bin for an additional 3 bins to add to the existing 3 bins. Cllr. McGonnigal suggested that perhaps some of these bins could be used elsewhere in the village during the off season.

Iv) **Village Map** – It was agreed to put a QR scale on the new village map and the Clerk will inform Skye Lyselle to proceed on this basis.

**v) Greener Miles Running Event** – the Chairman commented that there were many similar events that took place in the area and did not feel another was needed.

**11. Reports**

**a. Chairman** – No report

**b) Clerk**  – **No report**

**c. Footpaths** – No report

**d. Swimming Pool Management Committee** – Cllr. McGonnigal reported that the booking system had settled in and was working a lot better. The Chairman confirmed that a letter of thanks from him on behalf of the Parish Council had been delivered to W. Tooby.

**e. Quarry Liaison Committee** – No Report

### 12. FINANCE –

*Cllr. Lis left the meeting*

**a) To authorise signing of orders of payment and online payments** - It was proposed by Cllr. Mckenzie and seconded by Cllr. Metcalfe and agreed to make the following payments:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 56 | sls | dd | Eon | Street Light Supply | 361.88 | 60.31 |
| 57 | ab | dd | A. Hack | Tel.&Broadband | 49.52 |  |
| 58 | tw | dd | Tree Care Ext | Ash Die Back Survey 2 | 340.00 |  |
| 59 | ab | dd | A. Hack | Zoom subscription | 14.39 | 2.40 |
| 60 | S137 | dd | Eon | Fllodlight St. Mary's | 12.48 | 0.59 |
| 61 | tcl | dd | MHG Bg Ctrs | Cleaning WCs | 1111.66 |  |
| 62 | aa | dd | A. Hack | Clerk Salary | 919.36 |  |
| 63 | ab | dd | A. Hack | Mac External Hard Drive | 41.38 |  |
| 64 | brep | 224 | F. J. Robinson | Fencing Jump Track | 1503.86 | 250.64 |
| 65 | brep | dd | Howsons Ltd. | Repairs to Public WCs | 262.80 | 43.80 |
| 66 | brep | dd | Howsons Ltd. | Repair Hand dryer WCs | 372.17 | 62.03 |

**Community Centre**

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| --- | --- | --- | --- | --- | --- |
| 48 | dd | M. Rogerson | Windows 6/7 | 40.00 |  |
| 49 | dd | NPower June | Electricity Supply | 98.83 | 4.71 |
| 50 | dd | YPO | Cleaning Mats. | 20.52 | 3.42 |
| 51 | dd | CDC | Dog bags | 192.02 | 32.00 |
| 52 | dd | Corona Energy | Gas Supply | 717.26 | 119.54 |
| 53 | dd | Vonage 208482 | Telephone | 32.40 | 5.40 |
| 54 | dd | Howsons Ltd. | Annual Service | 240.00 | 40.00 |

Staff wages amount to £3083.86

**b) To approve the annual insurance review** – As the review form updated by the Clerk had been previously circulated to members, the Chairman proposed and Cllr. Walker seconded and it was agreed to approve the document.

**c) To approve the purchase of requisite electronic devices for the new Parish Clerk**

Cllr. Howson had liaised with Mrs. Jackson and it had been decided on the purchase of the following: 12.9 IPad Pro at £1149 with a Magic Keyboard costing £329. The new Clerk also confirmed that she would be purchasing a mouse. The Chairman proposed and it was agreed by the meeting the new Clerk should purchase these items.

**13.** Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972

The next Parish Council Meeting will be held on Monday 6 September 2021 at 7pm, *in person* at the Ingleborough Community Centre.