MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 5 October 2015**

**PRESENT:** Chairman P. Weaire Cllr. C. Lis OBE Cllr. S. Brown Cllr. M. Howson

 Cllr. J. Ward Cllr. T. Macaulay

 Cllr. J. Emsley Cllr. A. Danskin

 Cllr. J. Metcalfe

**In attendance:** Alison Hack, Parish Clerk, Cllr. D. Ireton, 1 police officer, 1 member of the public.

**This meeting was recorded under file PCOct15**

1. **APOLOGIES**: Cllr. D. McGonnigal

1. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in Community Centre staffing issues, Cllr. Weaire declared an interest in the library, Cllr**.** Emsley in item 9d and Cllr. Howson in item 9c).
2. **To confirm the Minutes of the Parish Council Meeting held on 7 September 2015 and review matters arising**

Minutes of the previous meeting having previously been circulated were proposed by Cllr Lis, seconded by Cllr. Brown and accepted by the meeting as a true record and duly signed by the Chairman.

**4. REPORTS**

**Police** – The police officer reported on incidents over the past month in the area, which included quite a few reports regarding an abandoned vehicle down by the Scout hut which have been passed to Craven. She also spoke of the difficulty caused by the almost illegible Keep Clear sign on Laundry Lane and Cllr. Metcalfe stated this was an issue the Parish Council was concerned with elsewhere in the village. The Clerk reported NYCC had requested a list of the affected areas but was informed that this should be the job of Highways, although members will endeavour to supply her with a list of areas requiring action. Cllr. Metcalfe also raised the question of parked cars causing obstruction by parking on pavements and opposite parking bays and members were requested by the police constable to report any obstructions caused. Cllr. Metcalfe also reported possible squatters at Mealbank and the officer took a note. The officer circulated flyers relating to the forming of a new youth club in Ingleton.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

**6. PLANNING**

 a)C/45/307L Revised proposals for a continuation of mineral extraction, processing and ancillary development

 until May 2020 incorporating an extended area of working, a 0.12 hectare southern

 extension of the quarry boundary and a revised restoration scheme

**Cllr. Metcalfe had researched this extensive application and was pleased to inform members that the amended application took into account the Parish Council’s requirements for the restriction of HGV traffic. The members agreed that comment should also be made regarding giving local businesses notice of blasting times.**

 b) 45/2015/16201 Outline Application for one three bedroomed Detached Property

 7 Uppergate, Ingleton, Carnforth LA6 3BD

**Concerns were raised regarding the very tight access from the site on to Backgate with poor visibility on to a busy road. Consideration should also be given to the fact the site is adjacent to a sports pitch, and adequate fencing should perhaps be considered to avoid any future problems from sporting activity.**

 c) 45/2015/6209 Change of use from Shop/Office to Residential Use

 18 The Square, Ingleton, Carnforth LA6 3EG

**The members commented that this was within the commercial core area of Ingleton and there would be difficulties with providing parking for this site in an already congested area.**

**Permission Granted**

45/2015/16135 Replacement Single Storey Extension to Rear (South East Elevation and Insertion of

 New Bedroom Window in North East Gable

 Park Foot Farmhouse, Bentham Road, Ingleton, Carnforth LA6 3HR

**7. MATTERS ARISING – Items for discussion from Circulation Documents**

a) Fire and Rescue Service Consultation. Cllr. Emsley had researched this document and confirmed that there were no proposals to change the Bentham service.

**8. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported she had contacted Colin Woof to attend to the mole problem in the park. CDC had agreed to cover the cost of an asbestos survey for both public toilets and the surveyor would be doing the work in a couple of weeks. J. Morphet had reported a loose step in the Community Centre car park toilets and had been instructed to repair this.
2. **The Brow –** The Clerk reported the final cut for the season had been done. Cllr. Howson had received a complaint regarding overhanging trees on the Brow near Bank Top and the Clerk will obtain a quote for the work. The question of overhanging branches on Bentham Road was also raised and it was agreed the Clerk should report the matter to CDC.
3. Highways – The Clerk reported NYCC required payment of £212 to renew the Keep Clear sign in Backgate and it was agreed to ask M. Coggins to do the work. Cllr. Ward reported a subsidence in Main Street near the junction with A65 which the Clerk will report. It was agreed the Clerk should write to CDC as although there was attendance at the Community Centre car park, coverage elsewhere in the village was felt to be inadequate. Cllr. Metcalfe commented on the uneven surface of the road between Croft Road and Laundry Lane. Cllr. Howson raised the issue of possibly getting the bus service to stop in the village centre. The Chairman spoke of the one way system and had understood the signs would be replaced which had not happened.
4. **Street Lighting** – The Clerk reported that permission had been given to ENWL to bury supply cables in Back Square and they had also been contacted regarding the loss of supply to the two lights in Laundry Lane. The Chairman raised the issue of the new light in New Village and Cllr. Howson will report back at the next meeting regarding this. Cllr. Macaulay reported the light in the Burnmoor ginnel remained faulty and the Clerk will report this again.
5. **Ingleton Community Centre** – The Clerk reported on the proposal by Barclays to provide free Wi fi to the Centre for two years. The recent FIT payment for the solar panels was £809 and it was agreed that the investment was proving worthwhile. Cllr. Lis commented there were still problems with the front door but hopefully this would be sorted in the near future.
6. **Cold Cotes/Chapel le Dale –** No report

**9. To receive information and where applicable decide further action on the undernoted ongoing issues**

 **a) BMX Track – Acquisition of Middle School Site**

It was agreed the solicitors should proceed immediately with the necessary searches as the contract would not be issued by NYCC until after its executive meeting later in the month. They should also be informed the purchase money would likely be transferred straight from CDC to NYCC and the Clerk was duly instructed.

 **b) Youth Community Engagement** – Cllr. Macaulay stated his conviction that there should be a central pool of information relative to the community activities in the village and the Chairman informed the meeting of the work being done on the IDTA website to encompass this. Mention was also made of ThisisIngleton.co.uk website which is being populated at the moment. Cllr. Lis commented that the IRCA could contribute information to both.

 **c) Hyperfast Broadband** – A member of the public reported on a recent meeting to ascertain the level of support for this in the area and showed maps showing the objectives of BARN. Cllr. Lis spoke regarding the benefits of hyperfast broadband to local individuals and businesses. He stated the first priority was getting it to the industrial estate and discussion followed on the problems of crossing the A65.

 **d) Defibrillators** – to discuss insurance cover. Cllr. Emsley circulated information on the group raising funds for this facility and showed members a map showing proposed sites for each box. The Clerk confirmed that the parish council’s insurers would provide public liability cover at no additional cost providing ownership of the defibrillator boxes were given over to the parish council. Cllr. Lis commented on this excellent project for the village and moved that the parish council take over the boxes and allow the installation of one box on the street light in the Square and this was agreed by the meeting.

**10. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS**

Cllr. Lis reported on the continuing problems with a case of illegal parking on Storrs Commons and confirmed that the YDPA planning department has now agreed to take enforcement action on this matter. An order will shortly be issued which will compel the persons responsible to vacate the site within a month.

(Cllr. Lis left the meeting)

**11. CORRESPONDENCE**

CORRESPONDENCE –

emails

9/9 Craven Volunteer Services form for vulnerable residents

10/9 Police Newsletter

11/9 Ingleton Swimming Pool funding application

11/9 YLCA Training Programme

11/9 YLCA White Rose Update

11/9 CDC Changes in Planning procedure

14/9 Settle Pool – raising awareness

13/9 C/45/469 Notification of Planning Application granted (YDNPA Planning)

16/9 Inspector Hagan’s reply re 101 Call Centre

17/9 YLCA survey re public WC exemption from business rates

18/9 YLCA re 1940’s gala

21/9 SLCC National Conference

23/9 YLCA Training Events

25/9 YLCA Branch Meeting

25/9 CDC Good Neighbourhood Scheme

25/9 NY Police Public Choice Award

28/9 YLCA World War 1 Commemoration Project

29/9 D. Park, Ogilthorpes, Update and Terms

Dropbox

13/9 Julian Smith MP Notice of Surgeries

 30/9 Audit Return

 30/9 Barclays & BT Wifi briefing

 1/10 YLCA Meeting

### 12. REPORTS

1. **Chairman** – the Chairman drew members attention to the training events recently offered by YLCA and asked any members wishing to attend to liaise with him so that transport could be arranged.
2. **Footpaths Committee** – The Clerk reported the meeting had been postponed again until 22 December.
3. **Clerk** -
4. Flooding at Jenkins Beck – details of the affected properties had been supplied to NYCC and although Cllr. Ward had seen NYCC workers at the site no further response had been received.
5. Double Yellow Lines on Oddies Lane – an acknowledgement email had been received.
6. Joint Management Meeting due on 27 October.
7. Xmas Lights – it was agreed the Clerk should request Howsons to test them earlier this year in order to obtain replacement links in good time.
8. CDC Planning Changes – As CDC will no longer post hard copies of the planning applications Cllr. Lis confirmed that these could be sent to her by email.
9. YLCA Survey re Exemption from Business Rates for Public WCs – the Clerk had completed this with comments on the iniquity of treating a public facility as a business.
10. **Swimming Pool** Cllr. Brown stated there was no report as the Swimming Pool was now closed.

### 13. FINANCE

**a) To authorise signing of orders of payment**

Cllr. Metcalfe proposed and Cllr.Brown seconded and it was agreed that the undernoted invoices be paid:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 15 | 1 | ACS | Asbestos Survey | 594.00 | 99.00 |
| 15 | 2 | Information Cmmsr | Data Protection Fee | 35.00 |   |
| 7 | 3 | J. Hartley & Sons | Cutting the Brow | 307.20 | 51.2 |
| 7 | dd | Horton Ldscaping | Central Gardens | 78.00 | 13 |
| 7 | dd | Horton Ldscaping | Grasscutting | 564.00 | 94 |
| 29 | dd | PKF Littlejohn | External Audit | 480.00 | 80 |
| 18 | dd | Yorkshire Water | Supply to CC WCs | 346.95 |   |
| 18 | dd | Yorkshire Water | Supply to Park WC | 214.13 |   |
| 13 | dd | Yorkshire Water | Supply to Drkg Ftn | 5.59 |   |
| 2 | dd | A. M. Hack | Tel & Brdband | 15.80 |  |
| 1 | dd | A. M. Hack | Clerk Salary | 638.35 |   |
| 20 | dd | MHG Bdg Ctrs | Cleaning WCs | 1260.00 | 210 |
| 23 | dd | Eon | Street Lighting | 395.10 | 65.85 |

**Community Centre**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 344 | YPO | Cleang Mats | 7.92 | 1.32 |
| 345 | Village Newsagents | Newspapers | 36.85 |   |
| 346 | Olympia Supp. | Toilet Rolls | 13.50 | 2.25 |
| 347 | Yorkshire Water | Supply | 1001.34 |   |
| dd | Talktalk | Tel.&Brdband | 37.46 | 6.24 |
| 348 | Viking  | Stationery | 121.40 | 20.23 |

Staff costs amounted to £2214.52

# 13. ANY QUESTIONS/ITEMS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 2 November 2015 at 7pm at the Community Centre.