MINUTES OF THE PARISH COUNCIL MEETING HELD

 **BY VIDEO CONFERENCE 7PM 4 MAY 2021**

**PRESENT:** Chairman J. Metcalfe

 Cllr. C. Lis OBE Cllr. J. L. Brown

 Cllr. S. Brash Cllr M. Howson Cllr. J. Emsley Cllr. J. Mckenzie

 Cllr. D. McGonnigal Cllr. J. Walker

**In attendance** Sgt. S. Breen, Alison Hack, Parish Clerk

**This meeting was recorded under file May21audia**

1. **Apologies for Absence –** Cllr. Andy Weller
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda. Cllr. Metcalfe declared an interest in matters relating to the Waterfalls Walk,

Cllr. Lis declared an interest in matters relating to staffing issues at the Community Centre , Cllr. Howson declared an interest in street lighting (item 7f).

1. **To confirm the Minutes of the Parish Council Meeting held on 6 April 2021.** Cllr. Brash proposed, Cllr. Brown seconded and it was agreed to accept these Minutes as a true record.
2. **Police Report** – Sargeant Breen reported on police coverage for the local area over the past month. He had inspected the data from the local radio mast which showed how often officers have been in the area. The police officer confirmed that every day except one over the month there was a police officer in the area. He has been trying to get resources made available in the area to look at motorbikes. He is also pushing to get groups of police visiting en masse to the smaller villages. He appreciates this area can get neglected but he wants to make an active push to stop that happening. Cllr. McGonnigal spoke about the rapid response from the police on two occasions when they were needed recently which the officer was very pleased to hear. Cllr. Emsley commented on the bikes being a lot slower in recent weeks which may be a result of police efforts.
3. **ADJOURNMENT for questions/items for attention raised by members of the public –** Cllr. McGonnigal raised the following matters:–

**a) |The Drinking Fountain** hasbeen reactivated for the summer.

**b) Parking on Laundry Lane -** the Councillor felt roadside areas near the two bus stops should be made no parking**.** After discussion the meeting agreed with this view and theClerk was instructed to contact NYCC to raise the matter of parking bays for buses. Cllr. Brown suggested that the school be contacted to ask parents not to obstruct bus parking bays and this was agreed to also.

**c) Bins becoming full over Bank Holidays in Central Gardens –** It was commented that much of the rubbish consisted of pizza boxes from the nearby Italian restaurant and therefore strictly speaking thei**r** responsibility. It was agreed this matter should be left until after the May bank holiday.

**d) Overbright Street Light** The Councillor felt the streetlight at the top of Bell Horse Gate was too bright, as was the one on the Indian restaurant. The Councillor suggested this did not do much for the dark skies policy for North Yorkshire and asked that consideration be given to shading/changing the head. Cllr. Howson confirmed with Andrew Howson that this was due to a recent LED upgrade on a lantern head, which being an open sided design made it very bright.

**e) Discharge of Sewage** Cllr. Lis received an email from Paul Bratt about Environment Agency data on wastewater from which it was evident Ingleton Wastewater Treatment Works had made multiple discharges of sewage into the river in the previous year. He felt the Parish Council should write to the Environment Agency to ask why this has happened. Cllr. Lis will forward the relevant information to the Clerk. The Chairman commented that this was happening at Settle as well. Cllr. M. Howson suggested that this is in effect overflow from flooding events. The Chairman commented on the importance of soakaways for new builds.

**6. PLANNING – PLANNING 2019/21296/FUL Land South of A65 and East of Tatterthorn Lane Appeal**

**Cllr. Lis suggested that the Parish Council object again to these on the same terms as before and this was agreed by the meeting.**

**7. Parish Council Maintenance Matters**

**a) Parks, Play Areas and Pump Track** – Cllr. Lis reported youngsters using tip near New Village for bike riding again. The Councillor felt it was necessary to try to get some contact with the young bikers again about building the smaller track next to the pump track. Cllr. Mckenzie has spoken with the young bikers and reported they are very keen to progress this project. It was agreed that a meeting could be arranged with them down at the pump track. Perhaps in June a meeting could be arranged with planning officers to progress the project further. The Clerk will see if there are any plans for that area.

**b) The Brow** – The Clerk was asked whether the drainage issue on the Rake had been resolved by Highways but had no information on the matter. She will contact a tree surgeon later this month to arrange an assessment of the ash trees on the Brow and in the Park when the trees are in full leaf.

**c) Highways –** A meeting with D. Griffiths from Highways had been arranged for 7 May at 10am**.** Councillors J. Emsley and S. Brash agreed to attend to discuss the siting and choice of the VAS sign. Cllr. Howson reported dropped kerb outside his parents’ house and it was suggested that he report it direct. Cllr. Emsley commented on the problem about the parking at the bottom of Croft Road and queuing up for builders' merchants by delivery lorries. After some discussion on the possibility of double yellow lines, Cllr. Emsley undertook to have a word with the builders yard. The Chairman suggested the police should ticket one or two HGV vehicles to discourage the practice.

**d) Cold Cotes/Chapel le Dale** – No report.

**e) Community Centre** – Cllr. Lis reported on the recent reopening of the Community Centre to the public and commented on the great success the vaccine clinic was proving to be with full credit going to the many volunteers who made it happen.

**f) Street Lighting –** Cllr. McGonnigal reported that the street light on Lemon Cottage had been repaired.

**g) Public WCs** – The Chairman noted that the Bill for exemption for business rates for public WCs had reached final royal assent, which would greatly reduce their running costs. Cllr. Emsley commented that he was constantly directing visitors to the public WCs on the Community Centre car park, and it was agreed they were very well used.

**8.** **To receive information and where applicable decide further action on the undernoted on-going issues**

**a) Riverside Project - Cllr**. Emsley reported on discussions on the site which largely centred on the surfacing used. A meeting with Playdale was planned to discuss the options further. Fencing was also considered vital. The Chairman voiced concerns re it being a damp area which would affect quality of sand, but as Cllr. Emsley stated wet pour is very successful but expensive. Cllr. Walker agreed and spoke to the members as to the advantages of the more expensive surfacing. Discussion followed on the various surfaces available, and it was agreed to wait for the result of the meeting with Playdale.

**b) B4RN to receive report** – No report

**c) Village Map** – It was agreed this should include icons for the evangelical and methodist churches, Clerk also to check to ensure the Pump track is included.

**d) Climate Change /Environment –** The Chairman felt that the grass verges should continue to be cut the verges out of concern for residents’ safety. The Chairman also suggested that ragwort and Japanese knotweed would increase if the verges were not regularly cut. To reduce the carbon footprint the Parish Council should look at other areas for tree planting perhaps in the park after the possible clearing of diseased ash trees.

**9. Reports from and questions to District, County and Parish Councillors -** Cllr. Lis had received the climate change report on Ingleton that had been discussed at the previous meeting. This was a summary of carbon road map for Ingleton and the Councillor will circulater this to members.

**10. CORRESPONDENCE –** to action where appropriate-

**Emails**

**9/4 Local retailer –** table plan for the Square

12/4 YLCA Admin on Protocol for Prince Phillip

13/4 Village Map Draft

16/4 YLCA Remote Conference

16/4 NYCC Notice of Road Closure, Oddies Lane 15/16 June

20/4 Local Council Experience Podcast

20/4 CDC extension of funding for High Street lockdown easing

21/4 Riverside meeting confirmed

**22/4 Friends of the Dales: Protect our Grass Verges – response?**

22/4 Notice of New Councillor

24/4 White Rose Update

**24/4 Proposal by local resident to plant tree commemorating royal consort**

26/4 YLCA Councillors Discussion Forum

26/4 Notes on Riverside Site Meeting

26/4 Bull Land Report

26/4 YLCA CEO Bulletin

**27/4 CDC Licensing Policy Review – consultation**

28/4 CDC Press Release on Litter Campaign

30/4 CDC Code of Conduct Updated

30/4 YLCA Webinar Training Programme May 2021

30/4 YLCA High Court Judgement on Remote Meetings – no longer allowed

30/4 CDC Property Management, Rachel Sewell on sand management

**a) Tables in Square** – It was agreed that permission be given for the tables in the Square.

**b) Planting of Oak Sapling** – After discussion it was agreed to support this proposal.

**c) CDC Funding to ease lockdown** Discussion followed on possible avenues to apply for funding. It was suggested the Clerk should remind the business group of the funding available.

**Dropbox**

Resolutions Register

VAS information (filed under Village Signs folder)

Planning Inspectorate – Notice of Order Downgrading Public Bridleway No. 05.26/37 to Footpath, Nutgill Farm, Ingleton – Modification Order 2009

**11. Reports**

**a. Chairman** – None

**b. Clerk** –

**i) Works in the Park** – WT had requested that the Parish Council settle the invoice for the tarmacking of the path in the park adjacent to the swimming pool, rather than make a donation and the Clerk agreed to this since the works were situated on land managed by the Parish Council,

**ii) Code of Conduct** – An updated version of the Code of Conduct had been received from Craven District Council and the Clerk will put this matter on the Agenda for the June meeting as Ingleton Parish Council may wish to adopt the updated version.

**iii) Precept** – the Clerk confirmed that the first instalment of the precept has been paid into the Parish Council bank account.

**iv) Resignation of Clerk** – the Clerk confirmed that she was giving three months’ notice of terminating her employment with the Parish Council. She will circulate a draft advert for the position to members over the next couple of weeks.

**c. Footpaths** – Cllr. Emsley commented that many footpath signs have been replaced which he welcomed. The Chairman commented on the recent decision at Nutgill Farm reclassifying it as a footpath which had taken many years to achieve, but he was pleased to see it finally happen.

**d. Swimming Pool Management Committee** – Cllr. McGonnigal confirmed the pool will be opening at the spring bank holiday.

**e. Quarry Liaison Committee** – No report

### 12. FINANCE –

*Cllr. Lis left the meeting*

**a) To authorise signing of orders of payment and online payments** - It was proposed by Cllr. J. Brown and seconded by Cllr. Brash and agreed to make the following payments:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 20  | ab  | dd  | A. Hack  | Zoom subscription  | 14.39  | 2.40  |
| 21  | ab  | dd  | A. Hack  | Clerk Tel.&Broadband  | 49.04  |   |
| 22  | tut    | dd  | Waterplus    | Park Water Supply  | 95.59  |   |
| 23  | sls  | dd  | Eon  | Street Light Supply  | 347.23  | 57.87  |
| 24  | S137  | dd  | Eon  | Floodlighting St. Marys  | 13.37  | 0.64  |
| 25  | slm  | dd  | Howsons Ltd.  | Street Light Maintenance  | 3738.36  | 623.06  |
| 26  | aa  | dd  | A. Hack  | Clerk Salary  | 896.48  |   |
| 27  | tcl    | dd  | MHG Bg Ctrs    | CLeaning WCs    | 1075.80  |   |
| 28  | brep  | dd  | MHG Bg Ctrs    | installg shelves&repairs  | 197.69  |   |

**Community Centre**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 19  | dd  | Vonage  | Telephone  | 32.4  | 5.4  |
| 20  | dd  | Npower  | Electricity Supply  | 250.18  |   |
| 21  | dd  | YPO  | Various  | 96.94  | 16.16  |
| 22  | dd  | Corona Energy  | Gas Supply (x2)  | 1545.58  | 257.6  |

Staff wages amount to £2346.62

b) **To approve the Annual Governance Statement 2020/21 -** this document having been circulated prior to the meeting it was proposed by Cllr. J. Metcalfe, seconded by Cllr. J. Emsley and agreed to approve the Annual Governance Statement for 2020/21.

**c) To Approve Accounting Statement 2020/21 -** this document having been circulated prior to the meeting it was proposed by Cllr. J. Metcalfe, seconded by Cllr. Brash and agreed to approve the Accounting Statement for 2020/21

**13.** Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972

The next Parish Council Meeting will be held on Monday 7 June 2021 at 7pm, *in person* at the Ingleborough Community Centre.