MINUTES OF THE PARISH COUNCIL MEETING HELD

**IN THE COMMUNITY 7 January 2019**

**PRESENT: Chairman** J. Metcalfe Cllr. A. Weller

Cllr. D. McGonnigal Cllr. M Howson

Cllr. C. Lis OBE

Cllr. J. Emsley

**In attendance:** Alison Hack, 1 member of the public

**This meeting was recorded under file PCTapesJan19**

1. **Apologies:** Cllrs. G. Gaunt, J. McKenzie, S. Brash, V. Brown.
2. **To Note any Declarations of Interest** and to record, consider and grant members’ requests for Disclosable Pecuniary Interest dispensations (Section 31 Localism Act 2011) in connection with items on this Agenda.

Cllr. Lis declared an interest in any matters relating to the Community Centre staff and Cllr. Metcalfe declared an interest in the item of planning.

1. **To confirm the Minutes of the Parish Council Meetings held on 3 December and review matters arising** The Minutes were proposed by Cllr. Emsley seconded by Cllr. McGonnigal and approved by the meeting as a true record.
2. **To review effectiveness of system of internal control** – The risk analysis document had been circulated prior to the meeting and copies made available at the meeting to members. The Clerk had amended it to show that backups of Parish Council were now done on Cloud. It was also agreed that the petty cash float should be increased from £25 to £50. The members approved the current system of internal control with these amendments, proposed by Cllr. Emsley and agreed by the meeting.
3. **To review and monitor current fund balances** – These having been circulated to the meeting it was agreed that at the end of each financial year the S137 should be balanced out to nil from the General Fund. It was suggested and agreed that a sum of £5000 per year be reserved for future works in the Play Area. It was agreed that the current fund balances were satisfactory.
4. **To set the Precept for 2019/20** – After considering the budget estimate figures it was proposed by Cllr. Metcalfe, seconded by Cllr. McGonnigal and agreed that the precept for 2019/20 should remain unchanged at £94000 which would be split into £59000 for the General Fund, £25000 for the Community Fund, and £10000 for the Lighting Fund. It was agreed to review staff salaries at the February meeting.
5. **REPORTS**

**Police** – An email report had been circulated prior to the meeting by PC A. McLurg. It was suggested by the Chairman and agreed that the Neighbourhood Safety Officer should be invited to the March meeting, as she was unable to attend the February meeting. The Chairman commented on the response of the Chief Constable to the Parish Council’s proposal to reduce the speed limit on the A65. The Clerk had been in contact with Thornton Parish Clerk regarding a joint meeting on policing and road safety and it was agreed a meeting either 22 or 23 January at 6.30pm should be arranged. Cllr. Weller asked the District Councillor regarding the recent burning of the hut on Storrs Common, which was related to the removal of the illegal encampment. The email received from the Police Crime Commissioner’s office regarding their precept consultation was discussed and it was agreed the Clerk should respond by requesting that consideration be given to additional funding for rural areas. It was felt that rural areas should be precepted considerably higher in view of increased levels of rural crime.

1. **ADJOURNMENT for questions/items for attention raised by members of the public or Councillors.**
2. Mr. T. Dodwell had attended to request permission to use the park for living history displays in July as part of the 1940’s weekend, and the repercussions of this were discussed. The members felt that this was an excellent idea and permission was granted. It was suggested to the Clerk that it should be ensured that the grass in the park should be cut immediately before the event. Mr. Dodwell also commented that with the Community Centre manager’s help additional grant funding had been obtained for this event.
3. PLANNING

**C/45/152G** Siting of six camping pods, erection of toilet and shower block, relocation of camping area, creation of parking area and installation of waste disposal tank

Falls Park, Oddies Lane, Ingleton

**Concerns were raised by members regarding the difficulty of access to this site, comprising narrow roads which already struggled to cope with current levels of traffic. It was felt that this development would exacerbate current problems of access by motor vehicles.**

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** Cllr. Weller commented on the rebuilding of the wall around the boundary of the Youth Hostel which he felt was a great improvement.
2. **The Brow** – No report
3. **Highways**– The Chairman reported a pothole on Bell Horse Gate below Bottom Club, and noted that no action had been taken to repair the potholes on Oddies Lane and the Clerk was requested to report these and the condition of Burnmoor Crescent to Highways again.
4. **Street Lighting** – The Chairman reported that the two street lights on Oddies Lane were still not working and requested the Clerk to pursue this matter. A report was mentioned of a light being off on Red Ash Lane and the Clerk will pursue this. He also commented on the lack of the monthly report which the contractors should be supplying. The Clerk had contacted ENWL regarding their proposal several years ago to replace several wooden poles and was awaiting a reply. However, since Howsons had confirmed that at least two were now in an urgent need of replacement it was proposed by Cllr Metcalfe, seconded by Cllr. Emsley and agreed that if ENWL were not prepared to act the Parish Council would proceed with their replacement.
5. **Pump Track** – Cllr. McGonnigal reported the pump track had been very well used over the Christmas holidays. The Chairman commented whether additional biking events should be organised and was reminded by Cllr. Emsley that the Autumn Event organisers hold biking trials as part of their event. Cllr. Howson undertook to suggest a biking event to the Overground Underground Event organisers. There was discussion on the issue of fencing the land adjacent to the pump track and some Councillors felt that signs to prevent dog owners allowing fouling of the land should be provided as the first option. It was agreed this matter should be put on the agenda for the next meeting.
6. **Ingleton Community Centre** – Cllr. Emsley commented on his interaction with a visitor in a camper van using the Community Centre car park, who praised the local facilities. The Clerk requested that annual amount be made available to the library for children’s events and it was agreed to provide funding of £300 with the provision that the members receive a copy of the library account.
7. **Cold Cotes/Chapel le Dale** – No report
8. **To receive information and where applicable decide further action on the undernoted ongoing issues**
   1. **Village Action Team –** An email had been received from Andrew Laycock requesting a decision regarding the green sign on Main Street at the end of Central Gardens. It was agreed that this was a prime location for the sign and although it did not fulfil Highway’s requirements, the members approved that it should remain where it was, and being in reasonable condition should be left out of the refurbishment scheme. Cllr. Lis suggested that once the works on the other signs had been completed, if it looked completely out of place the matter could be reviewed.
   2. **Allotments –** The Clerk reported that the Chairman of the Allotments Association was to provide an amended plan of the site for the proposed variation of condition planning permission application.
   3. **B4RN –** It was reported that additional grant funding had been obtained for this project.
9. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS**

Cllr. Lis reported that Craven District Council were initiating a campaign against dog fouling and an enforcement officer would be visiting Ingleton to consult with Cllr Lis on the worst affected areas. A mobile CCTV camera would also be utilised. The Councillor invited other members to participate in this visit if available, and he will let them know the date. Discussion followed on the problem areas in the village.

**10. CORRESPONDENCE – to action where appropriate**

**Emails**

7/12 Allerton Waste Recovery Site

12/12 Craven Planning Department notification 2018/1898/OUT

18/12 NYC Police Precept Consultation

21/12 YLCA Chief Executive Report

27/12 YDNPA Management Plan

27/12 NALC Chief Executive Bulletin

2/1 PC Grace Police Report

2/1 A. Laycock CDC re Village Signage

**Dropbox**

Dark Skies Festival Poster

MP Response on Speed Limit

Richard Flinton Chief Executive NYCC on reduction of A65 Speed Limit

MP’s Surgeries

Resolution Register

Cllr. Emsley commented on the email regarding Allerton Waste Recovery Centre and asked if anyone would visit it with him. Cllr. Lis replied that he would be visiting it at some point and would contact Cllr. Emsley with a date.

**11. REPORTS**

1. **Chairman** – None
2. **Footpaths Committee** – Cllr. Emsley read out a short report on footpaths over the last year.
3. **Clerk** – None
4. **Quarry Liaison Committee** – No report
5. **Swimming Pool** – No report

### 12. FINANCE –

1. **To authorise signing of orders of payment and online payments** - It was proposed by Cllr., seconded by Cllr. and agreed to make the following payments:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 99 | tut | dd | SSE | Supply Car Park WCs | 165.92 |
| 100 | tut | dd | SSE | Supply Park WCs | 120.96 |
| 101 | pro | dd | CDC | Data Protection Fee | 150.00 |
| 102 | ab | dd | A. M. Hack | Tel&Broadband | 42.49 |
| 103 | pro | dd | PK Littlejohn | Ext. Audit Fee | 480.00 |
| 104 | ac | dd | A. M. Hack | Xmas String Lights | 28.99 |
| 105 | brep | dd | T.Handley | Repairs to WCs | 234.00 |
| 106 | brep | dd | Baren Heating | boiler for WC | 192.00 |
| 107 | sls | dd | Eon | Street Light Supply | 406.03 |
| 108 | sun | 193 | CDC | Peppercorn Rent | 3.00 |
| 109 | tcl | dd | MHG Bdg Ctrs | Cleaning WCs | 1111.66 |
| 110 | aa | dd | A. M. Hack | Clerk salary | 687.85 |
| 111 | sls | dd | Eon | Street Light Supply | 419.58 |
| 112 | S137 | 194 | R. Capstick | Xmas Trees | 140.00 |

Community Centre

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| --- | --- | --- | --- | --- |
| 134 | 695 | M. Rogerson | Windows | 80.00 |
| 135 | 696 | Howsons | plumbing | 54.00 |
| 136 | 697 | YPO | Supplies | 137.26 |
| 137 | dd | A. M. Hack | Petty Cash | 99.80 |
| 138 | 698 | J.T.Atkinson | Washer | 209.09 |
| 139 | dd | Vonage Ltd. | Telephone | 32.40 |
| 140 | 699 | HMRC | PAYE | 1678.89 |
| 144 | dd | Vonage Ltd. | Telephone | 32.40 |

Staff costs amounted to £2100.88

The next Parish Council Meeting will be held on Monday 4 February 2019, 7.00pm at the Community Centre.