MINUTES OF THE PARISH COUNCIL MEETING HELD

 **BY VIDEO CONFERENCE 7PM 1 March2021**

**PRESENT:** Chairman J. Metcalfe Cllr. J. Emsley

 Cllr. C. Lis OBE Cllr. J. L. Brown

 Cllr. S. Brash Cllr D. McGonnigal Cllr. A. Weller

**In attendance** 1 Police Representative, 1 Member of the Public, Alison Hack, Parish Clerk

**This meeting was recorded under file PCTapesMar21**

1. **Apologies for Absence – Cllr. Howson**
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in matters relating to staffing issues at the Community Centre (item 7f), Cllr. J. Metcalfe declared an interest in any matter relating to the Ingleton Scenery Company.

1. **To confirm the Minutes of the Parish Council Meeting held on 1 February 2021.** Cllr. J. Emsley proposed, Cllr. Brash seconded and it was agreed to accept these Minutes as a true record after amendment of the Minutes under Item 10.4 to include ***‘****It was agreed that the Parish Council support the proposal.*’
2. **Police Report** – Sergeant Breen gave members an update on the situation with regard local policing. He has been in policing for 29 years and has a varied experience of several aspects of police work, but has more than once come back to Craven to work. He is based in Settle and tries to get up to Ingleton and Bentham as much as possible. Police budgets have very much been under pressure. Over the last 30 years crime has reduced by half and not unexpectedly crime has been down over the last 12 months. He spoke about the range of activities the police engage in including as guardians of public health over the last 12 months. He then spoke more specifically about incidents of crime in the area which remains very low. Going forward into the spring focus will be on traffic policing and measures against careless road use in order to preserve public safety. He confirmed that the police station was not on the market, and he understood there was no immediate plan to dispose of the property. The Chairman thanked him for coming and was very pleased to hear that there were no plans to change the status quo. Cllr. Brash complained about an accident on the A65 the previous December and queried why the police had to come from Guisley to attend. The Sergeant could not understand another force attending the accident but will check on the details of the incident and will come back to the Clerk. Cllr. Lis commented that there had been more visitors in the area at the last weekend, which the police officer agreed was likely and it would be a matter that the police would be monitoring in the coming months.
3. **ADJOURNMENT for questions/items for attention raised by members of the public**

**a) Village Map and App –** S. Lyselle was welcomed to the meetingby the Chairman, and she spoke about the selection process she went through in weeding out a designer for the village map. The Chairman commented that the Parish Council would normally go for a local supplier but should certainly use a UK contractor. After discussion on the merits of the various designs, Cllr. Lis proposed David Goodman be the designer chosen, this was seconded by Cllr. Brown and it was agreed the Clerk should instruct that a design be produced by this artist which should include a key. Discussion followed on the merits of where to site the copies of the map, and several sites were considered including the Waterfalls Walk, Chip Shop and Community Centre and possibly near the paper shop. The Clerk will liaise with S. Lyselle on this.

**6. PLANNING –** The Chairman raised the matter of the local housing needs survey – but Cllr. Lis confirmed with regret that these are no longer produced for the specific local Ingleton area only. Cllr. Emsley asked that in that case housing could be built in Ingleton with no need, and Cllr. Lis agreed that this could happen due to the shortage of affordable housing in the larger area. Cllr. Lis stressed the importance of making the Parish Councils views known when the Local Plan is reviewed. The Chairman thanked Cllr. Lis and commented that alternatively the YDNPA Local Plan involved a small area of land which would likely only be sufficient for one house.

**7. Parish Council Maintenance Matters**

**a) Park/Toilets** – The Clerk has ordered the nappy shelves which will be installed in due course.

**b) The Brow** – The Chairman commented the Waterfalls Company is taking down a lot of ash trees due to ash die back and he voiced concerns on the dire situation of ash die back in the area. It was suggested that a thorough survey of the ash trees on the Brow and in the Park should be done once they are in full foliage in the summer. J. Metcalfe proposed the Clerk obtain prices for a tree survey of ash die back condition when the trees are in full foliage, seconded by Cllr. McGonnigal.

**c) Highways – Winter Gritting –** a link to the NYCC site had been circulated to the Councillors, and Cllr. Emsley spoke briefly on the arrangements proposed by the NYCC scheme. It was not felt to be a serious option, as the costs and volunteers are difficult. It was agreed by members that the Parish Council should simply employ a contractor to go round with a quad bike and a salt spreader. Arrangements should be made to do this for the next winter.

**VAS –** The Chairman confirmed that Elan is the manufacturer he would prefer as they produce a VAS. version in which data can be downloaded to pass to the police. The Clerk will contact D. Griffiths to ascertain when we can arrange a walk round of possible sites Highways would allow them to be sited.

**d) Street Lighting** –Cllr. Brash complained about a light out on Rarber Top Lane, Cllr. Weller complained about the street lights in Ingleton being very blue and very obtrusive. complained about light pollution, going for a softer light.

**e) Community Centre** – Cllr. Emsley confirmed that the local pharmacist has been requested to reapply for using the Centre for Covid 19 vaccinations.

**8. To receive information and where applicable decide further action on the undernoted on-going issues**

**a) Riverside Project**  - The Chairman felt we needed to wait until after 12 April to know whether we can have a site meeting. It was agreed this should be reconsidered at the April meeting. Cllr. Lis commented on how useful J. Walker’s notes were and felt she should also be invited to the site meeting which was agreed to by the rest of the meeting.

**b) Allotments** – No report

**c) B4RN to receive report** – No report

**e) Climate Change /Environment –** The Clerk suggested this item be on the Agenda for climate change issues and CANS which was agreed by the members. Cllr. Emsley updated the members on the latest correspondence on CANS. He commented on the positive help the group had received from Lisa Winward, Chief Constable. The Chairman suggested that Sergeant Breen might be good to invite to the group meetings in future. Cllr. Lis commented that he has got some data on climate change and has spoken to the Climate change office at Craven and was pleased to confirm that Leeds University are doing an emissions survey on Ingleton and will report back once the data is available.

**9. Reports from and questions to District, County and Parish Councillors -** Cllr. Lis confirmed that CDC have approved the budget for next year an increase of £5 on a Band D (10p a week). Figures for police and fire not yet available. Thanks to all Councillors for answering the questionnaire on the single unitary authority. The planning performance committee has met and there will be additional training on to improve performance. The District Councillor also confirmed there would be a policy committee meeting the following night, littering and dog fouling is to be focussed on in Grassington by a contractor to raise the profile of the issue and catch offenders as a three-month project. Also following the prevention of the development of the lorry car park there is a new cash machine coming to the car park and the area is going to be relined. The Councillor confirmed it was likely the CDC will not appeal the planning decision. Cllr. Weller asked about the cost of catching and prosecuting an offender. The Cllr. Lis stated it was estimated that a significant part of the costs would recovered from fines. Cllr. Weller suggested free dog bags dispensers could be installed in the park. Discussion followed on the practicalities of controlling dog fouling. Cllr. McGonnigal pointed out the lack of two routine items that were missing from the Agenda and confirmed that the pump track would be tidied before reopening. The Chairman voiced his disappointment at the loss of extra care housing to the village following the change to the development at Laundry Lane and discussion followed on the problematic nature of the development.

**10. CORRESPONDENCE –** to action where appropriate-

3/2 CANS Update

3/2 Dog Fouling Complaint on Main Street, reported to CDC, received message of visit

3/2 YLCA Craven Branch Meeting

5/2 YLCA Chairman Skills Webinar

5/2 YLCA Remote Conference on 21/22 April

8/2 S. Lyselle with Village Map

8/2 YLCA Councillors Discussion Forum

8/2 NYCC Road Closure Notice

8/2 YLCA White Rose Update

8/2 J. Emsley Covid volunteer deliveries

10/2 YLCA Roles and Responsibilities of a Councillor

10/2 YLCA Webinar on Casual Vacancies

10/2 Area 5 Skipton Notice of Maintenance Works at Greta Bridge

12/2 CDC Email Scam Warning

12/2 Philip Cowan at NYCC acknowledgement re Middle School Site Development

YLCA Training Bulletin

13/2 B. Woollard on Police Station Closure

15/2 Covid 19 volunteers' update

15/2 Copy of Parish Council email to NHS and MP in support of local pharmacist’s vaccine plan.

**15/2 CDC – Second Draft on Affordable Housing Plan**

19/2 Yorkshire Wildlife Trust promotion on ‘Wild Ingleborough”

19/2 C. Les, Leader of NYCC Council on the Unitary Authority Proposal

   22/2 YDNPA Consultation No. 3 Building New Homes

   22/2 J. Emsley Covid Report

   22/2 YLCA Councillors Discussion Forum Session

   23/2 YLCA White Rose Update

   22/2 YLCA Transparency Code Webinar

   23/2 Single Unitary Authority Questionnaire

   23/2 Village Map Designs via S. Lyselle

   23/2 J. Walker’s Notes for Riverside Project

   25/2 CANS Update and Press Release

   26/2 Police Report

**26/2 J. Gaunt on War Memorial Security**

**Dropbox**

Information on VAS suppliers in ‘Village Signage’ file on Dropbox

Craven District Council Planning Improvement Report

Resolutions Register

**1. War Memorial** – Cllr. Emsley took some photos and suggested that Smart Water be investigated and tamper proof screws. Power wash of the area also required and the Clerk was duly instructed.

**2. Waterfalls Walk Car Park** – regarding the recent planning application Cllr. Lis had heard of no further developments. The Chairman however believed there was an intention by the management company to put in another application.

**11. Reports**

**a. Chairman** – The Chairman complained about the condition of one of the retail units in the Square, Cllr McGonnigal confirmed that it was under new management and will be a take away café, so it is currently being renovated.

**b. Clerk** – **Appointment of Internal Auditor** - The Clerk requested the meeting to approve the appointment of Yorkshire Internal Audit Services to oversee the internal audit for 2020/21. This was proposed by Cllr. Emsley and seconded by Cllr. Brash and agreed by the meeting. The Clerk also confirmed that she would be starting the preparation of the accounts for the audit this month.

**c. Footpaths** – No report

**d. Swimming Pool Management Committee** – No report

**e. Quarry Liaison Committee** – No report

### 12. FINANCE –

*Cllr. Lis left the meeting*

**i) To authorise signing of orders of payment and online payments** - It was proposed by Cllr. Emsley and seconded by Cllr. Brash and agreed to make the following payments:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 116  | sls  | dd  | Eon  | Street Light Supply  | 347.23  | 57.87  |
| 117  | ab  | dd  | A. Hack  | Zoom payment  | 14.39  |   |
| 118  | ab  | dd  | A. Hack  | Clerk Telephone & Broadband  | 49.04  |   |
| 119  | aa  | dd  | A. Hack  | Clerk Salary  | 894.68  |   |
| 120  | tcl  | dd  | MHG Builders  | Cleaning Public WCs  | 1004.08  |   |
| 121  | sun  | dd  | A. Hack  | 4no. Nappy Changers  | £455.76  | 75.96  |

Community Centre

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 156  | dd   | CDC  | Dog Bags  | 192.02  | 32  |
| 157  | dd   | Baren Heating Svs  | Service Boiler  | 250.66  |   |
| 158  | dd   | Vonage 1066894  | Telephone  | 32.4  | 5.4  |
| 159  | dd   | M. Rogerson  | Windows 8/2&1/3  | 80  |   |
| 160  | dd   | NPower   | Elect. Supply  | 434.4  | 96.41  |
| 161  | dd   | PHS  | Public WC Sanitary Coll.  | 210.07  | 35.01  |

Staff wages amount to £2394.71

**13.** Any other matters which the Chair decides are urgent in accordance with Section 100B (4) of the Local Government Act 1972

**Date of Next Meeting** - The Clerk pointed out that the date of the next meeting will be Easter Monday 5th April it was agreed to have the meeting the following Tuesday on the 6th of April. The Chairman gave his apologies for the April meeting.

The next Parish Council Meeting will be held on Tuesday 6 April 2021 at 7pm, via Zoom.