MINUTES OF THE PARISH COUNCIL MEETING HELD

 **IN THE COMMUNITY 5 March 2018**

**PRESENT: Chairman** P. Weaire Cllr. J. McKenzie

 Cllr. J. Ward Cllr. S. Brash

 Cllr. C. Lis OBE Cllr. J. Emsley

 Cllr. D. McGonnigal Cllr. T. MacAulay

 Cllr. J. Metcalfe Cllr. M. Howson

**In attendance:** Alison Hack, 4 members of the public

**This meeting was recorded under file PCTapesMar18**

1. **APOLOGIES**: none

1. **DECLARATIONS OF INTEREST** **–** Cllr. Lis declared an interest in staff matters at the Community Centre and Ingleton Primary School as well as his chairmanship of IRCA. Cllr Howson declared an interest in item 8e) and Cllr. Emsley his involvement in the Yorkshire Ambulance Service. Cllr. McGonnigal declared an interest in an item of planning and Cllr. Ward in an item of correspondence.
2. **To confirm the Minutes of the Parish Council Meetings held on 5 February and review matters arising** The Minutes of 5 February were proposed by Cllr. Emsley, seconded by Cllr. Brash and approved by the meeting as a true record.
3. **REPORTS**

**Police** – no report. Cllr. Lis regretted the absence of the police, and the Clerk will email a request they attend the next meeting.

**5. ADJOURNMENT** **for questions/items for attention raised by members of the public or Councillors.**

**i) Ingleton Primary School** – The Chair of the Board of Governors of the school spoke to the Councillors requesting their support for expansion of classroom space at the school and the various methods of funding were discussed. The members extended their support to the school for their expansion plans.

**ii) Storm Emma** – Cllr. Metcalfe had received a complaint from a resident at Chapel le Dale regarding the amount of detritus on the roads following the recent stormy weather. Cllr. Lis confirmed that understandably the local services were very much under pressure at present due to the widespread damaged caused in the area.

1. **PLANNING**

**2017/18689/FUL** Storage Building The Football/Cricket Field Main Street Ingleton

**The members supported this application**

**2018/18957/FUL** Construction of 6 residential dwellings, land off Backgate, Ingleton LA6 3BJ

**2018/18915/VAS** to vary conditions 2,3,4 and 5 to allow installation of ATM

**2018/19014/ADV** Signage for 3 Peaks Filling Station

 Three Peaks Filling Station, New Road, Ingleton LA6 3DL

**C45/307N** Installation of Portable Office Block

 Ingleton Quarry, Ingleton

**The members made no objections to this application**

**7. PARISH COUNCIL MAINTENANCE MATTERS**

1. **Park/Toilets –** The Clerk reported a slate had been lost off the roof of the car park WCs and had instructed its repair. She had also been approached with an offer to eradicate the mole problem in the park with gas, but this was not accepted by the Councillors and Cllr. Metcalfe will supply a mole catcher’s contact details to the Clerk.
2. **The Brow** The Clerk reported a small tree down on the Brow and will instruct its removal. A complaint had been received from a local resident regarding the overlarge Corsican pines on the Brow and it was agreed by members that an application should be made to the planning department for their removal.
3. **Highways** – Clllr Metcalfe had contacted Highways regarding the fallen tree on Oddies Lane. Comments were again made regarding the state of the roads. The issue of traffic congestion

because of parking and a complaint had been received regarding the recent removal of double yellow lines near the Bottom Club. It was suggested by Cllr. Metcalfe and agreed by members that the police should be made aware of the obstruction caused by parking in the Bottoms and Highways should be asked to reconsider the removal of yellow lines at the junction near the Bottom club.

1. **Pump Track** – The Clerk had received a request from one of the contractors for a few more days’ grace in order to provide a quotation. It was agreed Cllr. Howson would confirm with Clark & Kent that their quotation included tarmacking the new trails that had been put in since construction and the Councillors agreed to grant the additional time for the other firm.
2. **Street Lighting** – After the recent weather the following lights were reported as faulty:

78 New Village, 9 Burnsmoor Crescent, Backgate/LowDemesne junction and 14 Main Street. In view of the recent bad weather it was agreed the contractors should be requested to check all the street lights.

1. **Ingleton Community Centre** –Cllr. Lis commented that it was becoming evident that most of the windows at the Community Centre would soon need replacing and the IRCA was planning a gradual upgrade programme for this.
2. **Cold Cotes/Chapel le Dale –** Cllr. Metcale reported that 7 quad bikes had been stolen in the last 12 months, with recently another three unsuccessful attempts of theft.
3. **Burnmoor Crescent Grasscutting** The Clerk had received a quotation from Horton Landscaping for cutting the small area behind Burnmoor Crescent and it was agreed by members that only 4 visits per year were required and it was proposed this should be done for £50 per visit.
4. **To receive information and where applicable decide further action on the undernoted ongoing issues**

**a) Village Action Team –** Cllr. Metcalfe reported on the recent meeting with A. Laycock at which it had become evident that what was now under consideration was the refurbishment of the existing green village signs and replacementof the header boards. Some discussion followed on this issue. Cllr. Lis passed to the Clerk a quotation from Yorkshire Dales Signs for £355 plus VAT, and it was agreed to accept this quotation for the refurbishment work. The meeting also heard that an interpretation sign on the history of the viaduct was to be installed in the Community Centre car park.

**b) Allotments** – The Clerk had researched the existing legislation on tenancy agreement for allotments, but had ascertained that if a parish council lets to an allotment association its normal letting powers apply. In view of this it was agreed that the Clerk should contact the solicitors to request the drawing up of a straightforward lease between the parish council and the allotments association for the purpose of sub-letting to allotment holders. The access agreement with United Utilities was accepted and signed by the Chairman. Quotations for the construction of a stone track had been received as follows:

CHB Surfacing £640

Wenning Surfacing £1500

J. Chaplow & Sons £1044

All prices shown are net of VAT. After discussion it was agreed to accept CHB Surfacing’s quotation and the Clerk will submit a proposal to United Utilities and will instruct the work once they have accepted. Cllr. Metcalfe suggested that a meeting should be convened with the allotments association to discuss the soft landscaping scheme required.

**c) B4RN to consider riverside park scheme –** After discussion it was agreed to accept the route proposed by B4RN for ducting.

**9. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS -** Cllr. Lis reported the council tax increase represented £5 on a Band D property, the NYCC share of the tax had increased by 4.99%.

**10. CORRESPONDENCE – to action where appropriate**

 **Emails**

7/2 PCC office re meeting with Police Crime Commissioner

7/2 D. Parrish – comments required on operation of rock breaking equipment not above 197m AOD rather than not above 180m AOD by Hansons

8/2 Nicky Bunting, Update on Obstructed Footpath, Panwell, Back Gate, Ingleton

17/2 B4RN plan for Riverside Park – permission of parish council required.

19/2 YDPA Briefing on Second Homes in Park

19/2 Ogilthorpe solicitors, - consent required to assign swimming pool lease to IRCA CIO

21/2 Isavalife Update

20/2 Resident letter concerns re alternative 3 Peaks route

20/2 NYPCC – Policing in Craven online session

21/2 CDC Elections Information

23/2 Update on meeting on 14/2 with Andrew Laycock re Village Project

26/2 NYCC reply re gritting equipment

2/3 Yorkshire Ambulance Service re Centre defibrillator

3/3 Ingleton Primary School request for support

3/3 Resident concerns re large pines on Brow

5/3 Residents concerns regarding removal of double yellow lines

1. **IRCA CIO** **– Reassignment of Lease of Swimming** Pool - It was agreed by the meeting to assign the lease to the IRCA CIO.

ii) **Community Centre Defibrillator** – It was agreed to accept the transfer of this from Yorkshire Ambulance.

**Dropbox**

MP Surgeries Schedule

CDC Parish Liaison Meeting 21 March

 Resolutions Register

 Ingleton Primary School Letter

**11. REPORTS**

1. **Chairman** – The Chairman reported on positive changes to the local bus services
2. **Footpaths Committee** – No report
3. **Clerk** **-** A complaint had been received from a resident of the Strands regarding the state of the church yard banking and she was advised to contact the parochial parish council to put pressure on CDC.
4. Swimming Pool –.Cllr. Howson advised the meeting that the swimming pool AGM was due on 15 March.

### 12. FINANCE –

**a) To authorise signing of orders of payment and online payments** –

*Cllr. Lis left the meeting.* Cllr. Metcalfe proposed, Cllr. Emsley seconded and it was agreed to authorise the undernoted invoices for payment:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 126 | aa | dd | A. M. Hack | Clerk Salary | 667.82 |
| 127 | ab | dd | A. M. Hack | Tel&Broadband | 36.74 |
| 128 | s137 | dd | Howsons Ltd. | Repairs to Xmas lights | **1308.00** |
| 129 | sls | dd | Eon | Street Light Supply | 446.46 |
| 130 | tcl | dd | MHG Bdg Ctrs | Cleaning WCs | 1004.08 |
| 131 | s137 | 170 | United Utlities | legal fees | 500.00 |

Community Centre

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 159 | dd | Talktalk | Tel&Brdbnd | **24.72** |
| 160 | 553 | M. Rogerson | Windows | **40.00** |
| 161 | 554 | Ben Steele Join. | Fire Door | **117.60** |
| 162 | 555 | Toobys | Vac. Bags | **21.60** |
| 163 | 556 | JLL Plumbing | WC repairs | **82.99** |

Staff costs amounted to £2067.26

b) Appointment of Internal Auditors – It was proposed by Cllr. Emsley, seconded by Cllr. Metcalfe and agreed that Yorkshire Audit should be appointed internal auditors for the next financial year.

**13. ANY QUESTIONS/ITEMS FOR DISCUSSION**

The next Parish Council Meeting will be held on Tuesday 3 March 2017 at 7pm at the Community Centre.